

THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS

REGULAR MEETING

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JUNE 26, 2019

PRESENT: MAYOR: Leslie GAMBLE
COUNCILLORS: Kevin BURKE, Patricia HNATUIK, Glenda MASSICOTTE, Cheryl PHILLIPS,
Dale RIVERS, Susan SONNENBURG
CLERK-ADMINISTRATOR: Kim SLOSS

Motion No: 2019-173
Moved By: C. PHILLIPS
Seconded By: P. HNATUIK
WHEREAS there is a quorum of Council present and the time is 6:00 p.m.;
BE IT RESOLVED THAT this regular meeting be open for business;
AND THAT the minutes of the regular meeting of June 12, 2019 be approved;
CARRIED

Consent Agenda
Motion No. 2019-174
Moved By: S. SONNENBURG
Seconded By: K. BURKE
BE IT RESOLVED THAT item A1 contained on the consent agenda be adopted.
CARRIED

A1 – Accounts
Motion No: 2019-175
Moved By: S. SONNENBURG
Seconded By: K. BURKE
BE IT RESOLVED THAT the attached cheque registers totalling \$15,194.76 be approved as paid;
AND THAT the cash disbursements report totalling \$90,983.98 be paid as funds permit.
CARRIED

A2 – adopt compliance report re: budget
Motion No: 2019-176
Moved By: S. SONNENBURG
Seconded By: C. PHILLIPS
BE IT RESOLVED THAT Council adopt the compliance report for expenses excluded from the 2019 budget outlined in the Treasurer’s report dated June 21, 2019 as a requirement of Ontario Regulation 284/09 passed under the Municipal Act, 2001.
CARRIED

A3 – Energy Consumption & Greenhouse Gas Emissions
Motion No: 2019-177
Moved By: K. BURKE
Seconded By: D. RIVERS
WHEREAS O.Reg. 507/18, passed under the Electricity Act, 1998, requires that on or before July 1, 2019 and on or before every fifth anniversary thereafter, every public agency shall update its energy conservation and demand management plan along with a report on the Energy Consumption and Greenhouse Gas Emissions for the most recent calendar year and to publish this plan on the municipal website and to make the plan available to the public in printed form;
NOW THEREFORE BE IT RESOLVED THAT the attached Energy Conservation and Demand Management Plan for the Township of Sables-Spanish Rivers is hereby approved in principle;
AND THAT the Council of the Corporation of the Township of Sables-Spanish Rivers renews its commitment to reducing municipal energy consumption and greenhouse gas emissions through the implementation of this plan
CARRIED

G1 - G4 – Bylaws 1st & 2nd Reading
Motion No. 2019-178
Moved By: K. BURKE
Seconded By: P. HNATUIK
BE IT RESOLVED THAT the following bylaws be read a first and second time:
Bylaw 2019-26 – being a bylaw to authorize the renewal of a borrowing bylaw;
Bylaw 2019-27 – being a bylaw to authorize a tax arrears extension agreement in Salter Twsp;
Bylaw 2019-28 – being a bylaw to authorize a tax arrears extension agreement in Hallam Twsp;
Bylaw 2019-29 – being a bylaw to authorize a tax arrears extension agreement in May Twsp;
Bylaw 2019-30 – being a bylaw to adopt the estimates and strike the rates of taxation for 2019;
Bylaw 2019-31 – being a bylaw to adopt a Strategic Asset Management policy.
CARRIED

G1 - G4 – Bylaws 3rd & Final Reading
Motion No: 2019-179
Moved By: C. PHILLIPS
Seconded By: D. RIVERS
BE IT RESOLVED THAT the following bylaws be read a third and final time and passed in open council:
Bylaw 2019-26 – being a bylaw to authorize the renewal of a borrowing bylaw;
Bylaw 2019-27 – being a bylaw to authorize a tax arrears extension agreement in Salter Twsp;
Bylaw 2019-28 – being a bylaw to authorize a tax arrears extension agreement in Hallam Twsp;
Bylaw 2019-29 – being a bylaw to authorize a tax arrears extension agreement in May Twsp;
Bylaw 2019-30 – being a bylaw to adopt the estimates and strike the rates of taxation for 2019;
Bylaw 2019-31 – being a bylaw to adopt a Strategic Asset Management policy.
CARRIED

THE CORPORATION OF THE TOWNSHIP OF SABLE-SPANISH RIVERS

REGULAR MEETING

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JUNE 26, 2019

Delegation – Mooney	Motion No. 2019-180 Moved By: S. SONNENBUG Seconded By: K. BURKE BE IT RESOLVED THAT Council concurs with staff recommendations regarding the calculation of building for 61 Temperance Valley Road to be based on a detached storage building; AND THAT staff shall commence a review of building fees and provide a report/recommendation to Council for options and other uses. CARRIED
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E1 – Parks & Rec meeting report	Motion No. 2019-181 Moved By: D. RIVERS Seconded By: K. BURKE BE IT RESOLVED THAT the attached Parks and Recreation Committee meeting report of June 19, 2019 be accepted. CARRIED
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E2 – Picnic Tables purchase	Motion No. 2019-182 Moved By: D. RIVERS Seconded By: C. PHILLIPS BE IT RESOLVED THAT a purchase be approved for 3 ADOA picnic tables and 3 rectangle picnic tables from ULINE at a total cost of \$6,487.05 exc. Taxes, to be placed at the Sable River Mouth Park. CARRIED
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C1 – Road Maintenance	Motion No. 2019-183 Moved By: D. RIVERS Seconded By: K. BURKE BE IT RESOLVED THAT the Public Works Director of Operations be directed to schedule all Public Works personnel to immediately commence road repairs including pot holes, shoulders and corners, throughout the municipality including Massey, Webbwood and Walford streets and roads. CARRIED
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Before commencing with the Closed Session motion, Councillors Rivers, Massicotte and Burke and Mayor Gamble excused themselves from this portion of the meeting. With no quorum available to continue, the regular meeting was resumed. Councillor Burke and Mayor Gamble returned and the regular meeting was adjourned.

	Motion No. 2019-184 Moved By: K. BURKE Seconded By: C. PHILLIPS BE IT RESOLVED THAT this meeting be adjourned until the next regular meeting or call of the Chair. CARRIED
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MAYOR – L. GAMBLE

CLERK-ADMINISTRATOR – K. SLOSS

Township of Sables-Spanish Rivers
A/P Preliminary Cash Disbursements

						Payment
Vendor	Invoice Number	Date	Gross Amount	Discount	Net Amount	Method
552 OMERS, , , ,	OMERS-05/19 (PAP)	6/11/19	\$14,875.04	\$0.00	\$14,875.04	PAP
Total Vendor Payment:			\$14,875.04	\$0.00	\$14,875.04	
Vendor Payment Method:		PAP	\$14,875.04	\$0.00	\$14,875.04	
Total Selected for Payment:			\$14,875.04	\$0.00	\$14,875.04	
Number of Cheques/eCheques:		1				



Township of Sables-Spanish Rivers
A/P Preliminary Cash Disbursements

						Payment
Vendor	Invoice Number	Date	Gross Amount	Discount	Net Amount	Method
529 VISA - Brady Ropp, , , ,	VISA6620-5/27/19 (P	6/05/19	\$319.72	\$0.00	\$319.72	PAP
Total Vendor Payment:			\$319.72	\$0.00	\$319.72	
Vendor Payment Method:		PAP	\$319.72	\$0.00	\$319.72	
Total Selected for Payment:			\$319.72	\$0.00	\$319.72	
Number of Cheques/eCheques:		1				

ph

- PLASTIC KITS
 FOR NEEDLES
 - LCBO
 - TEE BALL
 SUPPLIES

Township of Sables-Spanish Rivers
A/P Preliminary Cash Disbursements

							Payment
	Vendor	Invoice Number	Date	Gross Amount	Discount	Net Amount	Method
1	Tanner Levesque, , , ,						
		Mileage-06/19 (PAP)	6/21/19	\$290.72	\$0.00	\$290.72	PAP
	Total Vendor Payment:			\$290.72	\$0.00	\$290.72	
	Vendor Payment Method:	PAP		\$290.72	\$0.00	\$290.72	
10	Bell Canada, P.O. Box 9000, Stn Don Mills, NORTH YORK, ON, M3C 2X7						
		518195732-6/1/19 (P	6/21/19	\$57.63	\$0.00	\$57.63	PAP
	Total Vendor Payment:			\$57.63	\$0.00	\$57.63	
	Vendor Payment Method:	PAP		\$57.63	\$0.00	\$57.63	
11	Bell Mobility, P.O. Box 5102, BURLINGTON, ON, L7R 4R7						
		503729505-6/1/19 (P	6/21/19	\$120.62	\$0.00	\$120.62	PAP
	Total Vendor Payment:			\$120.62	\$0.00	\$120.62	
	Vendor Payment Method:	PAP		\$120.62	\$0.00	\$120.62	
35	Massey Home Hardware, , P.O. Box 668, MASSEY, ON, P0P 1P0						
		91628	6/21/19	\$23.37	\$0.00	\$23.37	Cheque
		91643	6/21/19	\$12.42	\$0.00	\$12.42	Cheque
		91672	6/21/19	\$30.49	\$0.00	\$30.49	Cheque
		91729	6/21/19	\$4.28	\$0.00	\$4.28	Cheque
		91730	6/21/19	\$68.52	\$0.00	\$68.52	Cheque
		91824	6/21/19	\$61.56	\$0.00	\$61.56	Cheque
		91918	6/21/19	\$81.02	\$0.00	\$81.02	Cheque
	Total Vendor Payment:			\$281.66	\$0.00	\$281.66	
	Vendor Payment Method:	Cheque		\$281.66	\$0.00	\$281.66	
42	Northern Uniform Service, 2230 Algonquin Road, SUDBURY, ON, P3E 4Z6						
		0234589	6/21/19	\$21.27	\$0.00	\$21.27	EFT
	Total Vendor Payment:			\$21.27	\$0.00	\$21.27	
	Vendor Payment Method:	EFT		\$21.27	\$0.00	\$21.27	
49	Riverside Enterprises Ltd., 60 McCulloch Dr., Suite 2, ESPANOLA, ON, P5E 1J1						
		21364	6/21/19	\$768.40	\$0.00	\$768.40	EFT
	Total Vendor Payment:			\$768.40	\$0.00	\$768.40	
	Vendor Payment Method:	EFT		\$768.40	\$0.00	\$768.40	
51	Sonnenburg Rona Building Centre, 155 Sable Street, MASSEY, ON, P0P 1P0						
		0197216	6/21/19	\$111.35	\$0.00	\$111.35	Cheque
		0197272	6/21/19	\$36.16	\$0.00	\$36.16	Cheque
		0197292	6/21/19	\$30.69	\$0.00	\$30.69	Cheque
		0197803	6/21/19	\$20.10	\$0.00	\$20.10	Cheque
		0198522	6/21/19	\$574.73	\$0.00	\$574.73	Cheque
		1125601	6/21/19	\$27.09	\$0.00	\$27.09	Cheque
		1125626	6/21/19	\$14.22	\$0.00	\$14.22	Cheque
		1125692	6/21/19	\$330.29	\$0.00	\$330.29	Cheque
		1201953	6/21/19	\$53.00	\$0.00	\$53.00	Cheque

Township of Sables-Spanish Rivers
A/P Preliminary Cash Disbursements

						Payment
Vendor	Invoice Number	Date	Gross Amount	Discount	Net Amount	Method
Total Vendor Payment:			\$1,197.63	\$0.00	\$1,197.63	
Vendor Payment Method: Cheque			\$1,197.63	\$0.00	\$1,197.63	
67	Walford Truck-N-Tractor, BOX 218, SPANISH, ON, P0P 2A0					
	16034	6/21/19	\$107.92	\$0.00	\$107.92	EFT
	16219	6/21/19	\$293.80	\$0.00	\$293.80	EFT
Total Vendor Payment:			\$401.72	\$0.00	\$401.72	
Vendor Payment Method: EFT			\$401.72	\$0.00	\$401.72	
71	Hydro One, P.O. Box 4102, Station A, TORONTO, ON, M5W L3L					
	69069-6/12/19 (PAP)	6/21/19	\$99.60	\$0.00	\$99.60	PAP
	69574-6/7/19 (PAP)	6/21/19	\$894.51	\$0.00	\$894.51	PAP
Total Vendor Payment:			\$994.11	\$0.00	\$994.11	
Vendor Payment Method: PAP			\$994.11	\$0.00	\$994.11	
79	Northern Communications, True Steel Security, 230 Alder Street, SUDBURY, ON, P3C 4J2					
	100613080	6/21/19	\$175.04	\$0.00	\$175.04	EFT
Total Vendor Payment:			\$175.04	\$0.00	\$175.04	
Vendor Payment Method: EFT			\$175.04	\$0.00	\$175.04	
80	Espanola Home Hardware, 830 Centre Street, ESPANOLA, ON, P5E 1S3					
	818246	6/21/19	\$20.32	\$0.00	\$20.32	EFT
Total Vendor Payment:			\$20.32	\$0.00	\$20.32	
Vendor Payment Method: EFT			\$20.32	\$0.00	\$20.32	
85	Manitoulin-Sudbury DSSAB, 210 Mead Blvd, ESPANOLA, ON, P5E 1R9					
	IN000016668	6/21/19	\$55,085.59	\$0.00	\$55,085.59	EFT
Total Vendor Payment:			\$55,085.59	\$0.00	\$55,085.59	
Vendor Payment Method: EFT			\$55,085.59	\$0.00	\$55,085.59	
117	Desmarais, Keenan, 15 MacKenzie Street, SUDBURY, ON, P3C 4Y1					
	File #98195-SSR-18-	6/21/19	\$423.75	\$0.00	\$423.75	Cheque
	File #98195-SSR-18-	6/21/19	\$423.75	\$0.00	\$423.75	Cheque
Total Vendor Payment:			\$847.50	\$0.00	\$847.50	
Vendor Payment Method: Cheque			\$847.50	\$0.00	\$847.50	
140	Medical Mart, 6200 Cantay Road, MISSISSAUGA, ON, L5R 3Y9					
	6851044	6/21/19	\$1,116.19	\$0.00	\$1,116.19	EFT
Total Vendor Payment:			\$1,116.19	\$0.00	\$1,116.19	
Vendor Payment Method: EFT			\$1,116.19	\$0.00	\$1,116.19	
150	ThyssenKrupp Elevator (Canada) Limited, C/O T10451C/U, PO Box 4687, STN A, TORONTO, ON, M5W 6B5					
	1590915	6/21/19	\$7,232.00	\$0.00	\$7,232.00	EFT
	1590918	6/21/19	\$2,147.31	\$0.00	\$2,147.31	EFT

Township of Sables-Spanish Rivers
A/P Preliminary Cash Disbursements

						Payment
Vendor	Invoice Number	Date	Gross Amount	Discount	Net Amount	Method
	1600519	6/21/19	\$930.31	\$0.00	\$930.31	EFT
Total Vendor Payment:			\$10,309.62	\$0.00	\$10,309.62	
Vendor Payment Method:			EFT	\$10,309.62	\$0.00	\$10,309.62
193	Ontario Clean Water Agency, Accounts Receivable, 1 Yonge Street, Suite 1700, TORONTO, ON, M5E 1E5					
	INV000113772	6/21/19	\$3,087.55	\$0.00	\$3,087.55	EFT
Total Vendor Payment:			\$3,087.55	\$0.00	\$3,087.55	
Vendor Payment Method:			EFT	\$3,087.55	\$0.00	\$3,087.55
198	Mid-North Monitor, 46 Mead Blvd., Apt #1, ESPANOLA, ON, P5E 1E8					
	2019 Subscription	6/21/19	\$65.00	\$0.00	\$65.00	Cheque
Total Vendor Payment:			\$65.00	\$0.00	\$65.00	
Vendor Payment Method:			Cheque	\$65.00	\$0.00	\$65.00
272	Abell Pest Control, 1351-E Kelly Lake Road #3, SUDBURY, ON, P3E 5P5					
	A2207926	6/21/19	\$22.60	\$0.00	\$22.60	EFT
Total Vendor Payment:			\$22.60	\$0.00	\$22.60	
Vendor Payment Method:			EFT	\$22.60	\$0.00	\$22.60
289	Dan's Electric Espanola Ltd., PO Box 5261, ESPANOLA, ON, P5E 1S3					
	6045	6/21/19	\$2,769.07	\$0.00	\$2,769.07	EFT
Total Vendor Payment:			\$2,769.07	\$0.00	\$2,769.07	
Vendor Payment Method:			EFT	\$2,769.07	\$0.00	\$2,769.07
315	Corporate Express, C/O TO4446C, PO BOX 4446, STN A, TORONTO, ON, M5W 4A2					
	50694669	6/21/19	\$258.35	\$0.00	\$258.35	Cheque
	50720316	6/21/19	\$215.33	\$0.00	\$215.33	Cheque
Total Vendor Payment:			\$473.68	\$0.00	\$473.68	
Vendor Payment Method:			Cheque	\$473.68	\$0.00	\$473.68
355	Hughes Supply Company, PO Box 597, IRON BRIDGE, ON, P0R 1H0					
	42119	6/21/19	\$536.41	\$0.00	\$536.41	EFT
Total Vendor Payment:			\$536.41	\$0.00	\$536.41	
Vendor Payment Method:			EFT	\$536.41	\$0.00	\$536.41
440	Kenworth Truck Centre, 199 Mumford Drive, Unit E, LIVELY, ON, P3Y 1L2					
	04P19402	6/21/19	\$116.28	\$0.00	\$116.28	EFT
Total Vendor Payment:			\$116.28	\$0.00	\$116.28	
Vendor Payment Method:			EFT	\$116.28	\$0.00	\$116.28
520	EASTLINK, PO BOX 5800, SUDBURY, ON,					
	09057557 (PAP)	6/21/19	\$161.49	\$0.00	\$161.49	PAP
	09110789 (PAP)	6/21/19	\$115.47	\$0.00	\$115.47	PAP

Township of Sables-Spanish Rivers
A/P Preliminary Cash Disbursements

						Payment
Vendor	Invoice Number	Date	Gross Amount	Discount	Net Amount	Method
Total Vendor Payment:			\$276.96	\$0.00	\$276.96	
Vendor Payment Method: PAP			\$276.96	\$0.00	\$276.96	
550	Chrystal Gamble, 285 Second St, Box 901, MASSEY, ON, Janitor-06/19	6/21/19	\$750.00	\$0.00	\$750.00	EFT
Total Vendor Payment:			\$750.00	\$0.00	\$750.00	
Vendor Payment Method: EFT			\$750.00	\$0.00	\$750.00	
555	GOODCHILD SERVICES, Box 135, Webbwood, ON, P0P 2G0 Janitor-06/19	6/21/19	\$452.00	\$0.00	\$452.00	EFT
Total Vendor Payment:			\$452.00	\$0.00	\$452.00	
Vendor Payment Method: EFT			\$452.00	\$0.00	\$452.00	
557	K. Smart Associates Limited, 584 Clinton Avenue, Unit 102, Sudbury, ON, P3B 2T2 30365	6/21/19	\$1,311.15	\$0.00	\$1,311.15	EFT
Total Vendor Payment:			\$1,311.15	\$0.00	\$1,311.15	
Vendor Payment Method: EFT			\$1,311.15	\$0.00	\$1,311.15	
630	CIMCO Refrigeration, 65 Villiers Street, TORONTO, ON, M5A 3S1 90665866	6/21/19	\$370.08	\$0.00	\$370.08	EFT
Total Vendor Payment:			\$370.08	\$0.00	\$370.08	
Vendor Payment Method: EFT			\$370.08	\$0.00	\$370.08	
643	Ultramar, A Div of Parkland Fuel Corp., PO Box 4528, Stn "A", Toronto, ON, M5W 6A2 03124830965909	6/21/19	\$1,016.82	\$0.00	\$1,016.82	EFT
	03124830965910	6/21/19	\$3,090.83	\$0.00	\$3,090.83	EFT
Total Vendor Payment:			\$4,107.65	\$0.00	\$4,107.65	
Vendor Payment Method: EFT			\$4,107.65	\$0.00	\$4,107.65	
674	Paul Panesar, 26 Young St., Box 247, Webbwood, ON, P0P 2G0 Cell Phone-6/01/19	6/21/19	\$73.45	\$0.00	\$73.45	EFT
Total Vendor Payment:			\$73.45	\$0.00	\$73.45	
Vendor Payment Method: EFT			\$73.45	\$0.00	\$73.45	
690	DAMIANI LAW, 104 - 3300 HIGHWAY 7, SUITE 133, CONCORD, ON, L4K 0G2 165	6/21/19	\$678.28	\$0.00	\$678.28	EFT
Total Vendor Payment:			\$678.28	\$0.00	\$678.28	
Vendor Payment Method: EFT			\$678.28	\$0.00	\$678.28	
702	SUDBURY SMALL ENGINES, 566 NOTRE DAME AVENUE, SUDBURY, ON, P3C 5L2 25225	6/21/19	\$42.83	\$0.00	\$42.83	Cheque
Total Vendor Payment:			\$42.83	\$0.00	\$42.83	

Township of Sables-Spanish Rivers
A/P Preliminary Cash Disbursements

						Payment
Vendor	Invoice Number	Date	Gross Amount	Discount	Net Amount	Method
Vendor Payment Method:		Cheque	\$42.83	\$0.00	\$42.83	
705	RICOH, P.O. Box 1600 Streetsville RPO, Mississauga, ON, L5M 0M6 SCO92413731	6/21/19	\$159.50	\$0.00	\$159.50	EFT
Total Vendor Payment:			\$159.50	\$0.00	\$159.50	
Vendor Payment Method:		EFT	\$159.50	\$0.00	\$159.50	
716	Paul Morin, 9 Rome Court, Elliot Lake, ON, P5A 2M8 135	6/21/19	\$280.00	\$0.00	\$280.00	Cheque
Total Vendor Payment:			\$280.00	\$0.00	\$280.00	
Vendor Payment Method:		Cheque	\$280.00	\$0.00	\$280.00	
717	Algonquin Equipment, 259 Fielding Rd, Lively, ON, P3Y 1LB 153719	6/21/19	\$184.31	\$0.00	\$184.31	Cheque
Total Vendor Payment:			\$184.31	\$0.00	\$184.31	
Vendor Payment Method:		Cheque	\$184.31	\$0.00	\$184.31	
718	Fluent IMS, PO BOX 580, Brockville, ON, K6V 5V7 - WHO'S RESPONDING APP INV-3917 + HARDWARE RENTAL	6/21/19	\$1,695.00	\$0.00	\$1,695.00	Cheque
Total Vendor Payment:			\$1,695.00	\$0.00	\$1,695.00	
Vendor Payment Method:		Cheque	\$1,695.00	\$0.00	\$1,695.00	
719	WHITTINGTON ENGINEERING LTD., R.R #1, Site #5, Box #4, Mindemoya, ON, P0P 1S0 1	6/21/19	\$1,844.16	\$0.00	\$1,844.16	Cheque
Total Vendor Payment:			\$1,844.16	\$0.00	\$1,844.16	
Vendor Payment Method:		Cheque	\$1,844.16	\$0.00	\$1,844.16	
Total Selected for Payment:			\$90,983.98	\$0.00	\$90,983.98	
Number of Cheques/eCheques:		36				

Subject: Funding of Amortization and Other Estimated Expenses for 2019

Background:

Significant changes as prescribed by the Public Sector Accounting Board (PSAB) led to changes in the overall financial statement format for the 2009 year-end. The valuation and inclusion of tangible capital assets (TCAs) for 2009 introduced an additional expense for amortization that previously has not been included in the Township of Sables-Spanish Rivers year-end financial statements. Amortization expense, along with post-employment benefit expenses and costs for solid-waste landfill closure and post-closure expenses have not historically been included in the annual budget.

This report outlines the budget measures as stated in Ontario Reg. 284/09 and provides reconciliation information for the 2019 budget year. Ontario Reg. 284/09 requires that the Treasurer prepare a report before the budget is passed outlining the impact of not including amortization, post-employment benefits expense and solid-waste landfill closure and post-closure expenses in the budget. Council is required to adopt this report by resolution.

Comments

Ontario Regulation 284/09 made under the Municipal Act 2001 deals with budget matters on certain or specific expenses. This regulation states that in preparing the budget for a year a municipality may exclude from the estimated expenses all or a portion of the following:

1. Amortization expenses
2. Post-employment benefit expenses
3. Solid waste landfill closure and post closure expense.

This regulation states that for 2011 and subsequent years, the municipality or local board shall, before adopting a budget for the year that excludes any of the expenses listed in Section 1,

- a. Prepare a report about the excluded expenses; and
- b. Adopt a report by resolution.

The report shall contain at least the following:

1. An estimate of the change in the accumulated surplus of the municipality or local board to the end of the year resulting from the exclusion of any of the expenses listed above.
2. An analysis of the estimated impact of the exclusion of any of the expenses on the future tangible capital assets funding requirements of the municipality or local board.

2019 Budget Year

The budget for 2019 excludes amortization, post-employment benefits expenses, and solid-waste landfill closure and post-closure expenses. The anticipated financial impact of excluding these three expenses on the anticipated 2019 year end accumulated surplus is as follows:

- Amortization expense for 2019 is anticipated to be \$1,012,742. This estimate does not include the estimated impact of amortization on asset additions for 2018 and 2019.
- Post-employment benefits expense for 2019 is anticipated to be \$0.00 based on past trends.
- Solid-waste landfill closure and post-closure expenses for 2019 will be \$2,557.00.

These amounts are estimates at this time and will be verified as part of the 2019 year-end audit. In total, the above three expenses will reduce the Township's accumulated surplus at the end of 2019 by \$1,015,299.00.

Ontario Reg. 284/09 and the Township's Budget Process

Ontario Reg. 284/09 deals with three expenses as listed in this report that previously have not been included in the Township's budget process. The Municipal Act still requires that municipalities pass balanced budgets even though the three expenses, with emphasis on amortization, introduce significant costs. If the Township of Sables-Spanish Rivers included the three expenses in the 2019 budget, an additional \$1,015,299.00 of revenue would be required to meet the balanced budget requirement. In lieu of other revenue sources, this amount would need to be included in the general tax levy, which, for 2019, would further increase the tax levy by 25.11%

Staff does not recommend any changes with how these expenses are dealt with during the annual budget preparation and deliberation.

Future Tangible Capital Asset Funding Requirements

Tangible capital assets are included in the Township's financial statements at their historic or original cost. The Township tracks the current replacement cost of the assets which use a current year value. Historically valued assets would cost significantly more in 2019 to replace than their original construction value.

Amortization is calculated based on the historical cost information. Amortization is not calculated using current replacement cost. Therefore, using amortization as a funding level does not account for increased costs of replacing assets in today's dollars. Amortization in 2019, for the Township's existing assets, is anticipated to be \$1,012,742.00. The Township, in 2019, is not anticipating any capital transfers to reserves and reserve fund from operating budgets to be used on asset renewal and rehabilitation. This funding level is below the amortization amount and is significantly below the current replacement cost of the Township's assets. As well, this current funding level in the 2019 budget does not address the infrastructure deficit that has been previously communicated to Council through our

Asset Management Plan. Township staff has been attempting to phase in capital asset funding during the budget process by replacing those assets most in need of replacement or renewal. Capital asset funding must balance with the ability of the community to pay for asset rehabilitation. Increasing costs in other areas of the operating, water and sewer budgets means that the total rehabilitation costs cannot be introduced into the budget in one year. Such a significant change in one year would be unsustainable for the Township's tax, water and sewer customers.

The best method to pay for capital asset renewal and rehabilitation, from a funding standpoint, is based on replacement value. The Township's assets have a current replacement value of approximately \$64,527,456.00. The amount of the current infrastructure deficit would also be included for immediate funding. However, from an ability-to-pay standpoint for the Township's tax, water and sewer customers, this funding model is not appropriate or possible. The increases to the tax, water and sewer rates would be unaffordable to the ratepayers.

Staff is not recommending any changes from the approach currently being used in the Township's annual budgets.

Prepared by:



Patricia Deline
Treasurer

Reviewed by:



Kim Sloss
Clerk-Administrator

June 26, 2019

Energy Conservation and Demand Management Plan

Township of Sables-Spanish Rivers

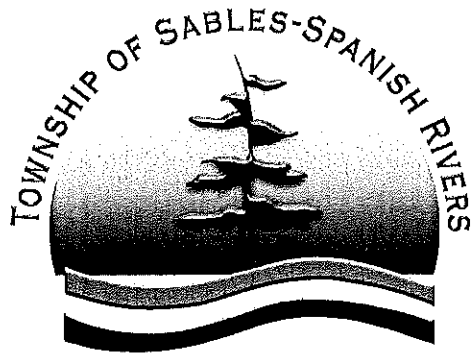


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Scope:

To provide council with an Energy Conservation and Demand Management Plan in an effort to meet the requirements of the *Electricity Act 1998*. The report will also provide some recommendations for improving energy management practices and energy conservation projects for improving energy use, lowering emissions and reducing energy consumption in the long term.

Background:

Ontario Regulation 507/18, made under the *Electricity Act, 1998* was revised and published in December 2018 to supplant Ontario Regulation 397/11, made under the *Green Energy Act 2009*. This Regulation requires that all public agencies prepare an Energy Conservation and Demand Management Plan.

The Energy Plan Consists of Two Components

- A listing of the annual energy consumption and greenhouse gas (GHG) emissions for our municipally owned facilities. The first report was due by July 1st 2013 and was a report for the 2011 calendar year.
- An Energy Conservation and Demand Management Plan (CDM) that includes a description of previous and proposed conservation measures. The first CDM was due on/before July 1st 2014 and is required to be reviewed every 5 years thereafter.

Data

Ontario Regulation 507/18 requires municipalities to submit an Energy Consumption and Greenhouse Gas Emission and the CDM strategy to the Ministry of Energy and to publish this report on its website and make the report available to the public in printed form.

The data has been compiled by the accounting department for the Township and forwarded to the department heads for information. The data shows all energy consumed by the municipal facilities and sub facilities that meet the criteria of the regulation for the 2011 and subsequent calendar years. The data has been submitted to the Ministry of Energy in compliance with O. Reg. 507/18 and the report has been published on the Township's website for public viewing. The report for 2017 is attached as Appendix A to this document.

Energy Intensity:

The energy intensity breakdown expresses the amount of energy consumed per square foot of a facility. Fig. 1 provides a breakdown of energy intensity by facility for 2017.

Fig. 1

Fire Station #2	8.44
Fire Station #1	8.48
Fire Station #4	16.65
Walford Community Centre	8.48
Fire Station #5	34.14
Public Works Garage	27.50
Public Works Accessory Building	27.50
Municipal Office	7.43
Resource Centre	33.44
Massey & District Arena	16.78
Sadowski Room	16.78
Massey Medical Clinic	15.97
Water Treatment Plant	0.0
Webbwood Pump Station	0.0
Webbwood Public Works Bldg.	26.56

Please note that for the Water Treatment Plant and the Webbwood Pump Station, energy intensity is expressed as kwh consumed per mega litre of water/waste water processed. For the Water Treatment Plant, the energy intensity for 2017 is 1,504.99 and for the Webbwood Pump Station, the energy intensity for 2017 is 516.68.

Kilowatt Hours

The municipality, as a whole, consumed 794,906.50 kwh in 2017, which is 33,690.81 less than in 2011. Fig. 2 provides a breakdown of percentage of total kilowatt hour consumption by facility.

Fig. 2

Fire Station #2	3.82
Fire Station #1	1.71
Fire Station #4	0.77
Walford Community Centre	4.90
Fire Station #5	3.01
Public Works Garage	5.61
Public Works Accessory Building	1.13
Municipal Office	3.14
Resource Centre	2.32
Massey & District Arena	31.74
Sadowski Room	3.54
Massey Medical Clinic	5.51
Water Treatment Plant	29.69
Webbwood Pump Station	2.39
Webbwood Public Works Bldg.	0.72

Data Analysis

The data provided above shows that the Water Treatment plant and the Arena consume the most energy and these facilities should be reviewed first for energy conservation options. The Arena, which includes the ice surface and the Sadowski Room as a whole, is the highest consumer of Kilowatts at 35.28% of the total consumption of the municipality. The water treatment plant is not far behind at 29.69% but the plant will be harder to conserve since the cost of treating water is a hard cost to change. When it comes to energy intensity, which is a calculation of square footage and hours of operation, the Training and Resource Centre has a high rating but this is because the building has low user hours which affect the energy intensity of the building. Energy intensity can be an indication that a building may require attention for energy conservation, but in this case the Resource and Training Centre is actually one of the more energy efficient buildings when it comes to appliances and heating source.

From the data analysis, it becomes apparent that we should concentrate our energy conservation efforts on the Arena, the Public Works Garages, the Water Treatment Plant and the Municipal Office through a combination of capital investment and behavioral conservation.

Energy Management Plan Development

To develop the energy management plan department heads, as a team, will review previous energy conservation initiatives and suggest ideas of future endeavors that should include the review of potential use of renewable energy sources.

Initial steps of Energy Conservation Plan

- Review Previous Initiatives
- Develop a listing of priorities
- Identify resource requirements (financial and human)
- Implementation and continuous improvement of the CDM

Completed Initiatives

Massey Arena

- On demand hot water system for domestic water
- New overhead doors Service building
- Night set back timers domestic heating
- Sensor activated lights in service areas
- On demand hot water for flood water
- Timed thermostat with setback for refrigeration plant

Massey Medical Clinic

- Upgraded Lighting
- Upgraded Baseboard heaters
- Upgraded main floor HVAC system

Township Office

- Upgraded lighting
- Replaced southern exposure windows
- Insulated walls and roof
- Installed convection heaters

Fire Station #2

- Sensor activated lighting bay area

Public Works Main Garage

- Replaced overhead door gaskets

Water Treatment Plant

- Replaced four heaters

Energy Reduction Target

The Township of Sables-Spanish Rivers proposes a 20% total energy use reduction target by 2024 (in reference to a baseline year of 2014). This will mean that the Township will need to find opportunities to cut down 275,000 ekWh of energy use across its facilities. In order to do this, the following initiatives are proposed, prioritized by the best opportunities for meeting this target.

Recommendations for Specific Energy Conservation Initiatives

- A. The Massey & District Arena
 - i. LED Lighting in Ice surface area with dimmers consistent with industry standards for lighting levels
 - ii. LED lighting in Sadowski Room with dimmers
 - iii. Variable Frequency Drive for Condenser
 - iv. Overall Building Envelope
 - v. Update Compressor #2
 - vi. Update electrical motors on Compressor #1
- B. Public Works Main Garage
 - i. LED Lighting Main Shop
 - ii. Overall Building envelope
- C. Water Treatment Plant

OCWA will be consulted to determine where energy conservation can be achieved through processing efficiency measures.
- D. Municipal Office
 - i. Switching overhead lights to LED equivalents with occupancy sensor controls
 - ii. Tint windows to reduce radiant heat transfer
- E. Fire Stations
 - i. Replace heaters with more energy efficient ones
- F. Medical Clinic
 - i. Upgrade lights to LED equivalent
 - ii. Tint window to reduce radiant heat transfer

Summary of Proposed Initiatives and Estimated Savings

Facility	Initiative	Estimated Savings (ekWh)
Massey Arena	Building envelope upgrade	75,000 – 150,000
	Ice rink, Sadowski room and common area lighting upgrade	20,000 – 22,000
	LED dimmers, automated controls, "please turn off" stickers in service areas, zone controlled lighting and other behavioural changes	1,000 – 2,000
PW Buildings	Switching over metal halide lights to LED equivalents	10,000 – 12,000
Office	Switching over office overhead lights to LED equivalents with some dimmers, zonal control and using more natural light + tinting windows to reduce need for electric cooling and other behavioural changes	3,500 – 4,000
Fire Stations	Replacing heaters with more energy efficient ones, replacing current lighting with LED equivalents, and other behavioural changes	
Medical Clinic	Upgrading lights to LED equivalent, tint windows to reduce radiant heat transfer	1,300 – 1,500
Total		110,800 – 200,000

Financial Investment

The overall investment to complete the majority of the priority list is estimated to be close to \$300,000. Priority would be given to those projects that realize a short-term return on investment. Cost vs savings ratios would be utilized throughout. Long-term planning will be coordinated with the Township's Asset Management Plan.

We will take advantage of any funding opportunities that may become available to provide upgrades to municipal facilities where energy conservation measures can be achieved.

Behavioral Energy Consumption

Behavioral energy consumption is simply being aware of energy and conserving through staff actions. Training staff to be mindful is the cheapest form of energy conservation.

Lighting

- ❖ Train staff to shut off lights in areas not being used
- ❖ Reduce the amount lights in an area to enough to perform duties safely
- ❖ Develop a light plan for different events at the Arena (i.e. hockey full lights , public skating 2 banks)

Heating

- ❖ Reduce temperatures to levels still comfortable but not excessive e.g. 2-3 degrees below the comfort zone (21 degrees Celsius).
- ❖ Reduce Heat 5 degrees below comfort zone before leaving for the night.

Electronics

- ❖ Shut down and unplug electronic devices when not in use

Water Heating

- ❖ Reduce Temperature to 105 degrees Fahrenheit which is more than capable of performing hand washing, dish washing or showers.
- ❖ Turn off hot water heaters that are not in use due to seasonal operations.

Final Conclusion

While in the past we have made positive strides to reduce energy consumption and lower our carbon foot print there is still room for improvement. We can achieve nearly all of our next energy goals by focusing on key initiatives that have other co-benefits besides reducing energy use, cost and emissions.

1. Replacing older and burned out lighting with LEDs with occupancy sensor controls where feasible to improve indoor lighting in all facilities.
2. Improving building envelope for Arena and Public Works buildings by integrating repairs into long term asset management plan for the facilities
3. Continue to build on existing and proposed small behavioural changes, championed by energy management leadership team.

As these benefits and savings are realized, the Township of Sables-Spanish Rivers will work with Smart Green Communities and other partners to complete a more comprehensive energy audit that will help realize more opportunities for savings. The Township will continue to build on this success and pursue broader community-wide reductions in energy use, costs and emissions through its ongoing partnership with Smart Green Communities and Partners for Climate Protection (PCP) program.

Township of Sables-Spanish Rivers 2019 CDM Appendix A

Energy Consumption and Greenhouse Gas Emissions Reporting - for 2017		
Confirm consecutive 12-mth period (mth-yr to mth-yr)	Jan/2017 - Dec/2017	
Sector	Municipal	
Agency Sub-sector	Municipal	
Organization Name	Township of Sables-Spanish Rivers	
Operation Name	Operation Type	Address
Fire Station #1	Fire stations and associated offices and facilities	410 Hwy 17
Fire Station #2	Fire stations and associated offices and facilities	200 Imperial Street N
Fire Station #4	Fire stations and associated offices and facilities	O'Neill Street
Fire Station #5	Fire stations and associated offices and facilities	Firehall Road
Massey & District Arena	Indoor ice rinks	455 Government Roa
Massey Medical Clinic	Administrative offices and related facilities, including municipal council chambers	260 Cameron Street
Municipal Office	Administrative offices and related facilities, including municipal council chambers	11 Birch Lake Road
Public Works Accessory Building	Storage facilities where equipment or vehicles are maintained, repaired or stored	11 Birch Lake Road
Public Works Garage	Storage facilities where equipment or vehicles are maintained, repaired or stored	11 Birch Lake Road
Resource Centre	Community centres	205 Sable Street
Sadowski Room	Community centres	455 Government Roa
Walford Community Centre	Community centres	410 Hwy 17
Water Treatment Plant	Facilities related to the treatment of water	Imperial Street North
Webbwood Public Works Bldg	Storage facilities where equipment or vehicles are maintained, repaired or stored	10 Centre Street
Webbwood Pump Station	Facilities related to the pumping of sewage	George Street

Township of Sables-Spanish Rivers 2019 CDM Appendix A

Energy Consumption and						
Confirm consecutive 12-mth period (mth-yr to mth-yr)						
Sector						
Agency Sub-sector						
Organization Name						
Operation Name	City	Postal Code	Total Floor Area	Unit	Avg hrs/wk	Annual Flow (ME)
Fire Station #1	Walford	POP 2E0	1,600.00	Square feet	1	0.00000
Fire Station #2	Massey	POP 1P0	3,600.00	Square feet	2	0.00000
Fire Station #4	Webbwoo	POP 2G0	2,000.00	Square feet	1	0.00000
Fire Station #5	Webbwoo	POP 2G0	700.00	Square feet	1	0.00000
Massey & District Arena	Massey	POP 1P0	25,256.00	Square feet	80	0.00000
Massey Medical Clinic	Massey	POP 1P0	3,488.00	Square feet	40	0.00000
Municipal Office	Massey	POP 1P0	3,364.00	Square feet	35	0.00000
Public Works Accessory Building	Massey	POP 1P0	1,205.60	Square feet	10	0.00000
Public Works Garage	Massey	POP 1P0	6,006.46	Square feet	40	0.00000
Resource Centre	Massey	POP 1P0	1,000.00	Square feet	40	0.00000
Sadowski Room	Massey	POP 1P0	2,820.00	Square feet	80	0.00000
Walford Community Centre	Walford	POP 2E0	4,592.00	Square feet	3	0.00000
Water Treatment Plant	Massey	POP 1P0	0.00		168	156.82610
Webbwood Public Works Bldg	Webbwoo	POP 2G0	216.00	Square feet	1	0.00000
Webbwood Pump Station	Webbwoo	POP 2G0	0.00		168	36.73400

Township of Sables-Spanish Rivers 2019 CDM Appendix A

Energy Consumption and						
Confirm consecutive 12-mth period (mth-yr to mth-yr)						
Sector						
Agency Sub-sector						
Organization Name						
Operation Name	Electricity Quantity	Electricity Unit	Fuel Oil 1 & 2 Quantity	Fuel Oil 1 & 2 Unit	Propane Quantity	Propane Unit
Fire Station #1	13,569.18000	kWh				
Fire Station #2	30,389.60000	kWh				
Fire Station #4	6,105.63000	kWh	2,522.70000	Litre		
Fire Station #5	23,896.73000	kWh				
Massey & District Arena	252,279.70000	kWh			24,405.99000	Litre
Massey Medical Clinic	43,822.42000	kWh			1,689.80000	Litre
Municipal Office	24,994.06000	kWh				
Public Works Accessory Building	8,957.44100	kWh			3,441.89900	Litre
Public Works Garage	44,627.17000	kWh			17,148.00000	Litre
Resource Centre	18,413.26000	kWh			2,137.80000	Litre
Sadowski Room	28,168.70000	kWh			2,725.09100	Litre
Walford Community Centre	38,943.55000	kWh				
Water Treatment Plant	236,021.50000	kWh				
Webbwood Public Works Bldg	5,737.86000	kWh				
Webbwood Pump Station	18,979.69000	kWh				

Energy Consumption and					
Confirm consecutive 12-mth period (mth-yr to mth-yr)					
Sector					
Agency Sub-sector					
Organization Name					
Operation Name	GHS Emissions (tCO ₂ e)	Electricity Intensity (kWh/m²/yr)	Thermal Intensity (kBtu/m²/yr)	GHG Emissions (tCO ₂ e)	
Fire Station #1	234.71968	8.48074		0.00000	
Fire Station #2	525.67930	8.44156		0.00000	
Fire Station #4	7,005.59323	16.64736		0.00000	
Fire Station #5	413.36564	34.13819		0.00000	
Massey & District Arena	41,973.17434	16.78284		0.00000	
Massey Medical Clinic	3,361.99498	15.96980		0.00000	
Municipal Office	432.34725	7.42986		0.00000	
Public Works Accessory Building	5,458.85710	27.50158		0.00000	
Public Works Garage	27,196.75442	27.50158		0.00000	
Resource Centre	3,612.82817	33.44318		0.00000	
Sadowski Room	4,686.58380	16.78284		0.00000	
Walford Community Centre	673.64553	8.48074		0.00000	
Water Treatment Plant	4,082.69991	0.00000		1,504.98865	
Webbwood Public Works Bldg	99.25350	26.56417		0.00000	
Webbwood Pump Station	328.31068	0.00000		516.67910	

Township of Sables-Spanish Rivers

Parks & Recreation Committee Minutes June 19th, 2019

Members: Present: Les Gamble, Dale Rivers, Glenda Massicote, Kevin Burke, Pat Hnatuik, Vic Stresman, Sandy Yaw, Brady Ropp, Anne Whalen

Call to Order 7:00pm

Additions to Agenda: Memo Re; Bus Service

Approval of Minutes: First Kevin Second Glenda CARRIED

Old/Ongoing Business:

The committee discussed the upcoming Canada Day Celebration.

Vic presented the tentative schedule and Advertising, the committee provide some modifications to the advertising and schedule of events.

Brady informed the committee that the bar will be held under a Special Occasion Permit and explained the rationale and costing. The committee will be responsible for the event in the aspects of Liquor acquisition, Bar servers (all must be smart serve), Any materials required to provide service. Brady will provide a float for the bar.

Brady informed committee that the special occasion permit with the health unit has been filed and Brady will work in conjunction with Keith Dillen to fulfill the requirements of the permit.

The entertainment is being handled Laurence ad Glenda and Brady will work with them to provide the staging and power requirements. The committee is very happy with planned events so far.

Brady shared the memo from Kim with the Committee regrading bus shuttle service the committee is happy with the quotes given and the service being offered.

The planning committee will have a work meeting on Monday June 24th at 7:00pm at the arena to finalize plans.

Managers Report: Brady presented the pricing for some picnic table offerings. The committee would like more research to be available for the next council meeting in particular for composite plastic recycled tables. Brady will prepare more info.

Governance and Strategic Planning:

New Business:

Swing set Webbwood.

Brady informed committee that the swing set that was located on young street was in fact the municipality's and that as such repair and relocation was needed. The swing set has been successfully moved and repaired on site at the Webbwood Memorial park and is ready for use. The committee was also informed that a group of rate payers had approached Brady about performing some beautification work to the Park Voluntarily. Brady informed committee a meeting has been set up for June 20th at the Webbwood library to discuss panning. Brady encouraged any members that wanted to attend the meeting were welcome.

Next Meeting: By Call of Chair

Adjourn: First Cheryl Second Pat CARRIED

COPY TO COUNCIL

FOR ADD'L REVIEW.
June 26/19

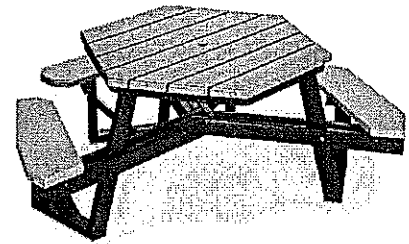
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Round AODA 46 inch

Rectangle 6Ft

Shipping \$1135.05

Total \$ 6487.05



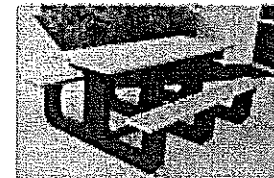
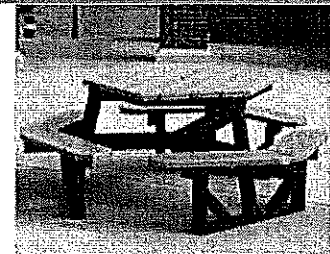
Global

Round Table 46 inch

Rectangle 6ft

Shipping 1200.00

Total \$ 7200



THE CORPORATION OF THE TOWNSHIP OF THE SABLES-SPANISH RIVERS

BY-LAW NO. 2019-28

BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF A TAX ARREARS
EXTENSION AGREEMENT PURSUANT TO SECTION 378(1) OF THE
MUNICIPAL ACT, 2001, C. 25

WHEREAS the Township of the Sables-Spanish Rivers has registered on the 14th day of August, 2018, a tax arrears certificate against the land described in Schedule "A" attached hereto and forming part of this by-law;

AND WHEREAS Section 378(1) of the Municipal Act, 2001 provides that a municipality by by-law passed after the registration of the tax arrears certificate and before the expiry of the one-year period mentioned in subsection 379(1) of the Municipal Act, R.S.O. 2001, may authorize an agreement with the owner of such land, the spouse of the owner, a mortgagee or a tenant in occupation of the land extending the period of time in which the cancellation price payable on the land is to be paid;

NOW THEREFORE the Council of the Corporation of the Township of The Sables-Spanish Rivers ENACTS AS FOLLOWS:

1. THAT an agreement be entered into by the Corporation of the Township of Sables-Spanish Rivers with the Owner of the land described in Schedule "A", to extend the time period in which the cancellation price payable on this land is to be paid beyond the 14th day of August, 2019.
2. THAT the agreement be in substantially the same form and contain the same terms and conditions as set out in Schedule "B" attached hereto and forming part of this by-law.
3. THAT the Mayor and the Treasurer are hereby authorized to enter into the agreement on behalf of the Corporation of the Township of Sables-Spanish Rivers.
4. AND THAT this by-law becomes effective as of the date of the final reading and passing thereof.

READ A FIRST AND SECOND TIME THIS 26th DAY OF JUNE, 2019.


MAYOR Leslie GAMBLE


CLERK-ADMINISTRATOR Kim SLOSS

READ A THIRD AND FINAL TIME AND PASSED IN OPEN COUNCIL THIS
26th DAY OF June, 2019


MAYOR Leslie GAMBLE


CLERK-ADMINISTRATOR Kim SLOSS

SCHEDULE 'A'
TO BYLAW 2019-28

PIN 73413-0309 (LT) Pcl 789 Sec SWS; LT 75 PL M6 Hallam; Sables-Spanish Rivers

Municipal Address of Property: 41 Main Street, Webbwood, ON P0P 2G0

SCHEDULE B
TO BYLAW 2019-28

TAX ARREARS EXTENSION AGREEMENT

DATED this 26th day of June, 2019.

B E T W E E N :

THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS
(hereinafter referred to as the "Municipality")

Party of the First Part

- and -

JAMES MIKSIS
(hereinafter referred to as the "Owner")

Party of the Second Part

WHEREAS section 378(1) of the *Municipal Act, 2001*, provides that a Municipality by By-law passed after the registration of a Tax Arrears Certificate and before the expiration of the one (1) year period mentioned in subsection 379(1) of the aforementioned *Act*, may authorize an Extension Agreement to be entered into between the Municipality and the Owner of land and in such Extension Agreement may provide for an extension of time for payment of the cancellation price;

AND WHEREAS the cancellation price means an amount equal to all the tax arrears owing at any time in respect of land together with all current real property taxes owing, interest and penalties thereon and all reasonable costs incurred by the Municipality after the Treasurer becomes entitled to register a Tax Arrears Certificate under section 373 in proceeding under Part XI of the *Municipal Act, 2001* or in contemplation of proceeding under this Part and may include,

- (a) legal fees and disbursements;
- (b) the costs of preparing an Extension Agreement under section 378;
- (c) the costs of preparing any survey required to register a document under this Part, and,
- (d) a reasonable allowance for costs that may be incurred subsequent to advertising under section 379.

AND WHEREAS every Extension Agreement entered into may be subject to such terms and conditions relating to payment as are set out in it, but it shall not reduce the amount of the cancellation price nor prohibit any person from paying the cancellation price at any time;

AND WHEREAS every Extension Agreement entered into shall state:

- (a) when and under what conditions it shall cease to be a subsisting agreement;
- (b) that any person may pay the cancellation price at any time; and,
- (c) that it terminates upon payment of the cancellation price by any person.

AND WHEREAS the period during which there is a subsisting Extension Agreement shall not be counted by the Treasurer in calculating the periods mentioned in subsection 379(1) of the *Municipal Act, 2001*.

AND WHEREAS the Treasurer on request of any person shall permit such person to inspect a copy of the Extension Agreement entered into and shall provide copies thereof at the same rate as charged under section 253 of the *Municipal Act, 2001*;

AND WHEREAS the Treasurer shall forthwith register a Tax Arrears Cancellation Certificate in

the prescribed form when the terms of the Extension Agreement have been fulfilled.

AND WHEREAS the Owner owns the following property (hereinafter referred to as the "property") upon which arrears of taxes are owing:

Legal Description: 73413-0309 (LT) PCL 789 SEC SWS; LT 75 PL M6 HALLAM; SABLES-SPANISH RIVERS

Municipal Address of Property: 41 Main Street, Webbwood, ON P0P 2G0

AND WHEREAS in respect of the aforementioned property the Owner is indebted to the Municipality for arrears of taxes, penalties, interest and costs;

AND WHEREAS the Municipality has registered a Tax Arrears Certificate against the subject property;

AND WHEREAS the Municipality deems it desirable that an Extension Agreement be entered into with the Owner;

NOW THEREFORE in consideration of the mutual covenants contained herein, and other good and valuable consideration, receipt and sufficiency of which is hereby acknowledged, the parties hereto mutually covenant and agree as follows:

1. The Owner agree to pay the Municipality the sums indicated on Schedule "A" attached hereto and forming part of this Agreement in accordance with the schedule of payments indicated thereon.
2. In addition to the current amount owed, the Owner agree that all taxes, applicable penalties, interest and costs accruing during the currency of this Agreement shall be estimated by the Municipality and added to the amount to be paid by the Owner as set out on Schedule "A" subject to a final determination of the actual cancellation price by the Municipality. If the Municipality determines that payments made are not sufficient to satisfy the cancellation price, the Owner shall forthwith pay the amount required to satisfy the cancellation price. If the Municipality determines that the Owner have paid an amount in excess of the cancellation price, the Municipality may apply the overpayment as a credit to the Owner account.
3. No rights or obligations shall be created by this Agreement until it is signed by each and every party hereto and when signed by all parties, this Agreement shall be deemed to have commenced and to have become a subsisting Agreement on the same date as the passing of the By-law authorizing the Municipality to enter into this Agreement, regardless of the date this Agreement is actually signed by the parties.
4. The Owner agree to duly observe and conform to all valid requirements of any governmental authority relative to the property.
5. The Owner agree to give written notice to the Municipality of all litigation before any Court, Administrative Board or other tribunal affecting the Owner's interest in the property.
6. The Owner agree to maintain the property in a good state of repair.
7. The parties agree that the period during which this Agreement is subsisting shall not be counted in calculating the periods mentioned in subsection 379(1) of the *Municipal Act, 2001*.
8. The parties agree that any person may pay the cancellation price at any time.
9. The parties agree that the Treasurer of the Municipality on the request of any person

shall permit such person to inspect a copy of this Agreement and shall provide copies thereof at the same rate as is charged under section 253 of the *Municipal Act, 2001*.

10. The Owner agree that he/she/they will not, dispose of the property or any interest therein whatsoever or create any charge, assignment, easement, covenant, lease, lien or other encumbrance in respect of the property without the consent in writing of the Municipality. The Owner agree that the consent of the Municipality may be unreasonably withheld unless full and immediate payment of all amounts outstanding under this Agreement is made by or on behalf of the Owner.
11. The parties agree that if the cancellation price is paid by any person, this Agreement terminates upon receipt of payment by the Municipality and the Municipality shall thereafter cause a Cancellation Certificate to be registered.
12. Any notice that may be given to any of the parties hereto shall be sufficiently given if hand delivered or sent by prepaid registered mail addressed as follows:
 - (a) to the Municipality at: The Corporation of the Township of Sables-Spanish Rivers
11 Birch Lake Road
Massey, ON P0P 1P0
Attention: Patricia, Deline, Treasurer
 - (b) to the Owner at: James Miksis
41 Main Street
Webbwood, ON P0P 2G0

and any such notice shall be deemed to have been received by the party to whom it was addressed on the second business day after the date on which it was mailed, or if hand delivered, on the date it was delivered.

13. In the event that the Owner default in any payment when due or in performing any covenant or condition herein contained, and such default continues for a period of seven (7) days, the Treasurer may give the Owner notice in writing to remedy the default within a period of seven (7) days from the date the notice is delivered (if by hand delivery) or deemed to have been received (if by registered mail), and in the event that the Owner fail to remedy the said default within such period, this Agreement shall become null and void and shall cease to be a subsisting agreement as of 11:59 p.m. on the seventh day following the date on which the notice was delivered or deemed to have been received (whichever the case may be), and the Owner shall be placed in the position that he/she/they were in prior to the date of commencement of this Agreement.
14. The Owner agree that the Municipality shall be at liberty to register this Agreement in any manner it shall deem advisable. The Owner further agree to execute an application to register a restriction on transferring the land and to have same registered on title against the property. The Owner understand and agree that he/she/they shall be responsible for all fees and disbursements incurred by the Municipality in the registration of this Agreement or notice hereof or any document registered pursuant hereto against title to the property and for any subsequent fees or disbursements for the registration of any amendment or deletion of this Agreement or notice hereof or any document registered pursuant thereto.
15. The Owner agree that no delay on the part of the Municipality shall operate as a waiver of the Municipality's rights.
16. This Agreement constitutes the entire agreement between the parties with respect to all of the matters herein and its execution has not been induced by, nor do any of the parties rely upon or regard as material, any representations or writings whatever not incorporated herein and made a part hereof and may not be amended or modified in any respect except by written instrument signed by the parties hereto and in the case of the

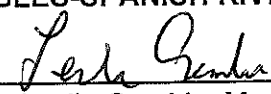

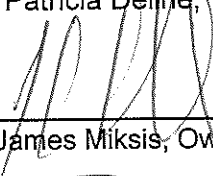
Municipality, only after the passing of a By-Law authorizing the amendment or modification.

IN WITNESS WHEREOF the parties have signed this Agreement.

SIGNED, SEALED AND DELIVERED
- in the presence of -



Witness as to the signature of:

)
)
) THE CORPORATION OF THE TOWNSHIP
) OF SABLES-SPANISH RIVERS
)
) Per: 
) Mr. Leslie Gamble, Mayor
)
) Per: 
) Patricia Deline, Treasurer
)
) 
) James Miksis, Owner
)
) Date: June 21, 2019

Schedule "A"

CALCULATION OF REQUIRED PAYMENTS

1.	Outstanding taxes/ penalties/interest on Tax Arrears Certificate:	\$4,614.50
2.	Additional taxes/penalties/interest levied subsequent to December 31 st of the year prior to registration of the Tax Arrears Certificate to the present time:	\$248.84
3.	Estimated taxes/penalties/interest accruing subsequent to the present time to the end of the term of this Agreement:	\$3,222.55
4.	Legal fees paid to date	\$1,582.00
5.	Additional legal/administrative fees, disbursements and HST estimated:	<u>\$678.00</u>
Total amount to be paid under this Agreement:		<u>\$10,345.89</u>

TO BE PAID AS FOLLOWS:

1. Monthly payments of **\$600.00** commencing **June 30, 2019** and payable on the last business day of each and every month thereafter until **October 31, 2020**.
2. One final payment on **November 30, 2020** (the month following the last monthly payment) in an amount to be determined by the municipality consisting of the estimated balance required to satisfy the cancellation price (subject to adjustment by the Municipality based on its final determination of the amount required to satisfy the cancellation price as provided for in Section 2 of this Agreement).

THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS

BYLAW NUMBER 2019-26

Being a Bylaw to authorize the renewal of borrowing bylaw 2014-04

WHEREAS authority is provided by the Municipal Act, 2001, S. O. 2001, c. 25, Section 401 and O. Reg 276/02 as amended;

AND WHEREAS the Council of the Corporation of the Township of Sables-Spanish Rivers deems it necessary to renew capital borrowing relating to the 2013 Lee Valley Road Rehabilitation Loan from 2014 for a term of five years.

NOW THEREFORE the Council of the Township of Sables-Spanish Rivers enacts as follows:

1. THAT the remaining balance of \$398,532.73 for the 2013 Lee Valley Road Rehabilitation Loan be financed through borrowing from the Royal Bank of Canada over a term of five years at the interest rate of 3.47%, payable in blended monthly instalments commencing July 2, 2019;
2. THAT the Mayor and the Treasurer are hereby authorized and directed to execute the documents and procedures necessary to implement the intent of this Bylaw.
3. The effective date of this bylaw shall be June 26, 2019.
4. This bylaw hereby repeals Bylaw 2014-04.

READ A FIRST AND SECOND TIME THIS 26th DAY OF JUNE, 2019.



MAYOR - L. GAMBLE



CLERK-ADMINISTRATOR - K. SLOSS

READ A THIRD AND FINAL TIME AND PASSED IN OPEN COUNCIL THIS 26TH DAY OF JUNE, 2019.



MAYOR - L. GAMBLE



CLERK-ADMINISTRATOR - K. SLOSS

THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS

BY-LAW NO. 2019-27

BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF
TAX ARREARS EXTENSION AGREEMENT PURSUANT TO
SECTION 378(1) OF THE *MUNICIPAL ACT*, R.S.O. 2001

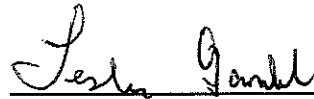
WHEREAS the Corporation of the Township of Sables-Spanish Rivers has registered on the 5th day of July, 2018 a tax arrears certificate against the land described in Schedule "A" attached hereto and forming a part of this by-law;

AND WHEREAS Section 378(1) of the *Municipal Act*, R.S.O. 2001 provides a municipality by by-law passed after the registration of the tax arrears certificate and before the expiry of the one-year period mentioned in subsection 379(1) of the *Municipal Act*, R.S.O. 2001, may authorize an extension agreement with the owner of the land, the spouse of the owner, a mortgagee or a tenant in occupation of the land extending the period of time in which the cancellation price is to be paid.

NOW THEREFORE the Council of the Corporation of the Township of Sables-Spanish Rivers **HEREBY ENACTS AS FOLLOWS:**

- 1) That an agreement be entered into by the Corporation of the Township of Sables-Spanish Rivers with the Owner(s) of the land described in Schedule "A" to extend the time period in which the cancellation price payable on this land is to be paid beyond July 5, 2019.
- 2) That the agreement be in substantially the same form and contain the same terms and conditions as set out in Schedule "B" attached hereto and forming part of this by-law.
- 3) The Mayor and the Treasurer be authorized to enter into an agreement on behalf of the Corporation of the Township of Sables-Spanish Rivers.
- 4) This by-law becomes effective as of the date of the final reading and passing thereof.

Read a first and second time this 26th day of June, 2019.



MAYOR: LESLIE GAMBLE



CLERK-ADMINISTRATOR: KIM SLOSS

Read a third time and final time and passed in open Council this 26th day of
June, 2019.



MAYOR: LESLIE GAMBLE



CLERK-ADMINISTRATOR: KIM SLOSS

SCHEDULE 'A'
TO BYLAW 2019-27

PIN 73422-0036 (LT)
Parcel 2261; Part Lot 14 Broken Front Concession Salter as in LT1141;
Part 3, 53R10971;
Sables-Spanish Rivers

Municipal Address of Property: 955 River Road, Massey, ON P0P 1P0

SCHEDULE B
TO BYLAW 2019-27

TAX ARREARS EXTENSION AGREEMENT

DATED this 26th day of June, 2019.

B E T W E E N :

THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS
(hereinafter referred to as the "Municipality")

Party of the First Part

- and -

CINDY SEEL
(hereinafter referred to as the "Owner")

Party of the Second Part

WHEREAS section 378(1) of the *Municipal Act, 2001*, provides that a Municipality by By-law passed after the registration of a Tax Arrears Certificate and before the expiration of the one (1) year period mentioned in subsection 379(1) of the aforementioned *Act*, may authorize an Extension Agreement to be entered into between the Municipality and the Owner of land and in such Extension Agreement may provide for an extension of time for payment of the cancellation price;

AND WHEREAS the cancellation price means an amount equal to all the tax arrears owing at any time in respect of land together with all current real property taxes owing, interest and penalties thereon and all reasonable costs incurred by the Municipality after the Treasurer becomes entitled to register a Tax Arrears Certificate under section 373 in proceeding under Part XI of the *Municipal Act, 2001* or in contemplation of proceeding under this Part and may include,

- (a) legal fees and disbursements;
- (b) the costs of preparing an Extension Agreement under section 378;
- (c) the costs of preparing any survey required to register a document under this Part, and,
- (d) a reasonable allowance for costs that may be incurred subsequent to advertising under section 379.

AND WHEREAS every Extension Agreement entered into may be subject to such terms and conditions relating to payment as are set out in it, but it shall not reduce the amount of the cancellation price nor prohibit any person from paying the cancellation price at any time;

AND WHEREAS every Extension Agreement entered into shall state:

- (a) when and under what conditions it shall cease to be a subsisting agreement;
- (b) that any person may pay the cancellation price at any time; and,
- (c) that it terminates upon payment of the cancellation price by any person.

AND WHEREAS the period during which there is a subsisting Extension Agreement shall not be counted by the Treasurer in calculating the periods mentioned in subsection 379(1) of the *Municipal Act, 2001*.

AND WHEREAS the Treasurer on request of any person shall permit such person to inspect a copy of the Extension Agreement entered into and shall provide copies thereof at the same rate as charged under section 253 of the *Municipal Act, 2001*;

AND WHEREAS the Treasurer shall forthwith register a Tax Arrears Cancellation Certificate in

the prescribed form when the terms of the Extension Agreement have been fulfilled.

AND WHEREAS the Owner own the following property (hereinafter referred to as the "property") upon which arrears of taxes are owing:

Legal Description: PIN 73422-0036 (LT) Parcel 2261; Part Lot 14 Broken Front Concession Salter as in LT1141; Part 3, 53R10971; Sables-Spanish Rivers

Municipal Address of Property: 955 River Road, Massey, ON P0P 1P0

AND WHEREAS in respect of the aforementioned property the Owner is/are indebted to the Municipality for arrears of taxes, penalties, interest and costs;

AND WHEREAS the Municipality has registered a Tax Arrears Certificate against the subject property;

AND WHEREAS the Municipality deems it desirable that an Extension Agreement be entered into with the Owner;

NOW THEREFORE in consideration of the mutual covenants contained herein, and other good and valuable consideration, receipt and sufficiency of which is hereby acknowledged, the parties hereto mutually covenant and agree as follows:

1. The Owner agree to pay the Municipality the sums indicated on Schedule "A" attached hereto and forming part of this Agreement in accordance with the schedule of payments indicated thereon.
2. In addition to the current amount owed, the Owner agree that all taxes, applicable penalties, interest and costs accruing during the currency of this Agreement shall be estimated by the Municipality and added to the amount to be paid by the Owner as set out on Schedule "A" subject to a final determination of the actual cancellation price by the Municipality. If the Municipality determines that payments made are not sufficient to satisfy the cancellation price, the Owner shall forthwith pay the amount required to satisfy the cancellation price. If the Municipality determines that the Owner have paid an amount in excess of the cancellation price, the Municipality may apply the overpayment as a credit to the Owner account.
3. No rights or obligations shall be created by this Agreement until it is signed by each and every party hereto and when signed by all parties, this Agreement shall be deemed to have commenced and to have become a subsisting Agreement on the same date as the passing of the By-law authorizing the Municipality to enter into this Agreement, regardless of the date this Agreement is actually signed by the parties.
4. The Owner agree to duly observe and conform to all valid requirements of any governmental authority relative to the property.
5. The Owner agree to give written notice to the Municipality of all litigation before any Court, Administrative Board or other tribunal affecting the Owner's interest in the property.
6. The Owner agree to maintain the property in a good state of repair.
7. The parties agree that the period during which this Agreement is subsisting shall not be counted in calculating the periods mentioned in subsection 379(1) of the *Municipal Act, 2001*.
8. The parties agree that any person may pay the cancellation price at any time.

9. The parties agree that the Treasurer of the Municipality on the request of any person shall permit such person to inspect a copy of this Agreement and shall provide copies thereof at the same rate as is charged under section 253 of the *Municipal Act, 2001*.
10. The Owner agree that he/she/they will not, dispose of the property or any interest therein whatsoever or create any charge, assignment, easement, covenant, lease, lien or other encumbrance in respect of the property without the consent in writing of the Municipality. The Owner agree that the consent of the Municipality may be unreasonably withheld unless full and immediate payment of all amounts outstanding under this Agreement is made by or on behalf of the Owner.
11. The parties agree that if the cancellation price is paid by any person, this Agreement terminates upon receipt of payment by the Municipality and the Municipality shall thereafter cause a Cancellation Certificate to be registered.
12. Any notice that may be given to any of the parties hereto shall be sufficiently given if hand delivered or sent by prepaid registered mail addressed as follows:
 - (a) to the Municipality at: The Corporation of the Township of Sables-Spanish Rivers
11 Birch Lake Road
Massey, ON P0P 1P0
Attention: Patricia, Deline, Treasurer
 - (b) to the Owner at: Cindy Seel
10 Mailloux Road
Walford Station, ON P0P 2E0

and any such notice shall be deemed to have been received by the party to whom it was addressed on the second business day after the date on which it was mailed, or if hand delivered, on the date it was delivered.

13. In the event that the Owner default in any payment when due or in performing any covenant or condition herein contained, and such default continues for a period of seven (7) days, the Treasurer may give the Owner notice in writing to remedy the default within a period of seven (7) days from the date the notice is delivered (if by hand delivery) or deemed to have been received (if by registered mail), and in the event that the Owner fail to remedy the said default within such period, this Agreement shall become null and void and shall cease to be a subsisting agreement as of 11:59 p.m. on the seventh day following the date on which the notice was delivered or deemed to have been received (whichever the case may be), and the Owner shall be placed in the position that he/she/they were in prior to the date of commencement of this Agreement.
14. The Owner agree that the Municipality shall be at liberty to register this Agreement in any manner it shall deem advisable. The Owner further agree to execute an application to register a restriction on transferring the land and to have same registered on title against the property. The Owner understand and agree that he/she/they shall be responsible for all fees and disbursements incurred by the Municipality in the registration of this Agreement or notice hereof or any document registered pursuant hereto against title to the property and for any subsequent fees or disbursements for the registration of any amendment or deletion of this Agreement or notice hereof or any document registered pursuant thereto.
15. The Owner agree that no delay on the part of the Municipality shall operate as a waiver of the Municipality's rights.
16. This Agreement constitutes the entire agreement between the parties with respect to all of the matters herein and its execution has not been induced by, nor do any of the parties rely upon or regard as material, any representations or writings whatever not incorporated herein and made a part hereof and may not be amended or modified in any

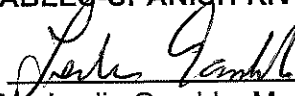


respect except by written instrument signed by the parties hereto and in the case of the Municipality, only after the passing of a By-Law authorizing the amendment or modification.

IN WITNESS WHEREOF the parties have signed this Agreement.

SIGNED, SEALED AND DELIVERED

- in the presence of -


Witness as to the signature of:

)
)
) THE CORPORATION OF THE TOWNSHIP
) OF SABLES-SPANISH RIVERS
)
) Per: 
) Mr. Leslie Gamble, Mayor
)
) Per: 
) Patricia Deline, Treasurer
)
)
) 
) Cindy Seel, Owner
)
) Date: June 14, 2019

Schedule "A"

CALCULATION OF REQUIRED PAYMENTS

1.	Outstanding taxes/ penalties/interest on Tax Arrears Certificate:	\$1,886.12
2.	Additional taxes/penalties/interest levied subsequent to December 31 st of the year prior to registration of the Tax Arrears Certificate to the present time:	\$1,578.13
3.	Estimated taxes/penalties/interest accruing subsequent to the present time to the end of the term of this Agreement:	\$2,601.39
4.	Legal fees paid to date	\$1,582.00
5.	Additional legal/administrative fees, disbursements and HST estimated:	<u>\$678.00</u>
<i>Total amount to be paid under this Agreement:</i>		<u>\$8,325.64</u>

TO BE PAID AS FOLLOWS:

1. Down payment of **\$650.00** on June 30, 2019.
2. 23 Bi-weekly payments of **\$325.00** commencing **July 15, 2019** and payable every other Monday thereafter until **May 18, 2020**.
3. One final payment on **June 1, 2020** (the week following the last bi-weekly payment) in an amount to be determined by the municipality consisting of the estimated balance required to satisfy the cancellation price (subject to adjustment by the Municipality based on its final determination of the amount required to satisfy the cancellation price as provided for in Section 2 of this Agreement).

THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS

BY-LAW NO. 2019-29

BEING A BY-LAW TO AUTHORIZE THE EXECUTION OF A
TAX ARREARS EXTENSION AGREEMENT PURSUANT TO
SECTION 378(1) OF THE *MUNICIPAL ACT*, C. 25

WHEREAS the Corporation of the Township of Sables-Spanish Rivers has registered on the 6th day of July, 2018 a tax arrears certificate against the land described in Schedule "A" attached hereto and forming a part of this by-law;

AND WHEREAS Section 378(1) of the *Municipal Act*, 2001 provides that a municipality by by-law passed after the registration of the tax arrears certificate and before the expiry of the one-year period mentioned in subsection 379(1) of the *Municipal Act*, R.S.O. 2001, may authorize an extension agreement with the owner of the land, the spouse of the owner, a mortgagee or a tenant in occupation of the land extending the period of time in which the cancellation price is to be paid.

NOW THEREFORE the Council of the Corporation of the Township of Sables-Spanish Rivers **ENACTS AS FOLLOWS:**

- 1) THAT an agreement be entered into by the Corporation of the Township of Sables-Spanish Rivers with the Owner of the land described in Schedule "A" to extend the time period in which the cancellation price payable on this land is to be paid beyond July 6, 2019.
- 2) THAT the agreement be in substantially the same form and contain the same terms and conditions as set out in Schedule "B" attached hereto and forming part of this by-law.
- 3) THAT the Mayor and the Treasurer are hereby authorized to enter into an agreement on behalf of the Corporation of the Township of Sables-Spanish Rivers.
- 4) AND THAT this by-law becomes effective as of the date of the final reading and passing thereof.

READ A FIRST AND SECOND TIME THIS 26TH DAY OF JUNE, 2019.


MAYOR Leslie GAMBLE


CLERK-ADMINISTRATOR Kim SLOSS

READ A THIRD AND FINAL TIME AND PASSED IN OPEN COUNCIL THIS 26th
DAY OF June, 2019


MAYOR Leslie GAMBLE


CLERK-ADMINISTRATOR Kim SLOSS

Schedule A
TO BYLAW 2019-29

PIN 73417-0010 (LT)
May Concession 4,
Part of Lot 3,
Parcel 991

THE CORPORATION OF THE TOWNSHIP
OF SABLES-SPANISH RIVERS

BY-LAW NO. 2019-30

BEING A BY-LAW TO ADOPT THE ESTIMATES
OF ALL SUMS REQUIRED DURING THE YEAR AND
TO STRIKE THE RATES OF TAXATION FOR THE YEAR 2019

WHEREAS Section 312 (2) of the Municipal Act, 2001, S.O. 2001, c. 25 provides that the Council of a local municipality shall after the adoption of the estimates of the year, pass a bylaw to levy a separate tax rate on assessment in each property class, and;

WHEREAS Section 312 (6) of the said Act requires tax rates to be established in the same proportion to tax ratios and;

WHEREAS Section 290 of the said Act requires that the municipality pass a levy Bylaw to adopt the estimates for the year 2019, it is necessary that the following sums be raised by means of taxation for the year:

General Purposes	\$4,043,371
Residential Education Purposes	\$ 475,638
Farmlands/Managed Forest Education Purposes	\$ 8,851
Commercial/Landfill Education Purposes	\$ 110,218
Industrial Education Purposes	\$ 1,023

AND WHEREAS the assessment roll was made in 2018 and upon which the 2019 taxes are to be based was revised by the Municipal Property Assessment Corporation as of October 31, 2018;

THEREFORE the Council of the Corporation of the Township of Sables-Spanish Rivers
ENACTS AS FOLLOWS:

1. There shall be levied and collected upon the assessable lands and buildings, within the Corporation of the Township of Sables-Spanish Rivers, the following rates for the year 2019:

	Municipal Rate	Education Rate
Residential	1.27283800%	0.1610000%
Multi-Residential	2.25101350%	0.1610000%
Commercial	1.40012230%	1.0300000%
Commercial Excess/Vacant	0.98008520%	0.8755000%
Commercial Vacant	0.98008520%	0.8755000%
Landfill	1.27283800%	1.0300000%
Industrial	2.14689600%	1.0300000%
Industrial Vacant/Excess	1.39912110%	0.8497500%
Managed Forest	0.31820920%	0.0402500%
Farmlands	0.31820920%	0.0402500%

2. The realty and property taxes for all properties shall become due and payable on the 30th day of September, 2019.
3. There shall be imposed a penalty for the non-payment of taxes on due dates of any installment thereof, the amount of 1.25 percent shall be added on the first day of each calendar month thereafter on the balance remaining unpaid up to and including December 31, 2019.
4. On all taxes in default on January 1, 2020, interest shall be added at the rate of 1.25% per month for each month or fraction thereof in which the default continues.
5. The collector is hereby authorized to mail or cause to be mailed the notice of taxes due to the address of the residence or place of business of the person to whom such notice is required to be given.
6. All monies raised or collected under the authority of this bylaw shall be paid into the hands of the Treasurer/Tax Collector of the Corporation of the Township of Sables-Spanish Rivers, to be applied and paid to such persons and in such manner as the laws of Ontario and bylaws

or resolutions of the Council direct.

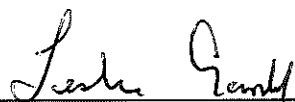
7. The Treasurer/Tax Collector is hereby empowered to collect part payments from time to time on account of any taxes due.
8. The Treasurer/Tax Collector may from time to time designate other staff members to receipt taxes.
9. This by-law shall come into effect upon the date of the final reading thereof.

READ A FIRST AND SECOND TIME THIS 26th DAY OF JUNE, 2019.


MAYOR-Leslie Gamble


CLERK-ADMINISTRATOR – Kim Sloss

**READ A THIRD AND FINAL TIME AND PASSED IN OPEN COUNCIL THIS
26th DAY OF JUNE, 2019.**


MAYOR – Leslie Gamble


CLERK-ADMINISTRATOR – Kim Sloss

THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS

BY-LAW NUMBER 2019-31

Being a Bylaw to Adopt
A Strategic Asset Management Policy for
The Township of Sables-Spanish Rivers

WHEREAS Section 10 of the Municipal Act, R.S.O. 2001, c.25, as amended provides that a municipality may pass bylaws respecting financial management and public assets of the municipality;

AND WHEREAS O. Reg. 588/17 requires that a municipality shall adopt a strategic asset management policy;

NOW THEREFORE the Council of the Corporation of the Township of Sables-Spanish Rivers enacts as follows:

1. THAT the Township of Sables-Spanish Rivers Strategic Asset Management Policy is hereby adopted:
2. THAT the aforesaid policy is attached hereto as Schedule A and shall form part of this bylaw.
3. THAT this bylaw shall come into force upon the third and final reading.

READ A FIRST AND SECOND TIME THIS 26th DAY OF JUNE 2019


MAYOR – L. GAMBLE


CLERK-ADMINISTRATOR – K. SLOSS

READ A THIRD AND FINAL TIME AND PASSED IN OPEN COUNCIL THIS 26th
DAY OF June, 2019


MAYOR – L. GAMBLE


CLERK-ADMINISTRATOR – K. SLOSS



Township of Sables-Spanish Rivers Strategic Asset Management Policy

1. Background

The Corporation of the Township of Sables-Spanish Rivers is committed to providing services to residents in a fiscally responsible manner that supports a healthy and vibrant community. With this commitment in mind, assets must be managed in a way that allows the Township to achieve its goals, plans and policies.

2. Purpose

The purpose of this policy is to establish consistent standards and guidelines for management of the Township's assets applying sound technical, social and economic principles that consider present and future needs of users, and the service expected from the assets. This means leveraging the lowest total lifecycle cost of ownership with regard to the service levels that best meet the needs of the community while being cognizant of the risk of failure that is acceptable. The standards and guidelines must adhere to the following:

Statutory requirements

The Infrastructure for Jobs and Prosperity Act, 2015 sets out principles to guide asset management planning in municipalities in Ontario. The Township of Sables-Spanish Rivers will strive to incorporate the following principles whenever possible into the day to day operation of the Township:

- **Forward looking:** The Township shall take a long-term view while considering demographic and economic trends in the Region.
- **Budgeting and planning:** The Township shall take into account any applicable budgets or fiscal plans, such as fiscal plans released under the Fiscal Transparency and Accountability Act, 2004 and Budgets adopted under Part VII of the Municipal Act, 2001.
- **Prioritizing:** The Township shall clearly identify infrastructure priorities which will drive investment decisions.
- **Economic development:** The Township shall promote economic competitiveness, productivity, job creation, and training opportunities.
- **Transparency:** The Township shall be evidence-based and transparent. Additionally, subject to any prohibition under an Act or otherwise by law on the collection, use, or disclosure of information, the Township shall make decisions with respect to infrastructure based on information that is publicly available or made available to the public and share information with implications on infrastructure and investment

decisions with the Government and broader public sector entities.

- **Consistency:** The Township shall ensure the continued provision of core public services.
- **Environmental conscious;** the Township shall minimize the impact of infrastructure on the environment by respecting and helping maintain ecological and biological diversity, by augmenting resilience to effects of climate change and by endeavouring to make use of acceptable recycled aggregates.
- **Health and safety:** The Township shall ensure that the health and safety of workers involved in the construction and maintenance of infrastructure assets is protected.
- **Community focused:** The Township shall promote community benefits, being the supplementary social and economic benefits arising from an infrastructure project that are intended to improve the well-being of a community affected by the project, such as local job creation and training opportunities, improvement of public spaces within the community, and promoting accessibility for persons with disabilities.
- **Innovation:** the Township shall create opportunities to make use of innovative technologies, services and practices, particularly where doing so would utilize technology, techniques, and practices developed in Ontario.

In addition the Township must adhere to the requirements outlined in the Minimum Maintenance Standards for Municipal Highways currently in force, The Growth Plan for Northern Ontario, the Provincial Policy Statement and any other legislation specific to the Municipality.

Existing Plans and Policies

The Township has developed and adopted a Strategic Plan, an Official Plan, an Emergency Management Plan, a Multi-Year Accessibility Plan and an Asset Management Plan. These plans were designed to meet the legislative requirements and work together to achieve the Township's mission of providing innovation and excellence in service delivery. These plans will be reviewed regularly by staff and annual spending requirements in support of the plans' objectives will be incorporated into the budgeting process. All of the Township's plans rely to some extent on the physical assets owned by the Township and the commitment of staff to ensure their strategic use. This includes the long term maintenance, repair, and replacement of existing assets along with the acquisition of new assets to meet the evolving needs in the Township.

In addition, the existing Township policies complement the planning documents by providing details for the implementation of strategic objectives.

3. Scope and Responsibility

The Treasurer will assume the lead role and be responsible for the maintenance of and reporting on the activity related to the management of Township assets. The Public Works Director of Operations together with the other department heads will assist in this task through the utilization of condition assessment information and service level requirements to update the long and short term asset requirements. This information will be reviewed with the Finance Committee and presented to Council annually for consideration during the budget deliberations.

4. Definitions

In this policy the following definitions are used:

- a) **“Asset management Plan”** - Means a strategic document that states how a group of assets are to be managed over a period of time. The plan describes the characteristics and condition of infrastructure assets, the levels of service expected from them, planned actions to ensure the assets are providing the expected level of service, and financing strategies to implement the planned actions.
- b) **“Capitalization Thresholds”** – The Township’s Asset Management Policy applies to all assets whose role in service delivery requires deliberate management by the Township. The Service-focus intent of this policy differentiates its requirements for identifying assets from the capitalization thresholds which are developed for the purposes of financial reporting. For this reason, the capitalization threshold developed for financial reporting will not be the guide in selecting the assets covered by the asset management planning process.
- c) **“Infrastructure”** - Means municipal tangible capital assets primarily for public use or benefit in Ontario.

5. Guiding Principles

The policy requires the commitment of key stakeholders within the Township’s organization to ensure the policy contains a clear plan that can be implemented, reviewed and updated.

Council, on behalf of the citizens, will be entrusted with the responsibility of overseeing the management of the assets. They will approve the Asset Management Planning documents and required updates every five years. They will review management’s implementation of the plan as part of the annual budget process. They will support efforts to improve the plan and ensure it includes changes necessitated by updates to other Township strategic documents.

Management will oversee the policy implementation and ensure both the Asset Management Plan and the Asset Management Policy are in compliance with Provincial Asset Management regulations. Management will ensure that current year and long range asset requirements are incorporated into the budget presented to Council annually. Management will update the Policy and Plan to reflect changes as needed and present them for Council approval at least every five years. These changes will include those reflected in the updates to the structural assessment reports, and all other condition assessments commissioned for assets covered by the plan.

6. General Policy

The asset management plans and progress made on the plans will be considered annually in the development of the Township’s capital budgets, operating budgets, and long-term financial plans.

Department Heads will reference the asset management plan for their area in order to look up forecasted spending needs identified in the plan, verify progress made on the

plan to identify potential gaps, and prioritize spending needs, across the gap identified in the plan and recent developments, for the year to be budgeted for.

Finance staff will be involved in the asset management planning process to coordinate the information from the service personnel in the preparation of the budget submission.

Asset management planning will be aligned with the Township's Official Plan. The asset management plans will reflect how the community is projected to change and the related asset impact. The Township will achieve this by consulting with those responsible for managing the services to analyze the future costs and viability of projected changes. Methods, assumptions, and data used in the selection of projected changes should be documented to support the recommendations in the Asset Management Plan.

Climate change will be considered as part of the Township's risk management approach embedded in local asset management planning methods. This approach will balance the potential cost of vulnerabilities to climate change impact and other risks with the cost of reducing these vulnerabilities. The balance will be struck in the levels of service delivered through operations, maintenance schedules, disaster response plans, contingency funding, and capital investments. The Township will continue to work toward climate change mitigation and adaptation.

The Township recognizes the need for stakeholder input into the planning process and will foster informed dialogue using the best available information.