THE CORPORATION OF THE TOWNSHIP OF THE SABLES-SPANISH RIVERS

BYLAW NUMBER 2012-09

Being a Bylaw for the Purpose of
Establishing a Schedule of User Fees

WHEREAS Section 391 of the Municipal Act 2001, as amended, authorizes a municipality to impose fees or charges for services or activities provided or done by or on behalf of it;

AND WHEREAS it is deemed necessary to establish a schedule of user fees;

THEREFORE the Council of the Corporation of the Township of the Sables-Spanish Rivers ENACTS AS FOLLOWS:

1. THAT the following Schedules shall set out the applicable fees and form part of this bylaw.

Schedule 'A' - Administration

Schedule 'B' - Fire Department

Schedule 'C' - Waste Management

Schedule 'D' - Water

Schedule 'E' - Sewer

Schedule 'F' - Land Use Planning

Schedule 'G' - Parks and Recreation

Schedule 'H' - Auto Recycling and Salvage, Refreshment Vehicle, Hawkers & Peddlers

Schedule 'I' - Tax Sales

Schedule 'J' - Line Fences

Schedule 'K' - Cemeteries

2. THAT this Bylaw shall repeal Bylaw 2006-43, Bylaw 2010-16, Bylaw 2010-17, Bylaw 2011-31 and any other Bylaw or resolution passed that is inconsistent with this Bylaw.

READ A FIRST AND SECOND TIME THIS 11th DAY OF April, 2012.

MAYOR – L. GAMBLE

CLERK – K. SLOSS

READ A THIRD AND FINAL TIME AND PASSED IN OPEN COUNCIL THIS 11th DAY OF April, 2012.

MAYOR – L. GAMBLE

CLERK – K. SLOSS

BYLAW 2012-09 SCHEDULE 'A'; ADMINISTRATION
AS AMENDED BY BYLAW 2016-01

Lottery Licences

Raffle/Bingo/Bazaar Licences/Break-Open Tickets

- fee charged shall be 3% of the market value of the prize
- fees must be paid at the time of application
- the Council of the Corporation of the Township of Sables-Spanish Rivers reserves the right to reduce or waive the licence fees in the case of eligible organizations which are in association with the provision of community services

Marriage Licences

Licence fee	$75.00
Administration fee	$50.00

Tax Certificates

$40.00 - upon written request

Zoning / Building Conformity

$40.00 - upon written request

Photocopies

$0.25 per page

Fax Service

$2.00 per page

N.S.F. Cheques

$25.00

Commissioner/Certification Services

$5.00

Processing of Property Tax Credit Balance Transfers or Refunds

$25.00

BYLAW 2012-09 SCHEDULE 'B-1'; FIRE DEPARTMENT

AS AMENDED BY BYLAW 2014- 41

Fire Code Inspections

Service may be provided subject to updated certification held by the Fire Chief or designate.

- woodstoves, chimneys, etc. $ 75.00 includes inspection plus letter approving appliance (woodstove)

Fire Report Requests

Copy of fire report-mailed to person requesting report
$ 15.00

Wildfires – Cost of Suppression

Shall be paid by individuals responsible if it is deemed that they have contravened the Fire Permit Bylaw; 99-16.

$ 15.00 / hour per fire fighter attending fire call, in addition to the Ministry of Natural Resource's costs of suppression or any other applicable agency

Vehicle Extrication and Vehicle Fires

Cost per fire apparatus:
Applicable to any Provincial Highway corridor, as per current Ministry of Transportation rate structure.

Rental of Firehall meeting room

- up to 2 hours	$ 40.00
- 2 hours – 4 hours	65.00
- exceeding 4 hours (daily)	90.00

Residents, groups or organizations of the Township may use the meeting room at no cost however shall follow all other conditions of the policy/agreement attached hereto.

RENTAL OF FIRE HALL MEETING ROOM

POLICY/AGREEMENT

1. All fees must be paid in advance of receiving a key to the facility. The rental fees include $15.00 for cleaning costs. All fees are subject to G.S.T.

   The $15.00 cleaning fee shall be given to the volunteer fire fighter who cleans the hall after the rental.

2. The renter is entitled to the use of the following, and shall be responsible for the provision of condiments such as coffee, sugar, cream, cups, etc.
   - meeting room
   - washroom facilities
   - kitchen facilities
   - television and V.C.R.

3. The renter is responsible to clean up after using the facilities and is required to:
   - clean kitchen, sink, coffee maker, etc.
   - ensure all equipment is turned off and returned to the original location
   - ensure that the thermostat is turned down to 10 degrees Celsius
   - ensure that all doors are closed

4. The renter must agree that the firehall itself is out of bounds and that keys will not be duplicated. The person who signs the rental agreement will be held responsible for the key and for ensuring it is returned immediately after the rental is complete. The renter acknowledges that if any equipment used is damaged as a result of the activities of the renter, the renter may be held responsible to repair or replace the equipment.

5. Renters shall contact the municipal office staff who shall book the facility in the renter's name subject to confirmation with the Fire Chief or designate.

6. The facilities are rented with the renter acknowledging that should a fire call be received during the rental period, volunteers responding to a fire or using the washroom facilities may disrupt the use of the facilities. If the facilities are rented for more than one day, fire fighters may use the facilities 'after hours'.

7. The renters will guarantee that their vehicles will not obstruct the fire hall doors or interfere with the fire fighters' access to the facility.

8. The Fire Department shall take precedence over any potential renter and shall reserve the facilities for the third Wednesday evening of every month.

Agreement:

Read and Acknowledged on behalf of the renter:

_____ _____

Renter Rental Date and Time

_____

Signature

BYLAW 2012-09 SCHEDULE 'C'; WASTE MANAGEMENT
AS AMENDED BY BYLAW 2017-09

➢ Per cubic meter of construction garbage	$ 20.00
➢ Per cubic meter of commercial garbage (contained in permanent bins)	6.55
➢ Per ½ ton Load of Garbage	25.00
➢ Per Trailer or Truck Load of Brush/Leaves	no charge
➢ Tires – rims must be removed from all tires before depositing in landfill sites	no charge
➢ White Goods	no charge
- each refrigeration unit not tagged with Freon removed	10.00
➢ Per Large item of Furniture (includes mattress and box springs)	5.00
➢ Per Oil Tank	5.00
➢ Per Room Size Carpet	5.00
➢ Per Pool Liner	5.00
➢ Per Electronics (television, microwave, computer)	no charge
➢ Per Boat	25.00

Contractors wishing to access the Cameron Falls/Tennyson Landfill Site to dispose of construction/demolition rubble must make arrangements with the Township Office. The contractor will pay a $50.00 fee to the Township to be accompanied to the site, in addition to applicable tipping fees.

➢ Septic Waste Disposal Fee; Contractor	35.00 per residence/tank

BYLAW 2012-09 SCHEDULE 'D-1'; WATER
AS AMENDED BY BYLAW 2012-32
AS AMENDED BY BYLAW 2016-14
AS AMENDED BY BYLAW 2017-09

1. A water service rate is hereby imposed upon the owners of lands which are supplied with water, to pay for the operation, repair and maintenance of the water works, which may include a charge for depreciation, deferred maintenance or a reserve fund for any such purpose.

2. A water service rate shall be charged at the flat rate as set out in Schedule 'D-2'.

3. The water service rates established in Section 2 above shall be billed at the beginning of each quarter and shall become due and collected no later than the last day in the month that is the end of the quarter. A 5% late payment fee will be charged on all unpaid balances on the first day of the month following the due date.

4. Service may be disconnected for non-payment of account and will not be reconnected until all arrears on the account are paid in full.

   Water customers in arrears for a period of fifteen (15) days or more shall be given one warning by regular prepaid mail. If the arrears are not paid in full within five (5) business days of the date of given notice, the service shall be shut off. A courtesy phone call may be made to the customer before the water is turned off.

   If the current address of the water customer is not known, a notice may be posted on the land in a conspicuous location.

5. Owners of rental properties shall be responsible for payment of water service rates.

   Only those tenants already in our system as payees of water bills of the rental property will be allowed to continue provided they remain at the same address and they do not fall into arrears. Once that tenant vacates the rental property, the owner/landlord shall assume payment of the water service rate thereafter for any new tenant.

6. Outstanding and uncollectible accounts of tenants shall be added to the tax roll and recovered from the assessed owner of the property.

7. A service charge, as set out in Schedule 'D-2", shall be levied for turning on or shutting off any water service during normal Public Works Department working hours. Should the customer request the water be turned off for repairs and then turned back on in the same day, during normal Public Works Department working hours, the fee shall be the one-time service charge.

   Should any customer request the water be turned off outside of normal Public Works Department working hours, the amount charged for this service shall be the service charge, plus the actual costs incurred by the municipality.

8. The amount imposed upon the owner of a property for the installation and connection of a new water service shall be the actual cost incurred by the municipality.

9. Water customers shall not be exempt from monthly water billing.

   a) Properties that have a water service shut-off for a period of up to and including three (3) months, shall receive regular billing;
   b) Properties that have a water service shut-off for a period of time which exceeds three (3) months shall be billed $20.00/month from the date of shut-off;
   c) Charges applicable in (b) above, shall include all properties with vacant buildings, commencing January 1, 2013;
   d) Billing will not be pro-rated mid-month, full monthly billing shall apply.

10. The Treasurer shall charge the current NSF rate to any account for which payment was tendered by cheque where such cheque is not honoured by the Bank or Trust Company named on such cheque.

BYLAW 2012-09 SCHEDULE 'D-2'; WATER
AS AMENDED BY BYLAW 2012-32
AS AMENDED BY BYLAW 2015-12
AS AMENDED BY BYLAW 2016-01
AS AMENDED BY BYLAW 2016-14
AS AMENDED BY BYLAW 2017-09

CLASSIFICATION	MONTHLY RATE PER UNIT
Residential	$ 55.00
Restaurant	100.00
- each toilet, urinal, shower, sink, dishwasher	2.00
- plus residential rate if applicable	
Business (store/office/shop/bank/church)	55.00
- each toilet, urinal, shower, sink, dishwasher	2.00
- plus residential rate if applicable	
School	100.00
- each toilet, urinal, shower, fountain, basin or sink	2.00
Hairdresser	75.00
- each chair, sink	2.00
Pet Grooming Shop	75.00
- each sink	2.00
Apartment Building (each unit)	55.00
- each washing machine, laundry sink, public toilet	2.00
Laundromat	150.00
- each washing machine or cleaning unit, toilet, urinal, laundry sink	2.00
Legion / Hotel	75.00
- each toilet, urinal, shower, sink, dishwasher	2.00
Chutes Park	200.00
- each toilet, urinal, shower, sink, faucet	2.00
Agricultural Society	55.00
Motel	75.00
- each rental unit	3.00
Automotive Car Wash (each unit)	150.00
Pool Fill-Up (once per year)	100.00
Service Charge-Turn On/Shut Off	30.00
plus: as per Schedule 'D-1(7)' as applicable	
Portable Water Container / Barrel / Drum	100.00
-filled and transported off of property (per fill-up)	

BYLAW 2012-09 SCHEDULE 'D-3'; WATER
AS AMENDED BY BYLAW 2012- 32

Property Owner(s) Letter of Guarantee

Property Owner(s) Name: _____

Property Owner(s) Address: _____

Property Owner(s) Township of Sables-Spanish Rivers Water Account Number: _____

To: The Corporation of the Township of Sables-Spanish Rivers

Relating to: Water supplied to the premises municipally known as

(the premises) address: _____

Occupied by: _____ (the Customer)

Customer's Township of Sables-Spanish Rivers Water Account Number: _____

IN CONSIDERATION of the Corporation of the Township of Sables-Spanish Rivers supplying water to the customer at the premises without requiring a security deposit, the Property Owner(s) hereby and herein, jointly and severally, if applicable, personally Guarantee(s) customer's obligation to pay all monies owing to the Corporation of the Township of Sables-Spanish Rivers for water supplied to the premises for the whole time during which the Corporation of the Township of Sables-Spanish Rivers account in relation to the premises is registered in the customer's name.

Dated the _____ day of _____, 20____.

_____	_____
WITNESS	PROPERTY OWNER
_____	_____
WITNESS	PROPERTY OWNER

BYLAW 2012-09 SCHEDULE 'E-1'; SEWER

1. A sewage rate is herby imposed upon the owners or occupants of lands that are supplied with sewage service.

2. The sewage rate shall be charged as a flat rate as set out in Schedule 'E-2'.

3. The flat rate designated in Schedule 'E-2' shall be billed and collected as part of the charge for sewage service to each user.

4. The payments of sewage service on residential and commercial users will be billed with the property taxes and shall reflect the same due dates that are imposed on the property taxes.

BYLAW 2012-09 SCHEDULE 'E-2'; SEWER
AS AMENDED BY BYLAW 2014-03
AS AMENDED BY BYLAW 2016-01
AS AMENDED BY BYLAW 2017-09

CLASSIFICATION	ANNUAL RATES
Single Family Dwelling	$346.80
Schools, per room	$322.70
Restaurants, gas stations, Halls, Beverage Rooms Hair Salons, Appliance Repair Shops	$368.50
Stores and Churches	$243.15
Motels and Hotels, per unit	$129.86
Apartments per room to three (3)	$163.60
Cabins	$220.25
Trailer Park*	$654.20

*Webbwood Motel is made up of: 9 Motel Units, and 1 Beverage Room

BYLAW 2012-09 SCHEDULE 'F'; LAND USE PLANNING

1. The fees shall be paid on the following types of applications in the following amounts:

a)	Consent	$500.00	[*]
	- each additional consent where multiple applications have been made for the same parcel of land	350.00	[*]
	- Administration levy per lot created by consent	100.00	
b)	Validation / Power of Sale	500.00	
c)	Official Plan Amendment (no amendment to Zoning Bylaw)	500.00	[*]
d)	Official Plan Amendment (accompanied by amendment to Zoning Bylaw)	700.00	[*]
e)	Zoning Bylaw Amendment	500.00	[*]
f)	Plan of Subdivision or Condominiums		
	- up to 20 development lots/blocks	2,000.00	[*]
	- 21 to 50 development lots/blocks	4,000.00	[*]
	- more than 50 development lots/blocks	6,000.00	[*]
	- Execution of Proposed Subdivision Agreement	300.00	

2. The following refund considerations shall be applicable on the applications as marked [*]:

a) application submitted; no advertisement: 33%
b) application submitted; advertised; not brought to meeting: 20%

BYLAW 2012-09 SCHEDULE 'G'; PARKS AND RECREATION
AS AMENDED BY BYLAW 2014-20
AS AMENDED BY BYLAW 2017-09 ICE RENTALS EFFECTIVE SEPTEMBER 1, 2017
SADOWSKI ROOM /ARENA FLOOR/WHOLE ARENA RATES EFFECTIVE JANUARY 1, 2018 (TO ALLOW FOR PREVIOUS BOOKINGS)
ALL OTHER RATES EFFECTIVE UPON PASSING OF BYLAW 2017-09

Ice Rentals	
Adult	110.00
Youth Organization	80.00
Mon-Fri 8am–4pm	60.00
Sadowski Room	
Hourly	35.00
No/Our Bar Social	320.00
Their/SOP Bar Social	475.00
Kitchen Hot Meal	150.00
Kitchen Cold Meal	50.00
Kitchen for Vending	220.00
Mon-Fri 8am–4pm (hourly rate)	20.00
Sat-Sun Non Social less than 6 hours	175.00
Day before Reservation	130.00
Tournaments Sadowski Room	
Our Bar	N/C
Their/SOP Bar	360.00
No Bar (day)	125.00
Arena Floor	
No/Our Bar Social	425.00
Their/SOP Social	550.00
Sports Hourly	45.00
Whole Arena Ice Out Season	
No/Our Bar per day	650.00
Their/SOP Social	780.00
Ball Diamond	
Prepped No Lights	40.00
Prepped Lights	50.00
Per Prep Tournament	30.00
Per Drag Tournament	17.00
Per Lining Tournament	9.00
Advertising Rates	
Dasher Boards	325.00
Side Wall	140.00
Rear Wall	225.00
Bulletin Board	70.00
Group Camping Rates	
Grounds per day	95.00
Building per day	220.00
Showers per day	190.00
Public Skating	
Per Person	4.00
Family Rate up to 5 Persons	8.00

BYLAW 2012-09 SCHEDULE 'H': AUTO RECYCLING & SALVAGE, REFRESHMENT VEHICLES AND HAWKERS AND PEDDLERS

Automobile Wrecking Yards:	$ 50.00/year

Refreshment Vehicle License

Class A License – to be issued to the owner or operator or driver of a motorized refreshment vehicle

Resident/Ratepayer	200.00/year
Non-Resident or Non –Ratepayer	500.00/year

Class B License – to be issued to a person selling refreshments from a non-motorized refreshment vehicle

Resident/Ratepayer & Non Resident/Non-Ratepayer	20.00/month or 100.00/year

Hawkers & Peddlers License

Carrying out business by passing from house to house or along any street in the Township of Sables-Spanish Rivers

Ratepayer	50.00/month 250.00/year
Non-Ratepayer	100.00/month 500.00/year

1. That the Treasurer and/or his/her delegate are duly authorized to recover any legal fees and any agent's fees incurred through the administration of Part XI of the Municipal Act, as amended, with respect to Sale of Land for Tax Arrears.

BYLAW 2012-09 SCHEDULE 'J'; LINE FENCES

Owners request for fence viewers and notices to parties and fence viewers (dispute)	$20.00
Fence Viewers Award (dispute)	10.00
Owners notice of appeal and notice to referee and notice of hearing(dispute), as well as prescribed costs stated in Sec. 10(1) of the Line Fence Act, 1990, and those stated in R.R.O 714	50.00
Re-attendance of Fence Viewers notices	20.00
Fence Viewers certificate of default	10.00
Clerk's notice to defaulting owner of amount owing to Municipality	25.00
Owner's request for Fence Viewers(certification)	20.00
Owner's notice requesting Clerk to make payment, amount certified and placed on Collector's Roll	30.00
Owners request for Fence Viewers (determination)	20.00

BYLAW 2012-09 SCHEDULE 'K-1'; CEMETERIES- page 1
(as amended by Bylaw 2012-22)

	Plot	Care & Maintenance	Total
Single Plot			
Resident	$100.00	$250.00	$350.00
Non Resident	$420.00	$280.00	$700.00
Child Plot (where provided)			
Resident	$60.00	$150.00	$210.00
Non-Resident	$252.00	$168.00	$420.00
Cremation Plot (single where provided)			
Resident	$60.00	$150.00	$210.00
Non-Resident	$252.00	$168.00	$420.00
Cremation Plot (up to six burials)			
Resident	$100.00	$250.00	$350.00
Non-Resident	$420.00	$280.00	$700.00

Opening & Closing Fees	Administration Fee (Payable to Township)	Weekdays (Payable to Contractor)	Weekends (Payable to Contractor)
Casket Burial	$50.00	~~$350.00~~	$450.00
Cremation Burial	$50.00	~~$100.00~~	$125.00
Winter Interments	$50.00	$500.00 plus the actual cost of machinery rental	

Note: Winter interments are not generally allowed between November 1 and April 30th unless approved by the Township of Sable-Spanish Rivers

Issuance of Interment Rights Certificate: $10.00
Issuance of Duplicate Interment Rights Certificate: $10.00

Disinterment/Exhumations	Administration Fee (Payable to Township)	Weekdays (Payable to Contractor)	Weekends (Payable to Contractor)
Casket	$50.00	$525.00	$675.00
Cremation Container	$50.00	$150.00	$200.00

Markers & Monuments	Care and Maintenance	Total
Flat Marker (< 173 sq. in)	$0.00	$0.00
Flat Marker (>173 sq. in.)	$50.00	$50.00
Upright Monument (up to 4ft in Width or height)	$100.00	$100.00
Upright Monument (over 4ft In width or height)	$200.00	$200.00

All fees listed are subject to HST

(as amended by Bylaw 2012-22)

DEFINITIONS

In this Schedule, **"Resident"** means,

For the Walford Protestant Cemetery, one who has lived in Victoria, Salter or Shedden townships for at least 1 year at any time of his/her life or is a homeowner at the time of acquiring interment rights. This applies equally to a spouse or immediate family member.

For the Walford Catholic Cemetery (St. Francis of Assisi), one who has lived in Victoria, Salter or Shedden townships for at least 1 year at any time of his/her life or is a homeowner at the time of acquiring interment rights. This applies equally to a spouse or immediate family member.

For the Lee Valley Cemetery, one who resides in the Townships of Harrow and McKinnon, one who resides south of the Spanish River in the Township of May and one who resides south of the Spanish River in the Township of Hallam.

For the River Road Cemetery, one who resides in this community or a person who was born in this community.

For the St. Lawrence Catholic Cemetery in Webbwood, no distinction between Resident and Non-Resident.

For the Webbwood Protestant Cemetery, no distinction between Resident and Non-Resident.

For the Zion Lutheran Church Cemetery, the term **"Member"** is defined as any member, and their immediate family members, of the Zion Lutheran Church as per Article IV of the Constitution of the Zion Lutheran Church. For the purpose of administering this schedule, the term **"Member"** shall be synonymous with the term **"Resident"**.

For the Immaculate Conception Cemetery, one who resides in or pays property taxes to the Township of Sables-Spanish Rivers.

For the Grandview Cemetery, one who resides in or pays property taxes to the Township of Sables-Spanish Rivers.