

THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS

REGULAR MEETING

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FEBRUARY 12, 2020

PRESENT: MAYOR: Leslie GAMBLE
COUNCILLORS: Kevin BURKE, Patricia HNATUIK, Glenda MASSICOTTE, Cheryl PHILLIPS,
Dale RIVERS, Susan SONNENBURG
CLERK-ADMINISTRATOR: Kim SLOSS

Motion No: 2020-30
Moved By: S. SONNENBURG
Seconded By: C. PHILLIPS
WHEREAS there is a quorum of Council present and the time is 6:00 p.m.;
BE IT RESOLVED THAT this regular meeting be open for business;
AND THAT the minutes of the regular meeting of January 22, 2020 be approved.
CARRIED

Addition
to Agenda
– Closed
Session

Motion No. 2020-31
Moved By: K. BURKE
Seconded By: D. RIVERS
BE IT RESOLVED THAT the following be added to the regular agenda:
Closed Session – personal matters about identifiable individuals including municipal or local board employees.
CARRIED

Consent
Agenda

Motion No: 2020-32
Moved By: K. BURKE
Seconded By: C. PHILLIPS
BE IT RESOLVED THAT items A1, A2, C1, C2, C3 and E1 contained on the consent agenda be adopted.
CARRIED

A1-
Accounts

Motion No. 2020-33
Moved By: K. BURKE
Seconded By: C. PHILLIPS
BE IT RESOLVED THAT the attached cheque registers totalling \$98,356.46 be approved as paid;
AND THAT the cash disbursements report totalling \$308,650.52 be paid as funds permit.
CARRIED

A2, C1, E1
– Meeting
Reports

Motion No: 2020-34
Moved By: K. BURKE
Seconded By: C. PHILLIPS
BE IT RESOLVED THAT the following Meeting Reports be accepted:
- Finance Committee – February 10, 2020
- Public Works Committee – February 5, 2020
- Library Board – November 21, 2019 and December 19, 2019
CARRIED

C-2 –
Public
Works
Capital

Motion No. 2020-35
Moved By: K. BURKE
Seconded By: C. PHILLIPS
BE IT RESOLVED THAT as recommended by the Public Works Committee, the following shall be approved as part of the 2020 capital budget and shall commence immediately:

Storm Sewer Replacement – That WSP be authorized to proceed with the engineering for the storm sewer replacements in Massey as per their proposal, at a fixed design fee of \$12,400.00;

Truck Purchase – That staff be authorized to order a half-ton truck as presented to the Public Works Committee;

Trailer Purchases – That staff be authorized to proceed with the purchase of a tandem trailer and a galvanized utility trailer, at the estimated costs of \$40,000. And \$4,000, respectively;

Streetlight Inventory – That we accept the proposal from Real Term Energy to conduct a GIS Inventory Survey of our streetlights for \$5,783.40 or \$18.90 per fixture based on the actual fixture quantity.
CARRIED

C3 – Old
Webbwood
Road

Motion No. 2020-36
Moved By: K. BURKE
Seconded By: C. PHILLIPS
BE IT RESOLVED THAT in order for Council to make an informed decision, that we investigate the following options for the viability of Old Webbwood Road;
THAT WSP be requested to put together a simplified tender for the necessary replacement of the large culvert, with the provision that the lowest or any tender not necessarily accepted, based on budgetary constraints;
AND THAT we approach the Town of Espanola to see if they would entertain an agreement to provide road maintenance and emergency services to the east end of our portion of Old Webbwood Road and at what cost;
AND THAT WSP's fees shall be approved as part of the 2020 capital budget.
CARRIED

THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS

REGULAR MEETING

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FEBRUARY 12, 2020

A3 – 357
Application
005-08700

Motion No. 2020-37
Moved By: C. PHILLIPS
Seconded By: K. BURKE

BE IT RESOLVED THAT pursuant to Section 357 of the Municipal Act, 2001, taxes shall be adjusted for the subject taxation years as per the attached schedule;
AND FURTHER THAT 2020 taxes for roll number 005-08700 be adjusted after 2020 final billing.

CARRIED

Medical
Clinic
Capital

Motion No: 2020-38
Moved By: G. MASSICOTTE
Seconded By: K. BURKE

BE IT RESOLVED THAT the Massey Medical Clinic Office Manager be authorized to proceed with the purchase of two computers for the Medical Clinic including setup and installation at an upset limit of \$5,700.00;
AND FURTHER THAT the purchase be part of the 2020 Capital Budget if deemed necessary.

CARRIED

A5 –
Donation
to
Museum

Motion No: 2020-39
Moved By: K. BURKE
Seconded By: P. HNATUIK

BE IT RESOLVED THAT pursuant to recommendation from the Finance Committee, we forward a donation of \$7,500.00 to the Massey Area Museum;
AND FURTHER THAT the Museum be encouraged to seek funding from other corporate entities through a letter writing campaign and to provide a report to Council on the results of this initiative.

CARRIED

Council
2%
increase
for 2020

Motion No. 2020-40
Moved By: K. BURKE
Seconded By: D. RIVERS

BE IT RESOLVED THAT further to resolution 2019-398 it is confirmed that Council also receive the 2% increase granted to permanent municipal employees for 2020.

CARRIED

Fire Tanker
purchase –
Station 1

Motion No: 2020-41
Moved By: S. SONNENBURG
Seconded By: G. MASSICOTTE

BE IT RESOLVED THAT the Fire Chief be authorized to purchase a fire tanker for Station 1 Walford, at an upset limit of \$100,000 to be approved as part of the 2020 capital budget.

CARRIED

Public
Works
Operator

Motion No. 2020-42
Moved By: D. RIVERS
Seconded By: C. PHILLIPS

BE IT RESOLVED THAT pursuant to Section 5.4 of the Hiring Policy, the interview committee is hereby authorized to offer employment to a suitable candidate for the position of Public Works Operator, upon unanimous agreement by the committee.

CARRIED

Closed
Session

Motion No. 2020-43
Moved By: S. SONNENBURG
Seconded By: G. MASSICOTTE

BE IT RESOLVED THAT we move into closed session to consider personal matters about identifiable individuals including municipal or local board employees.

CARRIED

Open
Session

Motion No. 2020-44
Moved By: C. PHILLIPS
Seconded By: P. HNATUIK

BE IT RESOLVED THAT this closed session be adjourned and the regular meeting resumed.

CARRIED

Motion No. 2020-45
Moved By: G. MASSICOTTE
Seconded By: K. BURKE

BE IT RESOLVED THAT this meeting be adjourned until the next regular meeting or call of the Chair.

CARRIED


MAYOR – L. GAMBLE

CLERK-ADMINISTRATOR – K. SLOSS

Township of Sables-Spanish Rivers**Vendor YTD Payments Report**


For Vendors 736 Through 736

Year 2020

Vendor Number	Vendor Name	Cheque # / eCheque ID	Cheque Date	Amount	Status
736	Northern Internet Solutions	hern Internet Solut	1/23/20	\$1,872.40	O
				\$1,872.40	

Township of Sables-Spanish Rivers
A/P Preliminary Cash Disbursements

							Payment
	Vendor	Invoice Number	Date	Gross Amount	Discount	Net Amount	Method
1	Brian Channon, 146 Seldom Seen Road, Massey, ON, P0P1P0						
		FOIrefund- 01/28/20	1/29/20	\$5.00	\$0.00	\$5.00	Cheque
	Total Vendor Payment:			\$5.00	\$0.00	\$5.00	
	Vendor Payment Method: Cheque			\$5.00	\$0.00	\$5.00	
	Total Selected for Payment:			\$5.00	\$0.00	\$5.00	
	Number of Cheques/eCheques: 1						



Township of Sables-Spanish Rivers
A/P Preliminary Cash Disbursements

						Payment
Vendor	Invoice Number	Date	Gross Amount	Discount	Net Amount	Method
1	Donald Prisque and Eugenia Bernath, 64 Main st, Box 171, Webbwood, ON, P0P2G0					
	OverPMT2020-D.P +	1/23/20	\$1,437.79	\$0.00	\$1,437.79	Cheque
	Total Vendor Payment:		\$1,437.79	\$0.00	\$1,437.79	
	Vendor Payment Method:	Cheque	\$1,437.79	\$0.00	\$1,437.79	
410	Accountant of the Superior Court of Justice, , , ,					
	FILE#98,195(ID:SSR	1/23/20	\$8,209.45	\$0.00	\$8,209.45	Cheque
	Total Vendor Payment:		\$8,209.45	\$0.00	\$8,209.45	
	Vendor Payment Method:	Cheque	\$8,209.45	\$0.00	\$8,209.45	
410	Accountant of the Superior Court of Justice, , , ,					
	File # 98,195 (SSR-1	1/23/20	\$50,212.38	\$0.00	\$50,212.38	Cheque
	Total Vendor Payment:		\$50,212.38	\$0.00	\$50,212.38	
	Vendor Payment Method:	Cheque	\$50,212.38	\$0.00	\$50,212.38	
	Total Selected for Payment:		\$59,859.62	\$0.00	\$59,859.62	
	Number of Cheques/eCheques:	3				



Township of Sables-Spanish Rivers
A/P Preliminary Cash Disbursements

							Payment
Vendor	Invoice Number	Date	Gross Amount	Discount	Net Amount	Method	
526 VISA - Kim Sloss, , , ,	K-Sloss VISA - 01/17	1/17/20	\$1,045.25	\$0.00	\$1,045.25	PAP	
Total Vendor Payment:			\$1,045.25	\$0.00	\$1,045.25		
Vendor Payment Method:		PAP	\$1,045.25	\$0.00	\$1,045.25		
Total Selected for Payment:			\$1,045.25	\$0.00	\$1,045.25		
Number of Cheques/eCheques:		1					



Township of Sables-Spanish Rivers
A/P Preliminary Cash Disbursements

							Payment
Vendor	Invoice Number	Date	Gross Amount	Discount	Net Amount		Method
5 Postage By Phone, P.O. Box 1040, Station A, TORONTO, ON, M5W 3C8							
	Postage by Phone - 0	1/21/20	\$4,520.00	\$0.00	\$4,520.00		PAP
Total Vendor Payment:			\$4,520.00	\$0.00	\$4,520.00		
Vendor Payment Method:		PAP	\$4,520.00	\$0.00	\$4,520.00		
Total Selected for Payment:			\$4,520.00	\$0.00	\$4,520.00		
Number of Cheques/eCheques:		1					




Township of Sables-Spanish Rivers
A/P Preliminary Cash Disbursements

							Payment
	Vendor	Invoice Number	Date	Gross Amount	Discount	Net Amount	Method
4	Receiver General, Payroll Deductions, , ,	PAYROLLDEDUCTI	1/30/20	\$13,935.53	\$0.00	\$13,935.53	PAP
	Total Vendor Payment:			\$13,935.53	\$0.00	\$13,935.53	
	Vendor Payment Method:	PAP		\$13,935.53	\$0.00	\$13,935.53	
526	VISA - Kim Sloss, , , ,	K-Sloss VISA- 1/27/2	1/30/20	\$1,157.05	\$0.00	\$1,157.05	PAP
	Total Vendor Payment:			\$1,157.05	\$0.00	\$1,157.05	
	Vendor Payment Method:	PAP		\$1,157.05	\$0.00	\$1,157.05	
527	VISA - Patricia Deline, , , ,	VISA - 01/27/20 (PA	1/30/20	\$50.00	\$0.00	\$50.00	PAP
	Total Vendor Payment:			\$50.00	\$0.00	\$50.00	
	Vendor Payment Method:	PAP		\$50.00	\$0.00	\$50.00	
684	VISA - Paul Panesar, , , ,	VISA - 01/27/20 (PA	1/30/20	\$29.89	\$0.00	\$29.89	PAP
	Total Vendor Payment:			\$29.89	\$0.00	\$29.89	
	Vendor Payment Method:	PAP		\$29.89	\$0.00	\$29.89	
732	VISA - Marla Toulouse, , , ,	VISA - 01/27/20 (PA	1/30/20	\$127.70	\$0.00	\$127.70	PAP
	Total Vendor Payment:			\$127.70	\$0.00	\$127.70	
	Vendor Payment Method:	PAP		\$127.70	\$0.00	\$127.70	
	Total Selected for Payment:			\$15,300.17	\$0.00	\$15,300.17	
	Number of Cheques/eCheques:	5					

Township of Sables-Spanish Rivers
A/P Preliminary Cash Disbursements

							Payment
	Vendor	Invoice Number	Date	Gross Amount	Discount	Net Amount	Method
704	John Van Norman, Box 713, Massey, ON, P0P 1P0	Caretaker01/31/20 (P	2/03/20	\$408.00	\$0.00	\$408.00	PAP
Total Vendor Payment:				\$408.00	\$0.00	\$408.00	
Vendor Payment Method:				\$408.00	\$0.00	\$408.00	
Total Selected for Payment:				\$408.00	\$0.00	\$408.00	
Number of Cheques/eCheques:				1			



Township of Sables-Spanish Rivers
A/P Preliminary Cash Disbursements

							Payment
	Vendor	Invoice Number	Date	Gross Amount	Discount	Net Amount	Method
4	Receiver General, Payroll Deductions, , ,						
	PayrollDeductions - 1	2/06/20		\$13,141.90	\$0.00	\$13,141.90	PAP
	Total Vendor Payment:			\$13,141.90	\$0.00	\$13,141.90	
	Vendor Payment Method:	PAP		\$13,141.90	\$0.00	\$13,141.90	
6	Minister of Finance - EHT, , , ,						
	EHT - Jan2020 (PAP)	2/06/20		\$1,804.45	\$0.00	\$1,804.45	PAP
	Total Vendor Payment:			\$1,804.45	\$0.00	\$1,804.45	
	Vendor Payment Method:	PAP		\$1,804.45	\$0.00	\$1,804.45	
52	Royal Bank - GFS Service Centre, P.O. Box 6001, Station A, 1 Place Ville Marie - M1, MONTREAL, QC, H3C 3A9						
	RSP Lachance -1/20	2/06/20		\$286.28	\$0.00	\$286.28	PAP
	Total Vendor Payment:			\$286.28	\$0.00	\$286.28	
	Vendor Payment Method:	PAP		\$286.28	\$0.00	\$286.28	
520	EASTLINK, PO BOX 5800, SUDBURY, ON,						
	11173530 (PAP)	2/06/20		\$113.39	\$0.00	\$113.39	PAP
	Total Vendor Payment:			\$113.39	\$0.00	\$113.39	
	Vendor Payment Method:	PAP		\$113.39	\$0.00	\$113.39	
	Total Selected for Payment:			\$15,346.02	\$0.00	\$15,346.02	
	Number of Cheques/eCheques:	4					

Township of Sables-Spanish Rivers
A/P Preliminary Cash Disbursements

							Payment
Vendor	Invoice Number	Date	Gross Amount	Discount	Net Amount		Method
1	JC Plumbing and Heating, 582 Centre Street, Espanola, ON, P5E 1H1						
	000210765	2/07/20	\$192.10	\$0.00	\$192.10		Cheque
	Total Vendor Payment:		\$192.10	\$0.00	\$192.10		
	Vendor Payment Method:	Cheque	\$192.10	\$0.00	\$192.10		
1	Valley Computers & Consulting Services, P.O. Box 3007, Hanmer, ON, P3P 1J6						
	20-008	2/07/20	\$317.81	\$0.00	\$317.81		Cheque
	Total Vendor Payment:		\$317.81	\$0.00	\$317.81		
	Vendor Payment Method:	Cheque	\$317.81	\$0.00	\$317.81		
10	Bell Canada, P.O. Box 9000, Stn Don Mills, NORTH YORK, ON, M3C 2X7						
	2073-1/28/20 (PAP)	2/07/20	\$56.06	\$0.00	\$56.06		PAP
	2100 - 1/28/20 (PAP)	2/07/20	\$48.49	\$0.00	\$48.49		PAP
	2300-1/28/20 (PAP)	2/07/20	\$327.03	\$0.00	\$327.03		PAP
	2358-1/28/20 (PAP)	2/07/20	\$58.39	\$0.00	\$58.39		PAP
	2646-1/28/20 (PAP)	2/07/20	\$416.80	\$0.00	\$416.80		PAP
	3316-1/22/20 (PAP)	2/07/20	\$36.31	\$0.00	\$36.31		PAP
	3491-1/28/20 (PAP)	2/07/20	\$49.94	\$0.00	\$49.94		PAP
	528957155 - 01/10/2	2/07/20	\$63.28	\$0.00	\$63.28		PAP
	Total Vendor Payment:		\$1,056.30	\$0.00	\$1,056.30		
	Vendor Payment Method:	PAP	\$1,056.30	\$0.00	\$1,056.30		
15	Strongco Equipment, 1640 Enterprise Road, MISSISSAUGA, ON, L4W 4L4						
	90835308	2/07/20	\$484.09	\$0.00	\$484.09		EFT
	90835309	2/07/20	\$577.32	\$0.00	\$577.32		EFT
	90840434	2/07/20	\$577.32	\$0.00	\$577.32		EFT
	Total Vendor Payment:		\$1,638.73	\$0.00	\$1,638.73		
	Vendor Payment Method:	EFT	\$1,638.73	\$0.00	\$1,638.73		
22	Espanola Regional Hydro, 500 Second Line East, P.O. Box 9000, SAULT STE MARIE, ON, P6A 6P2						
	5134 - 01/21/20 (PAP)	2/07/20	\$3,489.80	\$0.00	\$3,489.80		PAP
	Total Vendor Payment:		\$3,489.80	\$0.00	\$3,489.80		
	Vendor Payment Method:	PAP	\$3,489.80	\$0.00	\$3,489.80		
22	Espanola Regional Hydro, 500 Second Line East, P.O. Box 9000, SAULT STE MARIE, ON, P6A 6P2						
	5106-1/21/20	2/07/20	\$882.37	\$0.00	\$882.37		EFT
	5109-1/21/20	2/07/20	\$824.04	\$0.00	\$824.04		EFT
	5127 - 01/21/20	2/07/20	\$5,827.78	\$0.00	\$5,827.78		EFT
	84878-1/21/20	2/07/20	\$117.40	\$0.00	\$117.40		EFT
	84884 - 1/21/20	2/07/20	\$6,772.88	\$0.00	\$6,772.88		EFT
	86012-1/21/20	2/07/20	\$30.60	\$0.00	\$30.60		EFT
	86106-1/21/20	2/07/20	\$154.28	\$0.00	\$154.28		EFT
	904-01/21/20	2/07/20	\$448.62	\$0.00	\$448.62		EFT
	906-1/21/20	2/07/20	\$296.28	\$0.00	\$296.28		EFT
	912-1/21/20	2/07/20	\$107.49	\$0.00	\$107.49		EFT
	Total Vendor Payment:		\$15,461.74	\$0.00	\$15,461.74		

Township of Sables-Spanish Rivers
A/P Preliminary Cash Disbursements

						Payment
Vendor	Invoice Number	Date	Gross Amount	Discount	Net Amount	Method
Vendor Payment Method:		EFT	\$15,461.74	\$0.00	\$15,461.74	
24	Garnet's Rent-All, 120 McCulloch Dr., ESPANOLA, ON, P5E 1J1					
	57862	2/07/20	\$204.11	\$0.00	\$204.11	EFT
	59190	2/07/20	\$130.24	\$0.00	\$130.24	EFT
Total Vendor Payment:			\$334.35	\$0.00	\$334.35	
Vendor Payment Method:		EFT	\$334.35	\$0.00	\$334.35	
29	Janeway PharmaChoice, 180 Sauble St., Box 100, MASSEY, ON, P0P 1P0					
	PrescriptionDeductibl	2/07/20	\$58.64	\$0.00	\$58.64	EFT
Total Vendor Payment:			\$58.64	\$0.00	\$58.64	
Vendor Payment Method:		EFT	\$58.64	\$0.00	\$58.64	
30	J. Breen Coffee Service Ltd, 13 Perini Road, ELLIOT LAKE, ON, P5A 2T1					
	42038	2/07/20	\$37.48	\$0.00	\$37.48	EFT
	42169	2/07/20	\$81.68	\$0.00	\$81.68	EFT
Total Vendor Payment:			\$119.16	\$0.00	\$119.16	
Vendor Payment Method:		EFT	\$119.16	\$0.00	\$119.16	
35	Massey Home Hardware, , P.O. Box 668, MASSEY, ON, P0P 1P0					
	93224	2/07/20	\$7.34	\$0.00	\$7.34	Cheque
	93236	2/07/20	\$7.90	\$0.00	\$7.90	Cheque
	93304	2/07/20	\$16.37	\$0.00	\$16.37	Cheque
	93353	2/07/20	\$32.76	\$0.00	\$32.76	Cheque
	93447	2/07/20	\$65.49	\$0.00	\$65.49	Cheque
	93471	2/07/20	\$41.18	\$0.00	\$41.18	Cheque
	93476	2/07/20	\$8.57	\$0.00	\$8.57	Cheque
	93492	2/07/20	\$72.24	\$0.00	\$72.24	Cheque
	93528	2/07/20	\$52.50	\$0.00	\$52.50	Cheque
	93529	2/07/20	\$64.40	\$0.00	\$64.40	Cheque
	93535	2/07/20	(\$7.34)	\$0.00	(\$7.34)	Cheque
	93557	2/07/20	\$68.88	\$0.00	\$68.88	Cheque
	93586	2/07/20	\$38.40	\$0.00	\$38.40	Cheque
	93605	2/07/20	\$30.48	\$0.00	\$30.48	Cheque
Total Vendor Payment:			\$499.17	\$0.00	\$499.17	
Vendor Payment Method:		Cheque	\$499.17	\$0.00	\$499.17	
38	Minister of Finance - Policing, P.O. Box 647, 33 King Street West, OSHAWA, ON, L1H 8X3					
	112901201057062	2/07/20	\$56,645.00	\$0.00	\$56,645.00	Cheque
Total Vendor Payment:			\$56,645.00	\$0.00	\$56,645.00	
Vendor Payment Method:		Cheque	\$56,645.00	\$0.00	\$56,645.00	
42	Northern Uniform Service, 2230 Algonquin Road, SUDBURY, ON, P3E 4Z6					
	0285888	2/07/20	\$43.13	\$0.00	\$43.13	EFT
	0289981	2/07/20	\$43.13	\$0.00	\$43.13	EFT
	0291864	2/07/20	\$22.37	\$0.00	\$22.37	EFT
	0293744	2/07/20	\$43.13	\$0.00	\$43.13	EFT

Township of Sables-Spanish Rivers
A/P Preliminary Cash Disbursements

						Payment
Vendor	Invoice Number	Date	Gross Amount	Discount	Net Amount	Method
Total Vendor Payment:			\$151.76	\$0.00	\$151.76	
Vendor Payment Method:			EFT	\$151.76	\$0.00	\$151.76
47	Purolator Courier, P.O. Box 1100, Etobicoke Postal Stn. A., ETOBICOKE, ON, M9C 5K2					
	443650412	2/07/20	\$14.52	\$0.00	\$14.52	EFT
Total Vendor Payment:			\$14.52	\$0.00	\$14.52	
Vendor Payment Method:			EFT	\$14.52	\$0.00	\$14.52
51	Sonnenburg Rona Building Centre, 155 Sable Street, MASSEY, ON, P0P 1P0					
	1137953	2/07/20	\$43.28	\$0.00	\$43.28	Cheque
	1203602	2/07/20	\$65.51	\$0.00	\$65.51	Cheque
	HauntedTrail - 03135	2/07/20	\$95.45	\$0.00	\$95.45	Cheque
Total Vendor Payment:			\$204.24	\$0.00	\$204.24	
Vendor Payment Method:			Cheque	\$204.24	\$0.00	\$204.24
62	Town of Espanola, 100 Tudhope Street, Suite 2, ESPANOLA, ON, P5E 1S6					
	2474	2/07/20	\$3,576.86	\$0.00	\$3,576.86	EFT
	2478	2/07/20	\$5,923.15	\$0.00	\$5,923.15	EFT
	2498	2/07/20	\$1,740.10	\$0.00	\$1,740.10	EFT
Total Vendor Payment:			\$11,240.11	\$0.00	\$11,240.11	
Vendor Payment Method:			EFT	\$11,240.11	\$0.00	\$11,240.11
64	Tracks & Wheels Equipment Brokers Inc., P.O. Box 2592, Station A, SUDBURY, ON, P3A 4S9					
	WO6870	2/07/20	\$87.58	\$0.00	\$87.58	EFT
Total Vendor Payment:			\$87.58	\$0.00	\$87.58	
Vendor Payment Method:			EFT	\$87.58	\$0.00	\$87.58
71	Hydro One, P.O. Box 4102, Station A, TORONTO, ON, M5W L3L					
	69473-2/4/20 (PAP)	2/07/20	\$124.00	\$0.00	\$124.00	PAP
	69675 - 2/6/20 (PAP)	2/07/20	\$524.22	\$0.00	\$524.22	PAP
Total Vendor Payment:			\$648.22	\$0.00	\$648.22	
Vendor Payment Method:			PAP	\$648.22	\$0.00	\$648.22
79	Northern Communications, True Steel Security, 230 Alder Street, SUDBURY, ON, P3C 4J2					
	35500-02012020	2/07/20	\$919.34	\$0.00	\$919.34	EFT
Total Vendor Payment:			\$919.34	\$0.00	\$919.34	
Vendor Payment Method:			EFT	\$919.34	\$0.00	\$919.34
81	O.J. Graphix Inc., 7 Panache Lake Road, ESPANOLA, ON, P5E 1H9					
	58296	2/07/20	\$493.25	\$0.00	\$493.25	EFT
Total Vendor Payment:			\$493.25	\$0.00	\$493.25	
Vendor Payment Method:			EFT	\$493.25	\$0.00	\$493.25
84	Public Health Sudbury & Districts, Att: Accounts Receivable, 1300 Paris Street, SUDBURY, ON, P3E 3A3					

Township of Sables-Spanish Rivers
A/P Preliminary Cash Disbursements

						Payment
Vendor	Invoice Number	Date	Gross Amount	Discount	Net Amount	Method
	RC020034702	2/07/20	\$10,983.00	\$0.00	\$10,983.00	Cheque
Total Vendor Payment:			\$10,983.00	\$0.00	\$10,983.00	
Vendor Payment Method:			Cheque	\$10,983.00	\$0.00	\$10,983.00
85	Manitoulin-Sudbury DSSAB, 210 Mead Blvd, ESPANOLA, ON, P5E 1R9					
	IN000018021-1	2/07/20	\$55,978.00	\$0.00	\$55,978.00	EFT
	IN000018043-1	2/07/20	\$55,978.00	\$0.00	\$55,978.00	EFT
Total Vendor Payment:			\$111,956.00	\$0.00	\$111,956.00	
Vendor Payment Method:			EFT	\$111,956.00	\$0.00	\$111,956.00
86	Sun Life Assurance Company, Billing Department - Group Client Services, P.O. Box 11010 Station CV, MONTREAL, QC, H					
	053772 - 02/01/20	2/07/20	\$8,733.31	\$0.00	\$8,733.31	EFT
Total Vendor Payment:			\$8,733.31	\$0.00	\$8,733.31	
Vendor Payment Method:			EFT	\$8,733.31	\$0.00	\$8,733.31
99	Les Gamble, 1140 River Road, MASSEY, ON, P0P 1P0					
	Expenses - Jan/2020	2/07/20	\$577.40	\$0.00	\$577.40	Cheque
Total Vendor Payment:			\$577.40	\$0.00	\$577.40	
Vendor Payment Method:			Cheque	\$577.40	\$0.00	\$577.40
103	Shell Canada, Box 8, Postal Station M, CALGARY, AB, T2P 2H5					
	63440892 (PAP)	2/07/20	\$1,017.45	\$0.00	\$1,017.45	PAP
Total Vendor Payment:			\$1,017.45	\$0.00	\$1,017.45	
Vendor Payment Method:			PAP	\$1,017.45	\$0.00	\$1,017.45
110	Technical Standards & Safety Authority, 14th Floor, Centre Tower, 3300 Bloor Street West, TORONTO, ON, M8X 2X4					
	6576875	2/07/20	\$103.00	\$0.00	\$103.00	Cheque
Total Vendor Payment:			\$103.00	\$0.00	\$103.00	
Vendor Payment Method:			Cheque	\$103.00	\$0.00	\$103.00
117	Desmarais, Keenan, 15 MacKenzie Street, SUDBURY, ON, P3C 4Y1					
	Legal Fees - PYMT i	2/07/20	\$791.00	\$0.00	\$791.00	Cheque
	SSR -19-10-Fi#99,66	2/07/20	\$960.50	\$0.00	\$960.50	Cheque
	SSR-19-03-Fi#99,66	2/07/20	\$960.50	\$0.00	\$960.50	Cheque
	SSR-19-04-Fi#99,66	2/07/20	\$960.50	\$0.00	\$960.50	Cheque
	SSR-19-05-Fi#99,66	2/07/20	\$960.50	\$0.00	\$960.50	Cheque
	SSR-19-06-Fi#99,66	2/07/20	\$960.50	\$0.00	\$960.50	Cheque
	SSR-19-07-Fi#99,66	2/07/20	\$960.50	\$0.00	\$960.50	Cheque
	SSR-19-08-Fi#99,66	2/07/20	\$960.50	\$0.00	\$960.50	Cheque
	SSR-19-09-Fi#99,66	2/07/20	\$960.50	\$0.00	\$960.50	Cheque
Total Vendor Payment:			\$8,475.00	\$0.00	\$8,475.00	
Vendor Payment Method:			Cheque	\$8,475.00	\$0.00	\$8,475.00
119	Praxair, P.O. Box 400, Station D, SCARBOROUGH, ON, M1R 5M1					
	94527363	2/07/20	\$251.93	\$0.00	\$251.93	EFT

Township of Sables-Spanish Rivers
A/P Preliminary Cash Disbursements

						Payment
Vendor	Invoice Number	Date	Gross Amount	Discount	Net Amount	Method
Total Vendor Payment:			\$251.93	\$0.00	\$251.93	
Vendor Payment Method:			EFT			
			\$251.93	\$0.00	\$251.93	
124	Wat Supplies, 1558775 Ontario Limited, 80 National Drive, GARSON, ON, P3L 1M5					
	222414	2/07/20	\$39.73	\$0.00	\$39.73	EFT
	223457	2/07/20	(\$40.70)	\$0.00	(\$40.70)	EFT
	223459	2/07/20	\$91.03	\$0.00	\$91.03	EFT
	223857	2/07/20	\$516.40	\$0.00	\$516.40	EFT
Total Vendor Payment:			\$606.46	\$0.00	\$606.46	
Vendor Payment Method:			EFT			
			\$606.46	\$0.00	\$606.46	
140	Medical Mart, PO BOX 57518, STN A, Toronto, ON, M5W 5M5					
	7122218-37781732	2/07/20	\$199.96	\$0.00	\$199.96	EFT
	7137694-37865017	2/07/20	\$115.49	\$0.00	\$115.49	EFT
Total Vendor Payment:			\$315.45	\$0.00	\$315.45	
Vendor Payment Method:			EFT			
			\$315.45	\$0.00	\$315.45	
170	The Ontario Aggregate Resources Corporation, 103-1001 Champlain Avenue, BURLINGTON, ON, L7L 5Z4					
	20-194212 (PAP)	2/07/20	\$704.00	\$0.00	\$704.00	PAP
	20-194228 (PAP)	2/07/20	\$351.00	\$0.00	\$351.00	PAP
	20-194234 (PAP)	2/07/20	\$704.00	\$0.00	\$704.00	PAP
Total Vendor Payment:			\$1,759.00	\$0.00	\$1,759.00	
Vendor Payment Method:			PAP			
			\$1,759.00	\$0.00	\$1,759.00	
171	The Public Sector Digest Inc., 148 Fullarton Street, Suite 1410, LONDON, ON, N6A 5P3					
	13126	2/07/20	\$6,806.02	\$0.00	\$6,806.02	EFT
Total Vendor Payment:			\$6,806.02	\$0.00	\$6,806.02	
Vendor Payment Method:			EFT			
			\$6,806.02	\$0.00	\$6,806.02	
193	Ontario Clean Water Agency, Accounts Receivable, 1 Yonge Street, Suite 1700, TORONTO, ON, M5E 1E5					
	INV000000000141 (P	2/07/20	\$17,084.00	\$0.00	\$17,084.00	PAP
Total Vendor Payment:			\$17,084.00	\$0.00	\$17,084.00	
Vendor Payment Method:			PAP			
			\$17,084.00	\$0.00	\$17,084.00	
199	Minister of Finance, , , ,					
	112301200854083	2/07/20	\$1,651.02	\$0.00	\$1,651.02	Cheque
	2020 Mining Tax	2/07/20	\$1.62	\$0.00	\$1.62	Cheque
	2020NorthernCAO/CI	2/07/20	\$50.00	\$0.00	\$50.00	Cheque
	2020NorthernCAO/CI	2/07/20	\$50.00	\$0.00	\$50.00	Cheque
Total Vendor Payment:			\$1,752.64	\$0.00	\$1,752.64	
Vendor Payment Method:			Cheque			
			\$1,752.64	\$0.00	\$1,752.64	
220	SmileMakers, 91 Station Street, Unit 4, AJAX, ON, L1S 3H2					
	983064	2/07/20	\$97.09	\$0.00	\$97.09	Cheque

Township of Sables-Spanish Rivers
A/P Preliminary Cash Disbursements

						Payment
Vendor	Invoice Number	Date	Gross Amount	Discount	Net Amount	Method
Total Vendor Payment:			\$97.09	\$0.00	\$97.09	
Vendor Payment Method: Cheque			\$97.09	\$0.00	\$97.09	
247	Espanola Regional Hydro, 598 Second Avenue, ESPANOLA, ON, P5E 1C4					
	2019-LDC-24	2/07/20	\$1,384.31	\$0.00	\$1,384.31	EFT
Total Vendor Payment:			\$1,384.31	\$0.00	\$1,384.31	
Vendor Payment Method: EFT			\$1,384.31	\$0.00	\$1,384.31	
305	Around & About, 85 Centre Street, ESPANOLA, ON, P5E 1S4					
	0000045128	2/07/20	\$646.36	\$0.00	\$646.36	EFT
Total Vendor Payment:			\$646.36	\$0.00	\$646.36	
Vendor Payment Method: EFT			\$646.36	\$0.00	\$646.36	
315	Corporate Express, C/O TO4446C, PO BOX 4446, STN A, TORONTO, ON, M5W 4A2					
	52313598	2/07/20	\$130.15	\$0.00	\$130.15	Cheque
	52432445	2/07/20	\$74.45	\$0.00	\$74.45	Cheque
	52476950	2/07/20	\$58.90	\$0.00	\$58.90	Cheque
	52504992	2/07/20	\$180.21	\$0.00	\$180.21	Cheque
	52556240	2/07/20	\$384.85	\$0.00	\$384.85	Cheque
Total Vendor Payment:			\$828.56	\$0.00	\$828.56	
Vendor Payment Method: Cheque			\$828.56	\$0.00	\$828.56	
440	Kenworth Truck Centre, 199 Mumford Drive, Unit E, LIVELY, ON, P3Y 1L2					
	04P33549	2/07/20	\$782.43	\$0.00	\$782.43	EFT
Total Vendor Payment:			\$782.43	\$0.00	\$782.43	
Vendor Payment Method: EFT			\$782.43	\$0.00	\$782.43	
457	Association of Ontario Road Supervisors, 160 King Street, PO Box 129, THORNDALE, ON, N0M 2P0					
	368 - 11-1191	2/07/20	\$231.65	\$0.00	\$231.65	EFT
Total Vendor Payment:			\$231.65	\$0.00	\$231.65	
Vendor Payment Method: EFT			\$231.65	\$0.00	\$231.65	
520	EASTLINK, PO BOX 5800, SUDBURY, ON, 11354373 (PAP)	2/07/20	\$38.02	\$0.00	\$38.02	PAP
Total Vendor Payment:			\$38.02	\$0.00	\$38.02	
Vendor Payment Method: PAP			\$38.02	\$0.00	\$38.02	
534	Double T Pipe Inspections, 2635 Southview Drive, SUDBURY, ON, P3E 4M9					
	3508	2/07/20	\$3,107.50	\$0.00	\$3,107.50	EFT
Total Vendor Payment:			\$3,107.50	\$0.00	\$3,107.50	
Vendor Payment Method: EFT			\$3,107.50	\$0.00	\$3,107.50	
544	N-two Medical Inc., 50 Penn Drive, TORONTO, ON, M9L 2A9					
	62611	2/07/20	\$236.33	\$0.00	\$236.33	EFT

Township of Sables-Spanish Rivers
A/P Preliminary Cash Disbursements

						Payment
Vendor	Invoice Number	Date	Gross Amount	Discount	Net Amount	Method
Total Vendor Payment:			\$236.33	\$0.00	\$236.33	
Vendor Payment Method:			EFT	\$236.33	\$0.00	\$236.33
551	WSIB, , , ,					
	WSIB - Jan2020 (PA	2/07/20	\$4,370.88	\$0.00	\$4,370.88	PAP
Total Vendor Payment:			\$4,370.88	\$0.00	\$4,370.88	
Vendor Payment Method:			PAP	\$4,370.88	\$0.00	\$4,370.88
557	K. Smart Associates Limited, 584 Clinton Avenue, Unit 102, Sudbury, ON, P3B 2T2					
	31182	2/07/20	\$1,405.87	\$0.00	\$1,405.87	EFT
Total Vendor Payment:			\$1,405.87	\$0.00	\$1,405.87	
Vendor Payment Method:			EFT	\$1,405.87	\$0.00	\$1,405.87
576	Dan's Towing & Recovery, 1789768 Ontario Ltd., 57 Queensway Ave., Espanola, ON, P5E 1H9					
	35234	2/07/20	\$452.00	\$0.00	\$452.00	EFT
Total Vendor Payment:			\$452.00	\$0.00	\$452.00	
Vendor Payment Method:			EFT	\$452.00	\$0.00	\$452.00
587	TELUS Health Solutions, PO Box 80700, Burnaby, BC, V5H 4P7					
	89388239	2/07/20	\$12,270.39	\$0.00	\$12,270.39	Cheque
Total Vendor Payment:			\$12,270.39	\$0.00	\$12,270.39	
Vendor Payment Method:			Cheque	\$12,270.39	\$0.00	\$12,270.39
610	2275787 Ontario Ltd., Mark Roque Electrical, 276 Watson Ave., Espanola, ON, P5E 1B5					
	1937	2/07/20	\$160.23	\$0.00	\$160.23	EFT
	9234	2/07/20	\$2,571.77	\$0.00	\$2,571.77	EFT
	9235	2/07/20	\$813.60	\$0.00	\$813.60	EFT
Total Vendor Payment:			\$3,545.60	\$0.00	\$3,545.60	
Vendor Payment Method:			EFT	\$3,545.60	\$0.00	\$3,545.60
643	Ultramar, A Div of Parkland Fuel Corp., PO Box 4528, Stn "A", Toronto, ON, M5W 6A2					
	03124830965959	2/07/20	\$1,465.19	\$0.00	\$1,465.19	EFT
	03124830965960	2/07/20	\$3,504.98	\$0.00	\$3,504.98	EFT
	03124830965963	2/07/20	\$513.81	\$0.00	\$513.81	EFT
	03124830965964	2/07/20	\$1,418.30	\$0.00	\$1,418.30	EFT
	03124830965965	2/07/20	\$1,122.28	\$0.00	\$1,122.28	EFT
	03124830965969	2/07/20	\$3,033.00	\$0.00	\$3,033.00	EFT
	03124830965970	2/07/20	\$341.61	\$0.00	\$341.61	EFT
	03130516965962	2/07/20	\$947.41	\$0.00	\$947.41	EFT
	03130516965966	2/07/20	\$1,050.61	\$0.00	\$1,050.61	EFT
	03130516965967	2/07/20	\$508.32	\$0.00	\$508.32	EFT
	03130516965968	2/07/20	\$821.15	\$0.00	\$821.15	EFT
Total Vendor Payment:			\$14,726.66	\$0.00	\$14,726.66	
Vendor Payment Method:			EFT	\$14,726.66	\$0.00	\$14,726.66

Township of Sables-Spanish Rivers
A/P Preliminary Cash Disbursements

						Payment
Vendor	Invoice Number	Date	Gross Amount	Discount	Net Amount	Method
674	Paul Panesar, 26 Young St., Box 247, Webbwood, ON, P0P 2G0					
	Expenses-Jan20 - Fe	2/07/20	\$44.50	\$0.00	\$44.50	EFT
	Total Vendor Payment:		\$44.50	\$0.00	\$44.50	
	Vendor Payment Method:		EFT	\$44.50	\$0.00	\$44.50
690	DAMIANI LAW, 104 - 3300 HIGHWAY 7, SUITE 133, CONCORD, ON, L4K 0G2					
	314	2/07/20	\$114.70	\$0.00	\$114.70	EFT
	Total Vendor Payment:		\$114.70	\$0.00	\$114.70	
	Vendor Payment Method:		EFT	\$114.70	\$0.00	\$114.70
693	Brenda Taylor, 20 Catalina Crt, Sudbury, ON, P3E 5L2					
	Visioncare - 01/20	2/07/20	\$50.00	\$0.00	\$50.00	EFT
	Total Vendor Payment:		\$50.00	\$0.00	\$50.00	
	Vendor Payment Method:		EFT	\$50.00	\$0.00	\$50.00
703	Susie Gross, 81 Moose Lake Rd, Massey, ON, P0P 1P0					
	January 2020 - Senio	2/07/20	\$120.00	\$0.00	\$120.00	EFT
	Total Vendor Payment:		\$120.00	\$0.00	\$120.00	
	Vendor Payment Method:		EFT	\$120.00	\$0.00	\$120.00
723	Maximum Signs, 17 Sandbourne Drive, Pontypool, ON, L0A 1K0					
	84370	2/07/20	\$101.70	\$0.00	\$101.70	EFT
	Total Vendor Payment:		\$101.70	\$0.00	\$101.70	
	Vendor Payment Method:		EFT	\$101.70	\$0.00	\$101.70
739	2612831 Ontario Inc., 486 Birch Lk Rd, Massey, ON, P0P1P0					
	051202	2/07/20	\$103.49	\$0.00	\$103.49	Cheque
	Total Vendor Payment:		\$103.49	\$0.00	\$103.49	
	Vendor Payment Method:		Cheque	\$103.49	\$0.00	\$103.49
	Total Selected for Payment:		\$308,650.52	\$0.00	\$308,650.52	
	Number of Cheques/eCheques:		54			

THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS

FINANCE COMMITTEE MEETING

PAGE 1

February 10, 2020

COPY TO COUNCIL

PRESENT: Deputy Mayor Glenda Massicotte, Councillor Pat Hnatuik, Councillor Cheryl Phillips, Councillor Dale Rivers, Councillor Kevin Burke, Councillor Susan Sonnenburg.
Staff: Patricia Deline, Treasurer; Ruth Clare, Accounting Clerk.

ABSENT: Mayor Les Gamble, Clerk-Administrator Kim Sloss (with regrets)

The meeting began at 6:00 pm.

Request from Massey Area Museum for increased funding and tax exemption

Recommendation from Committee. That we forward the annual \$7,500 and encourage the museum to seek funding from other corporate entities through a letter writing campaign. Further consideration for additional funding will be determined at a later date.

Preliminary Taxation Analysis

Treasurer outlined the annual analysis of assessments and taxation scenarios as a starting point for decision making.

2020 Wages

Committee members were asked to think about specific employees that may receive merit increases. Also, the Treasurer requested confirmation of whether or not Council would receive the 2% increase granted to permanent municipal employees effective January 1, 2020.
Recommendation to Council that Council receive the 2% increase for 2020.

2020 Draft Capital Budget

Recommendation to Council: That the fire chief be authorized to look for a truck to replace #410 tanker at the Walford Station at an upset limit of \$100,000.00.

Further information is required with regard to the Massey Arena as a result of the structural review. The Committee suggested increasing the budget for the Medical Clinic generator to \$45,000.00. The budget for the Medical Clinic computers was increased to \$5,700.00 to reflect quotes received.

Engineering work will be done to determine what is required for the Old Webbwood Road culvert project.

It was suggested that the air conditioning in the Sadowski Room at the Massey Arena be investigated for update. Also, the Webbwood Library roof should include insulation and vapour barrier.

The meeting adjourned at 7:15 pm. Next meeting is scheduled for March 2, 2020 at 6:00 pm.

Township of Sables-Spanish Rivers

PUBLIC WORKS COMMITTEE
Roads/Water/Waste Management

AGENDA / MEETING REPORT

Wednesday, February 5, 2020 at 6:00 p.m.

PRESENT: Leslie GAMBLE, Kevin BURKE, Pat HNATUIK, Glenda MASSICOTTE, Dale RIVERS, Susan SONNENBURG, Jacques MAILLOUX, Kim SLOSS
ABSENT: Cheryl PHILLIPS

A. ROADS

1. 2020 Budget Review

Further to Committee review at the last meeting, additional information and quotes have been compiled for capital budget consideration.

The draft capital budget was reviewed and the attached will be provided for recommendation to the Finance Committee. Individual motions will be prepared for Council approval to commence purchases/projects that should be commenced before final budget is passed.

2. Considerations for 2020

Chair Les Gamble provides the following for discussion and consideration:

a) Culvert on Old Webbwood Road – options? fix?

Discussion at previous meeting: this cost will be significant and the Committee made comment about closing a portion of the road as there are no residents there. Before further consideration we would have to approach Espanola to see if they would be receptive to providing services to the east end of our portion of the road. Further discussion and review of our capital budget will be done first.

In order to assess the options available for Council to make a decision on the status of this road, the Committee recommends the following two processes be carried through and investigated in order to provide Council with the information necessary to make a decision on the status of this road.

- i) *request that WSP put together a summarized tender for the replacement of the large culvert; dug out/installed/compacted, with the provision that the lowest or any tender not necessarily accepted, based on budgetary constraints.*
- ii) *concurrently, we will approach the Town of Espanola to see if they would entertain an agreement to provide road maintenance and emergency services to the east end of our portion of Old Webbwood Road, and at what cost.*

- b) Is the Township going to take on a large project without funding this year, ie: storm sewer, bridge, culvert, street, etc. If being recommended by the Committee, this will need to be studied by the Finance Committee/Council to determine

For consideration if something becomes necessary; need to stay ahead and be prepared.

- c) Township costs vs. tendering: ie: ditching: what does it cost us vs. contractors' cost/metre.
brushing: /km vs. contractor cost
culverts: Twsp cost vs. contractor doing several at same time

By comparing contractors' hourly rates to our wages/fuel/machine time, etc. we can evaluate the more feasible alternative. Our equipment can be available in the shoulder seasons when it has down-time from other work. There is a new plan in place for more organized scheduling of culvert installations this year to save time and money.

- d) Students: we use students every year and we have four part-time employees at the Arena. Pros and cons of keeping them on this summer to do required parks and rec maintenance, as well as doing public works jobs like flowers, grass cutting, etc.

See discussion in #3 below.

We cut grass in front of private property in Webbwood and Massey, and other places. Why are we doing this?...Discussion

The Committee would like a notice on our Community Page later in the spring advising that the Township will cut grass on public boulevards and in ditches. It is being requested all grass areas directly adjacent to private properties be cut by the property owner.

It was also suggested that topsoil and seed should be applied to required boulevard areas on Imperial Street.

3. Summer Students

In keeping on the topic of summer students, we need to determine if any grant applications will be prepared and submitted for 2020. These are due before the end of February. There are two programs;

Canada Summer Jobs – funding provided up to 50% of minimum wage. Scope of eligible programs is broad. High volume of applications, and extensive submission criteria required.

Summer Experience Program – is a provincial program with maximum funding of \$3,658 per position. This would fund a full-time student for 6 weeks, (plus Twsp employer costs). Criteria is much more structured, career oriented, and highly competitive; requires much application prep time and for final reporting.

Recommended to apply for students same as 2019.

Also, would like the Parks and Recreation wages to be reflected in budget for continuous employment.

4. Highway 17 Rehabilitation Project

The attached email was received from the MTO. We are advising that we would like the Township to be included on the notification list for emergency services and other stakeholders.

It was recommended that the MTO be advised that provisions should be incorporated in the contract for the assumption of liability for damages caused to adjacent private properties as a result of the packers/equipment pounding on the highway surface.

Jacques was asked to review the intersecting streets at the traffic lights to see if any areas could use any improvements ie; turning curve onto Station Road for delivery trucks, that may be able to be done in combination with this highway project.

Other: -

It was recommended that the sidewalk from the south side of the Legion driveway, southerly to King Street be removed. It is in a very deteriorated condition and is not easily navigable with snow removal equipment, and would require repair work as well. This will be replaced with fill and landscaped with topsoil.

It was stated that the approaches on the sidewalk on the west side of Imperial Street South should be reconstructed to provide for curb cuts for easier accessibility.

B. WATER/WASTE WATER

C. WASTE MANAGEMENT

D. EQUIPMENT

1. LED Streetlight Conversion

This note was made at the January meeting:

Kim advised the Committee that she consulted with our hydro utility in North Bay as well as Espanola for further information and requirements. There are matters that need to be taken into consideration; Espanola Hydro was already able to determine that the proposal provided is not accurate with what was listed as existing equipment. This will impact the proposal prices. North Bay Hydro has indicated they will correspond with Real Term Energy on our behalf. We will follow up on this and provide further information.

During further follow up with Real Term Energy and Espanola Hydro, it was determined that they did not have enough accurate or confirmed information with regards to our inventory for them to provide an accurate estimate. Real Term Energy is recommending that before we proceed with any LED conversion project, that we have an GIS Inventory Survey conducted; see attached, at an estimated cost of approximately \$6,000. I have asked for North Bay and Espanola Hydro to review and provide their comments. Al Cannard, Operations Supervisor for Espanola Hydro agreed this is a good starting point and the cost seems reasonable. Unfortunately, Espanola Hydro does not have individual pole features recorded in any digital or GIS format.

The Committee recommends proceeding with the GIS Inventory Survey, and will include in capital budget. They would also like to ask if the village of Walford can be and reported in a separate section of the survey if the existing light at the Walford Post Office is not private.

Update: Myhill Road / Waterfalls Road Lighting

Anne has been working with the MTO and the hydro contractor, Mark Daube of H& C Pole Line that Mark Van Breda had been in contact with for this. Anne was also in contact with Hydro One, and they informed her that the original application from December 2018 expired in February 2019 so we are basically starting all over. An encroachment permit application was submitted to the MTO and we have verbal approval from them. Anne has signed the Hydro One application that Mark Daube has prepared on our behalf and he indicated that it should go fairly quickly through the Sudbury office. H&C Pole Line will do the installation and Anne has asked him to provide a cost estimate for equipment and labour to have the lights completed, for our budget purposes.

The Committee noted to ensure that it is LED lighting.

After meeting note: the estimate was provided by H&C Pole Line at approximately \$1,200.00 per light fixture. The Treasurer has been given this information for the budget.

E. CEMETERIES

F. BUILDING MAINTENANCE

Next Meeting: Wednesday, March 4, 2020 @ 6:00 p.m.

DRAFT
Public Works Capital Budget

✓ **Recommended for 2020**

Others will be further reviewed after all capital budgets are compiled and a value is known

Roads

Agnew Lake Road	\$175,000	-end of 2019 project northerly for 1 km #316. Includes frost heave excavation, 150 mm of Granular A and double surface treatment - <i>will be reviewed on-site in the spring, Jacques is unfamiliar with extent of work</i>
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Defer:

Fisher Sideroad	\$81,600	gravelling entire length
Tracy Road	\$240,000	gravelling entire length

Add:

Cutler Lake Rd/Hunt Rd	\$325,000	-gravel; ditching already commenced on Hunt Rd
✓ Bridge & Culvert Survey	\$10,000	-continuation of program
✓ Massey Storm Sewer Repairs	\$14,000	- engineering for replacement project
Aberdeen Street, Massey	\$97,000	-place HL4 overlay from Hwy 17 to Queen St once storm sewer work is complete - hold for sewer repairs to be done
✓ Meredith/Carl Albert	\$20,000	- prime and chip overlay, including hill and just past the boat launch; 0.5km single/250m double treatment
✓ Lee Valley Road	\$30,000	- prime and chip overlay, Martel corner to Cloughney Rd single for 1km / box culvert to Martel double for 300m
✓ Waterfalls Rd	\$30,000	- prime and chip overlay new lift area 0.4km double; Hwy 17 to top of hill 200m double; up the hill single 0.6km
Defer to 2021 Birch Lake Road	\$80,000	-prime and chip patches that were excavated in 2018- double; complete single overlay to West Lake corner - 2020 will see further excavation to complete dig-out using in-house resources

Lee Valley Rd bridge	\$750,000	-replace bridge at Burns-Crossover Rd with Culvert (based on 2018 funding application)
✓ Government Road	\$20,000	- resurface with HL4, from north approach of Spanish River Bridge feathering out onto streets at intersection of River St/Government Rd.

Equipment

✓ Repair box for #15 Truck	\$20,000	- investigate to see if bottom can be replaced; rest of box is good including hoist, etc.
✓ Half-ton Truck, crew cab, 6 1/2'box	\$45,000	-replaces unit #401
4wd backhoe	\$190,000	- new unit
✓ Tandem Trailer	\$40,000	-research conducted in 2019-purchase in 2020
✓ Galvanized utility trailer	\$4,000	-needed for small jobs with lawn tractors, etc. Current one is not safe, especially for students' use.
✓ Streetlights	\$6,000	-GIS Inventory Survey – Webbwood/Massey

Water and Sewer -OCWA

WTP-Generator	\$65,000	-pad mounted generator
✓ Lighting	\$7,800	-conversion to LED (interior of water treatment plant)
✓ Alarm Dialer-Verbatim	\$9,500	-currently using a loaner unit-existing is unrepairable
✓ Heaters	\$5,900	-2 basement heaters
✓ Epoxy Floor Painting	\$7,500	-main floor
✓ Filter Bed	\$9,000	- new filter bed
✓ Water Distribution System Swabbing	\$12,000	-25%/year for next four years. We need to commence this program
✓ Sewage Pumps	\$11,500	-rebuild 2 sewage station pumps

Small Water Systems – TWSP.

✓ Walford Community Centre / Webbwood Library	\$10,000	replace to current standard
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Township of Sables-Spanish Rivers Public Library Board
Minutes from a Meeting – Massey Public Library
November 21, 2019 – 6:00 p.m.

COPY TO COUNCIL

Present: Board Chair Kevin Burke
 Board Member Eira Robinson
 Board Member Ursula Robinson
 Board Member Denise Trenaman
 Board Member Carolyn O'Higgins, Recording Secretary
 Library CEO Rashed Ahmad

Regrets: Board Member Glenda Massicotte

Absent: Board Member Lindsay Lefebvre

1. Kevin began the meeting with a Statement of Indigenous Respect & Acknowledgement and called it to order at 6:05 p.m.
2. Additions to the Agenda:
 - Used book donations
 - OLBA teleconference report – October 26th
 - CEO evaluation
 - Friends of the Library* activities
3. Approval of Agenda and Minutes of the Previous Meeting:

MOVED by Ursula Robinson, seconded by Kevin Burke, that the Agenda, with additions, and the Minutes of the meeting held October 17, 2019 be approved. **CARRIED.** 2019-32
4. Disclosure of Conflict of Interest: None
5. Business Arising from the Minutes:
 - 5.1 Claire Cressey-Forsyth: Denise Trenaman reported that Claire is doing well, although recovery is a slow process.
 - 5.2 Fire extinguishers presently in both library branches are more than adequate for these premises.
6. Correspondence: Rashed reported on the results of a survey circulated by FOPL concerning the recent omnibus bill tabled by the provincial government, which included changes to the Public Library Act.

The bill would permit permanent residents of Canada to sit on Library Boards; response from the survey was in favour of this change.

The bill also proposed a reduction in the number of Library Board meetings from 10 to 4 per year. Survey response indicated agreement with a small reduction in meetings (7-8 per year minimum) but disagreed with the proposed 4.

The Board discussed the number of meetings from the perspective of the various reports prepared monthly by the CEO. It was determined that in future, the CEO will present attendance and circulation reports quarterly rather than monthly.

7. Librarian's Report:

The Attendance and Circulation reports were reviewed.

A new cleaner (Irish Hoff) has been hired for the Massey Public Library. Linda Lendrum performs the cleaning for the Webbwood Public Library. These are contract positions at an hourly rate and not subject to deductions.

The SmartBoard has been installed in the Massey library (the wall-mounted monitor is now at the Webbwood branch). Rashed demonstrated the features of this piece of technology, which the Board agreed would be very useful – in particular for presentations and to feature library events, notices, etc. Tracey Vandergulik's husband and father assisted with the installation of the SmartBoard.

There are currently two students working at the Massey library under the auspices of a program sponsored by Cambrian College in Espanola. The Board suggested that a notice be posted to inform library patrons about the work that the students are doing.

8. New Business:

8.1 Used book donations: Denise Trenaman asked that the Board discuss the handling of these donations. Rashed reported that the library is inundated with book donations and they take considerable time to sort and process. Some of them are entirely unsuitable for library use and need to be recycled; others are books that have already been purchased from the library at a book sale and are being returned. Better World Books has changed the criteria of books they will take and there are very few that fall into their acceptable category. Many other public libraries do not accept book donations at all. After some consideration, it was determined that the Massey and Webbwood Public Libraries would no longer accept book donations and will formulate a policy to this effect. The decision will be posted on the library website and in other locations.

8.2 Carolyn O'Higgins reported on the meeting sponsored by the Ontario Library Board Association, held October 26th at the Timmins Public Library. She connected to the meeting by telephone. There were a number of representatives from northern library boards in attendance; some excellent information was presented and participants shared their experiences and challenges. A useful resource for library Board members was highlighted; this material can be accessed through the SOLS website at librarygovernance.ca.

8.3 CEO evaluation: Kevin Burke reported that a meeting was held to conduct an evaluation and performance appraisal with the CEO, Rashed Ahmad. Three members of the hiring committee were present at that meeting, after which probation for the CEO was lifted. The written evaluation will be prepared by the Board Chair and signed off on by those involved.

9. Policy Review:

Two policies were reworked and updated by Carolyn and circulated to the Board for consideration (Advocacy, Workplace Harassment and Discrimination). These will be reviewed by Board members and changed and/or approved at the next meeting. Kevin will work with the Health & Safety Policy prior to our December meeting.

10. Financial Report:

The financial report was reviewed and revisions were noted.

MOVED by Carolyn O'Higgins, seconded by Denise Trenaman, that the revised expenses for September 2019 in the amount of \$16364.48 be approved. **CARRIED.** 2019-33

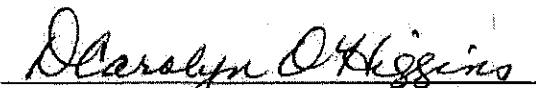
MOVED by Eira Robinson, seconded by Ursula Robinson, that expenses of \$12,862.76 for October 2019 be approved. **CARRIED.** 2019-34

The CEO submitted a pay grid spreadsheet for consideration by the Board (the Personnel Policy includes a reference to a pay grid for library staff). After an initial discussion, it was determined to continue this consideration at future meetings.

Rashed presented the draft budget for 2020. The Board appreciated the clarity of the budget format and went through it line by line. Some changes will be made prior to the draft budget's submission to Municipal Council.

11. Council Report: Kevin Burke reported that he has put forward the acquisition of benefits and pension for the CEO of the Township Public Library. He is working with Pat Deline to determine a potential cost for this and will report back to the Board as discussion progress. He also reported that the Township will be retaining a new firm to perform the annual municipal audits, including that of the library.
12. Strategic Planning and Marketing: Deferred to a future meeting.
13. Date of Next Meeting: **Thursday, December 19, 2019 at 5:15 p.m.** at the Massey Public Library. The meeting will commence with a potluck dinner.
14. Adjournment: Carolyn O'Higgins moved to adjourn the meeting.


Chairperson


Recording Secretary

Township of Sables-Spanish Rivers Public Library Board
Minutes from a Meeting – Massey Public Library
December 19, 2019 – 6:00 p.m.

Present:	Board Chair	Kevin Burke
	Board Member	Eira Robinson
	Board Member	Ursula Robinson
	Board Member	Denise Trenaman
	Board Member	Carolyn O'Higgins, Recording Secretary
	Library CEO	Rashed Ahmad

Regrets:	Board Member	Glenda Massicotte
Absent:	Board Member	Lindsay Lefebvre

1. Kevin called the meeting to order at 6:15 p.m. after a potluck dinner. He began with a Statement of Indigenous Respect & Acknowledgement.
2. Additions to the Agenda – None
3. Approval of Agenda and Minutes of the Previous Meeting:

MOVED by Denise Trenaman, seconded by Ursula Robinson, that the Agenda and the Minutes of the meeting held November 21, 2019 be approved. **CARRIED.** 2019-35
4. Disclosure of Conflict of Interest – None
5. Business Arising from the Minutes – None
6. Correspondence:
 - 6.1 Letter from Kevin Finnerty: the Public Library Act has been changed to reflect the following:
The Act permits permanent residents of Canada to sit on Library Boards.
The Act requires the number of Library Board meetings to be a minimum of 7 per year.
 - 6.2 Letter from Mike Tasse, RBC, Elliot Lake. Rashed will connect with Mr. Tasse to discuss any issues between RBC and the Township libraries.
7. Librarian's Report:
 - 7.1 The Board reviewed the document prepared by the CEO entitled: Social Return on Investment and requested that Rashed present the SROI report to Municipal Council at their January 22nd meeting.
 - 7.2 A report from Linda Lendrum of the Webbwood Public Library was read. It highlighted activities being hosted by this library branch and gave an accounting of the income from their monthly Soup & Sandwich lunches.
 - 7.3 The Webbwood Public Library is holding a silent auction and hosting a "giving tree" during the Christmas season.
 - 7.4 The silent auction at the Massey Public Library brought in \$1651. The *Christmas in Massey* event (hosted in part by the *Friends of the Library*) was attended by 88 people and \$61 was earned through a 'bag of books for a toonie' initiative.
 - 7.5 The public libraries will be closed on December 25 and 26 and January 1.
 - 7.6 There was a discussion about the 2 youth workers presently hired by the Massey

library through a program hosted by Cambrian College (work conflict between the two workers; difficulties with one patron). Rashed has had conversations with those concerned and Cambrian College will follow up with the students.

8. New Business – None

9. Policy Review:

Two policies were reviewed again: Advocacy and Workplace Harassment and Discrimination.

MOVED by Denise Trenaman, seconded by Eira Robinson, that the updated policy entitled Advocacy be approved. **CARRIED.** 2019-36

The policy on Workplace Harassment and Discrimination was discussed again and will be reworked to include the conduct of patrons. Further consideration will be given to incident reporting and the process for banning someone from the library. The revised policy will be sent to the Board with the Minutes of this meeting.

10. Financial Report:

The financial report was reviewed.

MOVED by Carolyn O'Higgins, seconded by Eira Robinson, that the expenses for November 2019 in the amount of \$18,101.18 be approved. **CARRIED.** 2019-37

The revised draft budget for 2020 was reviewed.

MOVED by Denise Trenaman, seconded by Carolyn O'Higgins, that the budget for the fiscal year 2020 be approved. **CARRIED.** 2019-38

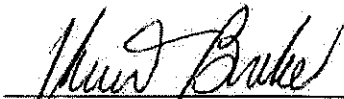
11. Council Report: Kevin Burke reported that discussions continue regarding the employment of the library CEO by the Township in order to facilitate the inclusion of a benefit and pension package with that job.


12. Strategic Planning and Marketing: The strategic priority #3 was reviewed and updated. In particular, a third action was added: to *Launch a Makerspace* at the Massey Public Library in 2020. Rashed also discussed two new programs/partnerships to be implemented: ABC Literacy/Literacy First and Youth Empowering Parents (a training program for youth).

Note: Family Literacy Day is on January 27, 2020.

13. Date of Next Meeting: **Thursday, January 16, 2020 at 6:00 p.m.** at the Massey Public Library.

14. Adjournment: Ursula Robinson moved to adjourn the meeting.


Chairperson


Recording Secretary

Attendance Report													
Massey	January	February	March	April	May	June	July	August	September	October	November	December	TOTALS
Visits													
Children	72	32	66	69	73	75	169	153	102	172	72	158	1213
Teens	59	25	38	44	91	59	64	110	84	123	54	70	821
Adult	572	472	499	398	414	474	426	510	540	578	406	436	5725
Senior	243	126	155	177	158	169	200	264	229	316	251	176	2464
Subtotal	946	655	758	688	736	777	859	1037	955	1,189	783	840	10223
Programs													
Childrens	0	0	2	9	3	0	39	63	0	0	0	114	230
Teens	0	0	1	0	0	0	0	0	0	0	0	18	19
Adults	10	0	8	14	0	9	11	25	0	0	1	148	226
Seniors	0	0	0	1	15	29	24	10	16	8	17	40	160
Subtotal	10	0	11	24	18	38	74	98	16	8	18	320	635
Branch Total	956	655	769	712	754	815	933	1135	971	1,197	801	1160	10858
Webbwood	January	February	March	April	May	June	July	August	September	October	November	December	
Visits													
Children	97	100	165	144	117	135	103	140	170	230	204	256	1861
Teens	40	40	61	57	58	53	44	49	38	149	65	58	712
Adult	163	133	213	125	115	172	130	191	220	155	128	145	1890
Senior	47	29	38	33	40	55	36	45	43	24	27	33	450
Subtotal	347	302	477	359	330	415	313	425	471	558	424	492	4913
Program													
Childrens	27	20	52	37	27	45	30	35	30	37	35	15	390
Teens	0	1	0	0	0	0	0	0	0	0	0	0	1
Adults	19	11	43	36	0	28	0	0	10	0	0	0	147
Seniors	0	0	0	0	0	0	0	0	0	0	0	0	0
Subtotal	46	32	95	73	27	68	30	35	40	37	35	15	533
Branch Total	393	332	572	432	357	483	343	460	511	595	459	507	5444
System Total	1349	987	1341	1144	1111	1298	1276	1595	1482	1792	1,260	1667	16302

Circulation by Year		2016		2017		2018		2019			
	Massey	Webbwood	Massey	Webbwood	Massey	Webbwood	Massey	Webbwood	Massey	Webbwood	Overdrive
JAN	1010	280	1145	328	1671	479	1355	501			22
FEB	1102	117	890	325	1416	363	811	535			4
MAR	989	229	1109	192	1552	563	1086	412			0
APR	1069	353	1248	0	1233	388	1015	339			42
MAY	935	240	1387	0	1360	289	997	470			26
JUN	787	240	1236	164	1272	267	1068	297			38
JUL	998	249	1412	232	1301	342	1210	259			62
AUG	1281	231	2023	296	1563	578	1293	249			52
SEP	1055	244	1360	564	1120	297	1216	232			27
OCT	1048	228	1456	480	1758	454	1428	177			31
NOV	1176	330	1681	576	1417	536	1164	223			47
DEC	1010	217	1581	445	870	237	1152	184			43
TOTAL	12,460	2,958	16,528	3,602	16,533	4,793	13795	3878			394
% Increase			32.5% +	22% +		33% +					
System Total		15,418	30.6% +	20,135	6.0% +	21,326					18,067
Required		14,000		18,425		18,425					

SABLES-SPANISH RIVER PUBLIC LIBRARY BOARD BUDGET 2019

INCOME		2019	2019 YTD	2019-JAN	2019-FEB	2019-MAR	2019-APR	2019-MAY	2019-JUN	2019-JUL	2019-AUG	2019-SEP	2019-OCT	2019-NOV	2019-DEC	2020 JAN	NOTES
Surplus																15,449.60	
LINE #	BALANCE FORWARD	0.00	0.00	19,103.25	73,503.52	65,625.96	60,199.37	42,616.70	30,201.86	15,456.55	83,926.87	69,192.24	54,531.03	46,037.46	36,956.98	35,742.20	opening balance of monthly statement
	Transfer from Reserves	12,150.01	0.00	0.00	0.00	0.00	0.00	0.00	0.00	85,199.50	0.00	0.00	0.00	0.00	0.00	0.00	
4200	Municipality (Operations)	157,969.82	157,969.00	72,769.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
4201	Municipality (Capital)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
4202	Municipality(Legal Fees)	0.00	8,238.69	723.42	0.00	7,515.27	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
4220	ONTARIO GRANT (PLOG)	7,128.00	7,128.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,128.00		
4222	PAY EQUITY	5,725.00	5,725.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,725.00		
4497	HST REMITTANCE	2,500.00	5,259.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,440.75	3,507.96	310.75		2016 and 2018 received
4420	PHOTOCOPIER	2,500.00	3,131.35	376.80	169.00	300.10	400.00	180.95	302.95	155.25	184.70	127.35	367.1	69.75	497.40		
4440	FINES/FEES	800.00	1,430.60	70.30	163.50	309.05	87.85	110.30	110.55	70.15	142.95	67.65	48.35	39.90	200.05		
4480	DONATIONS	300.00	2,025.05	40.55	48.90	62.00	50.50	179.35	336.05	250.85	431.95	130.00	355.7	10.25	128.95		
4215	POSTAGE REBATE	150.00	96.45	0.00	0.00	96.45	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
4470	BOOK SALE/VIDEOS	1,500.00	2,740.85	192.40	162.90	354.60	92.50	94.25	106.05	179.45	327.65	248.90	472.8	84.85	434.60		
4460	FAX	1,500.00	1,649.45	92.25	133.00	213.40	157.00	130.00	208.80	92.00	203.00	87.50	191.5	46.75	94.25		
4490	FUNDRAISER	1,000.00	1,967.60	27.50	51.00	59.30	3.00	20.50	139.00	24.50	62.00	54.00	50.4	0.00	1376.40		
4225	SOLS CONNECTIVITY	0.00	969.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
	Canada Summer Jobs	0.00	4,321.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,321	0.00	0.00		
	Youth Job Connection Program	0.00	4193	0	0	0	1323.00	1652.00	1218	0	0	0	0	0	0		
TOTAL		193,221.83	206,734.90	94,846.37	47,231.72	74,536.13	62,323.22	44,984.05	37,623.28	101,430.25	85,279.12	69,907.64	61,778.63	49,795.92	62,852.38		
EXPENDITURES																	NOTES
5780	CEO	54,843.61	41,126.63	4,833.97	205.08	0.00	1,443.91	4,746.91	4,127.76	4,746.92	4,511.05	4,363.63	3,881.88	4,127.76	4,127.76		
	CEO INTERIM		10,034.16	0.00	3,237.31	3,295.90	3,500.97	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00		
5784	ASSISTANT LIBRARIAN II	21,893.66	1,936.75	1,936.75	1,684.13	1,726.23	1,757.81	1,852.54	1,684.13	2,063.05	1,726.23	2,020.95	1,557.51	1,684.12	1,726.22		
5790	BRANCH LIBRARIAN	18,247.48	17,487.09	1,567.41	1,333.47	1,544.02	1,263.26	1,590.80	1,450.44	1,614.19	1,544.01	1,450.44	1,356.86	1,321.76	1,450.43		
5789	ASSISTANT LIBRARIAN I	16,969.77	15,993.87	1,455.42	1,277.20	1,455.42	1,284.63	1,507.39	1,410.86	1,247.50	1,514.82	1,098.98	1,306.90	1,355.47	1,089.28		
5897	LIBRARY ASSISTANT	1,422.30	382.94	54.70	82.06	82.06	82.06	82.06	0.00	0.00	0.00	0.00	0	0.00	0.00		
5650	Cleaning Massey	2,400.00	2,400.00	200.00	0.00	400.00	200.00	200.00	200.00	200.00	200.00	200.00	0	360.00	240.00		dec payment sent Jan 3
5650	Cleaning Webwood	2,400.00	2,520.00	200.00	0.00	200.00	200.00	200.00	200.00	200.00	200.00	200.00	0	480.00	240.00		dec payment sent Jan 3
	Canada Summer Jobs	0.00	4,075.92	0.00	0.00	0.00	0.00	0.00	0.00	2,154.00	1,821.92	0	0	0.00	0.00		
	Youth Job Connection Program	0.00	8,395.19	0.00	0.00	1,375.92	1,617.51	1,266.72	0.00	0.00	0.00	0.00	291.2	2,036.40	1,805.44		
	GROSS PAYROLL	118,196.82	123,826.49	10,248.25	910.19.25	10,079.55	11,350.15	11,446.42	9,073.19	12,225.68	11,618.03	9,334.00	8,494.35	11,367.51	10,859.13		
	MISC	0.00	25.20	0.00	25.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00		
	Legal Fees + Legal HST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00		
4499	HST	4,000.00	4,066.69	175.25	110.57	209.90	151.71	541.03	291.52	979.41	235.96	526.62	90.18	608.77	145.77		
5460	HEALTH TAX	1,000.00	1,241.2	0.00	1,180.82	0.00	60.28	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00		
5610	AUDIT	1,800.00	1,800.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,800.00	0	0.00	0.00		
5615	ADV/DONATION	60.00	40.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40	0.00	0.00		
5620	COLLECTIONS	9,200.00	9,155.52	838.36	0.00	82.00	80.36	1363.87	721.91	1,344.50	560.94	2,446.25	193.46	991.43	542.44		
	Donation for Collection		215.59											215.59	0		250 Donation for collection
5630	REV. CANADA	8000	8,121.15	663.6	428.57	544.14	641.37	732.21	590.9	796.93	732.14	1007.21	565.83	709.05	689.20		
5640	POSTAGE/STAMP,SUPPLIES	1,500.00	1551.09	232.30	31.29	302.90	410.52	75.27	109.67	213.95	0.00	79.46	95.73	0.00	0.00		
5645	INSURANCE	7,000.00	6,715.35	6,715.35	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00		
5660	BANK CHARGE	400	274.67	35.97	28.85	0.85	21.01	25.2	14.65	8.99	4.70	11.73	39.5	37.87	45.35		
5680	TELEPHONE	1,100.00	983.04	82.66	79.91	149.86	80.85	78.93	79.93	73.65	68.04	68.04	104.35	37.00	68.82		
	Massey Internet	1,100.00	878.45	79.95	0.00	79.95	79.95	78.95	79.95	79.95	79.95	79.95	79.95	79.95	79.95		
	Webwood Internet	990.00	914.61	137.71	0.00	135.80	67.90	67.90	67.90	67.90	67.90	67.90	77.9	77.90	77.90		
5685	STAFF TRAINING	500.00	150.00	0.00	0.00	0.00	150	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00		
5686	TRAVEL	0.00	45	45.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00		
5690	UTILITIES	10,000.00	8,546.92	988.83	1,148.22	1,420.38	1,278.89	1,176.19	771.17	548.00	378.27	424.93	411.04	323.11	567.94		
5695	WATER	625.00	1153.27	165.25	0.00	383.02	195.00	0.00	0.00	195.00	0.00	0.00	185	0.00	0.00		
5696	WATER TESTING	800.00	518.03	27.16	0.00	0.00	0.00	108.80	0.00	0.00	0.00	303.54	0	0.00	0.00		
5697	RENTAL (Culligan)	800	509.94	59.99	59.99	59.99	59.99	59.99	209.99	0.00	0.00	0.00	0	0.00	0.00		Service Contract cancelled

5700	MAINTENANCE	3,000.00	3234.09	0.00	349.95	348.53	22.48	1576.29	506.84	260.00	0.00	170.00	0	0.00	0.00	
	SECURITY	600.00	446.36	0.00	147.36	0.00	0.00	147.36	0.00	0.00	0.00	150.64	0	0.00	0.00	
5730	EQUIPMENT/SERVICE	2000	1340.72	0.00	0.00	460.01	25	0.00	0.00	0.00	686.00	0.00	0	0.00	170.71	
	LBPc		986.63	0.00	0.00	225.29	50	401.54	0.00	0.00	309.80	0.00	0	0.00	0.00	Service Contract cancelled
5720	GROUNDS MAINT.	500.00	323.00	0.00	0.00	0.00	0.00	0.00	0.00	108.17	0.00	44.85	94.98	75.00	0.00	
5740	HEALTH & SAFETY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	
5750	BOARD EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	
	LICENCES	1,200.00	1,121.00	0.00	50.00	0.00	0.00	1,071.00	0.00	0.00	0.00	0.00	0	0.00	0.00	
5694	COMPUTERS	6,000.00	5,696.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,120	3,578.00	0.00	8 computers Smart board received
	RBC carry forward	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	
5695	COMPUTER TECH.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	quarterly payments,paid Oct. 4th qtr due Jan
	WSJB	500.00	928.07	0.00	28.06	0.00	796.1	0.00	0.00	0.00	0.00	0.00	103.91	0.00	0.00	
5752	OLCF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	
5753/55	STRATEGIC/ MARKETING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	
	PROGRAMMING	250.00	239.82	0.00	0.00	0.00	19.06	0.00	19.39	35.88	88.55	0.00	75.94	0.00	0.00	
	SDHU	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	
	ILDS (implib, Dig, Ser.)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	
	Capital Projects	12,150.01	6,236.40	0.00	0.00	0.00	0.00	0.00	0.00	6,236.40	0.00	0.00	0	0.00	0.00	amount does not include HST
	Transfer to Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0.00	0.00	
	Subtotal	75,028.01	67,459.61	10,668.75	3,946.05	5,012.62	6,052.92	7,497.53	3,463.82	10,948.73	3,232.25	7,030.48	4456.41	6,733.67	2,368.08	
	TOTAL	193,224.83	191,285.30	20,517.00	17,655.39	4,492.47	15,540.62	18,943.95	12,567.03	23,174.39	14,850.28	16,364.48	12862.76	18,101.19	13,027.21	

Section 357 Adjustments
For 2019

Roll #	Year	Taxes	Reason
005-08700	2019	\$28.68	Building demolished
006-10700	2019	\$66.74	Building demolished
007-20300	2019	\$316.63	Building demolished