

THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS

REGULAR MEETING

PAGE 1

NOVEMBER 10, 2020

PRESENT: MAYOR: Leslie GAMBLE
COUNCILLORS: Kevin BURKE, Patricia HNATUIK, Glenda MASSICOTTE Cheryl PHILLIPS, Susan SONNENBURG
CLERK-ADMINISTRATOR: Kim SLOSS
ABSENT: COUNCILLOR: Dale RIVERS

Motion No: 2020-324
 Moved By: P. HNATUIK
 Seconded By: C. PHILLIPS
 WHEREAS there is a quorum of Council present and the time is 6:00 p.m.;
 BE IT RESOLVED THAT this regular meeting be open for business at the Massey and District Community Centre & Arena;
 AND THAT the minutes of the regular meeting of October 28, 2020 be approved.
CARRIED

 Mayor Gamble declared a conflict of interest in the agenda item: Delegation; Harold Crabs, as he is an owner of property on the drain.

NOTE: Mr. Crabs was not in attendance, delegation deferred.

Motion No. 2020-325
 Moved By: K. BURKE
 Seconded By: P. HNATUIK
 WHEREAS Council has an obligation pursuant to the *Occupational Health and Safety Act* R.S.O. 1990, c. 0.1 to take every precaution reasonable in the circumstances for the protection of staff;

Code of
 Conduct
 Actions

AND WHEREAS Council has deemed the recent actions by the Mayor as outlined in the Integrity Commissioner's report dated October 14, 2020, are both a breach of the Township's Code of Conduct and present a health and safety concern for staff as per resolution 2020-315;

AND WHEREAS this resolution is specifically intended to provide and implement remedial actions to ensure the proper conduct of Mayor Leslie Gamble in the exercise of his statutory duties and to provide appropriate protection for municipal staff in addition to the corrective action detailed in resolution 2020-315;

BE IT RESOLVED THAT in an effort to ensure the protection of staff, Mayor Leslie Gamble will not be permitted unrestricted access to municipal facilities but will be permitted access in accordance with the following conditions:

1. In the accompaniment of the Deputy Mayor or their designate;
2. For the purpose of attending Council meetings, no more than ten (10) minutes in advance of the commencement of meetings;
3. Otherwise to exercise his statutory duties with the advance notice to, and subject to the conditions required by Council to ensure safety of staff;
4. In no case shall Mayor Leslie Gamble be permitted in attendance alone with staff;

AND THAT pursuant to Section 12.1.10 of the Procedural Bylaw, and resolutions 2019-08 and 2019-017, Leslie Gamble is hereby removed from all council appointed committees, including the Manitoulin-Sudbury District Services Board;

AND THAT Councillor Kevin Burke is hereby appointed to the Manitoulin-Sudbury District Services Board, effective immediately unless the member municipalities wish to appoint a difference second member for the Area 2 jurisdiction;

AND THAT Council shall revisit these remedial actions after one year;

AND FURTHER THAT if Leslie Gamble does not agree with this, he may appeal to Council by November 30, 2020 by providing written submissions for consideration by Council.

CARRIED

Consent
 Agenda –
 A1, C1

Motion No. 2020-326
 Moved By: S. SONNENBURG
 Seconded By: G. MASSICOTTE
 BE IT RESOLVED THAT items A1 and C1 contained on the consent agenda be adopted.
CARRIED

A1-
 Accounts

Motion No. 2020-327
 Moved By: S. SONNENBURG
 Seconded By: G. MASSICOTTE
 BE IT RESOLVED THAT the attached Cheque Register for the month of October 2020 totalling \$539,147.79 be approved as paid.
CARRIED

C1 - Public
 Works Mtg.
 Report

Motion No. 2020-328
 Moved By: S. SONNENBURG
 Seconded By: G. MASSICOTTE
 BE IT RESOLVED THAT THAT the Public Works Committee Meeting Report of November 4, 2020 be accepted.
CARRIED

THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS

REGULAR MEETING

PAGE 2

NOVEMBER 10, 2020

Support -
MFOA;
Asset
Manage.
Planning

Motion No. 2020-329
Moved By: C. PHILLIPS
Seconded By: P. HNATUIK
BE IT RESOLVED THAT the Corporation of the Township of Sables-Spanish Rivers supports MFOA's letter to the Ministry of Infrastructure requesting a one-year extension of deadlines in O. Reg 588/17: Asset Management Planning for Municipal Infrastructure under the *Infrastructure for Jobs and Prosperity Act, 2015*; so that all municipalities can focus on the immediate needs of the pandemic and engage in municipal asset management planning when challenges are resolved.
CARRIED

Mtg. Cancel
- Dec. 23/20

Motion No. 2020-330
Moved By: K. BURKE
Seconded By: S. SONNENBURG
BE IT RESOLVED THAT the regular Council meeting of December 23, 2020 be cancelled.
CARRIED

Staff
Christmas
Day Off

Motion No. 2020-331
Moved By: P. HNATUIK
Seconded By: C. PHILLIPS
BE IT RESOLVED THAT in lieu of a Christmas bonus, all permanent full-time employees shall have December 24, 2020 as a day off with pay.
CARRIED

ICIP-
Covid-19
Resilience
Fund; Arena

Motion No. 2020-332
Moved By: K. BURKE
Seconded By: G. MASSICOTTE
BE IT RESOLVED THAT we agree in principle to submit an application under Investing in Canada Infrastructure Program – COVID-19 Resilience Infrastructure Stream for the Massey & District Community Centre and Arena, to provide for retrofits, repairs and upgrades to this municipal facility;
AND THAT the municipal capital budget funds allocated for 2020 shall be included in this total project cost.
CARRIED

Probation
Complete-
VEILLEUX

Motion No. 2020-333
Moved By: G. MASSICOTTE
Seconded By: S. SONNENBURG
BE IT RESOLVED THAT Melanie Veilleux has successfully completed her probationary period and is hereby deemed a permanent, full-time employee.
CARRIED

Motion No. 2020-334
Moved By: P. HNATUIK
BE IT RESOLVED THAT the time is 6:50 p.m. and this meeting be adjourned until the next regular meeting or call of the Chair.
CARRIED

MAYOR – L. GAMBLE

CLERK-ADMINISTRATOR – K. SLOSS

Township of Sables-Spanish Rivers
Accounts Payable Cheque Register Report - Payroll & AP-1009588
For The Date Range From 10/08/20 To 11/06/20

For All Vendors And For Outstanding, Cleared Cheques - Computer Generated, Hand Written, eCheque

Cheque # / eCheque ID	Type	Date	Vendor	Name	Amount	Status
25724	C	10/20/20	764	City Duct Cleaning	\$4,237.50	O
25725	C	10/20/20	536	Compass Minerals Canada Corp.	\$9,096.93	O
25726	C	10/20/20	315	Corporate Express	\$421.22	O
25727	C	10/20/20	581	Dave Stonley	\$1,044.00	O
25728	C	10/20/20	35	Massey Home Hardware	\$274.17	O
25729	C	10/20/20	769	Percy Witherell Plmg & Htg Ltd	\$1,994.45	O
25730	C	10/20/20	90	Pitney Bowes	\$260.08	O
25731	C	10/20/20	51	Sonnenburg Rona Building Centre	\$6.77	O
25732	C	10/20/20	316	Royal Canadian Legion	\$96.00	O
25733	C	10/20/20	1	Starfield LION Company	\$274.00	O
25734	C	10/20/20	762	State Chemical Ltd.	\$1,010.22	O
25735	C	10/20/20	767	Vitel Business Communications Ltd	\$435.05	O
25736	C	10/20/20	493	Walkerton Clean Water Centre	\$813.60	O
25737	C	10/28/20	678	Greg Dorion	\$125.00	O
25739	C	11/06/20	315	Corporate Express	\$857.62	O
25740	C	11/06/20	770	Foothill Farm Service	\$228.88	O
25741	C	11/06/20	558	Fraternal Order of Eagles - Aerie 4269	\$524.60	O
25742	C	11/06/20	678	Greg Dorion	\$125.00	O
25743	C	11/06/20	766	Ground Force Training Inc.	\$585.34	O
25744	C	11/06/20	33	Laurentian Business Products	\$94.04	O
25745	C	11/06/20	673	Marla Toulouse	\$64.20	O
25746	C	11/06/20	199	Minister of Finance	\$7,735.50	O
25747	C	11/06/20	38	Minister of Finance - Policing	\$53,645.36	O
25748	C	11/06/20	84	Public Health Sudbury & Districts	\$10,983.00	O
25749	C	11/06/20	1	Robert J. Swayze	\$10,694.32	O
25750	C	11/06/20	51	Sonnenburg Rona Building Centre	\$85.07	O
25751	C	11/06/20	753	Tenaquip	\$115.24	O
2977	E	10/19/20	739	2612831 Ontario Inc.	\$3,410.63	O
2978	E	10/19/20	765	Amanda Ellsworth	\$55.20	O
2979	E	10/19/20	433	Beamish Construction Inc	\$4,156.65	O
2980	E	10/19/20	693	Brenda Taylor	\$67.80	O
2981	E	10/19/20	680	Canadian Tire Associate Store 0022	\$258.76	O
2982	E	10/19/20	630	CIMCO Refrigeration	\$3,672.50	O
2983	E	10/19/20	768	Clayton Courtney	\$122.75	O
2984	E	10/19/20	297	Darch Fire	\$5,306.80	O

Accounts Payable Cheque Register Report - Payroll & AP-1009588

For The Date Range From 10/08/20 To 11/06/20

For All Vendors And For Outstanding, Cleared Cheques - Computer Generated, Hand Written, eCheque

Cheque # / eCheque ID	Type	Date	Vendor	Name	Amount	Status
2985	E	10/19/20	101	Firechek Protection Services	\$2,160.82	O
2986	E	10/19/20	49	GFL Environmental Inc.	\$21,956.40	O
2987	E	10/19/20	611	Horizon Networks Group	\$496.07	O
2988	E	10/19/20	26	Huron Central Railway M2142	\$1,776.00	O
2989	E	10/19/20	29	Janeway PharmaChoice	\$41.56	O
2990	E	10/19/20	557	K. Smart Associates Limited	\$2,260.00	O
2991	E	10/19/20	440	Kenworth Truck Centre	\$264.93	O
2992	E	10/19/20	140	Medical Mart	\$68.58	O
2993	E	10/19/20	176	Morris Sanftenberg Construction	\$45,113.33	O
2994	E	10/19/20	65	NAPA Espanola	\$558.01	O
2995	E	10/19/20	79	Northern Communications	\$919.34	O
2996	E	10/19/20	42	Northern Uniform Service	\$23.55	O
2997	E	10/19/20	193	Ontario Clean Water Agency	\$12,709.22	O
2998	E	10/19/20	763	Paul Anderson	\$192.09	O
2999	E	10/19/20	674	Paul Panesar	\$182.14	O
3000	E	10/19/20	705	RICOH	\$260.80	O
3001	E	10/19/20	403	Ron Lachance	\$120.00	O
3002	E	10/19/20	41	Rush Truck Centres	\$54,864.60	O
3003	E	10/19/20	64	Tracks & Wheels Equipment Brokers Inc.	\$2,153.69	O
3004	E	10/19/20	301	Anne Whalen	\$32.60	O
3005	E	10/28/20	550	Chrystal Gamble	\$750.00	O
3006	E	10/28/20	555	Lynda Goodchild	\$791.00	O
3007	E	11/06/20	272	Abell Pest Control	\$704.17	O
3008	E	11/06/20	249	Armtec	\$21,560.46	O
3009	E	11/06/20	305	Around & About	\$716.41	O
3010	E	11/06/20	756	Bell Conferencing Inc.	\$56.50	O
3011	E	11/06/20	743	Blair Ramsay	\$253.75	O
3012	E	11/06/20	730	Brandt Tractor Ltd.	\$312.15	O
3013	E	11/06/20	30	J. Breen Coffee Service Ltd	\$105.20	O
3014	E	11/06/20	693	Brenda Taylor	\$345.93	O
3015	E	11/06/20	680	Canadian Tire Associate Store 0022	\$98.45	O
3016	E	11/06/20	85	Manitoulin-Sudbury DSSAB	\$55,978.00	O
3017	E	11/06/20	516	E. Grigg & Associates	\$1,525.50	O
3018	E	11/06/20	22	Espanola Regional Hydro	\$14,809.47	O
3019	E	11/06/20	62	Town of Espanola	\$19,997.04	O

Township of Sables-Spanish Rivers
Accounts Payable Cheque Register Report - Payroll & AP-1009588
For The Date Range From 10/08/20 To 11/06/20

For All Vendors And For Outstanding, Cleared Cheques - Computer Generated, Hand Written, eCheque

Cheque # / eCheque ID	Type	Date	Vendor	Name	Amount	Status
3020	E	11/06/20	59	GCR Tire Centres	\$6,806.98	O
3021	E	11/06/20	366	Gin-Cor Industries	\$1,711.13	O
3022	E	11/06/20	654	Guy's Auto & Glass Service	\$554.24	O
3023	E	11/06/20	355	Hughes Supply Company	\$217.69	O
3024	E	11/06/20	29	Janeway PharmaChoice	\$12.08	O
3025	E	11/06/20	557	K. Smart Associates Limited	\$3,811.36	O
3026	E	11/06/20	251	Massey Area Museum	\$12,114.82	O
3027	E	11/06/20	36	Massey Wholesale	\$129.74	O
3028	E	11/06/20	723	Maximum Signs	\$83.03	O
3029	E	11/06/20	65	NAPA Espanola	\$603.79	O
3030	E	11/06/20	79	Northern Communications	\$919.34	O
3031	E	11/06/20	42	Northern Uniform Service	\$47.10	O
3032	E	11/06/20	763	Paul Anderson	\$165.19	O
3033	E	11/06/20	619	Phoenix Emergency Management Logic	\$3,107.50	O
3034	E	11/06/20	620	PINCHIN Ltd.	\$19,379.87	O
3035	E	11/06/20	47	Purolator Courier	\$25.25	O
3036	E	11/06/20	700	Ron Mailloux	\$825.00	O
3037	E	11/06/20	750	Steves Plumbing and Heating	\$340.85	O
3038	E	11/06/20	15	Strongco Equipment	\$3,221.92	O
3039	E	11/06/20	86	Sun Life Assurance Company	\$7,292.57	O
3040	E	11/06/20	150	ThyssenKrupp Elevator (Canada) Limited	\$985.19	O
3041	E	11/06/20	420	Tunnock Consulting Ltd.	\$1,514.96	O
3042	E	11/06/20	643	Ultramar	\$5,536.32	O
3043	E	11/06/20	67	Walford Truck-N-Tractor	\$696.08	O
3044	E	11/06/20	124	Wat Supplies	\$678.14	O
3045	E	11/06/20	105	Weaver Simmons LLP	\$140.12	O
3046	E	11/06/20	473	WSP Canada Inc.	\$3,655.49	O
3047	E	11/06/20	771	Querney's Office Plus	\$676.87	O
Bell Canada	E	10/20/20	10	Bell Canada	\$1,082.59	O
Bell Canada	E	11/02/20	10	Bell Canada	\$36.31	O
Bell Canada	E	11/06/20	10	Bell Canada	\$987.87	O
EASTLINK	E	10/20/20	520	EASTLINK	\$199.51	O
EASTLINK	E	11/02/20	520	EASTLINK	\$117.19	O
Family Responsibility Office Ontario	E	10/20/20	760	Family Responsibility Office Ontario	\$796.64	O

Accounts Payable Cheque Register Report - Payroll & AP-1009588

For The Date Range From 10/08/20 To 11/06/20

For All Vendors And For Outstanding, Cleared Cheques - Computer Generated, Hand Written, eCheque

Cheque # / eCheque ID	Type	Date	Vendor	Name	Amount	Status
Hydro One	E	10/20/20	71	Hydro One	\$842.05	O
Hydro One	E	11/02/20	71	Hydro One	\$336.48	O
Hydro One	E	11/06/20	71	Hydro One	\$300.02	O
John Van Norman	E	11/06/20	704	John Van Norman	\$476.00	O
Millie Henry	E	11/02/20	1	Millie Henry	\$502.03	O
Minister of Finance - EHT	E	10/08/20	6	Minister of Finance - EHT	\$2,004.51	O
OMERS	E	10/08/20	552	OMERS	\$14,963.48	O
Ontario Clean Water Agency	E	10/10/20	193	Ontario Clean Water Agency	\$17,084.00	O
Receiver General	E	10/08/20	4	Receiver General	\$12,387.72	O
Receiver General	E	10/22/20	4	Receiver General	\$13,947.21	O
Royal Bank - GFS Service Centre	E	10/08/20	52	Royal Bank - GFS Service Centre	\$286.28	O
Shell Canada	E	10/13/20	103	Shell Canada	\$1,285.54	O
Shell Canada	E	11/06/20	103	Shell Canada	\$1,581.01	O
Visa - Glen Clifford	E	10/16/20	755	Visa - Glen Clifford	\$1,816.39	O
Visa - Glen Clifford	E	11/06/20	755	Visa - Glen Clifford	\$454.04	O
VISA - Kim Sloss	E	10/16/20	526	VISA - Kim Sloss	\$573.70	O
VISA - Kim Sloss	E	11/06/20	526	VISA - Kim Sloss	\$28.16	O
VISA - Paul Panesar	E	10/16/20	684	VISA - Paul Panesar	\$459.63	O
VISA - Paul Panesar	E	11/06/20	684	VISA - Paul Panesar	\$36.05	O
WSIB	E	10/20/20	551	WSIB	\$4,274.75	O

Cleared \$0.00

Outstanding \$539,147.79

Void \$0.00

Township of Sables-Spanish Rivers

PUBLIC WORKS COMMITTEE
Roads/Water/Waste Management

AGENDA/MEETING REPORT

Wednesday, November 4, 2020; 6:00 P.M.
Massey and District Community Centre & Arena

PRESENT: Dale RIVERS, Kevin BURKE, Pat HNATUIK, Glenda MASSICOTTE, Cheryl PHILLIPS, Susan
SONNENBURG, Jacques MAILLOUX, Kim SLOSS
ABSENT: Leslie GAMBLE

A. ROADS

1. Winter Snowplowing Operations

Jacques will give the Committee an update on the plans for winter maintenance services this year, including routes / schedules and contingency plans. Our casual on-call operators have been given orientation and training.

All the equipment is ready for winter operations, vehicles have been undercoated. The new casual operators will still receive additional training. Our newest full-time operators will have the Lee Valley and Birch Lake routes and they will become more familiar once they actually start plowing; the first couple of times will be a trial for them. Jacques will remain in Massey operating so he is accessible when required. Carlyle Construction is ready and has agreed to cover the Agnew Lake Road route if required.

Dale Rivers discussed having some edging done before winter; the north side of Lee Valley Road on the first section going out of Massey needs to be done, as well as past the Lacloche Lake intersection. It was agreed that this will help drainage and preserve the life of the hard surface.

2. Update

Culverts – at the last meeting update was given regarding having 30 culvert installs/replacements along with ditching completed this year. This work is ongoing and will continue to the beginning of the winter season. A large replacement of a 5-foot X 50-foot culvert is scheduled for this fall along with work on the Harrow Drain crossing Lacloche Lake Road is still pending. Jacques will provide further information.

The current favourable weather has allowed for 4 more culverts to be installed this week. There are more to do, as weather permits. The large culvert on Lacloche Lake Road (past Maahs Road) may not get completed this fall. With all the rain we have had, right now there is too much water and ground movement; if weather cooperates it may be possible before winter.

3. 2021 Gravel Tender

In December 2019 we circulated the Request for Quotations for our gravel needs for 2020. This RFQ has been updated with the same quantities as previous year. If the Committee concurs, we will send it out again now, so that we can plan for next spring's budget and gravel needs.

The Committee recommends to proceed.

4. Drains/Beaver Dams

As follow up from last Council meeting, Public Works and the Drainage Superintendent are contacting landowners who expressed concerns; beaver problems will be addressed with available trappers.

Jacques clarified for the Committee the trappers he is in contact with in the different areas of the Township when required. Pat Hnatuik advised that the north side of Birch Lake Road on Heffler Creek needs attention. Jacques will review to see if this affects or involves municipal infrastructure.

5. Public Works Manager Position

The operation of the department was discussed. It was asked if we require another operator; Jacques advised that with the two temps that we have on call to use and himself operating the backhoe or loader in Massey all areas should be covered at this time. Public Works administration is being conducted with help from the office staff. It was suggested that with the internship program that will be re-activated in a couple of months, that perhaps that individual can also cover public works administration duties. The Committee agreed with this plan.

B. **WATER/WASTE WATER**

1. Massey Storm Sewer Replacement Project

Belanger Construction is completing the excavation and replacements; next week will continue with restorations.

The Committee was advised that a change order was approved to have tactile warning indicators (sloped edges) at the new sidewalk sections on Imperial Street at the Queen Street intersection. The Committee was pleased with this as it will provide our continued action towards accessibility in the municipality. In general, this project is proceeding well.

C. **WASTE MANAGEMENT**

Comments were received by committee members regarding the recycling and garbage being picked up and disposed of all in one truck. We had made these inquiries to GFL before; they had advised that there are separate compartments in the trucks that keep these materials separated. It was asked if we would be able to receive a video or literature regarding the pickup process for the public's information. It was noted that our current waste management contact expires May 31, 2021.

D. **EQUIPMENT**

Updates:

1. Further to the update on the backhoe and thumb that was being installed, it returned to the Township Friday, October 30th and a schedule is being made to start the sidewalk removals.
2. Truck #15 – Jacques to provide update

Truck #15 had issues again last week and it was thought best to send back to International (Rush) in case it had to do with the recent major repairs, so it was floated to Sudbury. All testing and diagnostics passed; a gear clamp was replaced. The truck is being picked up and brought back tomorrow.

E. **CEMETERIES**

F. **BUILDING MAINTENANCE**

Updates: The Clinic generator has been installed; roof covering left to be completed.
A new railing at the Clinic entrance scheduled to be installed in the next couple of weeks.

Other:

Dale Rivers talked of the wash bays and addition of a grease collector (quoted purchase price only \$12,000) that the former Public Works Manager had initiated. After discussion it was agreed that we should do further homework on this matter. Currently all used oil is being contained. Jacques indicated that we have re-instated having vehicles oil-sprayed every year which will help with the lifespan, they are washed outdoors whenever the weather permits and then stored indoors. He indicated he does not recommend that the vehicles stay outside with the block heaters plugged in; when operators have to respond to storms at 4 or 5 am the vehicles are ready to go when they are.

Cheryl Phillips advised that the Walford rink shack would not be open this winter; but the outdoor rink will be operational. She asked if the snowplowing could be changed so that the snow could be piled on the west side to make it better for the rink area.

The drainage issue on First Street in Webbwood was again discussed. Although it was agreed that we cannot work on private property; this is a longstanding matter where drainage had been provided for in the past and the old drain need to be cleaned out. The Committee recommended contacting the adjacent landowner and requesting written permission to clean out the ditch one time only, ensuring that it is not dug too deep. This is being considered as a 'site-specific' case and any further issues or similar requests will be reviewed on a case-by-case basis.

Jacques advised that Beamish should be done the paving this week; the section of Government Road was removed from the schedule and a section of Grove Street has been added for an overlay. Government Road is deferred until after the MTO Spanish River bridge project is complete (scheduled for 2021).

Next Meeting:

Wednesday, December 2, 2020 @ 6:00 p.m.