

THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS

REGULAR MEETING

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DECEMBER 9, 2020

PRESENT: MAYOR: Leslie GAMBLE
COUNCILLORS: Kevin BURKE, Patricia HNATUIK, Glenda MASSICOTTE, Cheryl PHILLIPS, Dale RIVERS, Susan SONNENBURG
CLERK-ADMINISTRATOR: Kim SLOSS

Motion No: 2020-349
 Moved By: P. HNATUIK
 Seconded By: C. PHILLIPS
 WHEREAS there is a quorum of Council present and the time is 6:00 p.m.;
 BE IT RESOLVED THAT this regular meeting be open for business at the Massey and District Community Centre & Arena;
 AND THAT the minutes of the regular meeting of November 25, 2020 be approved.
CARRIED

Motion No. 2020-350
 Moved By: K. BURKE
 Seconded By: D. RIVERS
 Delegation- BE IT RESOLVED THAT Serena Mariage, CEO/Chief Librarian, be thanked for attending this meeting to
 Serena Mariage provide Council with a presentation on programming and 2020's social return on investment;
 CEO-Chief AND THAT we welcome Serena to our community and look forward to her future endeavors and plans for our
 Librarian libraries.
CARRIED

Motion No. 2020-351
 Moved By: S. SONNENBURG
 Seconded By: G. MASSICOTTE
 Consent BE IT RESOLVED THAT items A1 and G1 contained on the consent agenda be adopted.
 Agenda -A1, G1
CARRIED

Motion No. 2020-352
 Moved By: S. SONNENBURG
 Seconded By: G. MASSICOTTE
 A1-Accounts BE IT RESOLVED THAT the attached Cheque Register for the month of November 2020 totalling \$187,002.12
 be approved as paid.
CARRIED

Motion No. 2020-353
 Moved By: S. SONNENBURG
 Seconded By: G. MASSICOTTE
 G1-Bylaw BE IT RESOLVED THAT Bylaw 2020-49, being a bylaw to enter into an agreement for municipal law
 2020-49 enforcement services, be read a first, second, third and final time and passed in open council.
CARRIED

Motion No. 2020-354
 Moved By: K. BURKE
 Seconded By: D. RIVERS
 2021 Wages BE IT RESOLVED THAT all permanent municipal employees be granted a 2% wage increase for the year 2021.
CARRIED

Motion No. 2020-355
 Moved By: S. SONNENBURG
 Seconded By: K. BURKE
 Public BE IT RESOLVED THAT the attached Public Works Committee Meeting Report of December 2, 2020 be
 Works accepted.
 Committee Mtg Report
CARRIED

Motion No. 2020-356
 Moved By: G. MASSICOTTE
 Seconded By: C. PHILLIPS
 Spanish BE IT RESOLVED THAT Council is in agreement with the transfer of ownership to the Ministry of
 River Bridge- Transportation, for property on the Spanish Rivers Bridge and its approaches, as shown on the attached sketch;
 Massey AND THAT all costs associated with the transfers shall be borne by the Ministry of Transportation.
CARRIED

Motion No. 2020-357
 Moved By: D. RIVERS
 Seconded By: P. HNATUIK
 Webbwood BE IT RESOLVED THAT WSP be requested to investigate and prepare engineered plans, for the replacement of
 Fireline- the failed section of the fire waterline in Webbwood;
 Engineering AND THAT these engineering fees be reflected in the 2021 capital budget.
CARRIED

THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS

REGULAR MEETING

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DECEMBER 9, 2020

2021 RFQ- Granular Material	Motion No. 2020-358 Moved By: P. HNATUIK Seconded By: K. BURKE BE IT RESOLVED THAT with respect to the Request for Quotations for the supply of granular material, the submission from Carlyle Construction shall be accepted as required in 2021, as per the attached summary. CARRIED
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175 Spruce Street Demolition; Landfill Disposal	Motion No. 2020-359 Moved By: D. RIVERS Seconded By: S. SONNENBURG BE IT RESOLVED THAT Council is willing to accept asbestos waste in our Cameron Falls (Tennyson Township) landfill site, pursuant to Section 4.4 to 4.9 of the "Amended Environmental Compliance Approval, Number A7141001 dated August 1, 2012", from the Ministry of the Environment, for the demolition of the building at 175 Spruce Street; AND THAT resolution 2020-316 be amended to allow for Pinchin together with staff to arrange for the equipment and bins as deemed required to get this completed. CARRIED
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Sharps Kiosk Services	Motion No. 2020-360 Moved By: K. BURKE Seconded By: G. MASSICOTTE BE IT RESOLVED THAT we accept the proposal from ECS Cares Incorporated, for their premium sharps kiosk service; AND THAT they also be requested to provide secure installation of the kiosk, to be placed in Webbwood on the east side of the library. CARRIED
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Ec. Dev. Committee Mtg Report	Motion No. 2020-361 Moved By: S. SONNENBURG Seconded By: K. BURKE BE IT RESOLVED THAT the attached Economic Development Committee Meeting Report of November 24, 2020 be accepted. CARRIED
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	Motion No. 2020-362 Moved By: K. BURKE Seconded By: S. SONNENBURG BE IT RESOLVED THAT the time is 7:00 p.m. and this meeting be adjourned until the next regular meeting or call of the Chair. CARRIED
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MAYOR – L. GAMBLE

CLERK-ADMINISTRATOR – K. SLOSS

THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS

BYLAW NUMBER 2020 -49

Being a Bylaw to enter into an Agreement with Wenrick Kennels Inc.
for Municipal Law Enforcement

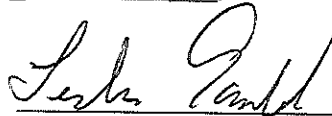
WHEREAS Section 10 of the Municipal Act, 2001, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable to the public;

WHEREAS the Council of the Corporation of the Township of Sables-Spanish Rivers deems it expedient to enter into an Agreement for the provision of Municipal Law Enforcement Services;

NOW THEREFORE the Council of the Corporation of the Township of Sables-Spanish Rivers enacts as follows:

1. THAT the Corporation of the Township of Sables-Spanish Rivers enter into an Agreement with Wenrick Kennels for the provision of Municipal Law Enforcement Services;
2. THAT the Agreement is attached hereto as Schedule 'A' and forms part of this Bylaw;
3. THAT the Mayor and Clerk be authorized to execute the said Agreement;
4. THAT this Bylaw shall repeal Bylaw 2020-45.

READ A FIRST AND SECOND TIME THIS 9TH DAY OF DECEMBER, 2020.



MAYOR - L. GAMBLE



CLERK - K. SLOSS

READ A THIRD AND FINAL TIME AND PASSED IN OPEN COUNCIL THIS 9TH DAY OF

DECEMBER, 2020.



MAYOR - L. GAMBLE



CLERK - K. SLOSS

Schedule "A" to Bylaw Number 2020-49

Agreement is hereby made between
THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS
(hereinafter referred to as the Corporation)
and
WENRICK KENNELS
(hereinafter referred to as the Agency)

1. The Corporation agrees:

- a) to appoint and it does hereby appoint the Agency as Property Standards and Municipal Law Enforcement Officers for the purpose of enforcing the Municipality's By-Laws and any Provincial statutes or regulations as appropriate.
- b) to arrange for and pay for clean ups or demolitions deemed necessary by the Clerk and or Council.
- c) to pay to the Agency as remuneration for its services as Property Standards, and Municipal Law Enforcement Officers on a quarterly basis, the following annual rate plus HST for the duration of this Agreement;
 - (i) 2020 -\$ 2,142.66 (prorated for month of December)
 - (ii) 2021 -\$ 25,712.00
 - (iii) 2022 and beyond - Adjusted annually for the increase in the CPI

2. The Agency agrees:

- a) to employ and supervise such Municipal Law Enforcement Officers as may be considered necessary and to provide such Officers with adequate equipment, and to pay all costs of such Officers and to make available such vehicles as may be necessary to perform the duties of Municipal Law Enforcement Officers.
- b) to submit to the Corporation on an annual basis a written statement of operations as it pertains to the Corporation.
- c) to indemnify and save harmless the Corporation in respect of all charges, costs, expenses and claims whatsoever in connection with the operations.
- d) to carry such insurance as will protect the Agency and the Corporation from all claims for damage or loss or personal injury, including death and from claims of property damage as might occur in the operation of the service. Said insurance must be no less than \$2,000,000 proof of which shall be supplied.
- e) to assume the defense of and indemnify and save harmless the Corporation and its officers and agents from all claims relating to the labour, materials and equipment furnished for the work, and to inventions, patents or patent rights used in doing the work. The Agency shall be responsible for any and all damages or claims for damages or injuries or accidents done to or caused him or his employees or relating from the prosecution of the works or any of his operations or caused by reason for the existence or location or condition of any materials, plant or machinery used thereon, or which may happen by reason thereof, or arising from any failure, neglect or omission on his part, or on the part of his employees, to do or perform any or all of the several acts for things required to be done to him or them under and by those conditions, and covenants and agrees to hold the Corporation harmless and indemnified for all such damages and claims to damages.
- f) at all times pay, or cause to be paid any assessment or compensation required to be paid pursuant to the Workplace Safety and Insurance Act, and upon failure to do so, the Corporation may pay such assessment or compensation to the Workplace Safety and Insurance Board, and shall deduct or collect such expenses

from the monthly payment to the Agency. The Agency shall, at the time of entering into any contract with the Corporation, make statutory declaration that all assessments or compensations payable to the Workplace Safety and Insurance Board have been paid, and the Corporation may, at any time during the performance or upon completion of such contract require a further declaration that such assessment or compensation has been paid.

3. The Agency agrees to provide the following minimum service:
 - a) Investigate and follow up on any and all complaints under the Property Standards By-law, Municipal By-law, or statute or regulation as may be appropriate that may be in effect in the Township of Sables Spanish Rivers from time to time.
 - b) Issue notice or orders, appear before the Property Standards committee, supervise clean ups, demolitions and commence court proceedings as appropriate.
4. This Agreement may be terminated by either party upon ninety (90) days written notice of intention to terminate.
5. This Agreement shall come into force and effect on December 1, 2020 and expire December 31st, 2025.
6. Notwithstanding Section 5, this Agreement may be subject to renewal upon agreement by both parties.


IN WITNESS WHEREOF this Agreement was executed by the Corporation under the seal of the Corporation and at the hands of its proper officers and by the Agency by its Officer property authorized to do so.

**THE CORPORATION OF THE
TOWNSHIP OF SABLES-SPANISH
RIVERS**



MAYOR- L. Gamble

Dec 9/20
(Date)



CLERK - K. Sloss

Dec 9/20
(Date)

WENRICK KENNELS



MANAGER

Dec 10/20.
(Date)

Accounts Payable Cheque Register Report - Payroll & AP-1009588

For The Date Range From 11/07/20 To 12/04/20

For All Vendors And For Outstanding, Cleared Cheques - Computer Generated, eCheque

Cheque # / eCheque ID	Type	Date	Vendor	Name	Amount	Status
3048	E	11/24/20	739	2612831 Ontario Inc.	\$760.09	O
3049	E	11/24/20	305	Around & About	\$646.36	O
3050	E	11/24/20	433	Beamish Construction Inc	\$7,288.36	O
3051	E	11/24/20	730	Brandt Tractor Ltd.	\$510.83	O
3052	E	11/24/20	85	Manitoulin-Sudbury DSSAB	\$55,978.00	O
3053	E	11/24/20	24	Garnet's Rental	\$277.26	O
3054	E	11/24/20	49	GFL Environmental Inc.	\$22,013.88	O
3055	E	11/24/20	26	Huron Central Railway M2142	\$888.00	O
3056	E	11/24/20	557	K. Smart Associates Limited	\$375.73	O
3057	E	11/24/20	723	Maximum Signs	\$1,049.15	O
3058	E	11/24/20	140	Medical Mart	\$214.58	O
3059	E	11/24/20	176	Morris Sanftenberg Construction	\$360.47	O
3060	E	11/24/20	772	NDWD Construction Ltd	\$30,545.14	O
3061	E	11/24/20	42	Northern Uniform Service	\$57.37	O
3062	E	11/24/20	81	O.J. Graphix Inc.	\$517.94	O
3063	E	11/24/20	674	Paul Panesar	\$79.10	O
3064	E	11/24/20	119	Praxair	\$251.93	O
3065	E	11/24/20	705	RICOH	\$119.71	O
3066	E	11/24/20	41	Rush Truck Centres	\$907.38	O
3067	E	11/24/20	750	Steves Plumbing and Heating	\$554.83	O
3068	E	11/24/20	432	Testmark Laboratories Ltd.	\$79.10	O
3069	E	11/24/20	626	The Stevens Company Limited	\$76.02	O
3070	E	11/30/20	550	Chrystal Gamble	\$750.00	O
3071	E	11/30/20	555	Lynda Goodchild	\$723.20	O
Bell Canada	E	11/24/20	10	Bell Canada	\$83.62	O
EASTLINK	E	11/24/20	520	EASTLINK	\$318.26	O
Hydro One	E	11/24/20	71	Hydro One	\$1,456.17	O
John Van Norman	E	11/30/20	704	John Van Norman	\$408.00	O
Min' of Finance - EH	E	11/10/20	6	Minister of Finance - EHT	\$2,297.42	O
OMERS	E	11/10/20	552	OMERS	\$17,815.78	O
Ontario Clean Water Agency	E	11/10/20	193	Ontario Clean Water Agency	\$17,084.00	O
Receiver General	E	11/10/20	4	Receiver General	\$17,359.03	O
Royal Bank - GFS Service Centre	E	11/10/20	52	Royal Bank - GFS Service Centre	\$357.85	O
WSIB	E	11/24/20	551	WSIB	\$4,797.56	O

Township of Sables-Spanish Rivers
Accounts Payable Cheque Register Report - Payroll & AP-1009588
For The Date Range From 11/07/20 To 12/04/20
For All Vendors And For Outstanding, Cleared Cheques - Computer Generated, eCheque

Cheque # / eCheque ID	Type	Date	Vendor	Name	Amount	Status
					Cleared	\$0.00
					Outstanding	\$187,002.12
					Void	\$0.00

Township of Sables-Spanish Rivers

PUBLIC WORKS COMMITTEE
Roads/Water/Waste Management

AGENDA/MEETING REPORT

Wednesday, December 2, 2020; 6:00 P.M.
Massey and District Community Centre & Arena

PRESENT: Dale RIVERS, Pat HNATUIK, Glenda MASSICOTTE, Susan SONNENBURG, Jacques MAILLOUX,
Kim SLOSS
ABSENT: Kevin BURKE, Cheryl PHILLIPS

A. ROADS

1. Request to Haul during Reduced Load Period

The attached request from Aecon Construction has been received, asking for permission to haul on Wither Road in the spring before the reduced load restriction period is over. They are working on the Highway 17 contract and will be crushing in Sanftenberg's pit at the end of Wither Road.

Our reduced load bylaw provides that our 'half-load period shall be from March 1st to June 15th. Council can provide an exemption through an amending bylaw if deemed appropriate. Attached is a draft agreement for review; the conditions in #2 are just suggestions; they can be changed or removed.

The Committee recommends to allow this exemption and for Council to pass an amending bylaw. Dale Rivers asked to attend the site inspection with Public Works and the contractor prior to the commencement of hauling.

2. Spanish River Bridge Rehabilitation

Attached is correspondence received from the Ministry of Transportation, with respect to municipal lands adjacent to the bridge that they would like to assume ownership of for the purpose of this project and future maintenance of the bridge. The subject areas are highlighted for the Committee's ease of reference.

The Committee had no concerns with the request from the MTO to assume ownership of lands on either end of the bridge approaches. A council resolution will be required.

3. Budget

The preliminary 2021 operating budget is attached for review by the Committee.

The Committee reviewed the budget for roads, waste management, sanitary sewers, waterworks and storm sewers. Some comments made are as follows:

- recommend the purchase of safety rubber boots*
- would like to see that Bass Point Road is identified in 2021, that it is kept on record as being active; the current engineering review that WSP has been requested to do can be shown in 2021 as Council's commitment to looking at conversion from seasonal to year-round maintenance*
- it was noted that there are other sidewalk sections that require attention. It was suggested to take a small section and have local bids on it to see how feasible it is for them to be able to upgrade/replace to minimum standards. Public Works will review all sidewalks to see what needs work, and perhaps we can bundle them into one project for 2021 capital.*
- recycling budget – the Committee would like some funds allocated for supplies (purchase of blue boxes), but it was agreed that nothing will be purchased until after our new waste management contract is in place, in case it involves different containers.*
- staff will get prices on recycling bins to place in a couple of locations in Massey and Webbwood to promote more recycling.*

- once we get information on what will be required for the used needle bin service Council has initiated, a budget will have to be set for the sharps service.
- it was recommended that we look at increasing our septic disposal fee from \$35.00 to perhaps \$50. We will poll other areas to see what their's are.

Update - Capital Projects

a) Sidewalk removals are complete – further rehabilitation and cover will resume in the spring. *There have been concerns and questions raised from some residents since the sidewalk sections were removed on Grove Street and Imperial Street South. The Committee stands by the decision. We will continue in the spring with topsoil/seed. In discussion it was noted that the Imperial Street sidewalk posed multiple hazards as it was very deteriorated, and the slopes from the sidewalk sections at each driveway were also unsafe. It was noted that the sidewalk section on Young Street was not removed this year.*

b) 2020 outstanding projects:

-small water systems for Webbwood and Walford –

Only one quote has been received for these systems, notwithstanding follow-ups and reminders were given to others. It was asked that P. Wetherell be contacted once more to see if interested; otherwise we will proceed with the proposal received. It was slightly higher (12,500) than the budgeted amount (10,000) but the overall capital budget can cover it.

-Mouth Boat Launch improvements – defer and prepare for 2021

It is the last couple of concrete tiles out in the water that are in bad condition. We will get in contact with the MNRF to see what is required to replace these cement slabs on the launch and plan for next year. The water level being so high and the current so strong, it was difficult this year to determine extent of repairs needed or ability to do so.

3. WATER/WASTE WATER

1. Webbwood Fire Line

The old wood stave line from Mary Street on the north side of the Highway across to Young Street, has failed. Fire services are still available. Jacques will give further detail.

It was suggested that this should be re-routed; to wash a line through, under the highway over to Young Street. The Committee recommends contacting WSP to explain the situation and to prepare to have engineered plans ready. This engineering can be addressed in the 2021 capital budget. We will also contact the MTO regarding the highway project, to see if there is any opportunity to work cooperatively on this.

C. WASTE MANAGEMENT

Following up from conversation at the last meeting, the attached report is being provided to show the quantity of recycling materials recorded for 2019 from GFL.

For information.

D. EQUIPMENT

E. CEMETERIES

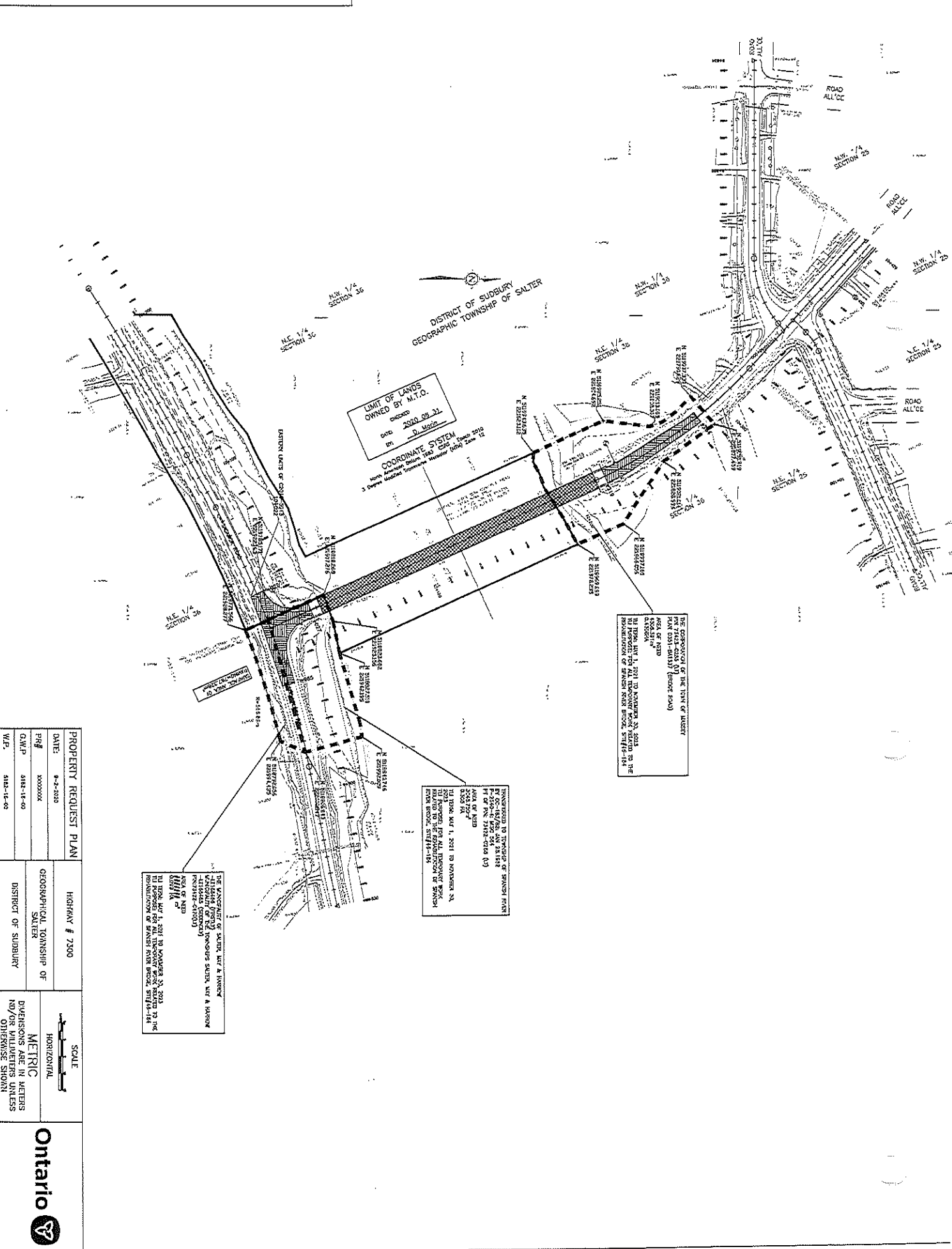
F. BUILDING MAINTENANCE

Other:

Susan Sonnenburg commented that the corner of Brophy/Cameron Streets is very dark at night for pedestrians. It was asked if we can look to see if it is possible for a streetlight close by. Public Works will investigate.

Next Meeting:

Wednesday, January 3, 2021 @ 6:00 p.m.

[illegible]

SUMMARY – Granular Materials/cu.yd.

December 3, 2020

Supplier/Materials	Supply	Supply, Haul and Spread
Carlyle Construction		
Granular A	12.90	17.90
Modified B	18.50	23.50
Rip Rap	18.50	23.50
Morris Sanftenberg Const.		
Granular A	13.87	18.87
Modified B	18.03	23.03
Rip Rap	20.80	25.80
Bob Mailloux		
Granular A	19.90	27.50
Modified B	25.50	31.25
Rip Rap	25.50	31.25
Beamish Construction		
Granular A	14.70	23.60
Modified B	14.35	23.85
Rip Rap	25.90	36.40

Quotations were to be submitted by 12:00 p.m. on December 3, 2020; and the above summary was compiled for Council's information.


Kim Sloss
Ruth Clare

**Economic Development Committee
Meeting Minutes
November 24th, 2020**

Opening

The regular meeting of the Economic Development Committee was called to order at 6:00PM on November 24th, 2020 at the Massey and District Community Centre and Area by Susan Sonnenburg.

Present

Susan Sonnenburg- Chair
Kevin Burke
Charlene Puzack
Brian Channon (6:30pm)

Merri-Ann Hobbs
Patricia Hnatuik
Don More
Amanda Ellsworth

Regrets

Tammy Manitousabi
Adam Martel

Glenda Massicotte

Old Business

1. East and West Township Signs

- a) Reviewed the Burpee Mills example that was used to create a TSSR specific version.
 - i. The committee found this proof to be the most favorable when compared to other examples from Sign Effects and Laird's other designs that were limited because of the smaller budget.
- b) The committee recommends to raise the original \$4,000 budget to approximately \$9,250 per sign for a total of approximately \$18,770 for two signs.
- c) This price includes (per sign):
 - i. An 8ft by 8ft reflective entrance sign with raised waves, background panel, tree, and website panel on aluminum and aluminum composite materials.
 - ii. Aluminum posts, frame and decorative ball caps powder coated blue
 - iii. Travel and installation of the signs and concrete tube foundations.
 - iv. The committee would like to see the amenities icons on a separate sign below the township logo to be able to remove/modify these icons if ever required.
 - v. Amanda to confirm with Laird that the removable amenities icon sign is possible and will not have an added cost.

2. Electronic Sign

- a) After further review, the committee recommends that a freestanding electronic sign not be pursued on the proposed South yard location, nor a wall mounted sign on the proposed location of the washroom facilities at Heritage Park.
- b) Discussion:
 - i. The cost of the sign, installation and hydro hookup is too large for its potential use.

- ii. There are already two electronic signs within the Highway 17 corridor in Massey (Brouse Rd to Imperial St).
- a. Susan suggested she talk to Chad Sonnenburg in regards to renting his electronic sign, located in the Rona parking lot, to advertise events, township information and notices.

After meeting note: Susan has discussed advertising possibilities with Chad and he is not interested in renting out the sign at this time.

Teasdale Park

- a. Possible partnerships with Sagamok regarding a trail were not discussed as Tammy Manitowabi was not present.
- b. Amanda to continue to look into funding opportunities and trail options.

Flower Tender 2021

- a. Update: Rose-Lynn Martin has accepted the tender and public works has delivered the baskets to her.

Hope Jackson Flower Bed

- a. Review of the advertisement for perennial flower donations.
- b. The committee will revisit this initiative in the spring and may provide funds to purchase additional perennials.

Age Friendly

- a. Update: meetings are cancelled until further notice due to the current COVID-19 pandemic situation in Massey.

Design the Sign

- a. Discussion regarding contest participants concerns that a winner was never chosen.
- b. Review of the letter sent out to all persons who submitted a design to the contest.
- c. The committee does not feel any further action is required however; it is noted that a disclaimer should be used the next time the committee puts on a contest that outlines a winner may not be picked.

New Business

2021 Proposed Budget

- a. The proposed 2021 budget was reviewed (ATT).
- b. The committee proposed amendments to materials, parts and supplies to accommodate the increased budget of the East and West township signs and would also like to discuss a larger advertising/publication budget at the next meeting.
- c. The committee was reminded by the EDO that surplus budget funds do not necessarily get carried over to the next year, and referenced the memo distributed earlier in September from the treasurer regarding budget surpluses.

Seniors Housing Sub-committee

- a. Brian and Kevin did not have any updates for the committee.

Other

- a. Brian Channon proposed that the committee look into the implementation of further broadband opportunities. He proposed the committee put aside \$1,000 in order to display a commitment to broadband and potential research and development.
- b. He suggested the company Starlink, however it was noted that the implementation of Starlink is on an individual basis, based on personal needs and wants of each resident.
- c. It is unknown what the township funds would be used for as the EDO is capable to conduct such research, and it is not the responsibility of the municipality to pay for resident's personal services or influence them into using a particular internet service.
- d. The EDO will do further research on the Starlink company.

The Marketplace

1. Brian Channon has spoken to the Agricultural Society and they are in agreement of hosting the township marketplace event at the fairgrounds.
2. Insurance
 - a. Memo re: township insurance coverage at the fairgrounds was reviewed.
 - b. The committee feels that purchasing the Facility User Group additional insurance needed would be of value because members feel the fairgrounds are a better location for the marketplace.
 - c. The committee has proposed to have a meeting in February, (date to be determined at the next economic development meeting in January), with members from the agricultural society to discuss entering into an agreement with the township for insurance purposes.
 - d. Brian had also inquired with the Agricultural Societies insurance company that outlined other avenues available for insurance, these avenues would need to be research further to determine if a flea market style event would be supported.

After meeting note: The information Brian provided regarding insurance has been forwarded to the clerk.

3. The committee would like to see what the intent of participation for the 2021 marketplace would be from the public.
 - a. Amanda is to put out an advertisement outlining the upcoming changes and if the public is interested in either becoming a vendor or would attend the marketplace held at the fairgrounds.
4. Members noted that the change from a farmer's market to flea market is expected to draw a larger vendor and visitor base.
5. Discussion whether to keep vendors local or expand it to include surrounding areas such as Espanola, Spanish, The North Shore etc.
 - a. This would be dependent on local vendor interest- they would get priority.

- b. Members noted that expanding the vendors brings in more visitors to boost the local economy.

Meeting was adjourned at 7:00PM by Susan Sonnenburg. The next Economic Development general meeting will be held the third week of January 2021, the committee will not meet in December. The next meeting will be January 19th, at 6:00PM and will be held at the Massey and District Community Centre and Arena.

Minutes Submitted by: Amanda Ellsworth

Approved by: Susan Sonnenburg

Account Number	2019 Budget	2019 Actual	2020 Budget	2020 Actual @ Nov 19, 2020	2021 Proposed Budget	Comments
Economic Development Revenues						
01-800-801-6402 Economic Development Advertising Revenue	\$ -	\$ -	\$ -	\$ -		
01-800-801-6560 Economic Development Other Revenue	\$ -	\$ 1,243.18	\$ -	\$ -		
01-800-801-6620 Economic Development Transfer from Reserve	\$ -	\$ -	\$ -	\$ -		
Total Economic Development Revenues	\$ -	\$ 1,243.18	\$ -	\$ -	\$ -	
Economic Development Expenditures						
01-800-801-7010 Economic Development Wages	\$ 23,100.00	\$ 12,001.30	\$ 18,144.00	\$ 3,319.92	\$ 18,144.00	
01-800-801-7015 Economic Development Benefits	\$ 6,600.00	\$ 1,673.08	\$ 3,465.00	\$ 382.65	\$ 3,465.00	
01-800-801-8000 Economic Development Materials, Parts & Supplies	\$ 13,500.00	\$ 8,707.32	\$ 20,000.00	\$ 4,927.09	\$ 30,000.00	Raised to accommodate approx. \$18,770 budget for East/West Signage
01-800-801-8010 Economic Development Office Supplies	\$ 100.00	\$ -	\$ 100.00	\$ -	\$ 100.00	
01-800-801-8020 Economic Development Postage, Courier	\$ 200.00	\$ 40.95	\$ 200.00	\$ -	\$ 200.00	
01-800-801-8025 Economic Development Advertising, Publications	\$ 500.00	\$ 450.00	\$ 500.00	\$ -	\$ 500.00	Discussion re: Increasing advertising budget, next meeting in 2021
01-800-801-8051 Economic Development Telephone & Internet	\$ 600.00	\$ 468.27	\$ 600.00	\$ 406.00	\$ 600.00	
01-800-801-8060 Economic Development Training and Conference Expen	\$ 500.00	\$ 50.00	\$ 500.00	\$ -	\$ 500.00	
01-800-801-8061 Economic Development Mileage	\$ 300.00	\$ -	\$ 300.00	\$ -	\$ 300.00	
01-800-801-8062 Econ Dev Meals & Accommodations	\$ 200.00	\$ -	\$ 200.00	\$ -	\$ 200.00	
01-800-801-8081 Ec. Dev. Special Programming Expenses	\$ 8,500.00	\$ 5,352.76	\$ 13,500.00	\$ -	\$ 13,500.00	
01-800-801-8110 Economic Development Consulting and Legal Fees	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	
Total Economic Development Expenditures	\$ 54,600.00	\$ 29,243.68	\$ 58,009.00	\$ 9,535.66	\$ 68,009.00	
EXCESS OF REVENUES OVER EXPENDITURES	\$ (54,600.00)	\$ (28,000.50)	\$ (68,009.00)	\$ (9,535.66)	\$ (68,009.00)	