

THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS

PRESENT: MAYOR: Leslie GAMBLE
COUNCILLORS: Kevin BURKE, Edith FAIRBURN, Patricia HNATUIK, Glenda MASSICOTTE, Cheryl PHILLIPS
CLERK-ADMINISTRATOR: Kim SLOSS
ABSENT: COUNCILLOR: Dale RIVERS

Motion No: 2021-217
Moved By: K. BURKE
Seconded By: P. HNATUIK
WHEREAS there is a quorum of Council present and the time is 6:00 p.m.;
BE IT RESOLVED THAT this regular meeting be open for business at the Massey and District Community Centre & Arena;
AND THAT the minutes of the regular meeting of August 25, 2021 be approved.
CARRIED

Motion No. 2021-218
Moved By: G. MASSICOTTE
Seconded By: P. HNATUIK
Consent Agenda-A1 BE IT RESOLVED THAT item A1 contained on the consent agenda be adopted.
CARRIED

Motion No. 2021-219
Moved By: G. MASSICOTTE
Seconded By: P. HNATUIK
A1- Accounts BE IT RESOLVED THAT the attached Cheque Register for the month of August 2021 totalling \$468,086.25 be approved as paid.
CARRIED

Motion No. 2021-220
Moved By: G. MASSICOTTE
Seconded By: K. BURKE
National Day for Truth & Reconciliation WHEREAS the Truth and Reconciliation Commission released its final report on June 2, 2015, which included 94 Calls to Action to redress the legacy of residential schools and advance the process of Canadian reconciliation;
AND WHEREAS the recent discoveries of remains and unmarked graves across Canada have led to increased calls for all levels of government to address the recommendations in the TRC's Calls to Action;
AND WHEREAS all Canadians and all orders of government have a role to play in reconciliation;
AND WHEREAS Recommendation #80 of the Truth and Reconciliation Commission called upon the federal government, in collaboration with Aboriginal peoples, to establish, as a statutory holiday, a National Day for Truth and Reconciliation to ensure that public commemoration of the history and legacy of residential schools remains a vital component of the reconciliation process;
AND WHEREAS the Federal Government has announced September 30th, 2021, as the first National Day for Truth and Reconciliation (National Orange Shirt Day) and a statutory holiday;
THEREFORE, BE IT RESOLVED THAT the Council of the Township of Sables-Spanish Rivers does hereby commit to recognizing September 30th, 2021, as the National Day for Truth and Reconciliation (National Orange Shirt Day) by sharing the stories of residential school survivors, their families, and communities.
CARRIED

Motion No. 2021-221
Moved By: E. FAIRBURN
Seconded By: C. PHILLIPS
Priority Lien Status BE IT RESOLVED THAT pursuant to the *Building Code Act*, 1992, and Property Standards Bylaw 2014-28, the cost of the cleanup of 18 Young Street, Webbwood, as attached, shall be given priority lien status and added to the tax roll pursuant to Part 1 Section 1(2.1) of the *Municipal Act*, 2001.
CARRIED

Motion No. 2021-222
Moved By: G. MASSICOTTE
Seconded By: P. HNATUIK
LED Lighting BE IT RESOLVED THAT the RFP for the LED Lighting Supply and Installation be awarded to Conductive Electrical Contracting at the bid price of \$109,500.000.
CARRIED

THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS

REGULAR MEETING

PAGE 2

SEPTEMBER 8 2021

Public Works
Committee
Mtg. Report

Motion No. 2021-223
Moved By: K. BURKE
Seconded By: G. MASSICOTTE
BE IT RESOLVED THAT the attached Public Works Committee Meeting Report of September 1, 2021 be accepted.
CARRIED

Arena -
Pymt #1

Motion No. 2021-224
Moved By: C. PHILLIPS
Seconded By: P. HNATUIK
BE IT RESOLVED THAT Payment Certificate No. 1 in the amount of \$32,544.00 to SRS Contracting, be approved for the Massey and District Community Centre & Arena Building Repairs.
CARRIED

Bylaw
2021-33;
1st/2nd
Readings

Motion No. 2021-225
Moved By: K. BURKE
Seconded By: G. MASSICOTTE
BE IT RESOLVED THAT Bylaw 2021-33, being a bylaw to enter into an agreement with WSP Canada Inc. for contract administration services, be read a first and second time.
CARRIED

Bylaw
2021-33;
3rd/Final
Reading

Motion No. 2021-226
Moved By: G. MASSICOTTE
Seconded By: E. FAIRBURN
BE IT RESOLVED THAT Bylaw 2021-33, being a bylaw to enter into an agreement with WSP Canada Inc. for contract administration services, be read a third and final time and passed in open council.
CARRIED

Motion No. 2021-227
Moved By: G. MASSICOTTE
Seconded By: K. BURKE
BE IT RESOLVED THAT the time is 6:40 p.m. and this meeting be adjourned until the next regular meeting or call of the Chair.
CARRIED

MAYOR L. GAMBLE

CLERK - K. SLOSS

THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS

BYLAW NUMBER 2021-33

Being a Bylaw to Enter into an Agreement
With WSP Canada Inc. for Contract Administration Services
For the Massey Storm Sewer Replacement Government Road Outfall Project
And the Old Webbwood Road Culvert Replacement Project

WHEREAS Section 10(1) of the Municipal Act, 2001, as amended, provides that a municipality may provide any service or thing that the municipality considers necessary or desirable for the public;

WHEREAS Section 10(2) of the Municipal Act, 2001, as amended provides that a municipality may pass bylaws relating to public assets of the municipality and the health, safety and well-being of persons;

AND WHEREAS Bylaw 2020-08 provides for engineering services with WSP Canada Inc. for the provision of engineering services for the Massey Storm Sewer Replacement project;

AND WHEREAS Bylaw 2020-10 provides for engineering services for the Old Webbwood Road Culvert Replacement project;

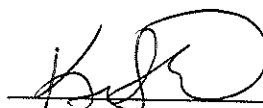
AND WHEREAS it is deemed expedient to amend Bylaws 2020-08 and 2020-10 to provide for contract administration services for these projects;

NOW THEREFORE the Council of the Corporation of the Township of Sables-Spanish Rivers ENACTS AS FOLLOWS:

1. That Bylaw 2020-08 and 2020-10 are hereby amended to include Contract Administration Services, pursuant to the attached proposal;
2. That the said proposal is attached hereto as Schedule 'A' to this Bylaw.

READ A FIRST AND SECOND TIME THIS 8TH DAY OF SEPTEMBER, 2021.


MAYOR – L. GAMBLE


CLERK – K. SLOSS

READ A THIRD AND FINAL TIME AND PASSED IN OPEN COUNCIL THIS 8TH DAY OF
SEPTEMBER, 2021.


MAYOR – L. GAMBLE


CLERK – K. SLOSS



September 2, 2021

Kim Sloss
Clerk-Administrator
Corporation of the Township of Sables-Spanish-Rivers
11 Birch Lake Road
Massey ON
POP 1P0

Dear Ms. Sloss,

**Subject: 201-02995-00 Massey Storm Sewer Outfall Replacement and
201-05232-00 Old Webbwood Road Culvert Replacement –
Proposal for Contract Administration Services**

Please see below our proposed fee summary for the Contract Administration and Site Inspection Services for the upcoming projects in Massey and Webbwood:

GENERAL PROJECT MANAGEMENT AND PRE-CONSTRUCTION MEETINGS (VIA TELECONFERENCE)	\$	2,000
FULL-TIME CONTRACT INSPECTION AND ADMINISTRATION (BASED ON ACTUAL TIME AND EXPENSE)	\$	7,500 PER WEEK
PROJECT CLOSEOUT AND ONE-YEAR WARRANTY INSPECTION (BASED ON ACTUAL TIME AND EXPENSE)	\$	3,000

We have assumed a 4-week construction period (September 20 to October 15, 2021) with the two projects noted above anticipated to be completed concurrently. Full-time site supervision and contract administration will be provided, with the use of one inspector. Site meetings will be conducted between the Contractor, WSP and the Township to address any concerns, should they arise. Site inspection, construction administration and disbursements will depend on both Contractor's actual work schedules. Should the Contractor's schedules be reduced, the on-site inspection, contract administration and disbursements would be reduced to match the actual construction schedules.

185 East Street
Sault Ste. Marie, ON
Canada P6A 3C8

T: +1 705 942-2070
F: +1 705 942-3532
wsp.com



We will provide Contract Administration and Inspection services from the tendering process to completion, ensuring adherence to the construction schedule and keeping within the budget. WSP will:

- Supervise all work undertaken by the contractor for both Massey and Webbwood projects;
- Provide construction review and reports as needed;
- Resolve any issues that arise; and
- Keep communication open between the Contractor and the Township staff.

Please note the following:

- Pre-construction meetings to be held via teleconference, to reduce travel time and expenses.
- Weekly contract administration and inspection services assumes that both projects will be occurring simultaneously, and therefore one inspector will be used to oversee both projects as they progress. We have included disbursements for mileage, hotel and food for the Massey project, with only additional mileage being applied for the Webbwood project.
- Project Closeout to include preparation of as-built records and additional documentation required for project completion, along with a one-year warranty inspection that shall be completed on the same day for both projects.
- In the event that any unforeseen issues arise, or the project(s) require additional services beyond what is previously noted, WSP will use the following rates for time (Project Manager: \$140.00 per hour; Site Inspector: \$95.00 per hour) and mileage expense at \$0.59 per kilometre.

Should you have any questions, please don't hesitate to contact the undersigned.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'M. Ritchie'.

Matt Ritchie, P.Eng.
Project Manager

WSP ref. 201-02995-00 and 201-05232-00

Township of Sables-Spanish Rivers
Accounts Payable Cheque Register Report - Payroll & AP-1009588
For The Date Range From 8/01/21 To 8/31/21

For All Vendors And For Outstanding, Cleared, Voided Cheques - Computer Generated, Hand Written, eCheque

Cheque # / eCheque ID	Type	Date	Vendor	Name	Amount	Status
25881	C	8/11/21	35	Massey Home Hardware	\$251.56	O
25882	C	8/11/21	199	Minister of Finance	\$3,532.57	O
25883	C	8/11/21	38	Minister of Finance - Policing	\$56,658.00	O
25884	C	8/11/21	84	Public Health Sudbury & Districts	\$11,531.82	O
25885	C	8/11/21	51	Sonnenburg Rona Building Centre	\$155.73	O
25886	C	8/11/21	315	Staples Business Advantage	\$517.58	O
25887	C	8/11/21	503	TBELL Transport Inc. <i>Young Street</i>	\$25,837.58	O
25888	C	8/18/21	106	The Beer Store - <i>Baseball tournament</i>	\$1,019.00	O
25889	C	8/25/21	1	FNF Canada Company	\$10.00	O
25890	C	8/25/21	770	Foothill Industries	\$2,130.05	O
25891	C	8/25/21	4	Receiver General for Canada	\$1,100.00	O
25892	C	8/25/21	315	Staples Business Advantage	\$194.04	O
25893	C	8/25/21	683	STINSON EQUIPMENT LIMITED	\$1,047.01	O
3523	E	8/11/21	433	Beamish Construction Inc	\$3,492.36	O
3524	E	8/11/21	13	Carlyle Construction	\$4,009.24	O
3525	E	8/11/21	113	Culligan	\$20.96	O
3526	E	8/11/21	85	Manitoulin-Sudbury DSSAB	\$56,086.25	O
3527	E	8/11/21	62	Town of Espanola	\$4,994.14	O
3528	E	8/11/21	49	GFL Environmental Inc.	\$23,823.85	O
3529	E	8/11/21	26	Huron Central Railway M2142	\$1,776.00	O
3530	E	8/11/21	29	Janeway PharmaChoice	\$69.94	O
3531	E	8/11/21	704	John Van Norman	\$442.00	O
3532	E	8/11/21	79	Northern Communications	\$919.64	O
3533	E	8/11/21	544	N-two Medical Inc.	\$28.19	O
3534	E	8/11/21	241	Odenback's Outdoor Contracting	\$3,452.03	O
3535	E	8/11/21	674	Paul Panesar	\$63.28	O
3536	E	8/11/21	47	Purolator Courier	\$7.23	O
3537	E	8/11/21	705	RICOH	\$197.54	O
3538	E	8/11/21	15	Strongco Equipment <i>Case 621 - service repairs</i>	\$13,841.77	O
3539	E	8/11/21	728	TMI <i>- roadside mowing</i>	\$17,289.00	O
3540	E	8/11/21	262	Trail Side Sports	\$83.25	O
3541	E	8/11/21	643	Ultramar	\$2,341.93	O
3542	E	8/11/21	67	Walford Truck-N-Tractor <i>- mechanical #16</i>	\$1,935.69	O
3543	E	8/11/21	124	Wat Supplies	\$171.12	O
3544	E	8/25/21	13	Carlyle Construction <i>gravel & equipment rental for projects (Agnew & Birch lake)</i>	\$77,006.79	O

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For The Date Range From 8/01/21 To 8/31/21

For All Vendors And For Outstanding, Cleared, Voided Cheques - Computer Generated, Hand Written, eCheque

Cheque # / eCheque ID	Type	Date	Vendor	Name	Amount	Status
3545	E	8/25/21	15	Strongco Equipment	\$3,163.00	O
3546	E	8/25/21	29	Janeway PharmaChoice <i>medical supplies</i>	\$258.36	O
3547	E	8/25/21	30	J. Breen Coffee Service Ltd	\$106.33	O
3548	E	8/25/21	42	Northern Uniform Service	\$56.50	O
3549	E	8/25/21	59	GCR Tire Centres <i>Boom truck - service</i>	\$671.16	O
3550	E	8/25/21	62	Town of Espanola	\$2,608.16	O
3551	E	8/25/21	79	Northern Communications	\$591.08	O
3552	E	8/25/21	81	O.J. Graphix Inc. <i>road signs</i>	\$290.41	O
3553	E	8/25/21	86	Sun Life Assurance Company	\$8,462.61	O
3554	E	8/25/21	106	The Beer Store <i>baseball tournament</i>	\$1,584.93	O
3555	E	8/25/21	117	Desmarais, Keenan <i>tax sales legal fees</i>	\$6,574.75	O
3556	E	8/25/21	124	Wat Supplies	\$384.26	O
3557	E	8/25/21	140	Medical Mart	\$575.88	O
3558	E	8/25/21	190	Jim's Portable Toilets & Septic Service <i>rental @ mouth</i>	\$128.82	O
3559	E	8/25/21	247	Espanola Regional Hydro	\$2,344.09	O
3560	E	8/25/21	262	Trail Side Sports	\$91.13	O
3561	E	8/25/21	272	Abell Pest Control	\$704.17	O
3562	E	8/25/21	432	Testmark Laboratories Ltd.	\$79.10	O
3563	E	8/25/21	433	Beamish Construction Inc	\$3,592.12	O
3564	E	8/25/21	473	WSP Canada Inc.	\$4,739.22	O
3565	E	8/25/21	621	Mailloux Construction	\$9,266.00	O
3566	E	8/25/21	643	Ultramar	\$4,745.34	O
3567	E	8/25/21	730	Brandt Tractor Ltd.	\$375.78	O
3568	E	8/25/21	739	2612831 Ontario Inc.	\$1,496.64	O
3569	E	8/25/21	756	Bell Conferencing Inc.	\$56.50	O
3570	E	8/25/21	789	Cedar Signs Inc <i>Radar speed sign</i>	\$3,682.90	O
3571	E	8/25/21	790	Victoria Leclair <i>Bartender</i>	\$142.50	O
3572	E	8/30/21	65	NAPA Espanola	\$51.30	O
3573	E	8/30/21	550	Chrystal Gamble	\$613.64	O
3574	E	8/30/21	555	Lynda Goodchild	\$723.20	O
3575	E	8/30/21	673	Marla Toulouse	\$136.36	O
3576	E	8/30/21	704	John Van Norman	\$442.00	O
Bell Canada	E	8/11/21	10	Bell Canada	\$1,006.97	O
Bell Canada	E	8/25/21	10	Bell Canada	\$115.27	O
Bell Mobility	E	8/11/21	11	Bell Mobility	\$39.99	O

Accounts Payable Cheque Register Report - Payroll & AP-1009588

For The Date Range From 8/01/21 To 8/31/21

For All Vendors And For Outstanding, Cleared, Voided Cheques - Computer Generated, Hand Written, eCheque

Cheque # / eCheque ID	Type	Date	Vendor	Name	Amount	Status
Brandt Tractor Ltd.	E	8/16/21	730	Brandt Tractor Ltd.	\$2,800.86	O
Deschamps Mats Systems Inc.	E	8/18/21	1	Deschamps Mats Systems Inc. - <i>Mobi Mats</i>	\$7,677.36	O
EASTLINK	E	8/11/21	520	EASTLINK	\$39.67	O
EASTLINK	E	8/25/21	520	EASTLINK	\$362.25	O
Hydro One	E	8/11/21	71	Hydro One	\$757.02	O
Hydro One	E	8/25/21	71	Hydro One	\$237.03	O
Minister of Finance - EHT	E	8/06/21	6	Minister of Finance - EHT	\$2,212.01	O
OMERS	E	8/06/21	552	OMERS	\$18,080.22	O
Ontario Clean Water Agency	E	8/25/21	193	Ontario Clean Water Agency	\$17,340.33	O
Postage By Phone	E	8/17/21	5	Postage By Phone	\$4,520.00	O
Receiver General	E	8/06/21	4	Receiver General	\$17,958.31	O
Receiver General	E	8/18/21	4	Receiver General	\$12,019.72	O
Royal Bank - GFS Service Centre	E	8/06/21	52	Royal Bank - GFS Service Centre	\$365.39	O
Shell Canada	E	8/11/21	103	Shell Canada	\$2,321.30	O
VISA - Kim Sloss	E	8/11/21	526	VISA - Kim Sloss <i>Crashplan / AMCTO</i>	\$425.37	O
Visa - Paul Anderson	E	8/11/21	777	Visa - Paul Anderson <i>supplies</i>	\$25.00	O
WSIB	E	8/11/21	551	WSIB	\$5,006.80	O
Cleared					\$0.00	
Outstanding					\$468,086.25	
Void					\$0.00	

Schedule of Costs - 18 Young St, Webbwood

Contracted Services				
Date	Invoice #	Vendor	Description	Total Cost
December 23,2020	96	Meier Construction	board up/secure residence	\$ 1,638.50
December 27,2020	103	Meier Construction	resecure residence after break-in	\$ 169.50
July 7,2021	1	Whittington Eng.	inspection of residence	\$ 2,157.40
July 21,2021	33711	T. Bell Transport	demolition and clean up of site	\$ 25,837.58
Total Contracted Services				\$ 29,802.98

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Township of Sables-Spanish Rivers

PUBLIC WORKS COMMITTEE
Roads/Water/Waste Management

AGENDA/MEETING REPORT

Wednesday September 1, 2021 at 6:00 p.m.
Massey and District Community Centre & Arena

PRESENT: Dale RIVERS (Chair), Kevin BURKE, Pat HNATUIK, Glenda MASSICOTTE, Cheryl PHILLIPS, Jacques MAILLOUX, Kim SLOSS

A. ROADS

1. Project Updates

Spanish River Bridge-Webbwood

This was an approved project in the capital works budget for 2021. Council had approved of Kresin Engineering commence with the engineering and RFP process on July 14, 2021.

Another approved project is the Old Webbwood Road Culvert Replacement. This project has already gone to tender and was awarded to R.M. Belanger Construction for commencement and completion in September/October 2021 (project schedule to follow).

In discussion with Mike Kresin the Spanish River bridge project will require closure; he indicated it could be done, keeping one-lane traffic, but it would raise the cost of the project significantly, in order to complete the expansion joints and surface work.

This Spanish River Bridge is the alternate route while Old Webbwood Road is closed to traffic. It has been determined that both of these projects cannot be done at the same time; the Spanish River Bridge-Webbwood is being deferred until early spring of 2022 as it has not gone out to tender yet. Kresin Engineering has been advised and the Treasurer will defer the capital works funding for 2022.

Committee concurred to have Kresin Engineering do all work possible now to make this shelf ready so it can go to tender very early in the spring.

Surface Treatment

As of this date, we have been advised that our prime and chip surface treatment should be here the week of Sept 1st.

No further information

Mouth Park Boat Launch

We are still waiting for MNRF approvals. It would appear that our files were transferred within the MNRF office and the other individual reviewing them came back to us with the requirement to consult with Sagamok Anishnawbek. This has now been done, and we are following up with MNRF regularly in order for them to expedite our applications. The following is the last correspondence last Friday to our office:

“once we get by tomorrow and if you haven’t heard back from Sagamok my supervisor will give them a call to verify on Monday. During the review, our biologist stated that no timing or sediment control conditions are warranted. I have attached a copy of the timing windows for your reference. Hope this helps.”

Any updates will be provided at the meeting.

Before the meeting the MNRF was contacted again. Knowing that we will not have a timeframe issue to work with (due to fish sanctuary), as long as we receive approval soon, this will get completed.

Old Webbwood Road Culvert Replacement

This is to update the Committee that we have authorized a Change Order to have a polymer coated corrugated steel pipe culvert installed instead of a galvanized corrugated steel pipe culvert, for an additional \$6,000. This was a provisional item on the tender submission but was not addressed at the time of Council approval. The polymer culvert does provide a longer life (100 years compared to 50 years for a non-coated culvert). There is a \$25,000 contingency allowance provided for that could cover this extra. If the Contractor advises that there will be a significant delay due to the supply of this culvert, the Township has the opportunity to opt for the galvanized.

All in agreement; happy with decision to use polymer coated culvert.

2. Sugar Lake Road

Sugar Lake Road is a year-round maintained road up to # 450, (where red ends on attached site plan) and at this location is the winter turn-around for our snowplowing equipment. Councillor Rivers has asked if there is any potential for providing a parking area in the winter for those residents northerly to use so they can access their properties.

Jacques Mailloux has indicated that the simplest, most economical way to provide this would be to extend the plowing approx. 200 feet beyond the turn-around, which would give plenty of room for vehicles to park without being in our turn-around. Does the Committee concur with this? (Keep in mind that it may be asked at other seasonal locations).

Committee agreed with suggestion above to stay on the road allowance. Councillor Rivers would like to see the area together with Jacques. It was indicated that perhaps 'no parking' signs could be erected in the snowplow turnaround to keep it from being blocked when needed.

3. Lee Valley Road Speed Limit

Councillor Rivers was approached by a resident on Hunt Road respecting the high speed of traffic at the Cutler Lake/Hunt Road intersection of Lee Valley Road. Currently the speed limit is 60km/hr commencing at the intersection; Jacques has indicated that this is ample warning to the west to advise of the reduced speed limit.

The Committee suggested putting up the digital speed sign at the four corners (east bound) where the 60km/hr begins.

Councillor Phillips indicated that speed on Walford Road is a concern; there are several children there. After a couple of weeks on Lee Valley Road, the sign will be relocated to Walford Road (east bound). This will get it circulated throughout the Township to make people aware that we have it and are trying to make a difference.

4. Harrow Drain

We have received the attached profile and scope of work for required work on the Harrow Drain. An RFQ will be compiled and can be reviewed by the Committee. This will request proposals from local contractors to perform the scope of work.

For the sake of timing, the Committee recommends that the RFQ go out immediately to some local contractors and have the Clerk, Treasurer, Public Works Supervisor and Councillor Rivers review and contact the successful bidder to start; this can be confirmed by Council later. This will allow for the work to commence quicker.

Side Note: the culvert on Lacloche Lake Road was installed today.

B. WATER/WASTE WATER

The Committee asked about the capital project – snow guards for the water treatment plant. Staff has asked OCWA for an update on capital projects.

C. WASTE MANAGEMENT

D. EQUIPMENT

2022 Capital Budget

A new grader to replace the 2002 grader is listed for next year's capital budget. It has been requested that we be authorized to pursue research and prices now so that we can have one ordered prior to next year. Suppliers have indicated that they are a year behind in receiving equipment, so we should get the order in as soon as possible.

The Committee recommends that Jacques obtain proposals and bring them to Council soon for approval. The tentative capital budget is \$300,000.

E. CEMETERIES

Update on fencing was asked for; Jacques has some information and together with the Treasurer, they will have something for the Committee to review at next meeting.

F. BUILDING MAINTENANCE

Next Meeting: **October 6, 2021 @ 6:00 p.m.**