

THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS

**PRESENT: MAYOR:** Kevin BURKE  
**COUNCILLORS:** Casimir BURNS; Harold CRABS; Edith FAIRBURN; Merri-Ann HOBBS;  
 Mike MERCIECA; Cheryl PHILLIPS  
**CLERK-ADMINISTRATOR:** Anne WHALEN

Motion No: 2023-004  
 Moved By: C. PHILLIPS  
 Seconded By: E. FAIRBURN  
 WHEREAS there is a quorum of Council present and the time is 6:30 p.m.;  
 BE IT RESOLVED THAT this Regular Meeting be open for business;  
 AND THAT the minutes of the Regular Meeting of December 19, 2022 and the Special Meeting of January 4, 2023 be approved.  
**CARRIED**

Motion No. 2023-005  
 Moved By: E. FAIRBURN  
 Seconded By: H. CRABS  
 Addition- E2-Progress Payment #1  
 BE IT RESOLVED THAT the following be added to the regular agenda:  
 – E2-Progress Payment #1- Arena Roof Repairs  
**CARRIED**

Motion No. 2023-006  
 Moved By: M. HOBBS  
 Seconded By: E. FAIRBURN  
 Closed Session  
 BE IT RESOLVED THAT we move into closed session at 6:32 p.m., pursuant to Section 239(2) of the Municipal Act to consider the following:  
 – matters subject to solicitor-client privilege  
 – personal matters about an identifiable individual, including municipal or local board employees  
**CARRIED**

Motion No. 2023-007  
 Moved By: C. PHILLIPS  
 Seconded By: E. FAIRBURN  
 Open Session  
 BE IT RESOLVED THAT this closed session be adjourned at 7:45 p.m. and the regular meeting resumed.  
**CARRIED**

Motion No. 2023-008  
 Moved By: M. HOBBS  
 Seconded By: C. PHILLIPS  
 Splash Pad Reserves  
 BE IT RESOLVED THAT the amount of \$10,690.75 raised in 2022 by the Haunted Trail Committee be transferred to reserves for future use towards recreation equipment.  
 AND THAT the Splash Pad Reserve be renamed the Haunted Trail Reserve.  
 AND THAT funds currently in this reserve be reallocated for recreation equipment.  
**CARRIED**

Motion No. 2023-009  
 Moved By: M. MERCIECA  
 Seconded By: C. PHILLIPS  
 Parks & Recreation Assistant  
 BE IT RESOLVED THAT Chris Berthelot, having successfully completed a 6-month probationary period as a full-time Parks & Recreation Assistant, is hereby recognized as a permanent full-time employee.  
**CARRIED**

Motion No. 2023-010  
 Moved By: H. CRABS  
 Seconded By: E. FAIRBURN  
 Consent Agenda  
 BE IT RESOLVED THAT items A1, G1, G2 & G3 contained on the consent agenda, be adopted.  
**CARRIED**

Motion No. 2023-011  
 Moved By: H. CRABS  
 Seconded By: E. FAIRBURN  
 Cheque Register  
 BE IT RESOLVED THAT the attached Cheque register for the month of December 2022 totalling \$1,068,935.60 be approved as paid.  
**CARRIED**

Motion No. 2023-012  
 Moved By: H. CRABS  
 Seconded By: E. FAIRBURN  
 Bylaw 2013-01 2023-02 2023-03  
 BE IT RESOLVED THAT the following bylaws be read a first, second, third and final time and passed in open Council:  
 – Bylaw 2023-01 being a bylaw to authorize temporary borrowing during the year 2023  
 – Bylaw 2023-02 being a bylaw to provide for an Interim Tax Levy  
 – Bylaw 2023-03 being a bylaw to amend a bylaw to Govern the Proceedings of Council  
**CARRIED**

THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS

Library Board Appointments Motion No. 2023-013  
Moved By: C. PHILLIPS  
Seconded By: M. HOBBS  
BE IT RESOLVED THAT the following be appointed to the Library Board:  
– Stacey Wagler  
– Kathy Moore  
– Jolie Bianchin  
**CARRIED**

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Committee Appointments Motion No. 2023-014  
Moved By: H. CRABS  
Seconded By: C. BURNS  
BE IT RESOLVED THAT the following committee appointments be made:  
  
Economic Development & Community Services Committee  
– Jolie Bianchin  
– Susan Sonnenburg  
  
Parks & Recreation Committee  
– Jean-Paul Fredette  
– Dana Gamble  
  
Public Works Committee  
– Thoma Crabs  
– Cameron Hobden  
  
Finance Committee  
– Brent St. Denis  
– Edith Mercieca  
  
**CARRIED**

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Treasurer's 4<sup>th</sup> Quarter Report Motion No. 2023-015  
Moved By: C. PHILLIPS  
Seconded By: E. FAIRBURN  
BE IT RESOLVED THAT the Treasurer's 4<sup>th</sup> Quarter Report for 2022 be accepted as presented.  
**CARRIED**

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Fire Chief's Report Motion No. 2023-016  
Moved By: H. CRABS  
Seconded By: E. FAIRBURN  
BE IT RESOLVED THAT the Fire Chief's Report for the month of December 2022 be accepted as presented.  
**CARRIED**

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Building Dept. 4<sup>th</sup> Quarter Report Motion No. 2023-017  
Moved By: M. HOBBS  
Seconded By: C. PHILLIPS  
BE IT RESOLVED THAT the Building Department's 4<sup>th</sup> Quarter Report for 2022 be accepted as presented.  
**CARRIED**

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Good Roads Conference Motion No. 2023-018  
Moved By: E. FAIRBURN  
Seconded By: M. MERCIECA  
BE IT RESOLVED THAT Harold Crabs and Casimir Burns be authorized to attend the 2023 Good Roads Conference in Toronto from April 16-19, 2023, expenses paid.  
**CARRIED**

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Progress Payment #5 J.I. Enterprises Motion No. 2023-019  
Moved By: C. BURNS  
Seconded By: H. CRABS  
BE IT RESOLVED THAT the attached Progress Payment #5 in favour of J.I Enterprises in the amount of \$7,811.24 including HST for the Algoma/ Front Street Watermain Replacement Project be approved for payment.  
**CARRIED**

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Progress Payment #1 Douro Roofing Motion No. 2023-020  
Moved By: E. FAIRBURN  
Seconded By: M. MERCIECA  
BE IT RESOLVED THAT the attached Progress Payment #1 in favour of Douro Roofing in the amount of \$261,848.69 including HST for the Arena Roof Repairs be approved for payment.  
**CARRIED**

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Adjourn Motion No. 2023-021  
Moved By: C. PHILLIPS  
Seconded By: E. FAIRBURN  
BE IT RESOLVED THAT the time is 9:15 p.m. and this meeting be adjourned until the next regular meeting or call of the Chair.  
**CARRIED**

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## Accounts Payable Cheque Register Report - Payroll &amp; AP-1009588

For The Date Range From 12/01/22 To 12/31/22

For All Vendors And For Outstanding, Cleared, Voided Cheques - Computer Generated, Hand Written, eCheque

Cheque # / eCheque ID	Type	Date	Vendor	Name	Amount	Status
26181	C	12/14/22	1	Ashley Homestore <i>Washing machine for PW</i>	\$734.47	O
26182	C	12/14/22	770	Foothill Industries	\$63.97	O
26183	C	12/14/22	35	Massey Home Hardware	\$1,519.24	O
26184	C	12/14/22	1	House of Broadloom Limited <i>Firehall #2 - removed &amp; dispose of carpets</i>	\$768.40	O
26185	C	12/14/22	839	JENAL RIVERS <i>- Janta for Watford Hall</i>	\$759.50	O
26186	C	12/14/22	359	JI Enterprises	\$19,650.20	O
26187	C	12/14/22	398	Linde Canada	\$384.40	O
26188	C	12/14/22	38	Minister of Finance - Policing	\$55,081.96	O
26189	C	12/14/22	491	MSR Tire Ltd.	\$1,337.36	O
26190	C	12/14/22	376	Northern Ford Sales Limited	\$91.59	O
26191	C	12/14/22	734	Poirier's Clover Farm <i>Water and juice for bar</i>	\$82.51	O
26192	C	12/14/22	84	Public Health Sudbury & Districts	\$12,339.00	O
26193	C	12/14/22	267	R.J.'s Auto Glass & Accessories	\$892.70	O
26194	C	12/14/22	51	Sonnenburg Rona Building Centre	\$339.37	O
26195	C	12/14/22	315	Staples Business Advantage	\$90.70	O
26196	C	12/14/22	762	State Chemical Ltd.	\$708.50	O
26197	C	12/14/22	753	Tenaquip	\$337.64	O
26198	C	12/14/22	842	The Bank of Nova Scotia <i>Reimburse Prop &amp; Cr</i>	\$2,319.21	O
26199	C	12/14/22	380	Thomson Reuters Canada	\$332.85	O
26200	C	12/14/22	767	Vitel Business Communications Ltd	\$6,757.15	O
26202	C	12/29/22	433	Beamish Construction Inc	\$318,547.00	O
26203	C	12/29/22	1	Charles Smith <i>Refund Candidate deposit</i>	\$100.00	O
26204	C	12/29/22	804	Julie Vuorensyrja <i>Petty Cash for Watford Hall</i>	\$105.55	O
26205	C	12/29/22	744	Kennedy Insurance Brokers	\$22,197.24	O
26206	C	12/29/22	267	R.J.'s Auto Glass & Accessories	\$745.80	O
26207	C	12/29/22	315	Staples Business Advantage	\$617.67	O
26208	C	12/29/22	189	Town of Blind River <i>Admin cost recovery - 2022 elections</i>	\$3,493.82	O
26209	C	12/29/22	531	Twsp of Sables-Spanish Rivers - Petty Cash	\$244.60	O
26210	C	12/30/22	673	Marla Toulouse <i>Petty cash for clinic</i>	\$61.75	O
4545	E	12/14/22	102	A.J. Stone Company Ltd	\$739.02	O
4546	E	12/14/22	305	Around & About	\$676.42	O
4547	E	12/14/22	13	Carlyle Construction	\$7,768.75	O
4548	E	12/14/22	841	Chris Berthelot <i>Reimburse for Smart Serve</i>	\$44.95	O
4549	E	12/14/22	630	CIMCO Refrigeration	\$1,647.09	O
4550	E	12/14/22	113	Culligan	\$34.72	O

**Township of Sables-Spanish Rivers**  
**Accounts Payable Cheque Register Report - Payroll & AP-1009588**  
**For The Date Range From 12/01/22 To 12/31/22**

*For All Vendors And For Outstanding, Cleared, Voided Cheques - Computer Generated, Hand Written, eCheque*

Cheque # / eCheque ID	Type	Date	Vendor	Name	Amount	Status
4551	E	12/14/22	289	Dan's Electric Espanola Ltd.	\$763.04	O
4552	E	12/14/22	534	Double T Pipe Inspections	\$3,385.48	O
4553	E	12/14/22	85	Manitoulin-Sudbury DSSAB	\$57,299.25	O
4554	E	12/14/22	62	Town of Espanola	\$4,535.30	O
4555	E	12/14/22	24	Garnet's Rental	\$24.85	O
4556	E	12/14/22	49	GFL Environmental Inc.	\$26,854.08	O
4557	E	12/14/22	26	Huron Central Railway M2142	\$890.00	O
4558	E	12/14/22	175	Huron-Superior Catholic District School Board	\$300.00	O
4559	E	12/14/22	752	J.L. Richards & Associates Limited	\$1,793.11	O
4560	E	12/14/22	557	K. Smart Associates Limited	\$385.61	O
4561	E	12/14/22	840	Larissa Toulouse	\$277.45	O
4562	E	12/14/22	837	Local Authority Services	\$13,420.25	O
4563	E	12/14/22	176	Morris Sanftenberg Construction	\$5,556.39	O
4564	E	12/14/22	65	NAPA Espanola	\$587.39	O
4565	E	12/14/22	79	Northern Communications	\$914.38	O
4566	E	12/14/22	42	Northern Uniform Service	\$95.11	O
4567	E	12/14/22	544	N-two Medical Inc.	\$28.19	O
4568	E	12/14/22	193	Ontario Clean Water Agency	\$17,500.00	O
4569	E	12/14/22	834	Rachel Maville	\$50.00	O
4570	E	12/14/22	705	RICOH	\$266.65	O
4571	E	12/14/22	703	Susie Gross	\$240.00	O
4572	E	12/14/22	643	Ultramar	\$11,963.78	O
4573	E	12/14/22	105	Weaver Simmons LLP	\$4,774.25	O
4574	E	12/14/22	312	Work Equipment LTD.	\$632.07	O
4575	E	12/19/22	172	Conseil Scolaire Catholique du Nouvel-Ontario	\$6,487.62	O
4576	E	12/19/22	173	Conseil Scolaire du district du Grand Nord	\$377.92	O
4577	E	12/19/22	175	Huron-Superior Catholic District School Board	\$21,283.52	O
4578	E	12/19/22	174	Rainbow District School Board	\$120,674.79	O
4579	E	12/29/22	610	2275787 Ontario Ltd.	\$205.66	O
4580	E	12/29/22	739	2612831 Ontario Inc.	\$1,291.47	O
4581	E	12/29/22	102	A.J. Stone Company Ltd	\$22,378.09	O
4582	E	12/29/22	756	Bell Conferencing Inc.	\$56.50	O
4583	E	12/29/22	843	Casimir Burns	\$100.00	O
4584	E	12/29/22	14	Dr. Shiny Rachael Cherian	\$802.30	O
4585	E	12/29/22	707	Cheryl Phillips	\$100.00	O

*Senior Walking Program @ St. Mary's*

*Bartender x2 and Reimburse for Smart Services*

*prescription dispensing fee*

*senior exercise program*

*candidate deposit refunded*  
*cell phone for year*  
*refunded candidate deposit*

**Township of Sables-Spanish Rivers**  
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For All Vendors And For Outstanding, Cleared, Voided Cheques - Computer Generated, Hand Written, eCheque

Cheque # / eCheque ID	Type	Date	Vendor	Name	Amount	Status
4586	E	12/29/22	779	Clarity Water Systems	\$3,630.69	O
4587	E	12/29/22	699	Dale Rivers	\$1,981.93	O
4588	E	12/29/22	117	Desmarais, Keenan	\$2,147.78	O
4589	E	12/29/22	22	Espanola Regional Hydro	\$14,425.04	O
4590	E	12/29/22	62	Town of Espanola	\$1,024.55	O
4591	E	12/29/22	101	Firechek Protection Services	\$552.26	O
4592	E	12/29/22	23	Dr. Allan Garland	\$683.65	O
4593	E	12/29/22	434	Patricia Hnatulk	\$100.00	O
4594	E	12/29/22	80	Espanola Home Hardware	\$3,966.01	O
4595	E	12/29/22	29	Janeway PharmaChoice	\$146.28	O
4596	E	12/29/22	235	Keith R. Thompson Inc.	\$2,043.95	O
4597	E	12/29/22	698	Kevin Burke	\$200.00	O
4598	E	12/29/22	555	Lynda Goodchild	\$791.00	O
4599	E	12/29/22	460	M & G Fencing	\$104,474.15	O
4600	E	12/29/22	673	Marla Toulouse	\$750.00	O
4601	E	12/29/22	636	Massey Food Bank	\$2,250.00	O
4602	E	12/29/22	36	Massey Wholesale	\$366.06	O
4603	E	12/29/22	757	Melanie Veilleux	\$325.10	O
4604	E	12/29/22	844	Merri-Ann Hobbs	\$100.00	O
4605	E	12/29/22	65	NAPA Espanola	\$567.49	O
4606	E	12/29/22	42	Northern Uniform Service	\$95.11	O
4607	E	12/29/22	544	N-two Medical Inc.	\$270.01	O
4608	E	12/29/22	81	O.J. Graphix Inc.	\$244.08	O
4609	E	12/29/22	193	Ontario Clean Water Agency	\$2,885.07	O
4610	E	12/29/22	146	Regional Spring Distribution	\$1,285.17	O
4611	E	12/29/22	664	Rejean Rousseau	\$400.00	O
4612	E	12/29/22	700	Ron Mailloux	\$1,275.00	O
4613	E	12/29/22	126	SPI Health and Safety Inc.	\$178.12	O
4614	E	12/29/22	466	Stericycle Inc	\$525.21	O
4615	E	12/29/22	86	Sun Life Assurance Company	\$8,241.25	O
4616	E	12/29/22	587	TELUS Health Solutions	\$1,508.55	O
4617	E	12/29/22	797	Trans Canada Safety	\$874.96	O
4618	E	12/29/22	643	Ultramar	\$13,847.08	O
4619	E	12/29/22	66	USTI Canada Inc.	\$830.55	O
4620	E	12/29/22	67	Walford Truck-N-Tractor	\$12,362.77	O

*-reimburse -travel/meals/parking accomadations -ORGA Toronto*

*cell phone for year*

*- refunded candidate deposit*

*refunded candidate deposit*

*-donations*

*reimburse for CMO renewal*

*refund candidate deposit*

*glasses x 2*

*-beaver removal*

**Township of Sables-Spanish Rivers**  
**Accounts Payable Cheque Register Report - Payroll & AP-1009588**  
**For The Date Range From 12/01/22 To 12/31/22**

*For All Vendors And For Outstanding, Cleared, Voided Cheques - Computer Generated, Hand Written, eCheque*

Cheque # / eCheque ID	Type	Date	Vendor	Name	Amount	Status
4621	E	12/29/22	236	Wamco Waterworks	\$143.51	O
4622	E	12/29/22	105	Weaver Simmons LLP	\$477.43	O
4623	E	12/29/22	301	Anne Whalen <i>Mileage/reimburse for</i>	\$237.87	O
4624	E	12/29/22	473	WSP Canada Inc. <i>supplies for office</i>	\$6,761.64	O
Bell Canada	E	12/14/22	10	Bell Canada	\$1,195.36	O
Bell Canada	E	12/29/22	10	Bell Canada	\$121.99	O
Bell Mobility	E	12/14/22	11	Bell Mobility	\$39.88	O
Brandt Tractor Ltd.	E	12/15/22	730	Brandt Tractor Ltd.	\$2,800.86	O
Brenda Lewis and Michael Burton	E	12/13/22	1	Brenda Lewis and Michael Burton <i>- Refund for cc @ owners request</i>	\$5,175.00	O
EASTLINK	E	12/14/22	520	EASTLINK	\$880.20	O
EASTLINK	E	12/29/22	520	EASTLINK	\$252.40	O
Hydro One	E	12/14/22	71	Hydro One	\$3,127.63	O
Minister of Finance - EHT	E	12/02/22	6	Minister of Finance - EHT	\$1,592.43	O
OMERS	E	12/02/22	552	OMERS	\$12,394.22	O
Ontario Clean Water Agency	E	12/12/22	193	Ontario Clean Water Agency	\$17,600.41	O
Receiver General	E	12/02/22	4	Receiver General	\$11,208.87	O
Receiver General	E	12/20/22	4	Receiver General	\$11,546.01	O
Royal Bank - GFS Service Centre	E	12/02/22	52	Royal Bank - GFS Service Centre	\$296.20	O
Shell Canada	E	12/29/22	103	Shell Canada	\$3,588.50	O
VISA - Marla Toulouse	E	12/02/22	732	VISA - Marla Toulouse <i>- fee</i>	\$12.00	O
VISA - Marla Toulouse	E	12/30/22	732	VISA - Marla Toulouse <i>- postage</i>	\$103.96	O
Visa - Ruth Clare	E	12/02/22	774	Visa - Ruth Clare <i>pitney bowes base/Drain covers</i>	\$3,035.97	O
Visa - Ruth Clare	E	12/30/22	774	Visa - Ruth Clare <i>starlink/AT&amp;T/supplies/Princess Auto Sudbury Small Inc</i>	\$665.71	O
VISA-Anne Whalen	E	12/02/22	829	VISA-Anne Whalen <i>- Best buy Superior Auto starlink</i>	\$7,851.83	O
VISA-Anne Whalen	E	12/30/22	829	VISA-Anne Whalen <i>7 laptops and bags - 7 office downloads</i>	\$529.67	O
WSIB	E	12/14/22	551	WSIB <i>ORFA - CANVA renewal for Fire Dept</i>	\$4,037.58	O
<b>Cleared</b>					<b>\$0.00</b>	
<b>Outstanding</b>					<b>\$1,068,935.60</b>	
<b>Void</b>					<b>\$0.00</b>	

THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS

BYLAW NUMBER 2023-01

Being a Bylaw to authorize temporary borrowing  
from time to time to meet current expenditures  
during the fiscal year ending December 31, 2023

WHEREAS Section 407 of the *Municipal Act, 2001*, as amended, provides authority for a council by by-law to authorize the head of council or the treasurer or both of them to borrow from time to time, such sums as the council considers necessary to meet, until taxes are collected and other revenues are received, the current expenditures of the Municipality for the year; and

WHEREAS the total amount which may be borrowed from all sources at any one time to meet the current expenditures of the Municipality, except with the approval of the Municipal Board, is limited by Section 407 of the *Municipal Act, 2001*;

NOW THEREFORE the Council of the Corporation of the Township of Sables-Spanish Rivers enacts as follows:

1. The head of council or the treasurer or both of them are hereby authorized to borrow from time to time during the fiscal year (hereinafter referred to as the current year) such sums as may be necessary to meet, until taxes are collected and other revenues are received, the current expenditures of the Municipality for the current year.
2. The lender(s) from whom amounts may be borrowed under authority of this by-law shall be **Royal Bank of Canada** and such other lender(s) as may be determined from time to time by by-law of council.
3. The total amount which may be borrowed at any one time under this by-law plus any outstanding amounts of principal borrowed and accrued interest under Section 407 together with the total of any similar borrowings that have not been repaid, shall not exceed from January 1 to September 30 of the current year, 50 percent of the total estimated revenues of the Municipality as set out in the budget adopted for the current year, and from October 1 to December 31 of the current year, 25 percent of the total of the estimated revenues of the Municipality as set out in the budget adopted for the current year or \$ **500,000.00**, whichever is less.
4. The treasurer shall, at the time when any amount is borrowed under this by-law, ensure that the lender is or has been furnished with a certified copy of this by-law, (a certified copy of the resolution mentioned in section 2 determining the lender,) if applicable, and a statement showing the nature and amount of the estimated revenues for the current year and also showing the total of any other amounts borrowed from any and all sources under authority of section 407 of the *Municipal Act* that have not been repaid.
5. a) If the budget for the current year has not been adopted at the time an amount is borrowed under this by-law, the statement furnished under section 4 shall show the nature and amount of the estimated revenues of the Municipality as set forth in the budget adopted for the previous year and the nature and amount of the revenues received for and on account of the current year.  
b) If the budget for the current year has not been adopted at the time an amount is borrowed under this by-law, the limitation on borrowing set out in section 3 shall be calculated for the time being upon the estimated revenues of the Municipality as set forth in the budget adopted for the previous year less all revenues received for and on account of the current year.

6. For purposes of this by-law the estimated revenues referred to in section 3, 4, and 5 do not include revenues derivable or derived from, a) any borrowing, including through any issue of debentures; b) a surplus, including arrears of taxes, fees or charges; or c) a transfer from the capital fund, reserve funds or reserves.

7. The treasurer be and is hereby authorized and directed to apply in payment of all or, any sums borrowed under this by- law, together with interest thereon, all or any of the moneys hereafter collected or received, either on account of or realized in respect of the taxes levied for the current year and previous years or from any other source, that may be lawfully applied for such purpose.

8. Evidences of indebtedness in respect of borrowings made under section 1 shall be signed by the head of the council or conform to the treasurer or both of them.

9. The Bank shall not be responsible for establishing the necessity of temporary borrowing under this by-law or the manner in which the borrowing is used.

10. This by-law shall take effect on the final day of passing.

READ A FIRST AND SECOND TIME THIS 11<sup>th</sup> DAY OF JANUARY, 2023.

READ A THIRD AND FINAL TIME AND PASSED IN OPEN COUNCIL THIS 11<sup>TH</sup> DAY OF JANUARY, 2023.

  
\_\_\_\_\_  
MAYOR - K. BURKE

  
\_\_\_\_\_  
CLERK-ADMINISTRATOR - A. WHALEN



THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS

BYLAW NO. 2023-02

Being a Bylaw to provide for an Interim Tax Levy

WHEREAS Section 317 of the *Municipal Act, 2001*, S. O. 2001, c.25, as amended, provides that the Council of a local Municipality may, in 2023; before the adoption of the estimates for the current year, pass a by-law to levy on the whole of the assessment for real property according to the last revised assessment roll, a sum not to exceed that which would be produced by applying the prescribed percentage (or 50 percent if no percentage is otherwise prescribed) of the total taxes levied for municipal and school purposes;

NOW THEREFORE the Council of the Corporation of the Township of Sables-Spanish Rivers enacts as follows:

In this by-law the following words shall be defined as:

“Collector” shall mean the Tax Collector;

“Minister” shall mean the Minister of Finance;

“MPAC” shall mean the Municipal Property Assessment Corporation;

1. The amounts levied shall be as follows:

1.1 For the Residential, Pipeline, Farmland and Managed Forest property classes there shall be imposed and collected an interim levy of:

- a) the percentage prescribed by the Minister under Section 317(10) of the Municipal Act; or,
- b) 50%, if no percentage is prescribed,

of the total taxes for municipal and school purposes levied in the year 2022.

1.2 For the Multi-residential, Commercial and Industrial property classes there shall be imposed and collected in interim levy of:

- c) the percentage prescribed by the Minister under Section 317(10) of the Municipal Act; or,
- d) 50%, if no percentage is prescribed,

of the total taxes for municipal and school purposes levied in the year 2022.

- 2. For the purposes of calculating the total amount of taxes for the year 2022 under paragraph 1, if any taxes for municipal school purposes were levied on a property for only part of 2022 because assessment was added to the collector’s roll during 2022, an amount shall be added equal to the additional taxes that would have been levied on the property if taxes for municipal and school purposes had been levied for the entire year.
- 3. The provisions of this by-law apply in the event that assessment is added for the year 2022 to the collector’s roll after the date this by-law is passed and an interim levy shall be imposed and collected.
- 4. All taxes levied under this by-law shall be payable into the hands of the Collector at the Township of Sables-Spanish Rivers Municipal Office, Massey, Ontario in accordance with the provisions of this by-law.
- 5. The said interim tax levy shall become due and payable on the 28th day of February, 2023.

6. On all taxes of the interim levy, which are in default on the 1st day of March a penalty of 1.25 percent per month will be added on the first day of each and every month during which the default continues, until December 31st.
  - (a) On all of the interim tax levy in default on January 1st, 2024, interest will be added at the rate of 1.25 percent per month for each month or fraction thereof of default;
  - (b) On all other taxes in default on January 1st, 2024, interest shall be added at the rate of 1.25 percent per month or fraction thereof, and all by-laws and parts of by-laws inconsistent with this policy are hereby rescinded.
7. Penalties and interest added on all taxes of the interim tax levy in default shall become due and payable and shall be collected forthwith as if the same had originally been imposed and formed part of such unpaid interim tax levy.
8. The collector may mail or cause the same to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
9. The Collector shall be authorized to accept part payment from time to time on account of any taxes due, and to give a receipt of such part payment, provided that acceptance of any such part payment shall not affect the collection of any percentage charge imposed and collectable under Section 5 of this by-law in respect of non-payment or late payment of any taxes or any installment of taxes.
10. This by-law shall come into force and take effect on the day of the final passing thereof.

READ A FIRST AND SECOND TIME THIS 11<sup>th</sup> DAY OF JANUARY 2023.

READ A THIRD AND FINAL TIME AND PASSED IN OPEN COUNCIL THIS 11<sup>th</sup> DAY OF

JANUARY, 2023.

  
\_\_\_\_\_  
MAYOR - K. BURKE

  
\_\_\_\_\_  
CLERK-ADMINISTRATOR - A. WHALEN

THE CORPORATION OF THE TOWNSHIP OF THE SABLES-SPANISH RIVERS

BYLAW NUMBER 2023-03

Being a Bylaw to Amend a Bylaw to Govern the Proceedings  
of Council, the Conduct of its Members and the Calling of Meetings

WHEREAS Section 238 of the Municipal Act 2001, as amended, provides that every municipality shall pass a procedure bylaw for governing the calling, place and proceedings of meetings;

AND WHEREAS it is deemed necessary to amend the commencement time of meetings of Council;

THEREFORE the Council of the Corporation of the Township of the Sables-Spanish Rivers ENACTS AS FOLLOWS:

1. THAT Section 6 – Council Meetings is hereby amended to read as follows:  
  
“6.2 After the Inaugural Meeting, each Regular Meeting of Council shall be held at the Council Chambers of the Township Office at 11 Birch Lake Road, Massey on the second and fourth Wednesday of each month, at 6:30 p.m.”
2. THAT this bylaw shall come into force and take effect upon final passing thereof.

READ A FIRST AND SECOND TIME THIS 11<sup>TH</sup> DAY OF JANUARY, 2023

READ A THIRD AND FINAL TIME AND PASSED IN OPEN COUNCIL THIS 11<sup>TH</sup> DAY OF JANUARY, 2023.

  
MAYOR – K. BURKE

  
CLERK – A. WHALEN

# Township of Sables-Spanish Rivers

## Memo

To: Clerk, Council  
From: Blair Ramsay, Fire Chief  
Date: 31 December, 2022  
Re: Monthly Fire Department Committee Report

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### 2022 Monthly Fire Call Out Summary:

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Fire Alarm	4	3	1	-	-	2	1	1	-	2	1	-
Smoke/CO/Haz Mat	1	-	-	-	-	-	-	1	1	-	1	-
EMS Assist/Rescue	1	1	1	-	-	4	-	-	-	-	1	2
1Structure Fires	-	-	-	-	3	1	-	-	-	1	1	-
Chimney Fires	-	-	-	-	-	-	-	-	-	-	-	-
Brush Fires	-	-	-	1	4	3	2	1	1	-	-	-
MVA / MVC	1	3	-	3	3	4	3	3	2	-	-	1
Hydro Line / Pole	-	-	-	-	-	2	-	-	-	1	-	-
Burn Complaints	-	-	-	4	8	4	6	3	3	2	1	-
Inspections	1	2	1	2	2	1	2	-	1	-	-	-
Mutual Aid	-	-	-	-	1	-	-	-	-	-	-	1
Aid Spanish FD	2	-	1	1	-	-	-	-	-	-	-	-
<b>Total</b>	<b>10</b>	<b>9</b>	<b>4</b>	<b>9</b>	<b>19</b>	<b>21</b>	<b>14</b>	<b>9</b>	<b>8</b>	<b>6</b>	<b>5</b>	<b>5</b>

### Calls for Service:

- In 2022, SSRFD responded to 119 calls for service. The top three calls for service in 2022 were Burn Complaints, Motor Vehicle Collisions (MVC) and Bush Fires/Inspections.
- In 2022, SSRFD attended 6 structure fires.
- In December 2022, SSRFD had 5 calls for service. The MVC involved SSRFD members performing an extrication of the driver.

**Training:**

- Training sessions in December focussed on getting members caught up on missed training.
- Chief Ramsay has been assisting the Spanish Fire Department in engaging Spanish Fire Department members discussing the new legislation and the SSRFD Training plan to address certification. Chief Ramsay attended a meeting with the OFM representative and Town of Spanish staff and 5 of the firefighters.

**Pub Ed/Public Education, Recruiting and Fundraising Committee (PERF)**

- SSRFD Perf Committee attended Christmas in Massey and raised approximately \$460.00 for the local food bank. Fire Safety information was handed out during the event.

**Station Report:**

- Station 1 – Tanker #420 received its annual certification as well as the repaired pump installed.
- Station 2 – Tanker #410 received its annual certification.
- Station 4 – Noting to report
- Station 5 – Nothing to report

**Administration:**

- I attended two meetings in December assisting Spanish Fire Department with navigating training and assisting them with reviewing their PPE which is all expired. Spanish Fire Department does not have a Fire Chief. The Town of Spanish has asked that TSSR share me with Spanish Fire to be their Fire Chief as well. I can assist with 10 hours a week to be reviewed in 6 months or if someone with Spanish Fire Dept is appointed as Fire Chief.

- In 2022 Vale developed an emergency notification system in the event any of the dams Vale controls. SSRFD's notification was tested and is working properly. The area Fire Depts will be notified via email to Jeff Edwards and the Fire Chief notifying what dam has failed. SSRFD has been provided working maps of areas to focus on if an evacuation is required. Training will be provided to the Emergency Management Group.
- I had a meeting the northern rep for Pierce Fire Trucks for budget pricing for my proposal to replace #420, #445 and #425 over the next 5 years.

#### **Human Resources:**

- Currently there are 41 firefighters including officers.
- The first weeks of 2023 will be a crucial time for SSRFD. I am hosting two meetings that is mandatory for all members of the Department. These meeting will be setting the expectations for members attendance at mandatory training sessions.

#### **Fire Inspection/Complaints**

- There was one inspection at a location in Webbwood completed in December2022. This inspection actions are continuing.

#### **REQUEST FOR COUNCIL:**

- **Please review the Fire Bylaw as well as the new options/wording in the current Fire Prevention and Protection Act.**
- **Council will be determining the Fire Departments level of service to the community and at the same time setting the level of training SSRFD must attain to meet the level of service to the community.**
- **<https://www.ontario.ca/laws/regulation/r22343?search=343%2F22> is a link to review the new wording. See Section 5 chart.**
- **The current level of service is exterior firefighting with limited interior attack and auto extrication. This would match Section 5, #2.**
- **I can provide insight into each section and explain the wording when I attend the council meeting on January 25<sup>th</sup>.**

## BUILDING DEPARTMENT REPORT - 2022

MONTH	NUMBER OF APPLICATIONS RECEIVED	NUMBER OF PERMITS ISSUED	NEW BUILDINGS			RENOS	DEMOLITION	CONSTRUCTION VALUE \$ (PERMITS ISSUED)
			#Residences	#Accessory	#Other*			
JANUARY	3	3	1	0	0	2	0	203,500
FEBRUARY	1	1	0	0	0	1	0	18,000
MARCH	4	4	0	0	0	3	1	112,000
APRIL	2	2	0	0	0	2	0	27,500
MAY	11	11	2	3	0	5	1	796,500
JUNE	23	22	3	6	0	11	1	914,800
JULY	14	14	2	2	1	9	1	1485,000
AUGUST	18	18	0	9	0	7	2	244,880
SEPTEMBER	15	15	3	6	0	6	0	822,600
OCTOBER	12	12	2	3	0	6	1	796,500
NOVEMBER	9	9	2	3	0	3	1	784,000
DECEMBER	4	4	0	1	0	3	0	616,000
<b>TOTALS</b>	<b>116</b>	<b>115</b>	<b>15</b>	<b>33</b>	<b>1</b>	<b>58</b>	<b>8</b>	<b>6,576,400</b>

### CANCELLED/CHANGED PERMITS:

1- June (Construction value has been adjusted)

### PERMITS CLOSED IN MONTH:

### AUGUST-DECEMBER

CURRENT YEAR	17
PRIOR YEAR OR OLDER	17
<b>TOTAL CLOSED AUG-DEC</b>	<b>34</b>
<b>TOTAL CLOSED IN 2022</b>	<b>175</b>

### ADDITIONAL NOTES/ COMMENTS:

ORDERS TO COMPLY ISSUED - AUG-DEC - 8

TOTAL 2022- 19

Other\*- any new structure not a residential home or accessory. E.g., commercial building, school, etc.