

THE CORPORATION OF THE TOWNSHIP OF SABLE-SPANISH RIVERS

**PRESENT: MAYOR:** Kevin BURKE  
**COUNCILLORS:** Casimir BURNS; Harold CRABS; Merri-Ann HOBBS; Mike MERCIECA; Cheryl PHILLIPS  
**ABSENT:** Edith FAIRBURN  
**CLERK-ADMINISTRATOR:** Anne WHALEN

Motion No: 2023-057  
 Moved By: H. CRABS  
 Seconded By: C. PHILLIPS  
 WHEREAS there is a quorum of Council present and the time is 6:30 p.m.;  
 BE IT RESOLVED THAT this Regular Meeting be open for business;  
 AND THAT the minutes of the Regular Meeting of February 8, 2023 be approved.  
**CARRIED**

MPAC Presentation  
 Motion No. 2023-0058  
 Moved By: M. HOBBS  
 Seconded By: C. PHILLIPS  
 BE IT RESOLVED THAT Jeremy Cormier of MPAC be thanked for attending this meeting to provide Council with an overview of who MPAC is and what they do.  
**CARRIED**

Adjourn for Public Meeting  
 Motion No. 2023-059  
 Moved By: H. CRABS  
 Seconded By: C. BURNS  
 BE IT RESOLVED THAT the Council meeting is now adjourned for the purpose of a Public Meeting.  
**CARRIED**

Open Public Meeting  
 Motion No. 2023-060  
 Moved By: C. PHILLIPS  
 Seconded By: C. BURNS  
 BE IT RESOLVED THAT pursuant to Section 34 of the Planning Act, the Public Meeting is now officially open for the purpose of hearing comments regarding proposed amendment to the Zoning Bylaw as follows:  
  
File ZBA 23-01 for property in Salter Township, Section 25, Parcel 9-1, Plan D265, located at 195 Sable Street, Massey.  
**CARRIED**

Close Public Meeting  
 Motion No. 2023-061  
 Moved By: H. CRABS  
 Seconded By: M. HOBBS  
 BE IT RESOLVED THAT the Public Meeting is now officially closed, and the Council meeting is reconvened.  
**CARRIED**

ZBA 23-1 Approval  
 Motion No. 2023-062  
 Moved By: C. PHILLIPS  
 Seconded By: M. MERCIECA  
 WHEREAS Council is satisfied that the notices were given in accordance with the Planning Act respecting Zoning Bylaw Amendment File No. 23-01, as applied for by Jeff White for property in Salter Township, Parcel 9-1, Plan D265, located at 195 Sable Street, Massey;  
 AND WHEREAS sufficient information has been made available at this public meeting for the public to understand generally the zoning proposal being considered;  
 BE IT RESOLVED THAT due consideration of the proposed bylaw has been given and Council hereby concludes this application shall be approved.  
  
 Effect of public submission(s):  
 None received.  
**CARRIED**

Council Remuneration & Expenses Paid 2022  
 Motion No. 2023-063  
 Moved By: C. PHILLIPS  
 Seconded By: M. HOBBS  
 BE IT RESOLVED THAT Council receives the Treasurer’s “Annual Statement of Council Remuneration and Expenses Paid in 2022” for public record, as required under Section 284 of the *Municipal Act, 2001*.  
**CARRIED**

Council Donation-St. Mary School  
 Motion No. 2023-064  
 Moved By: H. CRABS  
 Seconded By: M. MERCIECA  
 BE IT RESOLVED THAT the Treasurer be authorized to transfer funds from the Council Donation budget, a prize of ice rental given to St. Mary School for their Valentine’s Tea in an amount not to exceed \$110.00.  
**CARRIED**

THE CORPORATION OF THE TOWNSHIP OF SABLE-SPANISH RIVERS

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Finance Meeting Report Motion No. 2023-065  
Moved By: C. PHILLIPS  
Seconded By: C. BURNS  
BE IT RESOLVED THAT the Finance Committee meeting report of February 13, 2023 be accepted as presented.  
**CARRIED**

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Fire Chief's Report Motion No. 2023-066  
Moved By: H. CRABS  
Seconded By: M. HOBBS  
BE IT RESOLVED THAT the Fire Chief's report for the month of January 2023 be accepted as presented.  
**CARRIED**

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Beach Rd Right Maintenance Motion No. 2023-067  
Moved By: H. CRABS  
Seconded By: C. BURNS  
BE IT RESOLVED THAT Beach Road Right be upgraded to a year-round maintained road with snowplowing operations extending to the Township pit entrance to commence in the 2023-2024 winter season;  
AND THAT a designated parking/ turnaround area be established to accommodate traffic accessing the Birch Lake boat launch and municipal equipment operations.  
**CARRIED**

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NOHFC Application Arena Roof Repair Motion No. 2023-068  
Moved By: M. MERCIECA  
Seconded By: H. CRABS  
BE IT RESOLVED THAT we approve an application to NOHFC for the Massey & District Community Centre & Arena for Roof Repair and Rehabilitation at a project cost estimated at \$597,700 with the Township's share being \$149,425;  
AND THAT any costs in excess of the project estimate shall be included in the 2023 Arena budget.  
**CARRIED**

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NOHFC Application Chiller Replacement Motion No. 2023-069  
Moved By: C. BURNS  
Seconded By: M. HOBBS  
BE IT RESOLVED THAT we approve an application to NOHFC for the Massey & District Community Centre & Arena Chiller Replacement at a project cost estimated at \$161,755 with the Township's share being \$40,439;  
AND THAT any costs in excess of the project estimate shall be included in the 2023 Arena budget.  
**CARRIED**

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NOHFC Application Webbwood Rink Motion No. 2023-070  
Moved By: M. HOBBS  
Seconded By: C. PHILLIPS  
BE IT RESOLVED THAT we approve an application to NOHFC for the Webbwood Outdoor Rink Upgrade & Rehabilitation at a project cost estimated at \$128,600 with the Township's share being \$32,150;  
AND THAT any cost in excess of the project estimate shall be included in the 2023 Parks & Recreation budget.  
**CARRIED**

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WCCB Meeting Report Motion No. 2023-071  
Moved By: C. PHILLIPS  
Seconded By: H. CRABS  
BE IT RESOLVED THAT the Walford Community Centre Board meeting report of February 19, 2023 be accepted as presented.  
**CARRIED**

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Parks & Recreation Meeting Report Motion No. 2023-072  
Moved By: M. MERCIECA  
Seconded By: M. HOBBS  
BE IT RESOLVED THAT the Parks & Recreation Committee meeting report of February 15, 2023 be accepted as presented.  
**CARRIED**

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Bylaw 2023-06 First and Second Reading Motion No. 2023-073  
Moved By: C. BURNS  
Seconded By: C. PHILLIPS  
BE IT RESOLVED THAT Bylaw 2023-06, being a bylaw to amend the Comprehensive Zoning Bylaw for property located at 195 Sable Street, Massey as it relates to ZBA File 23-1, be read a first and second time.  
**CARRIED**

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Bylaw 2023-06 Third and Final Reading Motion No. 2023-074  
Moved By: M. HOBBS  
Seconded By: C. PHILLIPS  
BE IT RESOLVED THAT Bylaw 2023-06, being a bylaw to amend the Comprehensive Zoning Bylaw for property located at 195 Sable Street, Massey as it relates to ZBA File 23-1 be read a third and final time and passed in open council.  
**CARRIED**

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THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS

Bylaw  
2023-07 &  
2023-08  
First and  
Second  
Reading

Motion No. 2023-075  
Moved By: H. CRABS  
Seconded By: C. PHILLIPS  
BE IT RESOLVED THAT the following bylaws be read a first and second time:  
– Bylaw 2023-07 being a bylaw to enter into an agreement with the Town of Spanish for Fire Chief Services;  
– Bylaw 2023-08 being a bylaw to amend a bylaw for Cemetery Rules & Regulations.

**CARRIED**

Bylaw  
2023-07 &  
2023-08  
Third and  
Final  
Reading

Motion No. 2023-076  
Moved By: C. BURNS  
Seconded By: C. PHILLIPS  
BE IT RESOLVED THAT the following bylaws be read a third and final time and passed in open council:  
– Bylaw 2023-07 being a bylaw to enter into an agreement with the Town of Spanish for Fire Chief Services;  
– Bylaw 2023-08 being a bylaw to amend a bylaw for Cemetery Rules & Regulations.

**CARRIED**

Closed  
Session

Motion No. 2023-077  
Moved By: C. PHILLIPS  
Seconded By: C. BURNS  
BE IT RESOLVED THAT we move into closed session at 7:16 p.m., pursuant to Section 239(2) of the Municipal Act to consider the following:  
– personal matters about identifiable individuals including municipal or local board employees, respecting wages.

**CARRIED**

*Resolutions 2023-078, 2023-079, 2023-080 and 2023-081 were dealt with in closed session and are in a sealed envelope and filed in the office of the Clerk.*

Open  
Session

Motion No. 2023-082  
Moved By: C. PHILLIPS  
Seconded By: M. HOBBS  
BE IT RESOLVED THAT this closed session be adjourned at 8:36 p.m. and the regular meeting resumed.

**CARRIED**

Wage  
Increase

Motion No. 2023-083  
Moved By: H. CRABS  
Seconded By: M. HOBBS  
BE IT RESOLVED THAT a) all permanent municipal employees, except those dealt with separately, be granted a 2% wage increase effective January 1, 2023;  
AND THAT b) Council's honorariums remain at the 2022 amounts.

M. Mercieca Opposed  
C. Burns For  
H. Crabs For  
E. Fairburn Absent  
M. Hobbs For  
C. Phillips For  
K. Burke For

\*Note- the recorded vote pertains to item A only

**CARRIED**

Adjourn

Motion No. 2023-084  
Moved By: C. PHILLIPS  
Seconded By: M. HOBBS  
BE IT RESOLVED THAT the time is 8:44 p.m. and this meeting be adjourned until the next regular meeting or call of the Chair.

**CARRIED**

| Name/Title          | Remuneration       | Per Diem           | Benefits          | Travel Allowance   | Wage Compensation | Expenses Mileage, Meals/Accom | Conference & Training | Total              |
|---------------------|--------------------|--------------------|-------------------|--------------------|-------------------|-------------------------------|-----------------------|--------------------|
| <b>Mayor</b>        |                    |                    |                   |                    |                   |                               |                       |                    |
| GAMBLE, LESLIE      | \$6,967.17         | \$3,594.37         | \$231.46          | \$1,308.42         | \$0.00            | \$0.00                        | \$0.00                | \$12,101.42        |
| <b>Deputy Mayor</b> |                    |                    |                   |                    |                   |                               |                       |                    |
| MASSICOTTE, GLENDA  | \$1,167.73         | \$1,138.22         | \$105.34          | \$375.00           | \$0.00            | \$0.00                        | \$0.00                | \$2,786.29         |
| <b>Councillors</b>  |                    |                    |                   |                    |                   |                               |                       |                    |
| BURKE, KEVIN        | \$4,902.91         | \$4,852.40         | \$676.17          | \$1,691.58         | \$100.00          | \$32.40                       | \$0.00                | \$12,255.46        |
| BURNS, CASIMIR      | \$596.55           | \$239.62           | \$28.75           | \$191.58           | \$100.00          | \$32.40                       | \$0.00                | \$1,188.90         |
| CRABS, HAROLD       | \$596.55           | \$239.62           | \$28.75           | \$191.58           | \$100.00          | \$32.40                       | \$0.00                | \$1,188.90         |
| FAIRBURN, EDITH     | \$4,670.92         | \$3,354.74         | \$529.20          | \$1,500.00         | \$100.00          | \$32.40                       | \$0.00                | \$10,187.26        |
| HNATUIK, PATRICIA   | \$4,074.37         | \$4,253.34         | \$187.89          | \$1,308.42         | \$0.00            | \$0.00                        | \$0.00                | \$9,824.02         |
| HOBBS, MERRI-ANN    | \$596.55           | \$239.62           | \$28.75           | \$191.58           | \$100.00          | \$32.40                       | \$0.00                | \$1,188.90         |
| MERCIECA, MIKE      | \$596.55           | \$239.62           | \$28.75           | \$191.58           | \$100.00          | \$32.40                       | \$0.00                | \$1,188.90         |
| PHILLIPS, CHERYL    | \$4,670.92         | \$4,792.49         | \$639.19          | \$1,500.00         | \$0.00            | \$0.00                        | \$0.00                | \$11,602.60        |
| RIVERS, DALE        | \$4,074.37         | \$3,264.89         | \$462.04          | \$1,308.42         | \$300.00          | \$1,681.93                    | \$0.00                | \$11,091.65        |
| WEATHERLEY, TIM     | \$1,936.57         | \$1,857.09         | \$228.09          | \$875.00           | \$0.00            | \$0.00                        | \$0.00                | \$4,896.75         |
| <b>Total</b>        | <b>\$34,851.16</b> | <b>\$28,066.02</b> | <b>\$3,174.38</b> | <b>\$10,633.16</b> | <b>\$900.00</b>   | <b>\$1,876.33</b>             | <b>\$0.00</b>         | <b>\$79,501.05</b> |

The above remuneration and expenses were paid pursuant to by-law 2022-18

**Manitoulin-Sudbury District Services Board**

|              |            |  |  |  |  |         |  |            |
|--------------|------------|--|--|--|--|---------|--|------------|
| BURKE, KEVIN | \$3,522.70 |  |  |  |  | \$62.40 |  | \$3,585.10 |
|--------------|------------|--|--|--|--|---------|--|------------|

**Public Health Sudbury & Districts**

|                    |          |  |  |  |  |        |  |          |
|--------------------|----------|--|--|--|--|--------|--|----------|
| MASSICOTTE, GLENDA | \$100.00 |  |  |  |  | \$0.00 |  | \$100.00 |
|--------------------|----------|--|--|--|--|--------|--|----------|

The *Municipal Act, 2001* states:  
**284.1 (1)** The treasurer of a municipality shall in each year on or before March 31 provide to the council of the municipality an itemized statement on remuneration and expenses paid in the previous year to,  
 (a) each member of council in respect of his or her services as a member of the council or any other body, including a local board, to which the member has been appointed by council or on which the member holds office by virtue of being a member of council;  
 (b) each member of council in respect of his or her services as an officer or employee of the municipality or other body described in clause (a); and  
 (c) each person, other than a member of council, appointed by the municipality to serve as a member of any body, including a local board, in respect of his or her services as a member of the body.  
 2001, c.25, s. 284 (1).

**THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS**

PRESENT: Mayor Kevin Burke, Councillor Casimir Burns, Councillor Harold Crabs, Councillor Edith Fairburn, Councillor Merri-Ann Hobbs, Councillor Mike Mercieca, Councillor Cheryl Phillips, Resident Edith Mercieca, Resident Brent St. Denis

Staff: Anne Whalen, Clerk-Administrator; Ruth Clare, Treasurer

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The meeting began at 6:34 pm and moved into closed session to discuss wages.

The closed session was adjourned at 7:45pm and the regular committee meeting resumed.

2023 Draft Capital Budget

The Finance Committee was provided with the 2023 Draft Capital Budget for review. The following changes and recommendations were made:

Fire – The Fire Chief’s fleet replacement plan will be deferred to 2024 and reviewed again during 2024 budget planning.

Roads - The Cutler Lake culvert replacement engineering services will be sent out for tender as soon as possible with the plan to tender out the project in 2024.

Tandem Plow Truck – The Clerk is working with the Public Works Supervisor to get a tender out for budget purposes. Once the tenders are received and reviewed the Treasurer will request a report on our financing options from RBC and present to Finance Committee and Council.

Webbwood watermain project – The Finance Committee recommends this project be deferred to 2024. The Clerk is requesting WSP Canada Inc. (engineers contracted for this project) prepare the project tender document for review in 2023 so we are able to get some budgetary estimates for the cost of the project next year.

Water Treatment Plant Generator – The Finance Committee recommends we defer this item.

Clinic parking lot paving – Members of the committee brought forward the idea of contacting a local business that may be able to offer a cheaper alternative to a complete asphalt resurfacing and perhaps make use of stockpiled materials in the south yard. The Public Works Supervisor will be asked to contact the business for a quote.

Arena Industrial oven – The Finance Committee felt that the need to have an industrial oven in the Sadowski Room kitchen may not be required. Removed from capital budget and transferred \$2500.00 to the Parks and Recreation operating budget for a smaller stove or possible repair of current stove.

Website - The discussion was that there isn’t a need right now for a totally new website, but a review should be done by staff to ensure information is current and organized.

Funding the capital budget – The committee would like to see the budget prepared with a 3% tax rate increase with transfers to reserves for future capital investment. The final update of the operating budget will be completed after the February 22<sup>nd</sup> Council meeting once Council has made their decisions in regard to wages. The Treasurer will provide the updated Operating and Capital budget together for review again at the next meeting.

Operating Budgets

The Treasurer had requested more information from the CEO Librarian Serena Mariage as to why their 2023 budget had increased. The response was as follows:

*The increase in budget is almost entirely in the Wages portion of the budget; this would be an increase in hours for the Library Assistant position. As of right now, the library is unable to keep a library assistant due to not offering enough hours (I think our current budget it is 5 hours a week). The increase would be to hire a new library assistant. The library needs a 3rd staff member, as of right now whenever a staff member is sick or takes time off, the library has to*

**THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS**

*close due to no workers. This third person would be able to fill in the gaps. If you need me or the Board chair to go into more detail please let me know.*

Other Business:

Surplus property

The Treasurer advised the Committee that there may be some surplus vehicles and equipment that we could dispose of this spring. The co-chairs of the Public Works Committee indicated that they could do a review with the Public Works Supervisor to see what that department may have available for sale. The Treasurer will also review this with Department Heads at our next meeting.

Regular meeting adjourned at 9:55pm.

# Township of Sables-Spanish Rivers

## Memo

To: Clerk, Council  
From: Blair Ramsay, Fire Chief  
Date: 10 February, 2023  
Re: Monthly Fire Department Committee Report

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### 2023 Monthly Fire Call Out Summary:

|                   | Jan      | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|-------------------|----------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| Fire Alarm        |          | -   | -   | -   | -   | -   | -   | -   | -   | -   | -   | -   |
| Smoke/CO/Haz Mat  |          | -   | -   | -   | -   | -   | -   | -   | -   | -   | -   | -   |
| EMS Assist/Rescue |          | -   | -   | -   | -   | -   | -   | -   | -   | -   | -   | -   |
| -1Structure Fires | -        | -   | -   | -   | -   | -   | -   | -   | -   | -   | -   | -   |
| Chimney Fires     | -        | -   | -   | -   | -   | -   | -   | -   | -   | -   | -   | -   |
| Brush Fires       | -        | -   | -   | -   | -   | -   | -   | -   | -   | -   | -   | -   |
| MVA / MVC         |          | -   | -   | -   | -   | -   | -   | -   | -   | -   | -   | -   |
| Hydro Line / Pole | -        | -   | -   | -   | -   | -   | -   | -   | -   | -   | -   | -   |
| Burn Complaints   | -        | -   | -   | -   | -   | -   | -   | -   | -   | -   | -   | -   |
| Inspections       | 1        | -   | -   | -   | -   | -   | -   | -   | -   | -   | -   | -   |
| Mutual Aid        | -        | -   | -   | -   | -   | -   | -   | -   | -   | -   | -   | -   |
| Aid Spanish FD    | -        | -   | -   | -   | -   | -   | -   | -   | -   | -   | -   | -   |
| <b>Total</b>      | <b>1</b> | -   | -   | -   | -   | -   | -   | -   | -   | -   | -   | -   |

### Calls for Service:

- In January 2023 was a slow month for calls for service. There was only the 1 call that was an inspection investigation relating to the trailer issue in Webbwood.

### Training:

- SSRFD training program launched in January with Spanish Fire Dept attending training sessions. Attached is the January Calendar.
- I have provided a copy of the January Training report for your review. Assistance Chief Laronde, Assistant Chief Goodchild and I will be meeting to discuss the approach with those who have missed training and showing lack of compliance with the new training policy. The training report is marked confidential.

## **Pub Ed/Public Education, Recruiting and Fundraising Committee (PERF)**

- SSRFD Perf Committee met to discuss years events, smoke alarm program. Preparations are being made for the Valentines Day Dance in Webbwood. Proceeds from the event will be going to the Food Bank

## **Station Report:**

- Station 1 – New Garage heater installed
- Station 2 – The wooden ramp at the entrance has been blocked off, it collapsed. Needs to be replaced with a cement ramp for mobility access.
- Station 4 – Nothing to report
- Station 5 – Nothing to report

## **Administration:**

- January focussed on launching the training program and meetings with the Training Department, council dealing with members that are vocal against the program. As well I have been attending training and meetings setting up the Fire Engineering Training Platform.
- I attended Training Department and PERF Committee meetings along with meeting with Assistant Chief Laronde and Goodchild to discuss expectations for the new assignments.
- I have been assisting Spanish Fire Dept with hall inspections, developing standard operating procedures, and assisting in replacing bunker gear.
- Began to implement a temporary plan to restructure the Chief Officers at SSRFD. Assistant Chief Wuorinen is on medical leave and the Station 4 Assistant Chief position is vacant. Assistant Chief Laronde has been assigned to supervise Station 1 and 2. Assistant Chief Goodchild has been assigned to supervise Station 4 and 5. In essence setting up an east/west level of Chief supervision. I believe that assigning two Assistant Chiefs along with two Captains at each station is appropriate supervision for the number of active firefighters.

## **Human Resources:**

- Currently there are 44 (including 3 new hires) firefighters including officers.
- 2 members on medical leave
- Active members regularly attending calls for service and training: 36

## **Fire Inspection/Complaints**

- One inspection at the trailer in Webbwood.

## **REQUEST FOR COUNCIL:**

- **Repeal Bylaw assigning Nick McCormick as Acting Assistant Chief for station 4. Nick will be going back to his Captain duties at Station 4.**
- **Review the training report in closed session. For your review and information.**



WALFORD COMMUNITY CENTRE BOARD

REGULAR MEETING

February 9, 2023

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PRESENT: Cheryl Phillips, Julie Vuorensyrja, Jean Wuorinen, Bryan Lees, Theresa Minten

ABSENT: Stanley Phillips, Robert Hopkins, Jewel Sanftenberg, Jeff Minten, Ellen Phillips,  
Pauline Zarichney, Donna Mcinnis

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Motion No. 2023-01

Moved by: Jean Wuorinen

Seconded by: Bryan Lees

BE IT RESOLVED THAT the Walford Community Centre Board is open for business and that the minutes be read.

CARRIED

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Motion No. 2023-02

Moved by: Bryan Lees

Seconded by: Theresa Minten

BE IT RESOLVED THAT the minutes be approved as read.

CARRIED

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Motion No. 2023-03

Moved by: Bryan Lees

Seconded by: Theresa Minten

BE IT RESOLVED THAT we direct the township to move lines 130719 for \$2444.64 and 131392 for \$469.89 totaling \$2914.53 from the 2022 financial statement to rink expenses as they were for rink boards, paint and supplies.

CARRIED

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Motion No. 2023-04

Moved by: Theresa Minten

Seconded by: Jean Wuorinen

BE IT RESOLVED THAT the 2023 budget be approved as presented and be sent to the township.

CARRIED

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Motion No. 2023-05

Moved by: Jean Wuorinen

Seconded by: Bryan Lees

BE IT RESOLVED THAT the meeting be adjourned until March 9, 2023 or the call of the chair.

CARRIED

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Meeting Discussions:

Cheryl will type up proposed changes to the bylaws and constitution in bold under the lines and Julie will do the same with the rental agreement for discussion at the next meeting.

Upcoming events:

Feb 11 - Massey Winter Carnival

Feb 19 - CWL Pancake Breakfast

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SECRETARY

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CHAIRPERSON

Township of Sables-Spanish Rivers  
**PARKS AND RECREATION COMMITTEE**

AGENDA

Wednesday February 15<sup>th</sup> 2023 at 6:30pm  
In the Sadowski Hall at the Massey Arena

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ATTENDEES- Mike Merceica, Alannah Hobbs, Casimir Burns, Sandy Yaw, Dana Gamble, Mary-Ann, Shawn McCauley, Chris Berthelot

Absent- Cheryl Phillips, Jean Paul Fredette

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**1. Training Courses for Shawn and Chris**

*Legal Awareness I - Supervising in a Recreation Environment (Chris Berthelot) ORFA  
Legal awareness II - Managing in a Recreation Environment (Shawn McCauley) ORFA  
Working at Heights – Norcat \$189*

*The committee was informed of Shawn's plans to begin further training for Chris and Shawn. Some members expressed that they would like to see the course descriptions for Legal I & II so Shawn offered to email it to them all the following day.*

**2. Oil Tank Update**

*Shawn began by informing the Committee that Councillor Burns came with a long stick and tested the contents of the tank with a paste that changed colour in the presence of water or fuel. The test indicated that the tank was full of fuel and there was no indication of water in it. Councillor Burns and Shawn then stated that it likely meant the tank was still sound and not leaking into the ground, structure is likely sound and the suspected void is likely surrounding the tank. Councillor Burns indicated that the fuel smelled skunky meaning it was likely spoiled and less likely to combust or explode. He also expressed concern with regards to installing the chiller before the tank is removed due to the location of it. It is located between the building and the condenser which is associated with both the chiller and Compressors as ammonia flows from the compressors into the condenser then back into the chiller. Disconnection of the condenser may or may not need to occur during the tank removal. Shawn then informed them that Anne contacted TSSA and that it was now in their hands. Then Councillor Burns stated we had a few options all starting with having the tank pumped out, then after testing and no contamination detected we could possible fill it with a specific type of concrete and if the test indicated contamination we would be required to have all the contaminated ground material removed which is what could potentially affect the condenser connections to the rest of the plant. All these options would be determined by TSSA*

3. **Any Questions after reviewing last Months information?**

*Councillor Burns asked if there was actually a need for soccer nets. Shawn expressed that there was quite of bit of interest last spring in beginning a soccer league we however didn't have any of the equipment to run it and that if we don't get soccer nets there certainly wouldn't be the ability to try. Shawn also indicated that topic #5 may be able to help us with those costs.*

*Councillor Burns then asked why we required a Zero turn mower. Shawn and Chris informed him of all the locations that the department manages throughout the summer from Webbwood to Walford and the condition of the two John Deere mowers and the constant breakdowns and repairs required to keep them going. He was under the assumption that we just cut the ballfield.*

*Councillor Burns then asked how many hours a week the facility is rented. Shawn and Chris indicated that it would be difficult to say on the spot without looking up the numbers and explained what programming they have and some of the private rentals they've acquired. They also explained how the rental fees worked and indicated that with the programming the income fluctuated. Councillor Burns asked if we lowered prices if we would generate more revenue by getting more bookings. Shawn and Chris then Explained that our pricing was already quite lower than other facilities with ice rentals being half that of Espanola for prime time and that it's even cheaper already for Youth Organizations such as minor hockey etc. Shawn indicated that to possibly get more rentals of the Sadowski room we offer a cheaper rate to people wanting to run programming out of it. Our current rates are fair for the average person but can be difficult for someone who is running a program as they have extra costs to manage than say someone who is putting on a meeting or banquet. Shawn also indicated that if we began to put the ice in even earlier we could possibly actually compete with Espanola and other facilities, as most begin to put ice in in August and that Shawn received several calls early on in August about Ice rentals but because he could only indicate a rough estimate as to when the ice would be in, most decided to call back later in season after most of their rentals were booked. Therefore, if the ice would have been ready for September 1<sup>st</sup> we could have potentially had much more reoccurring Ice rentals. Councillor Burns indicated that Shawn should reach out to Paul Eshkagogan as he has indicated that he didn't feel welcome at the township office and has chose to rent ice in Espanola as a result. Shawn agreed to follow up on this matter and do what he can to repair the relationship. Councillor Burns also asked why we weren't selling food/beverages out of the canteen. Shawn and Chris indicated there were some road blocks to get around before that could happen such as licensing, specific training and that the office wanted a detailed list of every item we wanted to sell from the canteen including what our cost of each item is, how much we would sell it for, the mark up rate, and the HST. Shawn has begun working this but was told to go with vending instead. He then indicated that all the vending companies from the east of us only service up to Espanola/Manitoulin area, then the companies from the west go up to blind river Elliott Lake area. He has began discussing contracts with Coke and Pepsi but was informed he couldn't decide which one to go with without presenting both contracts to council. Contracts have been difficult to acquire at this time. Councillor Burns indicated that he had lots of questions. Shawn will follow up with him in regards to further questions as the rest of the committee agreed to move on.*

44. **Akfit in @ 6pm to speak with regards to the possibilities of a fitness centre at the Massey & District Arena**

*Councillor Mercieca & Parks & Recreation Coordinator were scheduled to meet with them at 6pm. Anyone else who was interested in attending was welcomed to join us. However, we were informed shortly after that Akfit would not be able to make it on account of the weather. Shawn then showed Councillors Mercieca and Hobbs the facilities largest dressing room (DR 4) which is where Councillor Mike is thinking of putting the equipment. Councillor Mercieca asked if we needed all 4 dressing rooms. Shawn and Chris indicated that currently most days we didn't however during tournaments and when Minor Hockey returns they would definitely be in use. Not having all 4 rooms could make scheduling more difficult as teams would have to be spaced out more to allow for the change rooms to be emptied and sanitized. Shawn and Chris suggested possibly adding an addition to accommodate a fitness centre.*

5. **Canada Post Community Foundation Grant**

*Shawn presented the grant opportunity and outlined the categories we would fall under. He then informed the committee that it just came across his desk that day from Anne who indicated that it was just presented to her as well that day. Shawn suggested we could use the grant to possibly acquire the soccer nets and other equipment required for a soccer league as well as possibly the exercise equipment or the stove replacement and asked if anyone else had suggestions. The committee asked how much time we had and Shawn indicated not much as that is what he was told. Shawn indicated he would ask Anne further details on time line and Mike indicated he would acquire pricing from Akfit on the equipment and the committee decided to think about it further.*

ADDITIONS

**Advertising price list**

Chris and Shawn indicated that there was some interest in Advertising at the arena. Shawn mentioned that only reason we haven't at this time is the price list is a tad unclear on what space is what and that he would discuss it with Anne to see if she knew which location is what. If she is unable to provide us with that information we could address it further in a meeting potentially.

NEXT MEETING

March 15<sup>th</sup> 2023 @ Massey and District Arena in the Sadowski room at 6:30pm

THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS

BYLAW NUMBER 2023-06

Being a Bylaw to amend Zoning Bylaw 2020-41,  
the Comprehensive Zoning Bylaw for  
the Township of Sables-Spanish Rivers

WHEREAS authority is granted under Section 34 of the Planning Act, 1990, R.S.O., as amended;

AND WHEREAS Council deems it appropriate to rezone to allow for a site-specific residential use in the Commercial Zone;

THEREFORE the Council of the Corporation of the Township of Sables-Spanish Rivers ENACTS AS FOLLOWS:

1. The land subject to this bylaw is described as *Salter Township, Section 25, Parcel 9-1, Plan D265, 195 Sable Street, Massey* as shown on the attached sketch - Schedule 'A' to this Bylaw:

2. By-law No. 2020-41, as amended, is hereby amended as follows:  
(a) Section 5.8.4 is amended by adding the following after subsection 3:

4. C-4: Salter Township, Section 25, Parcel 9-1, Plan D265, 195 Sable Street  
(By-law 2023-06)

(b) Section 6 is amended by adding the following at the end of the table:

| By-law # | Zone | Uses Permitted         | Uses Prohibited | Provisions   |
|----------|------|------------------------|-----------------|--|
| 2023-06  | C-4  | Semi-Detached Dwelling |                 | - site-specific residential use in the Commercial Zone |

2. That this bylaw shall take effect subject to the requirements of the *Planning Act*.

READ A FIRST AND SECOND TIME THIS 22<sup>ND</sup> DAY OF FEBURARY, 2023

  
MAYOR - K. BURKE

  
CLERK - A. WHALEN

READ A THIRD AND FINAL TIME AND PASSED IN OPEN COUNCIL THIS 22<sup>ND</sup> DAY OF FEBRUARY, 2023.

  
MAYOR - K. BURKE

  
CLERK - A. WHALEN

THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS

BYLAW NUMBER 2023-07

Being a Bylaw for the Purpose of Entering into an  
Agreement for the Provision of Fire Chief Services

WHEREAS Section 2(5) of the Fire Protection and Prevention Act, 1997. S.O. 1997  
Chapter 4, as amended, authorizes a municipality to enter such agreements with  
other municipalities;

AND WHEREAS the Town of Spanish wishes to engage the Township of Sables-  
Spanish Rivers for the provision of Fire Chief Services;

THEREFORE the Council of the Corporation of the Township of Sables-Spanish  
Rivers ENACTS AS FOLLOWS:

1. THAT the said Agreement is attached hereto as Schedule 'A' of this  
Bylaw;
2. THAT this Bylaw shall come into force and take effect upon final passing  
thereof.

READ A FIRST AND SECOND TIME THIS 22nd DAY OF FEBRUARY, 2023.

  
MAYOR - K. BURKE

  
CLERK - A. WHALEN

READ A THIRD AND FINAL TIME AND PASSED IN OPEN COUNCIL THIS  
22<sup>nd</sup> DAY OF FEBRUARY, 2023.

  
MAYOR - K. BURKE

  
CLERK - A. WHALEN

THE CORPORATION OF THE TOWNSHIP OF THE SABLES-SPANISH RIVERS

BYLAW NUMBER 2023-08

Being a Bylaw to Amend a Bylaw to Enact Rules and Regulations for the Maintenance, Management, Regulation and Control of Cemeteries

WHEREAS Section 150 of Ontario Regulation 30/11 made under the Funeral Burial and Cremation Services Act, 2002, S.O. 2002, c.33, as amended, provides for any cemetery operator to make By-laws governing the operation of the cemetery;

AND WHEREAS Section 10 of the Municipal Act, S.O. 2001, Chapter 25, as amended, authorizes single-tier municipalities to provide any service or thing that the municipality considers necessary or desirable for the public;

THEREFORE the Council of the Corporation of the Township of the Sables-Spanish Rivers ENACTS AS FOLLOWS:

1. THAT Schedule A to Bylaw 2022-07 is hereby replaced with Schedule A attached;
2. THAT Schedule E to Bylaw 2022-07 is hereby replaced with Schedule E attached;
3. THAT Schedule H to Bylaw 2022-07 is hereby replaced with Schedule H attached;
4. THAT this bylaw shall come into force and take effect upon final passing thereof.

READ A FIRST AND SECOND TIME THIS 22<sup>ND</sup> DAY OF FEBRUARY, 2023

  
MAYOR - K. BURKE

  
CLERK - A. WHALEN

READ A THIRD AND FINAL TIME AND PASSED IN OPEN COUNCIL THIS 22<sup>ND</sup> DAY OF FEBRUARY, 2023.

  
MAYOR - K. BURKE

  
CLERK - A. WHALEN