

THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS

PRESENT: MAYOR: Kevin BURKE
COUNCILLORS: Casimir BURNS; Edith FAIRBURN; Merri-Ann HOBBS; Mike MERCIECA; Cheryl PHILLIPS
CLERK-ADMINISTRATOR: Anne WHALEN

ABSENT: COUNCILLOR: Harold CRABS

Motion No: 2023-205
Moved By: E. FAIRBURN
Seconded By: C. PHILLIPS
WHEREAS there is a quorum of Council present and the time is 6:30 p.m.;
BE IT RESOLVED THAT this Regular Meeting be open for business;
AND THAT the minutes of the Regular Meeting of May 24, 2023 be approved.
CARRIED

Agenda Addition
Motion No. 2023-206
Moved By: E. FAIRBURN
Seconded By: M. HOBBS
BE IT RESOLVED THAT the following be added to the regular agenda:
- Delegation- Nick McCormick- Canada Day Funding Request
- Subdivision in Shakespeare Township
CARRIED

Donation-Canada Day Activities
Motion No. 2023-207
Moved By: M. HOBBS
Seconded By: E. FAIRBURN
BE IT RESOLVED THAT we approve a donation to the Fire Department in the amount of \$940.00 to assist with Canada Day activities.
CARRIED

Cheque Register
Motion No. 2023-208
Moved By: C. BURNS
Seconded By: M. MERCIECA
BE IT RESOLVED THAT the attached Cheque Register for the month of May 2023 totaling \$515, 049.51 be approved as paid.
CARRIED

Section 357 Applications
Motion No. 2023-209
Moved By: C. PHILLIPS
Seconded By: M. HOBBS
BE IT RESOLVED THAT pursuant to Section 357 of the Municipal Act, 2001, property taxes shall be adjusted as per the attached schedule.
DEFEATED

Surplus Equipment
Motion No. 2023-210
Moved By: C. BURNS
Seconded By: M. HOBBS
BE IT RESOLVED THAT the attached Schedule of 2023 surplus equipment be deemed surplus and be auctioned for sale as is, where is, on GovDeals.ca.
CARRIED

Bylaw Enforcement & Animal Control Officers Report
Motion No. 2023-211
Moved By: C. PHILLIPS
Seconded By: E. FAIRBURN
BE IT RESOLVED THAT the Bylaw Enforcement & Animal Control Officer's report dated June 9, 2023 be accepted.
CARRIED

Fire Pump Purchase
Motion No. 2023-212
Moved By: M. HOBBS
Seconded By: C. BURNS
BE IT RESOLVED THAT the quote in the amount of \$15,872.44+HST be accepted from M & L Supply for the purchase of two forest fire fighting pumps;
AND THAT the quote in the amount of \$16,301.50+HST be accepted from M & L Supply for the purchase of two large volume fire pumps.
CARRIED

Public Works Meeting Report
Motion No. 2023-213
Moved By: E. FAIRBURN
Seconded By: M. HOBBS
BE IT RESOLVED THAT the Public Works meeting report dated June 7, 2023 be accepted;
AND THAT any recommendations contained in the report shall be dealt with separately by Council.
CARRIED

THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS

Fox Lake Motion No. 2023-214
Road Moved By: C. BURNS
Repairs Seconded By: M. HOBBS

BE IT RESOLVED THAT the Public Works department be authorized to perform a one-time improvement of Fox Lake Road in anticipation of the detour that will be required for the Cutler Lake Road culvert replacement.

CARRIED

Subdivision Motion No. 2023-215
In Moved By: C. PHILLIPS
Shakespeare Seconded By: E. FAIRBURN
Township

BE IT RESOLVED THAT with respect to Block 11 on Plan 53M-1264 Shakespeare Township, Council of the Township of Sables-Spanish Rivers has no objection to this property being sold by the current owner.

CARRIED

Adjourn Motion No. 2023-216
Moved By: C. PHILLIPS
Seconded By: M. HOBBS

BE IT RESOLVED THAT the time is 7:35 p.m. and this meeting be adjourned until the next regular meeting or call of the Chair.

CARRIED

MAYOR – K. BURKE

CLERK-ADMINISTRATOR- A. WHALEN

Township of Sables-Spanish Rivers
Accounts Payable Cheque Register Report - Payroll & AP-1009588
For The Date Range From 5/01/23 To 5/31/23

COPY TO COUNCIL

For All Vendors And For Outstanding, Cleared, Voided Cheques - Computer Generated, Hand Written, eCheque

Cheque # / eCheque ID	Type	Date	Vendor	Name	Amount	Status
48	E	5/09/23	171	PSD Citywide Inc.	\$3,905.97	O
4896	E	5/09/23	47	Purolator Courier	\$37.23	O
4897	E	5/09/23	747	Rejean Laronde - MTO medical	\$90.00	O
4898	E	5/09/23	705	RICOH	\$298.63	O
4899	E	5/09/23	703	Susie Gross	\$120.00	O
4900	E	5/09/23	432	Testmark Laboratories Ltd.	\$90.40	O
4901	E	5/09/23	643	Ultramar	\$5,530.66	O
4902	E	5/09/23	66	USTI Canada Inc.	\$13.56	O
4903	E	5/09/23	67	Walford Truck-N-Tractor	\$1,045.82	O
4904	E	5/09/23	105	Weaver Simmons LLP	\$484.77	O
4905	E	5/19/23	765	Amanda St.Michel Mileage for Water Training and EDD in Nemi	\$114.48	O
4906	E	5/19/23	667	881683 Ontario Inc.	\$124.30	O
4907	E	5/19/23	106	The Beer Store	\$850.26	O
4908	E	5/19/23	730	Brandt Tractor Ltd.	\$1,647.49	O
4909	E	5/19/23	707	Cheryl Phillips Reimburse purchase @ Espanola HM for WCC	\$318.58	O
4910	E	5/19/23	778	ECS Cares	\$335.61	O
4911	E	5/19/23	24	Garnet's Rental	\$225.98	O
4912	E	5/19/23	752	J.L. Richards & Associates Limited	\$1,671.48	O
4913	E	5/19/23	176	Morris Sanftenberg Construction	\$6,645.39	O
4914	E	5/19/23	65	NAPA Espanola	\$241.96	O
4915	E	5/19/23	42	Northern Uniform Service	\$28.25	O
4916	E	5/19/23	193	Ontario Clean Water Agency	\$557.04	O
4917	E	5/19/23	643	Ultramar	\$3,291.23	O
4918	E	5/19/23	124	Wat Supplies	\$809.61	O
4919	E	5/30/23	704	John Van Norman	\$845.50	O
4920	E	5/30/23	555	Lynda Goodchild	\$723.20	O
4921	E	5/30/23	673	Marla Toulouse	\$750.00	O
4922	E	5/30/23	544	N-two Medical Inc.	\$28.19	O
4923	E	5/30/23	86	Sun Life Assurance Company	\$8,143.11	O
4924	E	5/30/23	587	TELUS Health Solutions	\$1,062.20	O
Bell Canada	E	5/09/23	10	Bell Canada	\$728.00	O
Bell Canada	E	5/19/23	10	Bell Canada	\$74.58	O
Bell Canada	E	5/30/23	10	Bell Canada	\$74.58	O
Brandt Tractor Ltd.	E	5/15/23	730	Brandt Tractor Ltd.	\$2,800.86	O
EASTLINK	E	5/09/23	520	EASTLINK	\$41.99	O

Township of Sables-Spanish Rivers
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For The Date Range From 5/01/23 To 5/31/23

For All Vendors And For Outstanding, Cleared, Voided Cheques - Computer Generated, Hand Written, eCheque

Cheque # / eCheque ID	Type	Date	Vendor	Name	Amount	Status
26282	C	5/09/23	655	ANP Office Supply	\$99.67	O
26283	C	5/09/23	770	Foothill Industries	\$1,361.98	O
26284	C	5/09/23	38	Minister of Finance - Policing	\$61,618.00	O
26285	C	5/09/23	84	Public Health Sudbury & Districts	\$13,648.70	O
26286	C	5/09/23	51	Sonnenburg Rona Building Centre	\$105.33	O
26287	C	5/09/23	762	State Chemical Ltd.	\$182.66	O
26288	C	5/17/23	676	Linda Lendrum - Bob Conroy Litter Walk Donation	\$200.00	O
26289	C	5/17/23	830	Southside Chevrolet Truck	\$64,445.86	O
26290	C	5/19/23	770	Foothill Industries	\$148.31	O
26291	C	5/19/23	35	Massey Home Hardware	\$811.20	O
4870	E	5/09/23	305	Around & About	\$698.96	O
4871	E	5/09/23	756	Bell Conferencing Inc.	\$56.50	O
4872	E	5/09/23	730	Brandt Tractor Ltd.	\$1,109.23	O
4873	E	5/09/23	843	Casimir Burns reimburse for OGRA conference in Toronto	\$524.27	O
4874	E	5/09/23	524	Creighton Rock Drill Limited	\$2,103.90	O
4875	E	5/09/23	85	Manitoulin-Sudbury DSSAB	\$59,105.49	O
4876	E	5/09/23	22	Espanola Regional Hydro	\$18,183.27	O
4877	E	5/09/23	642	Gallagher Benefit Services Group, Inc.	\$353.13	O
4878	E	5/09/23	49	GFL Environmental Inc.	\$28,854.95	O
4879	E	5/09/23	849	HAROLD CRABS - Accomodations @ OGRA conference	\$1,441.98	O
4880	E	5/09/23	26	Huron Central Railway M2142	\$890.00	O
4881	E	5/09/23	29	Janeway PharmaChoice	\$16.30	O
4882	E	5/09/23	846	Jeff Lapierre - cell phone	\$100.00	O
4883	E	5/09/23	704	John Van Norman	\$418.00	O
4884	E	5/09/23	557	K. Smart Associates Limited	\$276.85	O
4885	E	5/09/23	74	Sables-Spanish Rivers Public Library Board - Municipal Contribution	\$116,028.41	O
4886	E	5/09/23	288	Massey Agricultural Society - Farm Show Donation	\$5,000.00	O
4887	E	5/09/23	251	Massey Area Museum - Annual donation	\$7,500.00	O
4888	E	5/09/23	36	Massey Wholesale	\$808.85	O
4889	E	5/09/23	140	Medline Canada, Corporation	\$90.39	O
4890	E	5/09/23	65	NAPA Espanola	\$350.90	O
4891	E	5/09/23	79	Northern Communications	\$914.68	O
4892	E	5/09/23	42	Northern Uniform Service	\$28.25	O
4893	E	5/09/23	851	Pesce & Associates Human Resources Consultants	\$3,955.00	O
4894	E	5/09/23	619	Phoenix Emergency Management Logic	\$3,390.00	O

Township of Sables-Spanish Rivers
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For All Vendors And For Outstanding, Cleared, Voided Cheques - Computer Generated, Hand Written, eCheque

Cheque # / eCheque ID	Type	Date	Vendor	Name	Amount	Status
EA) NK	E	5/19/23	520	EASTLINK	\$426.22	O
EASTLINK	E	5/30/23	520	EASTLINK	\$251.81	O
Hydro One	E	5/09/23	71	Hydro One	\$895.60	O
Hydro One	E	5/19/23	71	Hydro One	\$2,436.04	O
Minister of Finance - EHT	E	5/05/23	6	Minister of Finance - EHT	\$2,110.44	O
OMERS	E	5/05/23	552	OMERS	\$18,026.10	O
Ontario Clean Water Agency	E	5/10/23	193	Ontario Clean Water Agency	\$17,864.41	O
Receiver General	E	5/05/23	4	Receiver General	\$12,015.60	O
Receiver General	E	5/18/23	4	Receiver General	\$12,132.52	O
Reliance Home Comfort	E	5/30/23	154	Reliance Home Comfort	\$64.93	O
Royal Bank - GFS Service Centre	E	5/05/23	52	Royal Bank - GFS Service Centre	\$376.75	O
VISA - Jeff Lapierre	E	5/17/23	852	VISA - Jeff Lapierre - <i>annual fee</i>	\$12.00	O
Visa - Ruth Clare	E	5/03/23	774	Visa - Ruth Clare <i>recurring/desk/clinic/ORCFP and BAO</i>	\$2,982.05	O
VIS) ne Whalen	E	5/03/23	829	VISA - Anne Whalen <i>Ground Force Training/AMCTD</i>	\$1,346.96	O
WSIB	E	5/09/23	551	WSIB	\$5,536.15	O
Cleared					\$0.00	
Outstanding					\$515,049.51	
Void					\$0.00	

Schedule - Section 357 Adjustments
For 2022 & 2023

Roll #	Year	Tax Adjustment	Reason
007-19700	2022	\$122.45	Demolition of house
007-19700	2023	\$1,147.46	Demolition of house
003-13700	2022	\$99.16	Demolition of house
003-13700	2023	\$790.81	Demolition of house
002-03700	2022	\$83.57	Classification change
002-03700	2023	\$180.28	Classification change

Schedule - 2023 Surplus Equipment

1. 1986 International S1900 Fire Truck
2. 2011 Ford F350 With Plow
3. 590 John Deere Excavator Brush Cutter
4. In-Bed Sand Spreader with Honda GXV270
5. 2007 Ford F150 (transmission has failed)
6. Eager Beaver 20 XPT Tandem Float
7. Husqvarna YTH2242 Lawn Tractor – Parts Machine
8. JD Snowblower TR S27 WBSB
9. Deutz Generator
10. Home Built Tandem Axel Trailer
11. Garland 240V 6 Burner Stove – Model 686
12. Husqvarna 268K 12” Cut Off Saw
13. Five tablets - Samsung Galaxy Tab S6 Lite
14. Sylvania TV and TV Stand
15. Polycom VSX 7000 – Projector with Additional Speaker and Mic
16. Epson WF2860 Printer
17. Two Upunch Time Clocks with Additional Time Cards

Township of Sables-Spanish Rivers

PUBLIC WORKS COMMITTEE
Roads/Water/Waste Management

AGENDA/REPORT

Wednesday, June 7th, 2023, at 6:30 p.m. in Council Chambers

Chair: Casimir Burns

Committee Members: Kevin Burke; Thoma Crabs; Cameron Hobden

Staff: Jacques Mailloux; Connor St.Michel

Absent: Harold Crabs

DELEGATIONS:

1. Jane Wither Weston- concerns regarding Government Rd.

The Committee discussed following up on the locates, and moving ahead with the planned work once the proper documentation is acquired.

2. Richard Miron-Discussion regarding road issues on Malbeuf Dr.

The Committee recommends Council adds Malbeuf Dr to the 2024 schedule for prime and chip road improvements and consider Firehall Rd, and Slack Rd.

3. Russell's Asphalt Repairs – Presentation.

A. ROADS

1. Cutler lake Rd Culvert – Fox Lake Rd Update MNRF has confirmed they will not be performing any maintenance on Fox Lake Rd in 2023.

The Committee recommend council approve a one-time improvement of Fox Lake Rd. MNRF has granted permission to accommodate a detour during the culvert repairs to Cutler Lake Rd.

2. Gravel Contract (Seldom Seen, Graham, Salter Backline) – Update.

The Committee was informed the Gravel Project scheduled for 2023 has been completed as of June 7th.

3. Gravel Roads Calcium – Update.

The Committee was informed calcium application for dust control has begun, with the Lee Valley detour and roads in the Gravel Project already completed.

4. River Road – River Bank Deterioration

*The Committee was informed of erosion that has begun on River Rd.
The Committee recommended researching MNRF permits to repair the river bank to preserve the road.*

B. EQUIPMENT

C. WATER/WASTEWATER

1. Water Tower Inspection – Update.

The Committee was informed the Inspection was still on schedule.

D. WASTE MANAGEMENT

1. No Dumping Signs – Young St. The ditch line and starting into the trails leading out of the truck parking lot is filling up with garbage. No dumping signs have been requested by a resident.

The Committee recommends Public Works install NO DUMPING signs along the township's property line of the Young St parking lot.

E. CEMETERIES

1. Webbwood Protestant Cemetery Gate – Discussion.

The Committee discussed previous contractor honour the previously agreed upon quote.

2. Webbwood Protestant Cemetery – Discussion.

The Committee discussed the installation of a decorative boulder to prevent vehicular traffic from driving on plots.

F. BUILDING MAINTENANCE

1. *The Committee discussed soffit and fascia repairs on the Public Works main garage and north garage be evaluated.*

G. OTHER:

Next Meeting:

Wednesday, July 5th, 2023, at 6:30 p.m.



Township of Sables Spanish Rivers – Report, June 9th, 2023

Providing Animal Services and By-Law Enforcement Services continues to be challenging. The fall out from the pandemic, the Opioid crisis, Economic issues including the high price and scarcity in building materials and the scarcity of skilled workers, continue to be very real problems that many residents face that continue to compound many residents' ability to work to bring their properties up to standard. We continue to have success in moving cases forward. Initial inspections have been completed on all matters, with follow up inspections, notices, and orders issued in several matters.

We are pleased Council will consider the update to the Property Standards bylaw. This new bylaw will give us tools to deal with Residential Tenancy issues outside the Landlord and Tenant Board and the ability to issue Provincial Offence Notices or Tickets for non compliance issues. Currently we only have access to the Part 3 Information and Summons process which is not always the most expedient way to deal with these matters.

Trailer licence applications are beginning to be filed with initial inspections completed on submitted applications. As these applications are submitted, we will work with property owners to bring non complying properties to the standard. Property owners should be encouraged to submit applications and non compliance issues will be sorted out with the new mechanisms in the bylaw.

Our office will allow for some more time for Trailer owners to submit applications. We have compiled a list of properties that we have encountered over our tenure that were in violation of the previous regulations and will follow up with these property owners and any other properties we observe over the course of the summer to get these property owners moving on submitting Trailer Licence applications or Building permit applications as appropriate.

We have also begun dealing with some Storage Container issues which are prohibited in Residential Zones in TSSR. We have a list of Storage Containers requiring attention and will also be working to bring these properties into compliance.



Township of Sables Spanish Rivers – Report, June 9th, 2023

	01/01/2023 - 06/09/2023
Report Totals	81
Dispatch by type	
After Hours - Emergency Services Assistance	1
Animal mistreated	3
Cat at large	3
Cat found	1
Cat in trap for pick up	3
Cat trap request	2
Dead animal	1
Dog at large	20
Dog barking	4
Dog injured	1
Dog Lost	1
Dog to release	1
Dogs off leash	1
Improper snow removal	4
Noise By-law Violation	4
Parking violation	2
Potentially dangerous dog	2
Property Standards Complaint	13
Zoning Bylaw Violation	14



Township of Sables Spanish Rivers – Report, June 9th, 2023

	01/01/2023 - 06/09/2023
Report Totals	180
Actions by type	
Accepted surrendered animal	4
Called - no answer	3
Called NIS	1
Consulted with administration	14
Corresponded with complainant (witness)	14
Corresponded with person concerned	2
Impounded animal	9
Issued notice over phone	5
Issued PIN (Parking Infraction Notice)	1
Issued PON (Ticket)	5
Issued Summons	1
Issued verbal notice	7
Issued written notice at residents' home	1
Left a telephone message	8
Left calling card at residence	7
Left notice at residence	2
License sold, file closed	4
Mailed notice/order	3
Patrolled area	9
Property inspected	35
Property remediated	1
Refereed to Administration	1
Referred to Animal Welfare Services	1
Served Order	1
Spoke to Police	1
Spoke with animal owner	8
Spoke with complainant	18
Spoke with property owner	11
Trap delivered	2
Trap picked up	2



2023 First Quarter Activity Report May 18, 2023

The following is the most recent consolidated Quarterly Report that the DSB will be sending to member municipalities and posting on the public website. Expect Quarterly Reports in February, May, September, and November of each year.

The program statistics are provided separately and updated monthly. They are available on the website by clicking the following link: [Monthly Program Statistics](#)

CAO Overview

The DSB 2023 First Quarter (Unaudited) Financial Report was presented to the Board and projects a year-end municipal **surplus of \$110,146**. Ontario Works and Children's Services expenses are forecasted to be on budget. Community Housing is forecasted to be under budget by \$54,239. Paramedic Services is forecasted to be over budget by \$145,158. Interest revenue on non-reserve accounts is forecasted to be \$201,065 more than budgeted.

The DSB quarterly financial reports are available on the DSB website by clicking the following link: [Quarterly Financial Reports](#)

Paramedic Services

The following provides some insight into the major activities involving the Paramedic Services Department during the months of January, February and March of 2023.

COVID-19 Pandemic Recovery

Our recovery continues as we have experienced a significant drop in COVID-19 infections amongst our staff. Many measures imposed during the Pandemic are expected to be loosened if not rescinded in the coming months as warmer temperatures approach and other agencies commence doing the same.

Collective Bargaining - OPSEU Local 679

Both parties returned to the table for one final attempt to get to an agreement before going to interest arbitration in the spring. Fortunately, the effort on both sides proved fruitful and a tentative agreement was reached and subsequently ratified by both parties. The final version is expected to be ready for April 2023 for approval and execution.

Community Paramedicine

Our CP team had been decimated by unanticipated departures and leaves of absences however thanks to a successful winter recruitment campaign, 3 new full time employees

have been hired and are currently being onboarded. Our hope is that all education, certification and mentorships will be completed by early April and the new recruits will be ready for independent practice shortly thereafter.

Winter recruitment

We hired 3 new FTEs to fill CP vacancies. We also recruited 2 Regular Part-Time employees through the winter recruitment process. We are hopeful that our spring posting and recruitment will prove more fruitful through our current open posting that has been active since June 2022. We are also hoping that some of our staff currently on prolonged leave are approaching a return-to-work date which will definitely ease some of our staffing pressures.

Non-Urgent Patient Transportation Service

Despite staffing pressures, the service continues to be an effective resource in shedding non-urgent work from our Paramedic Services. Bargaining sessions have been scheduled in April to negotiate a new CA.

Children's Services

In the first quarter, the average enrollment in licensed child care was 561 children, 445 full fee and 116 subsidized. Compared to last quarter there has been a 6% increase and compared to last year at this time, enrollment has increased by 16%.

The waitlist for licensed childcare at the end of the first quarter is 350 children. The highest waitlist age groups are infant, toddler and preschool children. Licensed child care in the Manitoulin-Sudbury district have not historically had waitlists, workforce shortages are preventing child care providers from meeting current need in their respective communities.

The number of total visits to EarlyON Child & Family Centres by parents/caregivers and children was 2912, and the total activity kits provided was 88. Compared to last quarter the number of visits increased by 22.5%, activity kits provided decreased by 33%. Compared to last year at this time, number of visits increased by 219%, and activity kits provided decreased by 90%. During the height of the pandemic families could not attend at the EarlyON sites, however, now that Centres are back in their sites full time, EarlyON Centres are encouraging families to attend in person and participate in group activities as opposed to providing activity kits.

The Manitoulin Sudbury Network for Children and Families / Child Care Crisis

The Manitoulin-Sudbury Network for Children and Families is an integrated system of early years leaders from across the district. In response to current staff shortages and ongoing challenges in recruiting new employees to the child-care sector, the Network members agreed on the need for advocacy and that a [letter](#) would be prepared and sent to Minister Lecce and the Honourable Karina Gould.

Staffing shortages are driven by low wages which is affecting the accessibility of child care for families. Child care centres are closing rooms and limiting enrollment because they cannot retain staff in their programs. Demand is increasing for child care spaces where a workforce shortage already exists. Without meaningful investments, educators will continue to exit the workforce, without educators and child care workers there is no child care.

Access and Inclusion Framework and Notional Space Targets

In February, the Manitoulin Sudbury District Services Board approved the [Access and Inclusion Space Target Issue Report](#). The 5-year (2022-2026) space allocation for the Manitoulin Sudbury District is 183. The school-based allocation is 10 and community-based allocation is 173.

Our district has notionally planned for future years and will continue to meet with partners and communities to ensure that planned spaces meet the needs of the communities and are viable into the future.

Learn and Stay Grant

In February, the Manitoulin Sudbury District Services Board approved the [2023 Learn and Stay Grant Issue Report](#), the report provides an overview of the Learn and Stay Grant as it relates to paramedic services, and recommends that advocacy commence to expand the grant to include Early Childhood Education.

2022 Early Years and Child Care Annual Report / Licensed Child Care Data Profiles

On February 14th, the Ministry of Education released the [2022 Annual Report and Licensed Child Care Data](#). The purpose of this is to collect annual statistical information about the operations of licensed child care centres and home child care agencies in Ontario.

While the system continues to recover from the COVID-19 pandemic, there has been encouraging movement with an increase of 8,459 licensed child care spaces across Ontario between 2021- 2022. The number of licensed childcare spaces has increased by 10% since 2012-2013 and the number of spaces has grown across all age groups.

As of November 1, 2022, 92% of licensed programs in Ontario have opted in to the CWELCC system. In our district, 100% of programs have opted in. The fees in our community are significantly lower than the median range in the province of \$75.01 per day for infants to \$23.58 per day for school age before and after school care.

The survey also includes data for EarlyON. In our district, we have 4 main sites and 12 satellite sites. Virtual programming is offered for both Manitoulin and Lacloche. French language programming is offered in Sudbury North, Lacloche and Sudbury East. Indigenous programming is offered throughout the district.

Reflecting on Black History Month

In a [memo](#) from the Ministry of Education on February 23, 2023, the province reflected on February as Black History Month and the opportunity to focus on and celebrate the

achievements and contributions of black individuals and black communities across Ontario and Canada. There were celebrations of Black History Month across the province children and youth were engaged in conversations about race and difference which helped foster an environment of belonging.

Ontario Works

In the first quarter of 2023, the Ontario Works/Temporary Care Caseload average was 521. Compared to last year at this time, the caseload has decreased by 0.95%.

Centralized Intake

153 applications were received by the Manitoulin-Sudbury District Services Board (DSB) in the first quarter of 2023. Of the 153 applications received, 63 were granted by the Intake and Benefits Administration Unit (IBAU), 38 were referred by the IBAU to the Manitoulin-Sudbury DSB for processing, and 24 were transfers from another Ontario Works (OW) office. The remaining 28 applications were processed at the local office rather than being referred to Centralized Intake as certain applications, such as Emergency Assistance, are not yet being processed by the IBAU, or there were extenuating circumstances surrounding the application that warranted an expedited approach to granting assistance. Information regarding [Centralized Intake Concerns and Possible Solutions](#) was shared in the 4th quarter report for 2022. This report highlighted concerns regarding the percentage of applications being referred by the IBAU to the local office for processing. The initial goal of Centralized Intake was to have 70% of applications completed by the IBAU. During the first quarter of 2023, 60% of applications submitted through Centralized Intake were referred to the local office by the IBAU.

Ontario Works 2023 Service Plan Addendum

Historically, the Ministry of Children, Community and Social Services (MCCSS) required an OW Service Plan to be submitted every 2-years, however, given the upcoming Employment Services Transformation (EST) timeline, a 1-year service plan addendum was created which builds on the 2021 2-year OW Service Plan.

[The 2023 service plan addendum](#) speaks to the OW vision and mandate of the Manitoulin-Sudbury DSB and provides an environmental scan of our caseload and all employment programs that are offered. This environmental scan includes a breakdown of the Manitoulin-Sudbury DSB caseload by geography, family composition, and by length of time on assistance in January 2023, as well as the average OW caseload from 2003 to 2022.

The service plan also provides an overview of program management including service delivery rationale, OW intake, and an overview of family support, outcome management, employment services, training, and workshops, basic education, employment placements, community placements, LEAP, child care, and assistance available to victims of domestic violence.

Outcome strategies are also outlined along with detail on the link to our outcome measures. As part of the employment plan, various stakeholders are contracted to provide programming, these stakeholders include Cambrian College, Alpha en Partage and Canadian Mental Health Association. Employment targets were met in both 2021 and 2022.

Community Engagement to Address Food Insecurity

On February 24, 2023, a [letter](#) composed by Public Health Sudbury and Districts (PHSD), which includes a resolution from the February 16, 2023 Board of health meeting, was addressed to Premier Doug Ford. The resolution highlights the need to prioritize food security and shift the focus from food charity to income-based solutions. The resolution also outlines the health consequences of food insecurity, such as the negative effect on mental and physical health, and the detriment to an individual’s ability to lead a gainful, healthy, and self-sufficient life.

The Manitoulin-Sudbury DSB has expressed support of the call on the provincial government to incorporate local food affordability findings in determining adequate levels of social assistance.

Employment Ontario

The Employment Services (ES), Youth Job Connect (YJC) and Youth Job Connect Summer (YJCS) programs continue to be advertised and delivered from the Chapleau office.

From January to March 2023

- There were 10 new registrations for Employment Services and 5 files were closed for various reasons including employment.
- There were no new registrations in the YJC program.
- There were no new registrations in the YJCS program – the program will resume in the next fiscal year. The employment consultant will be visiting the schools in late March and early April with training starting in May.
- 371 individuals and 6 employers were assisted by Employment Services.
- Through our partnership with ALPHA, the First Aid/CPR course was offered in January and the Food Handlers course was offered in March.

Community Housing

Waiting list (Applicants)

Total applications at end of quarter 1 is 812. The applicant breakdown is as follows:

1 Bedroom	637	2 Bedroom	83
3 Bedroom	52	4 bedroom	40

Direct Shelter Subsidy (DSS)

Staff continue to identify and complete the application process with eligible applicants for the DSS program. All applicants receiving the benefit are deemed housed. As of the end of this quarter there were 196 active DSS recipients. At the end of Q4 of this year there were 201 recipients and at this time last year there were 219.

Income Mixing

Per DSB Policy, every effort is being made where the waitlist allows, to mix the Community Housing Buildings with RGI, Affordable and Market Rent Tenants. As of the end of this quarter we have successfully secured 11 market rent tenants and 104 affordable rent tenants. This represents 4% and 38% of our portfolio. This represents an increase of 1 market rent tenant and 7 affordable from last quarter. Last year at this time we had 10 market rent tenants (3.6%) and 80 affordable (29%)

Smoke Free Housing – Unit Count-down

As of the end of the 1st quarter of 2023, 200/275 of the portfolio's units are designated as Smoke-free. This represents 72% of the full portfolio currently. Units are designated as turn-over occurs.

Canadian Mental Health Association – Community Mobilization

In February the Board reviewed and approved the [Canadian Mental Health Association Espanola and Area Situation Table/Sudbury East Mobilization Table 12 Month Report](#). Community Mobilization is a partnership of agencies from various community sectors including health, children's services, policing, education, mental health and addictions, housing and municipal services. There are 2 Community Mobilization Tables in the District: 1 for the LaCloche area and 1 for the Sudbury East area.

2023-24 Planned Funding Allocations for Provincially Delivered Housing and Homelessness Prevention Programs

On February 3rd we received [correspondence](#) regarding funding for the 2023-24 fiscal year for our housing and homelessness prevention programs.

The Manitoulin-Sudbury DSB has received an increase to the Canada-Ontario Community Housing Initiative (COCHI) allocation in the amount \$32,137, a decrease to the Ontario Priorities Housing Initiative (OPHI) in the amount of \$8,600, a decrease to the Canada-Ontario Housing Benefit (COHB) of \$21,200 and as of this report no change to the Homelessness Prevention Program allocation. Staff are reviewing local needs for all programs and will begin working on investment plans.

Community Housing Policy 2.3 Centralized Waiting List and Tenant Selection

The Manitoulin-Sudbury DSB has revised its [Community Housing Policy 2.3, Centralized Waiting List and Tenant Selection](#). The revision provides an update on the Market Rent

Income Limits for any new Community Housing construction or acquisitions, there are no changes for the existing portfolio.

Little Current Project – New Build

The new building construction in Little Current continues to progress well. There are 2 – 2-bedroom units and 10 – 1-bedroom units. The 2 Bedroom units are fully accessible. Staff are working on preparing for occupancy in the coming months.

Capital Projects with Housing Services Corporation

Manitoulin

The Scheduled Electrical Work for Little Current and Manitowaning is now in the planning stages with confirmation from the contractor of the arrival of all necessary components. The work is being scheduled and should be completed by the end of the next quarter pending all necessary permitting and ESA approvals. This work is partially funded using COCHI dollars.

Balcony repairs and rehabilitation in Little Current and Manitowaning required some additional work from the contractor due to poor curing of the concrete. Grinding and re-parging in Little Current was delayed due to weather and will continue into spring. The contractors will be back on the job site to complete the necessary work and additional painting in April if weather permits. This work is also partially funded using COCHI funds.

A new contractor has been sourced for the balcony reconstruction in Mindemoya and the work will commence later this Spring. The other balcony work under the prior contract is complete and inspections done on site.

Lacloche-Manitoulin

The Roof Replacement tender was awarded for both Gore Bay (3 Water St) and Espanola (60 Barber). To date, the specifications have been completed and the product is being ordered. This project is scheduled to be completed 2 weeks from the start of the project in May and will have little disruption to residents.

The Organization has also undertaken a tender to review the requirements for replacement of 3 Make up Air handling units within the portfolio. These units are original and are beginning to fail universally. The awarded vendor will determine the specifications and required drawings for the tender. Work is scheduled to be done this summer.

Work Orders

In Q1 a total of 225 Work Orders were generated: 160 for Community Housing; 10 for Administration Offices, and 55 for Paramedic Services. There was a total of 147 Work Orders closed or resolved during that time. There were 9 work orders for unit turnovers;

3 family units and 6 for apartments. Work orders are closed if the work is done in-house, or when the invoice is paid from an outside source.

Donna Stewart

Chief Administrative Officer

Manitoulin-Sudbury District Services Board

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Manitoulin-Sudbury DSB								
1st Quarter Report (Unaudited)								
AS AT 3/31/2023								
Total Gross Budget				Municipal Share Budget				
	YTD	YTD	OVER(UNDER)	ANNUAL	YTD	MUNICIPAL	MUNICIPAL	Over(Under)
	ACTUAL	BUDGET	BUDGET	BUDGET	MUNICIPAL	SHARE	SHARE	Budget
						FORECAST	BUDGET	Forecast
Ontario Works	\$ 519,977	\$ 568,441	\$ (48,464)	\$ 2,457,230	\$ 166,211	\$ 1,043,031	\$ 1,043,031	\$ -
100% Funded	\$ 1,434,093	\$ 1,632,424	\$ (198,331)	\$ 6,529,697				
Child Care	\$ 2,919,805	\$ 2,738,985	\$ 180,820	\$ 11,055,146	\$ 167,010	\$ 668,038	\$ 668,038	\$ -
Community Housing	\$ 705,362	\$ 741,153	\$ (35,791)	\$ 2,844,111	\$ 449,914	\$ 2,288,175	\$ 2,342,413	\$ (54,239)
100% Funded	\$ 33,398	\$ 198,796	\$ (165,398)	\$ 795,185				
Paramedic Services	\$ 4,304,352	\$ 4,487,432	\$ (183,080)	\$ 16,684,916	\$ 1,473,832	\$ 7,259,699	\$ 7,114,541	\$ 145,158
Wiikwemikong, PTS, CP	\$ 1,029,738	\$ 1,202,936	\$ (173,197)	\$ 4,811,750	\$ 30,000	\$ 120,000	\$ 120,000	\$ -
TOTAL EXPENSES	\$ 10,946,726	\$ 11,570,167	\$ (623,441)	\$ 45,178,035	\$ 2,286,966	\$ 11,378,942	\$ 11,288,023	\$ 90,919
Interest Revenue	\$ (125,057)	\$ (24,791)	\$ (100,266)	\$ (99,163)	\$ (125,057)	\$ (300,228)	\$ (99,163)	\$ (201,065)
TOTAL EXPENSES	\$ 10,821,668	\$ 11,545,376	\$ (723,707)	\$ 45,078,872	\$ 2,161,909	\$ 11,078,714	\$ 11,188,860	\$ (110,146)

Actual to Budget	NET Municipal Variance	Explanation of Unaudited Municipal Share- AS OF March 31, 2023
Ontario Works	\$ -	Municipal share of administration expenses are forecasted to be on budget.
Child Care	\$ -	Municipal share of Child Care expenses are forecasted to be on budget.
Community Housing	\$ (54,239)	<p>(\$48,762) + (\$5,477) = (\$54,239) surplus</p> <p>Direct operated rev & exp and program support allocation is forecasted to be (\$48,762) under budget</p> <ul style="list-style-type: none"> - Rental Revenues are forecasted to be (\$8,644) more than budgeted. - Direct operating expenses are forecasted to be (\$19,326) under budget due to: <ul style="list-style-type: none"> utilities (\$17,276) under budget, salaries & benefits for custodians (\$26,346) under budget, maintenance expenses over budget \$42,920, other admin expenses under budget (\$18,624); - Program Support Allocation is forecasted to be (\$20,792) under budget. <p>Non-Profit, Rent Supp, and Urban Native expenses are forecasted to be (\$5,477) under budget.</p>
Paramedic Services	\$ 145,158	<p>Paramedic Services municipal share is forecasted to be \$145,158 over budget.</p> <p>The MOHLTC funding is forecasted to be on budget; but is possibly expected to be a surplus once funding announcements are received.</p> <p>Medic Staffing and Benefits is forecasted to be on budget.</p> <p>Non Wages are forecasted to be over budget by \$145,158</p> <ul style="list-style-type: none"> - Transportation & Communication is forecasted to be \$30,887 over budget - Program Support is forecasted to be (\$31,547) under budget - Vehicle repairs and maintenance are forecasted to be over budget by \$15,000. - Building repairs and maintenance, grounds and utilities are forecasted to be \$50,749 over budget - Supplies are forecasted to be \$80,069 over budget.
Interest Revenue	\$ (201,065)	Interest Revenue is forecasted to be (\$201,065) more than budgeted which results in a municipal surplus.
	\$ (110,146)	