

THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS

PRESENT: DEPUTY MAYOR: Mike MERCIECA
COUNCILLORS: Casimir BURNS; Harold CRABS; Edith FAIRBURN; Merri-Ann HOBBS;; Cheryl PHILLIPS
CLERK-ADMINISTRATOR: Anne WHALEN
ABSENT: MAYOR: Kevin BURKE

Motion No: 2024-096
 Moved By: C. PHILLIPS
 Seconded By: M. HOBBS
 WHEREAS there is a quorum of Council present and the time is 6:30 p.m.;
 BE IT RESOLVED THAT this Regular Meeting be open for business;
 AND THAT the minutes of the Regular Meeting of March 13, 2024 be approved.
CARRIED

The Deputy Mayor called for the disclosure of pecuniary interest. None declared.

Agenda Motion No. 2024-097
 Addition Moved By: E. FAIRBURN
 Seconded By: M. HOBBS
 BE IT RESOLVED THAT the following be added to the regular agenda:
 – B2- Notice of Retirement from Fire Department – S. Mailloux
 – C2- James Lathem Excavating – Payment Certificate #4
 – Closed Session
CARRIED

Notice- Motion No. 2024-098
 Intention to Moved By: C. PHILLIPS
 Adopt Budget Seconded By: H. CRABS
 BE IT RESOLVED THAT the Council of the Corporation of the Township of Sables-Spanish Rivers hereby gives notice of the intention to adopt the 2024 Annual Budget pursuant to Section 290 of the Municipal Act, S.O. 2001, c. 25 at the regular meeting of April 24, 2024.
CARRIED

Transfers Motion No. 2024-099
 to/from Moved By: H. CRABS
 Reserve Seconded By: M. HOBBS
 Funds BE IT RESOLVED THAT Council approve transfers to and from reserves and reserve funds in 2023 as per
 2023 the attached schedule as contained in the 2023 budget.
CARRIED

Treasurer’s Motion No. 2024-100
 Annual Report Moved By: E. FAIRBURN
 O. Reg 284/9 Seconded By: M. HOBBS
 BE IT RESOLVED THAT Council adopt the compliance report for expenses excluded from the 2024 budget outlined in the Treasurer’s report dated March 27, 2024 as a requirement of Ontario Regulation 284/09 passed under the Municipal Act, 2001.
CARRIED

Animal Motion No. 2024-101
 Control & Moved By: C. PHILLIPS
 Bylaw Seconded By: E. FAIRBURN
 Enforcement Report BE IT RESOLVED THAT the Bylaw Enforcement/Animal Control Officer’s Report for 2023 be accepted.
 2023 **CARRIED**

S.Mailloux Motion No. 2024-102
 Fire Moved By: C. BURNS
 Department Seconded By: M. HOBBS
 Retirement WHEREAS Firefighter Steven Mailloux has announced his retirement from the Sables-Spanish Rivers Fire team effective May 30, 2024;
 BE IT RESOLVED THAT we extend our deepest appreciation and gratitude to Steven for his 52 years of service to the department;
 AND THAT we wish him all the best in his future endeavors.
CARRIED

2024 Motion No. 2024-103
 Gravel Moved By: H. CRABS
 Tenders Seconded By: M. HOBBS
 BE IT RESOLVED THAT the RFQ for the supply of granular materials for 2024 be awarded to Morris Sanftenberg Construction.
CARRIED

THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS

Caldwell Bridge Replacement Project-Progress Payment #4 Motion No. 2024-104
Moved By: C. BURNS
Seconded By: E. FAIRBURN
BE IT RESOLVED THAT the attached Progress Payment #4 in favour of James Lathem Excavating in the amount of \$29,191.78 including HST for the Caldwell Bridge Replacement project be approved for payment.
CARRIED

Blue Box Transition-Opt-out Motion No. 2024-105
Moved By: C. PHILLIPS
Seconded By: M. HOBBS
BE IT RESOLVED THAT Staff be directed to advise Circular Material Ontario that the Township of Sables-Spanish Rivers wishes to opt-out of providing contract services for blue box collection during the transition period of June 1 – December 31, 2025;
AND THAT staff is directed to create a plan of notification for all non-eligible sources that curbside recycling services will be terminate effective June 1st, 2025.
CARRIED

Library Board Minutes Motion No. 2024-106
Moved By: E. FAIRBURN
Seconded By: H. CRABBS
BE IT RESOLVED THAT the Library Board Minutes of January 22, 2024 be accepted.
CARRIED

EDCS Meeting Report Motion No. 2024-107
Moved By: C. BURNS
Seconded By: M. HOBBS
BE IT RESOLVED THAT the Economic Development & Community Services Meeting Report of March 19, 2024 be accepted.
CARRIED

Parks and Recreation Meeting Report Motion No. 2024-108
Moved By: H. CRABS
Seconded By: E. FAIRBURN
BE IT RESOLVED THAT the Parks & Recreation Committee Meeting Report of March 20, 2024 be accepted.
CARRIED

2024 Winter Carnival Appreciation Motion No. 2024-109
Moved By: E. FAIRBURN
Seconded By: M. HOBBS
BE IT RESOLVED THAT the organizers and volunteers of the Winter Carnival be thanked for their efforts in putting on a successful event.
CARRIED

Seniors Community Grant Program 2024-25 Motion No. 2024-110
Moved By: E. FAIRBURN
Seconded By: M. HOBBS
BE IT RESOLVED THAT the Parks & Recreation Coordinator be authorized to submit an application for funding to the Ministry of Seniors and Accessibility under the 2024-25 Seniors Commuinity Grant Program.
CARRIED

Consent File No. C-24-02 Martin Motion No. 2024-111
Moved By: H. CRABBS
Seconded By: C. BURNS
BE IT RESOLVED THAT Consent Application File No. C-24-02 as applied for by Arnold Martin & Joanna Martin be provisionally approved this 27th day of March, 2024;
The land in subject application is composed of land in the Township of Salter, Section 21, Parcel 8598 & Parcel 2308;
The purpose of this consent is to allow for one new lot in the Rural zone. It is herby provisionally approved with the schedule of conditions attached hereto.
CARRIED

Bylaw 2024-15 & Bylaw 2024-16 First and Second Reading Motion No. 2024-112
Moved By: M. HOBBS
Seconded By: E. FAIRBURN
BE IT RESOLVED THAT the following Bylaws be read a first and second time:
- Bylaw 2024-15- Being a bylaw to adopt a policy for Dust Suppression on Roads in the Township of Sables-Spanish Rivers.
- Bylaw 2024-16- Being a bylaw to enter into an agreement with the Minister of Health & Long-Term Care for Nurse Practitioner Funding.
CARRIED

THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS

Bylaw 2024-15 & Bylaw 2024-16 Third and Final Reading Motion No. 2024-113
Moved By: E. FAIRBURN
Seconded By: C. PHILLIPS
BE IT RESOLVED THAT the following Bylaws be read a third and final time and passed in open council:
- Bylaw 2025-15- Being a bylaw to adopt a policy for Dust Suppression on Roads in the Township of Sables-Spanish Rivers.
- Bylaw 2024-16- Being a bylaw to enter into an agreement with the Minister of Health & Long-Term Care for Nurse Practitioner Funding.
CARRIED

Closed Session Motion No. 2024-114
Moved By: C. PHILLIPS
Seconded By: E. FAIRBURN
BE IT RESOLVED THAT we move into closed session at 7:18 p.m. pursuant to Section 329(2) of the Municipal Act: to consider the following:
- Personal matters about identifiable individuals, including municipal or local board employees.
CARRIED

Open Session Motion No. 2024-115
Moved By: E. FAIRBURN
Seconded By: C. PHILLIPS
BE IT RESOLVED THAT this closed session be adjourned at 7:56 p.m. and the regular meeting resumed.
CARRIED

Confirming Bylaw 2024-13 Motion No. 2024-116
Moved By: E. FAIRBURN
Seconded By: M. HOBBS
BE IT RESOLVED THAT Bylaw 2024-17 being a bylaw to confirm the proceedings of the regular council meeting of March 27, 2024 be read a first, second, third and final time and passed in open council.
CARRIED

Adjourn Motion No. 2024-117
Moved By: C. PHILLIPS
Seconded By: E. FAIRBURN
BE IT RESOLVED THAT the time is 7:57 p.m. and this meeting be adjourned until the next regular meeting or call of the Chair.
CARRIED

DEPUTY MAYOR – M. MERDIECA

CLERK-ADMINISTRATOR – A. WHALEN

March 22, 2024

COUNCIL MEETING: March 27, 2024 AGENDA GROUP: A

SUBJECT:

Transfers to and from Reserves and Reserve Funds as per 2023 Budget

BACKGROUND:

As required by legislation, Council approves transfers to and from reserves and reserve funds. The following schedule summarizes the request to confirm transfers done in 2023, which were in the 2023 budget.

Amounts Transferred TO Reserves/Reserve Funds		
Reserve	Amount	Comments
General Government	\$5,000.00 \$22,842.00	-Elections -2023 Asset Management project to be completed in 2024
Fire	\$138,750.00 \$40,000.00 \$20,000.00	-Pumper Truck <u>Capital projects carried over to 2024</u> -Diesel Exhaust Unit – Station 4 -Station 4 & 5 main door canopy
Parks & Recreation	\$5000.00	<u>Capital projects carried over to 2024</u> -Electrical Panel replacement - office
Economic Development	\$8,000.00	<u>Capital projects carried over to 2024</u> -Historical markers
Landfill	\$7,225.00	-2023 Landfill estimates report to be completed in 2024.
Obligatory & Discretionary Reserves		
Water	\$62,326.47	2023 surplus
Sewer	\$32,295.14	2023 surplus

Amounts Transferred FROM Reserves/Reserve Funds		
Reserve	Amount	Comments
	\$	
Obligatory & Discretionary Reserves		
Provincial OCIF Funding	\$114,454.56	-Engineering bridges/culverts projects
COVID-19 SRA Funds	\$7,523.47 \$57,991.63	-2023 operating expenses -Building dept. vehicle
CCBF	\$350,000.00 \$350,000.00	-Caldwell Bridge -Webbwood paving
NORDS Funds	\$194,873.86	-Caldwell Bridge -Lee Valley Rd resurfacing

RECOMMENDATIONS:

BE IT RESOLVED THAT Council approve transfers to and from reserves and reserves funds in 2023 per the attached schedule as contained in the 2023 Budget.

ENCLOSURES:

2023 Reserves and Reserve Funds Transfers Schedule

2023 Reserves and Reserve Funds Transfers Schedule

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	\$22,842.00	-2023 Asset Management project to be completed in 2024
Fire	\$138,750.00	-Pumper Truck
	\$40,000.00	<u>Capital projects carried over to 2024</u>
	\$20,000.00	-Diesel Exhaust Unit – Station 4 -Station 4 & 5 main door canopy
Parks & Recreation	\$5000.00	<u>Capital projects carried over to 2024</u> -Electrical Panel replacement - office
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	\$	
Obligatory & Discretionary Reserves		
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	\$57,991.63	-Building dept. vehicle
CCBF	\$350,000.00	-Caldwell Bridge
	\$350,000.00	-Webbwood paving
NORDS Funds	\$194,873.86	-Caldwell Bridge -Lee Valley Rd resurfacing

Subject: Funding of Amortization and Other Estimated Expenses for 2024

Background:

Significant changes as prescribed by the Public Sector Accounting Board (PSAB) led to changes in the overall financial statement format for the 2009 year-end. The valuation and inclusion of tangible capital assets (TCAs) for 2009 introduced an additional expense for amortization that previously has not been included in the Township of Sables-Spanish Rivers year-end financial statements. Amortization expense, along with post-employment benefit expenses and costs for solid-waste landfill closure and post-closure expenses have not historically been included in the annual budget.

This report outlines the budget measures as stated in Ontario Reg. 284/09 and provides reconciliation information for the 2024 budget year. Ontario Reg. 284/09 requires that the Treasurer prepare a report before the budget is passed outlining the impact of not including amortization, post-employment benefits expense and solid-waste landfill closure and post-closure expenses in the budget. Council is required to adopt this report by resolution.

Comments

Ontario Regulation 284/09 made under the Municipal Act 2001 deals with budget matters on certain or specific expenses. This regulation states that in preparing the budget for a year a municipality may exclude from the estimated expenses all or a portion of the following:

1. Amortization expenses
2. Post-employment benefit expenses
3. Solid waste landfill closure and post closure expense.

This regulation states that for 2011 and subsequent years, the municipality or local board shall, before adopting a budget for the year that excludes any of the expenses listed in Section 1,

- a. Prepare a report about the excluded expenses; and
- b. Adopt a report by resolution.

The report shall contain at least the following:

1. An estimate of the change in the accumulated surplus of the municipality or local board to the end of the year resulting from the exclusion of any of the expenses listed above.
2. An analysis of the estimated impact of the exclusion of any of the expenses on the future tangible capital assets funding requirements of the municipality or local board.

2024 Budget Year

The budget for 2024 excludes amortization, post-employment benefits expenses, and solid-waste landfill closure and post-closure expenses. The anticipated financial impact of excluding these three expenses on the anticipated 2024 year-end accumulated surplus is as follows:

- Amortization expense for 2024 is anticipated to be \$1,056,706.00. This estimate does not include the estimated impact of amortization on asset additions for 2023 and 2024.
- Post-employment benefits expense for 2024 is anticipated to be \$0.00 based on past trends.
- Solid-waste landfill closure and post-closure expenses for 2024 will be \$33,791.00.

These amounts are estimates at this time and will be verified as part of the 2024 year-end audit. In total, the above three expenses will reduce the Township's accumulated surplus at the end of 2024 by \$1,090,497.00.

Ontario Reg. 284/09 and the Township's Budget Process

Ontario Reg. 284/09 deals with three expenses as listed in this report that previously have not been included in the Township's budget process. The Municipal Act still requires that municipalities pass balanced budgets even though the three expenses, with emphasis on amortization, introduce significant costs. If the Township of Sables-Spanish Rivers included the three expenses in the 2024 budget, an

additional \$1,090,497.00 of revenue would be required to meet the balanced budget requirement. In lieu of other revenue sources, this amount would need to be included in the general tax levy, which, for 2024, would further increase the tax levy by 22%.

Future Tangible Capital Asset Funding Requirements

Tangible capital assets are included in the Township's financial statements at their historic or original cost. The Township tracks the current replacement cost of the assets which use a current year value. Historically valued assets would cost significantly more in 2024 to replace than their original construction value.

The best method to pay for capital asset renewal and rehabilitation, from a funding standpoint, is based on replacement value. The Township's assets have a current replacement value of approximately \$110,480,900.00. However, from an ability-to-pay standpoint for the Township's tax, water and sewer customers, this funding model is not appropriate or possible. The increases to the tax, water and sewer rates would be unaffordable to the ratepayers.

As outlined in the current Asset Management Plan current annual contributions to capital reserve funds are inadequate to maintain the lifecycle replacement requirements of the Township's capital asset base. Township staff has been attempting to phase in capital asset funding during the budget process by replacing those assets most in need of replacement or renewal. Infrastructure funding strategies to address the Township's long-term infrastructure needs have also been incorporated into the 2024 budget, including additional rate funded contributions towards water and wastewater assets.

Staff is not recommending any changes from the approach currently being used in the Township's annual budgets.

Prepared by:



Ruth Clare
Treasurer

Reviewed by:



Anne Whalen
Clerk-Administrator



Township of Sables Spanish Rivers – Report, 2023

Providing Animal and By-Law Enforcement Services continues to be challenging. The Pandemic, the Opioid and Mental Health crises, and Economic issues including the lack of affordable housing, the high price of building materials and the scarcity of skilled workers, continue to be very real problems that many property owners face. These issues also affect many residents' ability to properly care for their animals and these issues seemed more prevalent in 2023.

We continue to have success in moving number of cases forward. Initial inspections have been completed on all matters, with follow up inspections, notices, and orders issued in several matters. POA Court proceedings were commenced in several matters where there was not satisfactory compliance and many of these cases continue to make their way through the courts.

Trailer Licence applications are already being submitted. A thorough survey of properties in the Township will be conducted this spring in order to bring unlicensed trailers or other unauthorized use of property matters into compliance.

Improvements to the Property Standards Bylaw that were proposed in 2023 would expedite the enforcement of this bylaw. Many of the proposed amendments simply state powers already contained in the enabling legislation in the bylaw. See Section 15 of the Building Code Act. It would also be helpful if the section requiring signed written complaints to be submitted before an investigation may be commenced was removed so that problems can be addressed before the situations are allowed to get out of control as was the case with more than one property in 2023.

Submitting Set Fine applications for the Noise bylaw and the proposed Property Standards bylaw would expedite many of these cases as we only have access to the POA Part III Summons process which is more complicated and time consuming than the Part 1 Ticket process.

Township of Sables Spanish Rivers – Report, 2023



	01/01/2023 – 31/12/2023
Report Totals	204
Dispatch by type	
After Hours - Emergency Services Assistance	2
After Hours- Injured Animal	1
Animal mistreated	6
Burning Complaint	3
Cat at large	4
Cat found	1
Cat in trap for pick up	6
Cat Lost	2
Cat trap request	2
Dead animal	2
Dog at large	32
Dog Attack (other domestic animal)	3
Dog barking	6
Dog bite	4
Dog found	1
Dog Lost	1
Dog to release	2
Dogs off leash	3
Fail to stoop and scoop	1
Improper snow removal	4
Illegal Dumping	3
Noise By-law Violation	47
Parking violation	4
Potentially dangerous dog	3
Property Standards Complaint	37
Trailer Licencing Bylaw Violation	1
Unauthorized Construction	2
Unlawful Encampment	1
Zoning Bylaw Violation	20

Township of Sables Spanish Rivers – Report, 2023



	01/01/2023 – 31/12/2023
Report Totals	484
Actions by type	
Accepted surrendered animal	5
Called - no answer	7
Called NIS	4
Consulted with administration	32
Corresponded with complainant (witness)	38
Corresponded with person concerned	13
Impounded animal	18
Issued notice over phone	20
Issued PIN (Parking Infraction Notice)	1
Issued PON (Ticket)	5
Issued Summons	8
Issued verbal notice	18
Issued written notice at residents' home	11
Left a telephone message	27
Left calling card at residence	23
Left notice at residence	6
License sold, file closed	9
Mailed notice/order	9
Patrolled area	40
Property inspected	61
Property remediated	1
Refereed to Administration	6
Referred to Animal Welfare Services	1
Served Order	5
Spoke to Police	4
Spoke with animal owner	24
Spoke with complainant	39
Spoke with property owner	35
Trap delivered	6
Trap picked up	3

Summary – 2024 Granular Materials/ Metric Tonnes
 March 15, 2024

<u>Supplier/Materials</u>	<u>Supply</u>	<u>Supply, Haul & Spread</u>
Ervin Martin		
Granular M	\$12.75/Tonne	N/A
Modified Granular B	N/A	N/A
Rip Rap	N/A	N/A
Sanftenberg Construction		
Granular M	\$11.95/Tonne	\$17.95/Tonne
Modified Granular B	\$13.56/Tonne	\$19.56/Tonne
Rip Rap	\$19.78/Tonne	\$25.78/Tonne
Beamish Construction		
Granular M	\$22.40/Tonne	\$35.70/Tonne
Modified Granular B	\$21.31/Tonne	\$36.75/Tonne
Rip Rap	\$35.70/Tonne	\$50.93/Tonne
J. Lathem Excavating		
Granular M	\$12.00/Tonne	\$18.80/Tonne
Modified Granular B	\$12.50/Tonne	\$19.20/Tonne
Rip Rap	\$24.20/Tonne	\$36.99/Tonne
T.Bell	N/A	N/A
Carlyle Construction	N/A	N/A
Mailloux Construction	N/A	N/A

The RFQ was based on the following quantities:

- Granular M -min 12,000-15,000 metric tonnes
- Modified Granular “B” Type II -min 500-800 metric tonnes
- Rip Rap -min 50-150 metric tonnes

Quotations were to be submitted by 12:00 p.m. on March 15, 2024 and the above summary was compiled for Council’s information.

 Clerk – A. Whalen

 Treasurer – R. Clare

WSP
Recommendation for Payment

Project: Sables-Spanish Rivers Bridge Replacement

Owner: Corporation of the Twp. Of Sables-Spanish River
11 Birch Lake Road
Massey, ON P0P 1P0

Attention: Anne Whalen

Certificate: Four (4) **Project No:** 221-04412-00

Date: March 18, 2024 **Payment to:** December 31, 2023

Contractor: James Lathem Excavating LTD.

Address: 35 Niven Street North Cobalt, ON P0J1R0

Attention:

Total Amount of Contract (Tendered - Excluding HST):	\$	615,556.05
Total Value of Work To Date:	\$	610,860.60


Total Contract Value of Work Performed to Date:	\$	610,860.60
Less: <u>10%</u> Construction Lien Holdback	\$	61,086.06
Less: <u>3%</u> Maintenance Holdback	\$	18,325.82
Less: \$3,424.45 Township Costs (re: grading)		<u>\$3,424.45</u>
Total Net to Date	\$	528,024.27

Net Amount of Previous Payments	\$	502,190.84
Net Amount of This Payment:	\$	25,833.43

PVAT @	8%	\$	2,066.67
GST @	5%	\$	1,291.67
HST @	13%	\$	<u>3,358.35</u>

AMOUNT OF THIS RECOMMENDATION	\$	29,191.78
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WSP Canada Inc.



David Spacek - WSP

cc:
Pat Ryan - James Lathem Excavating LTD.

Date: March 18, 2024
To: Council
From: Anne Whalen, Clerk-Administrator
Subject: Blue Box Program Transition to Full Producer Responsibility

Purpose:

The purpose of this report is to explain the transition of the provincial Blue Box Program to full producer responsibility, describe the key decisions required during the transition process and inform Council that staff are in discussions with Circular Materials regarding the transition of the Township of Sables-Spanish Rivers' blue box recycling services on June 1, 2025. Staff will report back with results of the discussions and recommendations for the decisions that need to be made.

Background Information:

Blue Box Regulation:

On June 3, 2021, the Ontario Minister of Environment, Conservation and Parks approved [Ontario Regulation 391/21 Blue Box](#) under the [Resource Recovery and Circular Economy Act, 2016](#). The regulation shifts the responsibility for collection, hauling, processing and marketing of blue box materials, including related promotion and education activity, from communities to producers of paper products, packaging, and packaging-like products. As a result, these producers will become fully financially and operationally responsible for the residential Blue Box Program. The Ontario Blue Box Program Transition Timeline can be viewed in Appendix A.

The intent of the regulation is to expand the residential Blue Box Program to all Ontario communities and most First Nation communities, standardize the list of blue box materials collected across the province, require minimum service levels, and establish diversion targets for blue box material. Resource Productivity and Recovery Authority (RPRA) is the regulatory body mandated by the Government of Ontario to enforce the province's circular economy laws and to oversee and monitor producer responsibility programs.

The regulation is being implemented in two phases:

1. Transition (July 1, 2023, to December 31, 2025) – this transition phase enables the producers to transition eligible communities and First Nation communities over a period of two and a half years.
2. Post-transition (starting January 1, 2026) – the full producer responsibility program comes into effect including targets and standardization of blue box materials.

The Township of Sables-Spanish Rivers will transition on June 1, 2025, see Appendix B.

The regulation states what entities must be serviced by producers during the transition period and post transition. These entities are referred to as **eligible sources**. Eligible sources include:

- residential homes (permanent or seasonal)
- residential units in mixed use buildings
- multi-residential buildings (apartments and condominiums)
- schools (public and private, elementary to secondary, but not post-secondary)
- for-profit long-term care and retirement homes receiving community blue box collection (if service was received as of August 15, 2019)
- non-profit long-term care facilities and retirement homes
- public spaces (e.g., community parks, sidewalks)
- permanent or seasonal households within campgrounds and trailer-parks

Under the regulation, producers have **no legal obligation** to collect blue box material from **non-eligible** sources during or after transition as these sources are not captured in the Blue Box Regulation. Therefore, costs associated with providing collection to this sector (and related promotion and education (P&E), administration, and processing) will continue to be the responsibility of the Township of Sables-Spanish Rivers.

Non-eligible sources include:

- industrial or commercial properties (not including residential units on the property),
- not-for-profit organizations,
- municipal buildings or facilities,
- daycares,
- places of worship (not including a residential home on the property)
- campgrounds and trailer-parks for temporary stay, and
- commercial farms (not including a residential home on the farm property).

Staff will be reporting back with recommendations for Council on whether to continue servicing non-eligible sources during and/or post transition.

Some of the options staff are considering include:

- 1) Continue co-collection of eligible and non-eligible source blue box material during transition if an arrangement is made with CM (Circular Materials) or the CM contractor
- 2) Provide separate collection to non-eligible sources during the transition period and/or post-transition, or
- 3) Terminate blue box service to non-eligible sources during and/or post transition.

Current Blue Box Service:

The following provides a high-level description of the Township's current blue box services.

Curbside:

- We have approximately 1321 households receiving curbside service.
- Weekly collection is contracted to GFL Environmental

Depots:

- There is one blue box depot which is at the Webbwood Landfill Site
- Only residents of West Branch Road are permitted access to this site – approximately 61 households

Transfer/Common Collection Sites:

- There are four transfer/collection sites within the Township:
 - Steinke Road services approximately 63 households
 - Watson Road services approximately 45 households
 - Sugar Lake Road services approximately 40 households
 - Beach Road services approximately 31 households
- These transfer/collection sites accommodate both seasonal and year-round residents.

Currently, the Township pays the costs to collect, haul and process blue box materials. The Township of Sables-Spanish Rivers 2022 blue box costs were \$95,717 as submitted to the provincial Datacall. Under the current Blue Box Program, producers are required to pay approximately 50% of net blue box operating costs through quarterly payments from Stewardship Ontario. For Ontario communities to receive financial compensation, they must submit annual data to the provincial Datacall. In the last Datacall reporting year, the Township of Sables-Spanish Rivers received \$42,110 from Stewardship Ontario, representing approximately 50% of our blue box program costs.

Producer Responsibilities and Community Options:

Producers of blue box materials (paper products, packaging and packaging-like products) typically sign up with a Producer Responsibility Organization (PRO) to help them carry out their regulatory obligations under the Blue Box Regulation.

The PRO administering the new residential Blue Box Common Collection System (CCS) in Ontario is [Circular Materials](#) (CM), which represents most producers of blue box materials. CM has assumed responsibility for overseeing and managing procurement for the collection, promotion and education, and receiving/consolidating of blue box materials. Individual PROs are responsible for processing and marketing blue box materials. **All Ontario communities must engage with CM to establish their new blue box system which starts on their transition date.**

The Township of Sables-Spanish Rivers will need to decide between two options that are only applicable during the transition period (until December 31, 2025):

- Option 1: Opt-in and continue to operate the blue box program on behalf of CM,
- Option 2: Opt-out and hand over full operational responsibility of the blue box program to CM. CM will procure a service provider to ensure residents continue to receive blue box service.

It is important to note that the Township can choose different options for curbside blue box service and depot blue box service.

Option 1: Opt-in and provide service as a contractor for CM

All communities have access to agreements on CM's website to provide collection and P&E services as a contractor for CM during the transition period. Service to non-eligible sources may continue under this option with the full cost being paid by the community. If the municipality chooses this option, blue box operating costs and payment for providing this service from CM will be included in the township's budget.

Opting in means there are stringent reporting requirements and we do not have the resources to meet those requirements. This role would also force the municipality to manage contamination levels in the blue box stream, another area that the municipality does not have the resources to manage.

Option 2: Opt-out and hand over full operational responsibility of the blue box program

Circular Materials assumes full operating and financial responsibility for blue box service delivery and procures/manages the service provider.

Opting-out will mean that Blue Box services will cease to be a responsibility of the municipality and assumed by CMO commencing June 1st, 2025.

Curbside service - CM will determine who the service provider will be, which may be the existing contractor or a new contractor. Service to non-eligible sources may continue during transition if the community can make an arrangement with the CM service provider to continue providing the service at the community's cost.

Depot service - If a depot only community opts out, CM may choose to operate the blue box depot(s) at a different location(s) which may not be as convenient for residents. In addition, CM will not allow non-eligible sources to access their designated depot(s) so the township would have to arrange and pay for collection, hauling and processing services for non-eligible sources. There may be an opportunity to allow a CM contractor to access our depot location, but this would require negotiating a site access agreement or lease to allow a CM contractor to manage blue box services on site. Staff would need to explore this opportunity with CM in advance.

Next Steps

The deadline for all transitioning communities to decide whether they wish to opt-in or opt-out of providing blue box services was March 15, 2024.

Therefore, staff has reviewed the above and is recommending to opt-out and hand over full operational responsibility of the blue box program to Circular Materials. There is no benefit to the municipality or the residents to continue to act as a service provider/contract administrator until the transition on January 1, 2026.

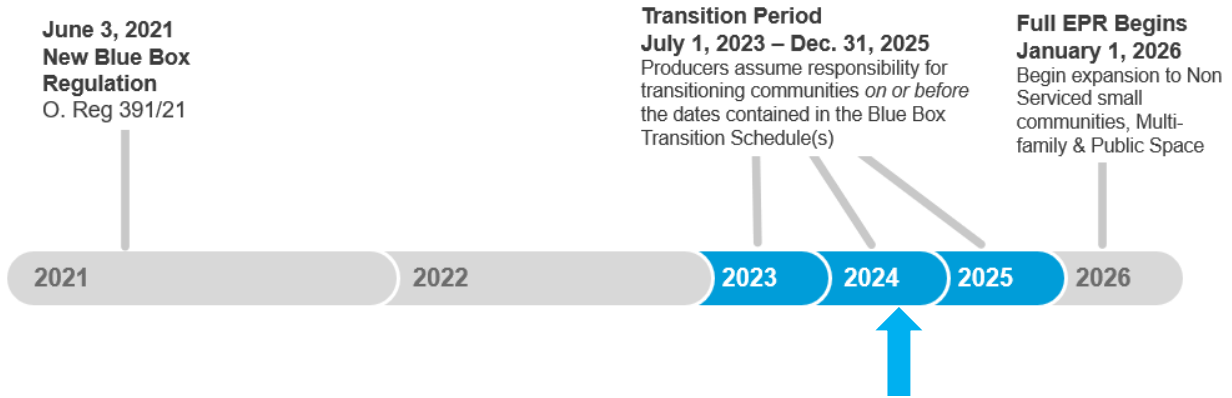
Regardless of our decision, as of January 1st, 2026 we will not be providing the service to residents and residential recycling becomes the responsibility of Circular Materials.

Appendix A: The Ontario Blue Box Program Timeline

- 1994** [Ontario Regulation 101/94](#) under the [Environmental Protection Act](#) set out requirements for communities with a population of at least 5,000 to establish and operate curbside Blue Box Programs.
- 2002** [The Waste Diversion Act](#) (WDA) formalized financial support by requiring producers of printed paper and packaging managed by the Blue Box Program to fund up to 50% of community net operating costs. Waste Diversion Ontario (WDO) was established as a non-crown corporation to develop, implement and operate waste diversion programs, including Blue Box. [Stewardship Ontario](#) (SO), was created as an industry organization to represent producers and to develop the Blue Box Program Plan.
- 2016** [The Waste-Free Ontario Act](#) is passed and repeals the former WDA and enacted the [Resource Recovery and Circular Economy Act](#) (RRCEA) and the [Waste Diversion Transition Act](#) (WDTA). The RRCEA introduces a framework where producers are given full responsibility for the management of post-consumer waste from their packaging. Under this act, the WDO was replaced by a new organization, the [Resource Productivity and Recovery Authority](#) (the Authority).
The legislation also affected existing producer responsibility programs for tires, electronics and hazardous waste, all of which are at varying degrees of transition and allowed for the creation of new programs.
- 2017** The Minister of the Environment and Climate Change directed the Authority and SO to jointly develop a proposal for an amended Blue Box Program Plan (a-BBPP). A draft was developed and two phases of consultations were completed. A final proposal was never submitted to the Ministry.
- 2019** In June, the Province appointed a Special Advisor on Recycling and Plastic Waste, David Lindsay, to provide advice on how to improve recycling through the Blue Box Program and better manage plastic pollution. Mr. Lindsay facilitated meetings between representatives of the community and producer sector to provide input. In July, the report was released, titled "[Renewing the Blue Box: Final Report on the blue box mediation process](#)".
In August, the [Ministry announced](#) that it provided SO [direction to begin planning](#) to transition Ontario's Blue Box Program to full producer responsibility.
- 2020** Stewardship Ontario was required to submit a plan to the Authority by June 30, 2020. The Authority approved the plan on December 16, 2020.
- 2021** On June 3, 2021 the [Ontario Regulation 391/21 Blue Box](#), was filed setting out the FPR requirements for producers of blue box materials to meet.
- 2023-25** The first communities began transitioned on July 1, 2023, with all communities in the province scheduled to be operating under the new framework by December 31, 2025

Appendix B: Community's Blue Box Transition Timeline

Blue Box Transition Timeline



The Township of Sables-Spanish Rivers will transition on June 1, 2024



Sables-Spanish Rivers Public Library
Meeting Minutes
January 22nd, 2024 - 6PM - Via Zoom

Present:	Board Chair:	Ursula Robinson
	Board Secretary:	Jolie Bianchin
	Board Member:	Merri-Ann Hobbs
	Board Member:	Kathy Moore
	Board Member:	Kevin Burke
	Board Member:	Stacey Wagler
	Board Member:	Sue Christiansen
	Board Member:	Rachel Maville
	Library CEO:	Tracey VanDerGulik

1. Meeting to be Called to Order at 6:05 pm
2. Statement of Indigenous Respect & Acknowledgement:

We would like to begin by acknowledging that the land on which we gather is the traditional territory of the Sagamok Anishinaabe People. We are dedicated to honouring Indigenous history and culture and are committed to moving forward in the spirit of reconciliation and respect. May we respectfully honour the voices of the Anishinaabe and ensure they are represented in our collections, programmes, and services.

3. Additions to Agenda. NONE
4. Disclosure of Conflict of Interest. NONE
5. Approval of Minutes & Agenda.
MOVED by Sue Christiansen to accept minutes and agenda. **SECONDED** by Kathy Moore (as amended).
CARRIED 2024-01
6. Business Arising from the Minutes. NONE
7. Correspondence. NONE.
8. Programming Events Update.

8.1

- CHRISTMAS In Massey well over three hundred people attended. Friends of Library assisted. Ruth and Stacie assisted with a Lego challenge. Guessing contests also took place at both libraries and both had great attendance.
- There is a calendar of events available on Facebook page and website.
- Paint night in Massey was well attended. Host donated half of proceeds back to the library.
- Gentle Yoga.
- Book Club(s). Ruth is assisting our volunteer on starting a lady's book club in Massey. Book club in Webbwood has also started.
- Story time: no one is attending the programs in Massey & Webbwood, we will cancel these programs.
- Movie Night in Massey will be cancelled as it is not being attended, however, Webbwood is still going well. Cancellations will commence in February.

8.2. Computer Repairs & Updates in Massey & Webbwood. Computer repairs have been done. Printer will be installed tomorrow.

8.3 QuickBooks Update. Purchased January 5th. \$31/month. Appointment/training will commence early next week.

9. Health & Safety Review.

9.1. Fire Safety Inspection Update.

Doors. Lock/push bars on our front doors. It has been suggested by Fire Chief Ramsay to hold off getting the doors (due to possible open permit from a reno that has not been closed). Stand by (as of January 8th). The doors may not need to be replaced.

10. New Business:

10.1. Painting Webbwood Library

Patrons said that they would paint our building for free if we purchase the paint. Local father and son that have been long time members of the library. Board is concerned with general liability insurance. CEO to speak to clerk and find out the process.

10.2. Roof Snow Removal – Massey Branch

- Neighbour communicated that vents are blocked. Public works was contacted. Local company does snow removal. Quote for just around the vents – 3 hr \$600. Whole roof - \$500 for labour \$500 backhoe - \$100 (WSIB certificate and insurance).
- HDVS is another contact. Tracey to obtain another quote. Suggestion from Board: get an extension on the quote in case more snow comes.
- Board suggests waiting on doing work as warm weather is coming – lets wait and see. Preventative measure – possibly extend the vents.

10.3. Laptop Issue.

Work laptop – will not turn on (the new laptop that Mark purchased). Lenovo has a warranty (they come to us). CEO to look into it. Additional issues with that laptop are that BitLocker was used and we cannot access the computer without the security key which has been lost (former CEO). We need a whole new hard drive for that laptop. Board suggests moving forward to using an external hard drive. CEO will verify if the warranty covers this issue to fix the laptop so that it can be used.

10.4. Public Library Operating Grant Update (PLOG).

Good news. \$12, 853.00 Deposited. 2023/2024 Grant.

10.5. Confidentiality Report.

Sue Christiansen will go over this report. Add this to our policy calendar. Include: Name/Date/Number. Confidentiality Policy. Check page positioning as well.

Board suggests logging of motions.

10.6. Book Cart.

- Clearing off the book cart has been a challenge. The work cannot get done while short staffed.
- We do have volunteers, but they are not present enough.

- CEO suggesting hiring a PART TIME/Casual student Page or an Adult Page that would be willing to work casual hours at minimum wage. 3 Hours/week – add \$2600.00 to the budget.
- Board suggests:
 1. Co-op Students? Tracey will call high school and see if she can find coop student.
 2. Kathy: Is once a week enough hours to get the job done? Tracy believes so.
 3. Ursula: If this does not work out for coop, can you fit it into the budget? Coop first option and then will revisit the possibility of hiring.

10.7 New Library Hours in Massey

Currently hours are 12-8 on Wednesday. Ruth says no one is coming in after 7pm. Suggestion is commencing February 1st new hours for Massey on Wednesdays will be 11-7.

11. Policy Review.

Review of: Statement of intellectual freedom and the Indigenous Respect and Acknowledgement policy.

Noted that for the Indigenous Respect and Acknowledgment Policy it must have the entire message not just the beginning part.

MOVED by Kathy to accept the revision of Indigenous Respect and Acknowledgment policy. **SECONDED** by Kathy Moore.
CARRIED 2024.02

Intellectual Freedom:
Move to Accept the Intellectual Freedom Policy by Jolie. Second by Sue
CARRIED 2024.03

11.1. Policy Review Schedule.
See attachment.

12. Monthly Report: Circulation & Revenue December 2023.

		Circulation Statistics December 2023		
--	--	---	--	--

Hoopla		Overdrive		Massey		Webbwood	
Audiobooks	25	Audiobooks	26	Blu-ray	29	DVD	114
eBooks	15	eBooks	58	DVD	220	Adult Fiction	38
Movies/Films	2	Emagazines	38	Graphic Novels	2	Junior Easy Readers	1
TV	1			Adult Fiction	65	Junior Easy NonFiction	0
Binge Pass	1			Adult non-Fic	27	Non-Fiction	3
				YA Fic	13	Paperbacks	0
				Juv Fiction	17	Junior Fiction	11
				Junior Easy Readers	76	Junior Graphic Novels	1
				Juv Non-Fiction	0	YA Fic	2
				Juv Graphic Novels	0	DVD/Blu-ray Combo	11
				Board Books	5	Juv. non-Fic	0
				Magazines	6		
				Misc	0		
				Paperbacks	8		
				DVD/Blu-ray Combo	0		
				LP	6		
				French	0		
				Equipment	0		
				Easy Reader Non-Fic	1		
Total	44	Total	122	Total	475	Totals	181

- Circulation of Massey/Webbwood – Ruth and Stacie trying to up circulation for the juvenile readers. Started reading challenges. Motivation to make it fun to up this circulation.
- Ursula – get some better stuff in there. Needs to be replenished. Tracey is asking for some request lists from both branches.
- Large Print books/Audio books getting their own section. More and more people are requesting them.
- DVD's top check out items.
- Programing attendance. Pretty good.

- Jolie requesting to have a graph to target increases/decreases. Tracey will look back on old minutes to see the graphs.

12.1 December Financials

Council suggests with credit card spending/ Amazon orders (add a description on spreadsheet moving forward).

MOVED to accept December financials by Kevin Burke. **SECONDED** by Kathy **CARRIED 2024.04**

12.2. Monthly Budget Tracking: December 2023.

New Budget Spreadsheet moving forward will be more transparent.

13. Council Report.

- New Director for Public Works in the works
- Looking to hire for Administration Assistance.

14. Strategic Planning & Marketing. N/A

15. Next Meeting.

February 26th at 6:00 pm.

Sue Christianson will not be able to attend.
Ursula not able to attend (Europe)
Kevin Will Chair

16. Motion to Adjourn 7:55 pm

MOVED by Sue Christianson and **SECONDED** by Kevin Burke,
CARRIED 2023-05

Attachments: Board Package



THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS
Economic Development & Community Services Committee Meeting Minutes

REGULAR MEETING

MARCH 19, 2024

PRESENT:	CHAIR:	Merri-Ann HOBBS
	MEMBERS:	Harold CRABS; Thoma CRABS; Cathy HICKEY; Rodney JUNKALA; John MOONEY; Brent ST. DENIS
	ABSENT:	Edie FAIRBURN
	STAFF:	Amanda ST. MICHEL

Opening

The regular meeting of the Economic Development and Community Services Committee was called to order at 6:30 p.m. on March 19th, 2024, by Merri-Ann Hobbs.

Delegation(s)

None.

Economic Development

A REGIONAL EDO INITIATIVES- no update.

B GRANTS AND FUNDING OPPORTUNITIES

B1 Rural Economic Development (RED) Grant- An application has been applied for to restore the 26 existing historical markers and 5 missing posts. Updating the Heritage Park sign is also included in the grant proposal. The proposed project total is \$8,641.00, the project is currently budgeted for in the proposed 2024 capital budget. If successful, the grant would cover 30% of these costs.

C TSSR BUSINESS COMMUNITY UPDATES/OPPORTUNITIES- no update.

D DONATIONS/COMMUNITY SPONSORSHIPS- no update.

E TSSR STRATEGIC PLAN

E1 Public Session Discussion- The committee discussed the outcomes of the public sessions for the strategic plan, a total of 11 residents, 2 in Massey, 9 in Webbwood (non-council and non-committee members), participated in the sessions. Although both groups were small, discussion between the residents, presenters and council/committee members was productive.

Committee members noted that they believe the public was either unaware of the event or felt they wouldn't be listened to if they did attend. Committee member C. Hickey noted that the committee should become more involved in outreach to the public regarding events happening, as word of mouth seems to be the most effective means of communication. It was noted not all residents see print advertisements and social media posts can become lost and overwhelming to follow.

The preliminary draft plan is currently being developed using information received from the initial review, community survey, public sessions, and department head 5-year plans.

Community Services

F COMMUNITY AESTHETICS- no update.

G AGE-FRIENDLY PROGRAMING

G1 New Horizons for Seniors grant- The 2023 application for equipment to support seniors exercise classes and social gatherings was successful. The Township will receive \$2,550 to purchase a smart tv, bracket, yoga mats, speaker/instructor headset and fund some advertising of seniors programming.

H MUNICIPAL EVENTS/INITIATIVES & COMMUNITY ENGAGEMENT

H1 Poutine Feast 2024- Poutine Feast will be held at the Massey and District Community Centre and Arena from June 20th to 23rd. Council has approved a reduced rate for their Refreshment Vehicle Licenses and granted a noise exemption for the event. The organizers provide entertainment and activities for families in conjunction with the poutine trucks and are looking at arranging a vendor market on the Saturday/Sunday of the event. The Deputy Clerk and Parks & Recreation Coordinator are working together to facilitate their needs.

Other Business

1. Budget- The committee reviewed the revised operating budget for 2024.
2. Age Friendly Sub-Committee Terms of Reference-The chair noted that the committee is still to review sample terms of reference for the Age-Friendly Sub-Committee. Samples will be reviewed at the next meeting.
3. Massey Water Capacity Discussion- Councillor Crabs noted that a report was received that Massey has adequate water supply to support future development opportunities. There was discussion regarding the user pay system.

Recommendations to Council

- None

The meeting was adjourned at 7:20 p.m. The next meeting will be held on April 16th, 2024, in Council Chambers, at 6:30 p.m. or at the call of the chair.

Township of Sables-Spanish Rivers
PARKS AND RECREATION COMMITTEE

MEETING SUMMARY

Wednesday, March 20, 2024

Sadowski Hall – Massey & District Community Arena

Present

Mike Mercieca, Alannah Hobbs, Sandy Yaw, Casimir Burns, Cheryl Phillips, Debbie Peters, JP Fredette, Dana Gamble & Lori Johnston

Others

Merri-Ann Hobbs, Kevin Burke, Harold Crabs

Absent

1) Winter Carnival 2024

We have a few activities going on this weekend (March 22 – 24, 2024) for our Winter Carnival. Again, we chose such a late date so that we wouldn't conflict with Espanola carnival, the McKechnie family community skating fundraiser, our busy schedule with hockey, March Break and everyone being out of town for Little NHL.

Merri-Ann & Alannah are hosting a Talent Show Friday night.

Massey Area Museum is holding a pancake breakfast Saturday morning.

We have the Sagamok Recreational Hockey playoff games all day Saturday.

Massey Fire Dept. will be hosting a community bonfire on Friday night in the arena parking lot, and we have free public skating on Friday night as well as Sunday afternoon.

The Massey Agricultural Society is hosting the Elimination Draw Dinner & Dance on Saturday night.

The Massey Public Library has provided DIY Craft kits for the kids.

We weren't able to organize the snow-themed events like snow sculptures, jug curling or sno-pitch due to the lack of snow.

We had Willard Frey lined up to do either sleigh rides or wagon rides. Another member of the community talked him out of it for liability reasons.

Chantal Jerome offered to run a Poker Walk around the community but backed out on the weekend.

Lathem Constructions handed over the lumberjack competition to Steve Hebert at True North Forestry Services. They back out early this week.

We are looking for volunteers to help serve at the pancake breakfast & for the dinner on Saturday night. Dinner is buffet style so will just need to help put out the food and clean up afterwards.

Next year we are looking at the first weekend of February BEFORE the Espanola carnival.

We will have to have a committee formed by September and planning completed by the end of December in order to meet the advertising deadline for Around & About in January.

2) **Financial Report**

YTD Statement of Revenue & Expenses were presented for review.

3) **Scheduling**

Schedule for the week of March 17-23, 2024 was presented for review. We continue to host the Elliot Lake rep hockey teams for practices, Elliot Lake Figure Skating Club and a few 3 on 3 teams are booking ice time now that house league hockey is all but finished.

We have Sagamok Recreational Playoffs this weekend along with the Winter Carnival.

We are hosting the Elliot Lake Vikings Evaluation Camp & Tryouts April 27th & 28th.

Espanola Ladies Slo-Pitch has booked for the summer from May through to August, 2024.

Jamie Falzon of Brennan Harbour Resort will be running competitive soccer tryouts & practices this spring.

We are hosting Poutine Feast the weekend of June 22 -24th thanks to Amanda and the Economic Development Committee.

We are hosting the Trans Canada Trail cyclists on August 18th. There will be approximately 100 cyclists camping here on the arena grounds for that event.

Weather permitting, ice will be coming out the 1st week of May after the Vikings tryouts and all minor hockey practices are finished.

4) **Staffing – Summer Students**

Applications for summer employment are being accepted from individuals 15 – 30 years of age to work under the supervision of the Parks & Recreation Department. Resumes will be accepted until 12:00 p.m., Friday, April 12th, 2024 at the Township Office or by email to inquiries@sables-spanish.ca

5) **Sagamok Conflicts**

Although we have hosted Sagamok Family Tournament for years, this is the first year they have had recreational hockey (Sportsmen) here in Massey. That league played here on Tuesday & Thursday nights.

We have had some scheduling conflicts and cancellations due to the Elliot Lake Vikings schedule as well as two weather cancellations. As a result, we have been publicly criticized on social media and with complaints brought to the Clerk and to Deputy Mayor Mike Mercieca and the refusal of the organizer to follow policies or work cooperatively with the arena.

A formal email as well as a written letter have been sent to the organizer of the Sagamok hockey to ask for more consideration, cooperation and respect for our facility and policies.

A series of emails & screen shots of the disparaging comments were provided to the committee members and to Mayor Burke for follow up with Sagamok.

We have had two other occasions from a minor hockey team as well as a visiting Junior A team that have been addressed and resolved.

We have been nothing but accommodating & polite, trying our best to work with everyone successfully and have no conflicts with any other group. We have accommodated make up games and cancelled programming to accommodate the group. The issues faced this year have been addressed and we hope that should they decide that they would like to return next year, we will have a better approach to scheduling, respect for our policies and will be able to work together successfully.

6) Massey Seniors

Following the Committee Meeting, five members of our Massey Seniors Social Club joined us for a presentation from Deputy Mayor Mike Mercieca. The presentation focused on the benefits of fitness and staying active as aging adults, ages 50 & over.

Discussion was held following the presentation regarding the Ministry of Seniors and Accessibility 2024-25 Seniors Community Grant Program.

NEXT MEETING – WEDNESDAY, APRIL 17th AT 6:30 P.M.

Draft Resolution and Schedule of Conditions:

Provisional Approval – Consent Application File No. C-24-02

Schedule of Conditions:

1. Road Allowance – That if a survey is required, the road allowance(s) deemed to be approximately 33 ft. from the centre of the existing road(s) in front of the land to be severed be surveyed, and together with other road allowances that may be on this or existing surveys be conveyed to the Township of Sables-Spanish River at the applicant's expense and appropriately certified that the Township's title is free and clear of all encumbrances and the Township has a good and marketable title.
2. No deviation - The official survey must not deviate substantially from the application. The applicant must provide a copy of the draft reference plan to the Municipality.
3. Administration fee – That a \$100.00 administration fee per lot be paid to the Municipality.
4. That pursuant to Section 65(1) of the Drainage Act, R.S.O. 1990, the applicant is responsible for having the drainage assessment apportioned appropriately where a municipal drain affects the subject lands.
5. No arrears - That there be no arrears owing to the Municipality by the applicant unless payment is guaranteed by the applicant's solicitor upon closing.

THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS

BYLAW NUMBER 2024-15

Being a Bylaw to Provide a Policy
for Dust Suppression on Roads in the
Township of Sables-Spanish Rivers

WHEREAS Section 10 of the Municipal Act, 2001 provides the authority to pass a bylaw respecting matters of governance;

AND WHEREAS the Council of the Corporation of the Township of Sables-Spanish Rivers deems it expedient to provide a policy respecting the suppression of dust for roads in the Corporation of the Township of Sables-Spanish Rivers;

THEREFORE the Council of the Corporation of the Township of Sables-Spanish Rivers ENACTS AS FOLLOWS:

1. THAT the Dust Control Policy is hereby adopted and attached hereto as Schedule A to this Bylaw;
2. THAT this Bylaw shall come into force and take effect on third and final reading.

READ A FIRST AND SECOND TIME THIS 27th DAY OF MARCH, 2024.

READ A THIRD AND FINAL TIME AND PASSED IN OPEN COUNCIL THIS 27th DAY OF MARCH, 2024.


DEPUTY MAYOR – M. MERCIECA


CLERK – A. WHALEN

CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS

Schedule A Bylaw 2024-15

DUST CONTROL POLICY

POLICY

The Township of Sables Spanish Rivers is committed to providing adequate dust suppression techniques for roads containing granular driving surface.

PURPOSE

1. The Purpose of this policy is to identify which gravel roads receive dust control on a yearly basis and which gravel roads will receive dust control on a three (3) year rotation.
2. Dust control is essential to increasing safety on roadways through reducing visual obstructions and potential exposure to airborne contaminants.
3. Dust control not only mitigates any dust problems but also acts as a binder for roadways that have received fresh granular. This will increase the time between additional granular placement projects.

SCOPE

1. This policy applies to all roads outlined in schedule A.
2. Schedule A shall be reviewed annually based on the current priorities and budget requirements.

PROCEDURE

A. Responsibility/Accountability

1. The Public Works Superintendent (or designate) shall be responsible for:
 - (a) Ensuring proper personal protective equipment is available and utilized appropriately.
 - (b) Ensuring all gravel roads are prepared to receive dust control application.
 - (c) Ensuring that only competent individuals perform tasks associated with the dust control application.
 - (d) Ensuring the review of the schedule is completed prior to budget approval.
2. The Employees shall be responsible for:
 - (a) Utilizing personal protective equipment as necessary.
 - (b) Reporting notable defects to their supervisor.
 - (c) Participating in training as required.

B. Approved Products

1. The following are approved products for dust suppression:
 - (a) Chloride Salts – Calcium Chloride, Magnesium Chloride
 - (b) Organic Non-Bituminous – Lignosulfonates, Sulphite Liquors, Tall Oil Pitch, Pine Oil, Vegetable Oils, Molasses

C. Application

1. The list shall be reviewed annually based on the current priorities and budget requirements.
 - (a) All year-round maintained roads shall receive a 3,000 liters per kilometer application rate.
 - (b) All seasonally-maintained roads shall receive a 3,000 liters per kilometer application rate in accordance with the three (3) year rotation.
 - (c) Any road included in the "Annual Granular Placed" project shall receive a 4.9-meter wide application at a rate of 4,000 liters per kilometer.

TOWNSHIP OF SABLES-SPANISH RIVERS

**DUST CONTROL POLICY
SCHEDULE A**

The following year-round maintained roads shall receive dust control on a yearly basis:

Bass Point Road	Beach Road	Beaudoin Road
Birch Lake Road	Bolton Street	Brohart Road
Brouse Road	Buckmiller Road	Burns Crossover Road
Caddel Road	Campbell Drive	Carl Albert Street
Cutler Lake Road	DeClerk Road	Dixon Road
Duff Road	Emiry Road	Fire Hall Road
Fisher Sideroad	Gagan Road	Goltz Road
Government Road	Graham Road	Hannah Road
Hammond Road	Heaton Road	Hunt Road
Janice Drive	Kring Road	LaCloche Lake Road
Lees Road	Maahs Road	Malbeuf Road
Massicotte Road	McLary Road	Menard Crescent
Mooney Road	Moose Lake Road	Mountainview Road
Old Webbwood Road	Paradis Road	Pleasant Valley Road
Ritchie Road	River Road	Salter Backline
Seldom Seen Road	Slack Road	Sugar Lake Road
Sunset Bay Road	Temperance Valley Road	Thaxter Road
Tracy Road	Victoria Backline	Waterfalls Road
Watson Road	West Lake Road	Whalen Road
Wither Road	Woolsey Road	Wuorinen Road

Beginning in 2024 the following roads may receive dust control on a three (3) year rotation:

2024	2025	2026
Gravel Pit Road	Coburn Road	Cloughney Road
Rollins Road	Brilling Road	Shaw Road
Antonon Road	Woodcock Road	Root Road
Gannon Road	Lafoley Road	Melcher Road
Cold Springs Road	Hoogeveen Road	River Valley Rd
Moose Lake Seasonal	Wilkinson Rd	
Cedar Lake Rd		

THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH
RIVERS

BYLAW NUMBER 2024-16

Being a Bylaw to Amend a Bylaw to Enter into an Agreement
with the Ministry of Health and Long-Term Care
For the Provision of Funding for Nurse Practitioner Services

WHEREAS Section 10 of the Municipal Act, 2001 provides that municipalities may pass bylaws respecting the health, safety and well-being of persons;

ND WHEREAS Bylaw 2010-14 was passed to enter into a funding agreement for Nurse Practitioner Services between the Ministry of Health and Long Term Care and the Corporation of the Township of Sables-Spanish Rivers;

AND WHERAS the Ministry of Health and Long Term Care has revised certain Schedules of said agreement;


NOW THEREFORE the Council of the Corporation of the Township of Sables-Spanish Rivers hereby ENACTS AS FOLLOWS:


1. THAT Bylaw 2010-14 is hereby amended to replace Schedules B, D, E and F with the attached schedules;
2. THAT this amendment is attached hereto to this Bylaw as Schedule "A";
3. THAT the Treasurer is authorized to execute this agreement;
4. THAT this Bylaw repeals Bylaw 2022-38 and shall come into force and take effect upon third and final reading.

READ A FIRST AND SECOND TIME THIS 27th DAY OF MARCH, 2024.

READ A THIRD AND FINAL TIME AND PASSED IN OPEN COUNCIL
THIS 27th DAY OF MARCH, 2024.


DEPUTY MAYOR – M. MERCIECA


CLERK – A. WHALEN



This Amending Agreement is effective as of April 1, 2024.

Between:

His Majesty the King in right of Ontario
as represented by the
Minister of Health

(the "Ministry")

- and -

Corporation of the Township of Sables-Spanish Rivers

WHEREAS the Ministry and the Recipient entered into an agreement effective as of the April 1, 2010 for the delivery of primary care nursing services as part of the "Primary Care Nurse Practitioner Program" (the "Agreement"); and

AND WHEREAS the Parties wish to amend the Agreement;

NOW THEREFORE IN CONSIDERATION of the mutual covenants and agreements contained in this Amending Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereto agree as follows:

1. Capitalized terms used but not defined in this amending agreement (the "**Amending Agreement**") have the meanings ascribed to them in the Agreement.

2. Section 3.1 is deleted and replaced with the following provision:

3.1 Term. The Term of the Agreement shall commence on the Effective Date and shall continue until March 31, 2029, unless terminated earlier pursuant to Article 12, Article 13 or Article 14.

3. The Ministry's fax number is deleted from Section 17.1 and the following email is added in place of the fax number:

bonnie-lynn.marcott2@ontario.ca

4. Section 17.2(b) is deleted and replaced with:

(b) in the case of personal delivery or email, on the day on which the Notice is received by the other Party.

5. Article 26 is deleted and replaced with the following provisions:

26.1 Schedules. The Agreement includes the following schedules:

(a) Schedule "A" - Program Description

- (b) Schedule "B" - Budget
- (c) Schedule "C" - Reports
- (d) Schedule "D" - Financial Reports
- (e) Schedule "E" - Service Indicators
- (f) Schedule "F" - Human Resources

26.2 **New or Revised Schedules Deemed to Replace.** Despite section 28.2, the Province may, at any time and upon consultation with the Recipient, add a new Schedule or replace any of the Schedules in section 26.1, and such Schedule shall be deemed to be added to the Agreement or to replace the particular Schedule for the period of time to which it relates.

- 6. Schedules "B", "D", "E" and "F" are attached to this Amending Agreement in Appendix "1".
- 7. The Agreement is amended to reflect that wherever the conjunction "and", or "or" is used before the last item on a list, and the last item on the list has been deleted, or one or more new items have been added at the end of the list, the subject conjunction shall be deemed to have been moved to the end of the penultimate item on the amended list.
- 8. Except for the amendments set out above, all other terms and conditions of the Agreement remain in full force and effect.
- 9. This Amending Agreement shall be effective as of the first date written above.

The Parties have executed the Amending Agreement as of the date last written below.

**His Majesty the King in right of Ontario as
represented by the Minister of Health**

Nadia Surani
Director
Primary Health Care Branch

Date

Corporation of the Township of Sables-Spanish Rivers



I have the authority to bind the Group

03/28/2024
Date

Appendix "1"

Attached to and forming part of the Amending Agreement
of the Primary Care Nurse Practitioner Funding Agreement, effective
April 1, 2024

Budget Schedule "B"

Sables - Spanish Rivers & Area Medical Foundation Contract #: UAPNP20

Primary Care Nurse Practitioner Program (PCNP)

Budget - 1 NP FTE

The payment amount for the Plan will be allocated as follows:

Human Resources	2024-25	2025-26	2026-27	2027-28	2028-29
Human Resources (1 FTE NP)	\$ 148,698	\$ 148,698	\$ 148,698	\$ 148,698	\$ 148,698
Overhead	\$ 13,455	\$ 13,455	\$ 13,455	\$ 13,455	\$ 13,455
Total	\$162,153	\$162,153	\$162,153	\$162,153	\$162,153

PAYMENT SCHEDULE

Date	2024-25 Payment	2025-26 Payment	2026-27 Payment	2027-28 Payment	2028-29 Payment
April	\$ 13,513	\$ 13,513	\$ 13,513	\$ 13,513	\$ 13,513
May	\$ 13,513	\$ 13,513	\$ 13,513	\$ 13,513	\$ 13,513
June	\$ 13,513	\$ 13,513	\$ 13,513	\$ 13,513	\$ 13,513
July	\$ 13,513	\$ 13,513	\$ 13,513	\$ 13,513	\$ 13,513
August	\$ 13,513	\$ 13,513	\$ 13,513	\$ 13,513	\$ 13,513
September	\$ 13,513	\$ 13,513	\$ 13,513	\$ 13,513	\$ 13,513
October	\$ 13,513	\$ 13,513	\$ 13,513	\$ 13,513	\$ 13,513
November	\$ 13,513	\$ 13,513	\$ 13,513	\$ 13,513	\$ 13,513
December	\$ 13,513	\$ 13,513	\$ 13,513	\$ 13,513	\$ 13,513
January	\$ 13,513	\$ 13,513	\$ 13,513	\$ 13,513	\$ 13,513
February	\$ 13,513	\$ 13,513	\$ 13,513	\$ 13,513	\$ 13,513
March	\$ 13,510	\$ 13,510	\$ 13,510	\$ 13,510	\$ 13,510
TOTAL PAID	\$ 162,153	\$ 162,153	\$ 162,153	\$ 162,153	\$ 162,153

Sch. D Financial Report
 Sables - Spanish Rivers & Area Medical Foundation Contract #: UAPNP20
 For the Fiscal
 April 1, 2024 to March 31, 2025

Expenditure Categories	Total FTEs	Approved Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	% Spent	Variance (Over)/Underspending
			Apr 1 - Jun 30	Jul 1 - Sep 30	Oct 1 - Dec 31	Jan 1 - Mar 31	April 1, 2024		
			Due July 31	Due October 31	Due January 31	Due April 30	To March 31, 2025		
Expenditures: ¹									
Total NP Human Resources	1.00	\$ 148,698	\$ -	\$ -	\$ -	\$ -	\$ -	0%	
Overhead Expenses		\$ 13,455	\$ -	\$ -	\$ -	\$ -	\$ -	0%	
Interest Earned			\$ -	\$ -	\$ -	\$ -	\$ -		
Total Expenditures		\$ 162,153	\$ -	\$ -	\$ -	\$ -	\$ -		

¹ Expenditures - report actual expenditures that are related to Ministry funding only.

Please complete the above information and submit in accordance with the due date to: bonnie-lynn.marcotte2@ontario.ca

Print Name:

Title:

Signature:

I certify that this is an accurate account of expenditures for the period specified.

Dated:

Sch. E Service Indicators
 Sables - Spanish Rivers & Area Medical Foundation Contract #: UAPNP20
 For Fiscal Year
 April 1, 2024 to March 31, 2025

PATIENT SERVED INDICATORS	ACTUAL					COMMENTS
	Q1	Q2	Q3	Q4	FULL YEAR	
Number of Patients Seen ¹	0	0	0	0	0	
Number of Patient Encounters ²	0	0	0	0	0	
Other (Specify)	0	0	0	0	0	
Other (Specify)	0	0	0	0	0	

¹ # of Patients: distinct and total patient count (ie. Patient has visited more than once during quarter, count only once)

² # of Encounters: equal to the number of visits (ie. Patient has visited more than once, count each visit as a separate encounter)

Sch. F Human Resources
 Sables - Spanish Rivers & Area Medical Foundation Contract #: UAPNP20
 For the Fiscal
 April 1, 2024 to March 31, 2025

Category	FTE Distribution *	Q1 Actual Staff	Q2 Actual Staff	Q3 Actual Staff	Q4 Actual Staff	Estimated/ Actual Hire Date (YYYY-MM-DD)	Comments (Hiring Activity/Changes)
Human Resources	1.00						
(Specify)		0.00	0.00	0.00	0.00		
(Specify)		0.00	0.00	0.00	0.00		
(Specify)		0.00	0.00	0.00	0.00		
(Specify)		0.00	0.00	0.00	0.00		
Total NP Human Resources	0.00	0.00	0.00	0.00	0.00		

**FTE Distribution" reflects the number of Full-Time Equivalents (FTEs) by position type, according to your organization's approved staffing plan. Cell D9 pre-populates from Sch. D Financial Report tab to record the approved FTE as per your agreement with the ministry.

THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS

BYLAW NUMBER 2024-17

Being a Bylaw to confirm the proceedings of the regular
Council Meeting held on March 27, 2024.

WHEREAS Section 5(3) of the *Municipal Act*, S.O. 2001, c.25, as amended, provides that a municipal council shall exercise its powers by by-law, except where otherwise provided; and

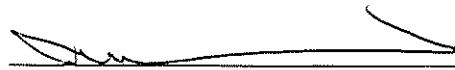
WHEREAS in many cases, action which is taken or authorized to be taken by a Council or a Committee of Council does not lend itself to an individual bylaw or resolution of Council;

NOW THEREFORE the Council of the Corporation of the Township of Sables-Spanish Rivers ENACTS AS FOLLOWS:

1. THAT the actions of the Council of The Township of Sables-Spanish Rivers, at its meeting of Wednesday, March 27, 2024 with respect to each motion, resolution, direction and other action passed and taken by the Council at its said meeting is, except where such resolutions or directions were passed in Closed Session, is hereby adopted, ratified and confirmed.
2. THAT the Mayor and the proper officers of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and to execute all documents as may be necessary and directed, and to affix the Corporate Seal to all such documents as required.

READ A FIRST AND SECOND TIME THIS 27th DAY OF MARCH, 2024.

READ A THIRD AND FINAL TIME AND PASSED IN OPEN COUNCIL
THIS 27th DAY OF MARCH, 2024.


DEPUTY MAYOR – M. MERCIECA


CLERK – A. WHALEN