

THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS

PRESENT: MAYOR: Kevin BURKE
COUNCILLORS: Casimir BURNS; Harold CRABS; Edith FAIRBURN; Merri-Ann HOBBS; Mike MERCIECA; Cheryl PHILLIPS
CLERK-ADMINISTRATOR: Anne WHALEN

Motion No: 2024-132
Moved By: M. HOBBS
Seconded By: H. CRABS
WHEREAS there is a quorum of Council present and the time is 6:30 p.m.;
BE IT RESOLVED THAT this Regular Meeting be open for business;
AND THAT the minutes of the Regular Meeting of April 10, 2024 be approved.
CARRIED

\*\*\*\*\*
The Mayor called for the disclosure of pecuniary interest. None declared.
\*\*\*\*\*

2024 AMO Motion No. 2024-133
Conference Moved By: E. FAIRBURN
Registration Seconded By: M. MERCIECA
BE IT RESOLVED THAT Mayor Kevin Burke be authorized to attend the AMO Conference to be held in Ottawa from August 18 – 21, 2024 with the registration cost of \$899.00 plus expenses, being paid.
CARRIED

YEAR 4 Motion No. 2024-134
NORDS Moved By: H. CARBS
Funding Seconded By: C. BURNS
Allocation BE IT RESOLVED THAT the balance of the Year 4 allocation of NORDS funding be deferred and carried over to 2025.
CARRIED

Robert Motion No. 2024-135
Hopkins Moved By: C. PHILLIPS
Fire Team Seconded By: E. FAIRBURN
Retirement WHEREAS Firefighter Robert Hopkins has announced his official retirement from the Sables-Spanish Rivers Fire team;
BE IT RESOLVED THAT we extend our deepest appreciation and gratitude to Robert for his many years of service to the department;
AND THAT we wish him all the best in his future endeavors.
CARRIED

Lathem Motion No. 2024-136
Excavating Moved By: H. CRABS
Progress Seconded By: C. BURNS
Payment #5 BE IT RESOLVED THAT the attached Progress Payment #5, Release of Holdback, in favour of James Lathem Excavating in the amount of \$69,027.25 including HST for the Caldwell Bridge Replacement project be approved for payment.
CARRIED

Tansy Lane Motion No. 2024-137
Watermain Moved By: C. PHILLIPS
Project Seconded By: E. FAIRBURN
Engineering BE IT RESOLVED THAT the RFP for Engineering Services for the Tansy Lane Watermain Reconstruction Project be awarded to Kresin Engineering in the amount of \$34,300.00 excluding HST.
CARRIED

WCCB Motion No. 2024-138
Meeting Moved By: M. MERCIECA
Report Seconded By: E. FAIRBURN
BE IT RESOLVED THAT the Walford Community Centre Board Meeting Report of April 11, 2024 be accepted.
CARRIED

Parks & Motion No. 2024-139
Recreation Moved By: M. MERCIECA
Committee Seconded By: H. CRABS
Meeting BE IT RESOLVED THAT the Parks & Recreation Committee Meeting Report of April 17, 2024 be accepted.
Report CARRIED

Massey Motion No. 2024-140
Agricultural Moved By: M. MERCIECA
Society – Seconded By: E. FAIRBURN
Request BE IT RESOLVED THAT Kevin Burke be authorized to attend the Massey Agricultural Society’s Spring Fair and grand opening of the Community Garden, on Saturday, May 25, 2024.
Council Rep. CARRIED

THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS

Massey  
Agricultural  
Society –  
Request  
Council Rep.

Motion No. 2024-141  
 Moved By: C. PHILLIPS  
 Seconded By: H. CRABS  
 BE IT RESOLVED THAT Kevin Burke be authorized to attend the Massey Agricultural Society’s Fall Fair Opening Ceremony on Friday, August 23, 2024.  
**CARRIED**

---

Bylaws  
2024-21  
2024-22  
1<sup>st</sup> & 2<sup>nd</sup>  
Reading

Motion No. 2024-142  
 Moved By: M. HOBBS  
 Seconded By: C. BURNS  
 BE IT RESOLVED THAT the following Bylaws be read a first and second time:  
 - Bylaw 2024-21- Being a bylaw to authorize the borrowing of amortized debentures for the purchase of a 2024 Western Star Plow Truck;  
 - Bylaw 2024-22 – Being a bylaw to authorize the borrowing of amortized debentures for the purchase of a Maxi Paragon Pumper Fire Truck.  
**CARRIED**

---

Bylaws  
2024-21  
2024-22  
3<sup>rd</sup> &  
Final  
Reading

Motion No. 2024-143  
 Moved By: H. CRABS  
 Seconded By: M. HOBBS  
 BE IT RESOLVED THAT the following Bylaws be read a third and final time and passed in open council:  
 - Bylaw 2024-21 – Being a bylaw to authorize the borrowing of amortized debentures for the purchase of a 2024 Western Star Plow Truck;  
 - Bylaw 2024-22 – Being a bylaw to authorize the borrowing of amortized debentures for the purchase of a Maxi Paragon Pumper Fire Truck.  
**CARRIED**

---

Bylaws  
2024-23  
2024-24  
1<sup>st</sup> & 2<sup>nd</sup>  
Reading

Motion No. 2024-144  
 Moved By: C. PHILLIPS  
 Seconded By: M. HOBBS  
 BE IT RESOLVED THAT the following Bylaws be read a first and second time:  
 - Bylaw 2024-23 – Being a bylaw establish Tax Ratios for Prescribed Property Classes;  
 - Bylaw 2024-24 – Being a bylaw to Adopt the Estimates and Strike the Rate of Taxation for 2024.  
**CARRIED**

---

Bylaws  
2024-23  
2024-24  
3<sup>rd</sup> &  
Final  
Reading

Motion No. 2024-145  
 Moved By: E. FAIRBURN  
 Seconded By: H. CRABS  
 BE IT RESOLVED THAT the following Bylaws be read a third and final time and passed in open council:  
 - Bylaw 2024-23 – Being a law establish Tax Ratios for Prescribed Property Classes;  
 - Bylaw 2024-24 – Being a bylaw to Adopt the Estimates and Strike the Rate of Taxation for 2024.  
**CARRIED**

---

Closed  
Session

Motion No. 2024-146  
 Moved By: E. FAIRBURN  
 Seconded By: M. HOBBS  
 BE IT RESOLVED THAT we move into closed session at 7:52 p.m., pursuant to Section 239(2) of the Municipal Act: to consider the following:  
 - personal matters about identifiable individuals, including municipal or local board employees.  
**CARRIED**

---

*Resolution 2024-147 & 2024-148 were dealt with in closed session and are in a sealed envelope and filed in the office of the Clerk.*

---

Open  
Session

Motion No. 2024-149  
 Moved By: E. FAIRBURN  
 Seconded By: C. PHILLIPS  
 BE IT RESOLVED THAT this closed session be adjourned at 8:30 p.m. and the regular meeting resumed.  
**CARRIED**

---

Confirming  
Bylaw  
2024-25

Motion No. 2024-150  
 Moved By: E. FAIRBURN  
 Seconded By: C. BURNS  
 BE IT RESOLVED THAT Bylaw 2024-25 being a bylaw to confirm the proceedings of the regular council meeting of April 24, 2024 be read a first, second, third and final time and passed in open council.  
**CARRIED**

---

Adjourn

Motion No. 2024-151  
 Moved By: C. PHILLIPS  
 Seconded By: M. HOBBS  
 BE IT RESOLVED THAT the time is 8:50 p.m. and this meeting be adjourned until the next regular meeting or call of the Chair.  
**CARRIED**

---

April 19, 2024

COUNCIL MEETING: April 24, 2024 AGENDA GROUP: A

SUBJECT:

**NORTHERN ONTARIO RESOURCE DEVELOPMENT SUPPORT (NORDS) FUND**

BACKGROUND:

On November 24, 2021 the government announced the new NORDS Fund. This fund is investing \$15 million annually over the next five years in municipalities across Northern Ontario to help offset some of the impacts that resource development can have on local municipal and community infrastructure.

144 municipalities in Northern Ontario are eligible to receive funding under the NORDS Fund to support investments in municipal and community infrastructure projects. Based on community size, an annual allocation has been identified for each municipality in Northern Ontario.

This funding can be used to complement existing funding streams available to municipalities for infrastructure projects. The NORDS Fund is flexible and will allow municipalities to stack with other programs, carry-over unused allocations year over year, and pursue partnerships with other northern municipalities to support regional projects.

Although the government has made this funding available to the Township, we are still required to complete an annual application and report on what eligible projects we plan to use the funds for.

The Township of Sables-Spanish Rivers' annual allocation is \$118,525.82. In the 2023 budget Council approved the use of \$76,565.69 of YEAR 4 (2024-25) NORDS funding for the Lee Valley Rd resurfacing project. This leaves a balance of \$40,648.45 that staff is recommending be used in YEAR 5 (2025-26) for the Agnew Lake Rd culvert replacement project. The Township can request to change the identified project if capital priorities change.

RECOMMENDATIONS:

BE IT RESOLVED THAT the balance of the YEAR 4 allocation of NORDS funding be deferred and carried over to 2025.

ATTACHMENTS:

WSP  
Recommendation for Payment

**Project:** Sables-Spanish Rivers Bridge Replacement

**Owner:** Corporation of the Twp. Of Sables-Spanish River  
11 Birch Lake Road  
Massey, ON P0P 1P0

**Attention:** Anne Whalen

**Certificate:** Five (5) - Release of Holdback **Project №:** 221-04412-00

**Date:** April 19, 2024 **Payment to:** April 15, 2024

**Contractor:** James Lathem Excavating LTD.

**Address:** 35 Niven Street North Cobalt, ON P0J1R0

**Attention:**

<b>Total Amount of Contract (Tendered - Excluding HST):</b>	\$	615,556.05
<b>Total Value of Work To Date:</b>	\$	610,860.60

Total Contract Value of Work Performed to Date:	\$	610,860.60
Less: <u>0%</u> Construction Lien Holdback	\$	-
Less: <u>3%</u> Maintenance Holdback	\$	18,325.82
Less: \$3,424.45 Township Costs (re: grading)		<u>\$3,424.45</u>

Total Net to Date	\$	589,110.33
-------------------	----	------------

Net Amount of Previous Payments	\$	528,024.27
Net Amount of This Payment:	\$	<u>61,086.06</u>

PVAT @	8%	\$	4,886.88
GST @	5%	\$	3,054.30
HST @	13%	\$	<u>7,941.19</u>

<b>AMOUNT OF THIS RECOMMENDATION</b>	\$	<u>69,027.25</u>
--------------------------------------	----	------------------

WSP Canada Inc.



David Spacek - WSP

**cc:**  
Pat Ryan - James Lathem Excavating LTD.

April 4<sup>th</sup>, 2024

Council Meeting: April 24<sup>th</sup>, 2024

AGENDA GROUP:   D  

SUBJECT: Tansy Lane Engineering

BACKGROUND:

On March 13<sup>th</sup>, 2024 a request for proposal was sent out to three engineers for design and contract administration services for the Tansy Lane Watermain Reconstruction project.

Upon the closing date of March 28<sup>th</sup>, 2024 two proposals were received from Tulloch and Kresin Engineering Corporation (Kresin). Both proposals included the survey, design and contract administration.

Tulloch proposed \$63,950

Kresin proposed \$34,300

Both proposals are greater than the 2024 budgeted amount of \$10,000 for engineering services.

The budgeted total project cost based on 2023 quotes including engineering is \$50,000.

The Housing Enabling Water System Fund if successful will cover 73% of all eligible expenses and engineering is considered an eligible expense.

RECOMMENDATION(S)/OPTIONS:

Accept Kresin Engineering Corporations Proposal, create a shelf ready project and move forward with the Housing Enabling Water System Fund (HEWSF) application. Project must start prior to September 30<sup>th</sup>, 2024 and be completed by March 31<sup>st</sup>, 2027 to remain eligible for HEWSF funding.

ATTACHMENTS:

- Proposal from Kresin Engineering
- Proposal from Tulloch Engineering

March 28, 2024

KEC Ref. 9.40.123

Delivered via email ([inquiries@sables-spanish.ca](mailto:inquiries@sables-spanish.ca))

**Attention: Mr. Connor St.Michel, Coordinator of Infrastructure**

Township of Sables-Spanish Rivers

11 Birch Lake Road

Massey, ON POP 1P0

**Re: Proposal for the Provision of Engineering Services  
Tansey Lane Watermain Reconstruction**

Dear Mr. St.Michel:

Thank you very much for contacting Kresin Engineering Corporation (KEC) regarding the provision of engineering services for the proposed Tansey Lane Watermain Reconstruction in Massey. Please accept this letter as our response to your Request for Proposals (RFP).

### **Understanding of the Scope of Work**

It is our understanding that the Township intends to have engineering design completed for the replacement of an existing 50mm (2 inch) diameter galvanized steel watermain, which currently services three residences and one commercial property. The watermain, approximately 75 metres in length, is located on Tansey Lane west of Aberdeen Street.

### **Proposed Work Program**

We propose to provide professional engineering services to complete the required designs to the satisfaction of the Township and in compliance with provincial standards and regulations. The following tasks will be completed:

- Complete a review of existing relevant records, drawings, etc.
- Carry out a topographic survey of the project site to capture the existing surface features, valve locations, drainage paths, pavement limits, etc.
- Prepare designs for watermain installation, including: isolation valves, thrust restraint, corrosion protection, service connections, automatic flushing station, etc.
- Prepare design for roadway restoration.
- Compile drawings and tender document based on Ontario Provincial Standards.
- Administer tendering process and prepare award recommendation for Council's consideration.
- Provide site inspection and contract administration services during the construction project.
- Compile as-constructed drawings for the Township's records.

Upon the initiation of the project, KEC will convene a start-up meeting with the Township to review schedule and deliverable requirements. The engineering survey will also be carried out at the earliest opportunity.

The watermain design will be carried out in accordance with the Design Guidelines for Drinking-Water Systems published by the Ministry of the Environment Conservation and Parks, the applicable AWWA standards and the Township's Drinking Water Works Permit conditions.

It is our understanding that the Township requires the installation of an automatic flushing station near the termination of the water main in order to assist with maintaining chlorine residuals and avoiding stagnant water issues. KEC will provide specifications for alternative units and consult with Public Works staff to ensure the selected option meets the long-term operational needs of the Township.

The road restoration design will address the pavement construction (asphalt and granular specifications) and surface water drainage.

The design information will be presented in a drawing and specification package, prepared using Ontario Provincial Standard contract format, for tendering to interested contractors. The tender will be advertised with the local construction associations in Sudbury and Sault Ste. Marie and will include a tender schedule established following consultation with the Township. Following the receipt of tenders, KEC will carry out an evaluation and prepare a Tender Report and an award recommendation for Council's consideration.

Following award of the construction contract, KEC will carry out contract administration and construction inspection tasks. This will include resident inspection during watermain and water service installation as well as during road construction; review and certification of payment claims; compilation of as-built records; quality assurance, ensuring compliance with contract drawings and specifications, etc.

At the completion of the project KEC will provide the Township with a revised drawing showing the as-constructed condition of Tansey Lane.

### **Estimated Engineering Fee**

Our estimated engineering fee, to complete this work is as follows:

Engineering Survey .....	\$2,900
Design and tender .....	\$14,500
Construction Inspection and contract administration .....	\$16,900
<b>Total Fee (Excluding HST)</b>	<b>\$34,300</b>

The fees presented above are based on an anticipated resident inspection duration of two weeks and three additional one-day site visits. HST is not included in the above. Costs for required permits (if any) will be paid by the owner in addition to the engineering fee.

We feel that our estimated fee adequately reflects the effort needed to meet the Township's requirements in this regard. KEC will be available to schedule the work immediately following receipt of direction to proceed.

We trust that you will find this proposal acceptable and we look forward to working with you and other Township staff during the completion of this undertaking. Should you have any questions regarding the above, please do not hesitate to contact our office.

Yours Very Truly,  
**Kresin Engineering Corporation**



Michael Kresin, P. Eng.  
Consulting Engineer

9.40.123 SSR Tansey watermain.docx



March 28, 2024  
P24350-131

**Township of Sables-Spanish Rivers**

**Via Email:** inquiries@sables-spanish.ca  
**Attention:** Connor St. Michel, Coordinator of Infrastructure

**RE: Tansey Lane Watermain Reconstruction**

**1. Introduction**

Tulloch Engineering Inc. (TULLOCH) is pleased to provide The Township of Sables-Spanish Rivers with this proposal for the provision of Engineering and Contract Administration Services related to the Reconstruction of the watermain on Tansey Lane. Within this proposal we outline our proposed scope of work and our estimated fees to complete the Civil Engineering Design Tasks, as well as perform Contract Administrative duties during construction. This proposal has been developed based on the following:

- Email correspondence from The Township of Sables-Spanish Rivers, March 15<sup>th</sup>, 2023, including the Request for Proposal for Civil Engineering Services and Contract Administration – Tansey Lane Watermain Reconstruction.
- Site meeting and review completed March 26<sup>th</sup>, 2023.

**2. Project Understanding**

The Township of Sables-Spanish Rivers requires civil engineering consulting services for the proposed removal and replacement of the existing watermain pipe on Tansey Lane, located in Massey, ON. The current pipe is 2” diameter galvanized steel, approximately 75m in length and contains three (3) residential service lines and one (1) commercial service line.



The intent of this proposal is to provide civil engineering services for the design of approximately 75m of watermain reconstruction as well as Contract Administration during the construction process. Completing the design will require topographic surveys, geotechnical investigations, excess soils investigations, watermain design and road design.

As the level of reconstruction required is difficult to determine in advance of the geotechnical investigations, this proposal has been based on a “worst case” scenario, whereby we’ve assumed a minimum of 450mm of excavation is required through the entire road length, being replaced with new granular and 50mm of HL3 asphalt. This results in excess soils that cannot be reused onsite and must therefore be managed in accordance with the regulations.

We are unsure of the Township’s ability to receive any excess soils offsite, so we are assuming investigations are required to identify a suitable location for disposal. Pending the geotechnical reporting, there may be areas where full depth removal is not required, therefore the total quantity of excess soils and associated testing/reporting will be reduced. Additionally, should the Township’s landfill be able to receive excess soils for cover material, then the soils reporting costs can be reduced significantly.

### **3. Scope of Work**

TULLOCH proposes to undertake the following scope of work to complete the required design tasks:

#### **3.1 Project Kickoff Meeting**

TULLOCH will attend a prestart meeting at the Township Office to discuss the proposed scope of work and to gather any additional historical information that may be available. A site review will be held immediately after conclusion of the in-office meeting.

#### **3.2 Topographic Survey & Baseplan**

TULLOCH will undertake a topographic survey of the Road Allowance, including locating sufficient legal survey bars to establish a property network that will be overlaid on the topographic information. This legal fabric will be of suitable accuracy to reasonably depict the Township’s Right-Of-Way, but is not considered as a legal, reference plan level survey. Additionally, site benchmarks will be set across the project length which will be used by Contractors during construction activities for layout and confirming elevations.

#### **3.3 Geotechnical & Excess Soils Investigations**

If required, TULLOCH will attend the site and collect the necessary geotechnical information to complete the detailed design and excess soils reporting investigations. As the samples are collected, should the results prove suitable for road base, then the associated testing for excess soils will be decreased accordingly. TULLOCH is proposing the following steps:

##### Geotechnical

- A total of 2-3, 3m boreholes with standard SPT sampling at semi continuous intervals (every 0.75m) to determine subgrade subsurface conditions.

- TULLOCH would set up a Yield to Oncoming traffic enclosure and drill through the road in alternating lanes if possible.
- TULLOCH will procure a drilling subcontractor and supply a geotechnical technician to log in-situ soils, soil samples will be sent to our CCIL certified lab in Sault Ste. Marie to undergo index testing
- TULLOCH will draft a geotechnical report including factual data, digitized borehole logs, lab reports, ground water levels and pavement recommendations for reconstruction of the road (i.e. open cut etc.) The report will be sealed by a Geotechnical engineer licensed in the province of Ontario.

### Excess Soils

- Complete an Assessment of Past Uses Report. As this is infrastructure repair and maintenance, we have some exceptions; however, as a matter of due diligence we will be looking at completing an assessment of past uses report. This is typically done prior to drilling to determine if there are any areas of environmental concern but we will be covering the road with shallow samples so likely all areas will be covered. If we do find something within an area of excavation, then we may have to go back with a backhoe for some additional samples.
- Laboratory analysis of 4 shallow samples from the road base. This is based on an estimated soil volume of 150 cubic metres but based on the final design and findings of the geotechnical assessment this number could be subject to change. If the number increases, we may need additional samples. If the assessment of past uses finds other contaminants of concerns, then we may have other parameters to test for that would be at an additional cost.
- Soil characterization report, which is a summary of soil analytical results and determination of soil quality and reuse criteria.

### Geotechnical & Excess Soils Assumptions

- Low volume roads with TL-19 Yield to oncoming traffic set up.
- Significantly contaminated soils are not encountered.
- Bedrock coring is excluded, pricing assumes advancing boreholes using augering techniques, washboring techniques including water supply are not included.
- Work can be completed Monday to Friday within normal business hours
- Work will be conducted on public lands, TULLOCH will apply for Ontario ONECALL public utility locates, private utility locates are not considered needed and any additional permitting will be conducted on a time and materials basis.

Again, based on the Township's ability to receive excess soils at the landfill, and the tolerance for design without geotechnical investigations, the geotechnical and excess soils reporting scopes could be reduced.

### **3.4 Preliminary & Detailed Design**

TULLOCH will prepare civil drawings, including grading, watermain replacement, water servicing replacement, auto-flushing configuration, subgrade improvement areas, and all associated technical notes and details. Design review meetings will be held in person at the Township Office for the preliminary and detailed design stages. TULLOCH staff will correspond with the Township Staff consistently, to provide updates on progress for the geotechnical, excess soils and environmental programs.

### **3.5 Tender Preparation**

TULLOCH will prepare a complete Request for Tender package, including drawings and specifications, including administering the tender, reviewing the bids and awarding the contract.

### **3.6 Construction Contract Administration**

TULLOCH will complete Contract Administration requirements during construction of the development including meeting minutes, payment recommendations and responding to any design issues. A final project review will be completed by the Design Engineer who will also prepare the required Form 1 Watermain Alteration and watermain commissioning report.

TULLOCH will complete the inspection of the work by a qualified senior inspector to ensure that the construction is completed in accordance with the contract specifications. Prior to the start of construction, TULLOCH will collect samples of Granular A and Granular B materials from the Contractor and forward them to TULLOCH Engineering's CCIL Approved Material Testing Lab for analysis. The granulars will be tested for sieve analysis and Proctor density to ensure acceptable materials and appropriate compaction levels are achieved during construction.

During construction, TULLOCH will monitor daily operations, installations and grading as well as undertake compaction testing. During paving operations, TULLOCH will also collect asphalt samples to be forwarded to the Testing Lab for analysis to ensure the asphalt content, gradation and other properties is to contract specifications. The senior inspector will also observe pressure testing and chlorination of the watermain.

TULLOCH has estimated that the construction period for this project would be approximately three weeks and has provided for 15 days of full-time site inspection (12hrs/day with travel) for our site inspector. A modified inspection schedule could be provided, however it is challenging to complete detailed inspections on a part time basis.

#### 4. Schedule

TULLOCH understands that The Township of the Sables-Spanish Rivers would like to undertake the works as soon as possible. Given the nature of the work, from arranging topographic surveys, geotechnical investigations, completing design and issuing tenders, the earliest this project could go to construction is the Fall of 2024.

TULLOCH's proposed schedule, with completion dates identified, is as follows:

i)	Topographic Survey & Baseplan	April 30 <sup>th</sup> , 2024
ii)	Geotechnical & Excess Soils Investigations – Field Work	May 31 <sup>st</sup> , 2024
iii)	Preliminary Design Review Meeting	June 30 <sup>th</sup> , 2024
iv)	Geotechnical & Excess Soils Investigations – Reporting	July 31 <sup>st</sup> , 2024
v)	Detailed Design Review Meeting	July 31 <sup>st</sup> , 2024
vi)	Tender Issue	August 16 <sup>th</sup> , 2024
vii)	Contract Award	August 31 <sup>st</sup> , 2024
viii)	Construction Completion	October 18 <sup>th</sup> , 2024

The schedule above is subject to adjustment based on quickness of award of contract, availability of drill rigs and field crews and speed of locates. TULLOCH will endeavor to complete the works to allow for a mid-August 2024 tender release to contractors.

#### 5. Cost

TULLOCH's estimated total cost to complete the work is **\$63,580.00** including disbursements, but exclusive to HST. Again, we have based our costs on conservative assumptions and there is a possibility that costs can be reduced once the results of the geotechnical and excess soils investigations are completed, or eliminated altogether. We are open to discuss all aspects of the proposed design approach to suite the Township's needs.

<b>Task</b>	<b>Totals</b>
Project Design Kickoff Meeting	\$ 1,075.00
Surveys & Base Plan	\$ 3,245.00
Geotechnical Investigations & Reporting	\$ 13,825.00
Excess Soils Investigations & Reporting	\$ 3,870.00
Preliminary & Detailed Design	\$ 8,385.00
Tendering	\$ 3,650.00
Contract Administration and Inspections (15 Working Days)	\$ 29,900.00
<b>PROJECT TOTAL</b>	<b>\$ 63,950.00</b>

TULLOCH proposes to complete the scope of work on a time and materials basis in accordance with the unit rates provided in the table below, with the above estimates as budget amounts. The rates are also subject to HST. Please note that all rates are valid for the calendar year 2024.

Field surveyor rates are inclusive of standard survey equipment (RTK GNSS base-rover system, robotic total station, and standard tools of the trade).

<b>Personnel</b>	<b>Rate</b>
Project Manager/SWM QA/QC	\$185.00 / hour
Senior Designer / CAD	\$120.00 / hour
Engineer in Training (EIT)	\$120.00 / hour
Junior Designer / CAD	\$85.00 / hour
Senior Inspector	\$120.00 / hour
Truck (Mileage)	\$0.60 / km
Geomatics Field Supervisor	\$150.00 / hour
Survey Crew Chief	\$135.00 / day

## **6. Closure**

We appreciate this opportunity to work with The Township of Sables-Spanish Rivers and we welcome the opportunity to discuss this proposal further if necessary. Should you have any questions, concerns or would like to discuss any aspect of the enclosed proposal, please do not hesitate to contact me directly at 705-971-6419.

Respectfully,

**TULLOCH**



Chris Kirby, P.Eng.

WALFORD COMMUNITY CENTRE BOARD

REGULAR MEETING

April 11, 2024

---

PRESENT: Cheryl Phillips, Jean Wuorinen, Robert Hopkins, Julie Vuorensyrja  
ABSENT: Pierrette Gervais, Ellen Phillips, Stanley Phillips, Jewel Sanftenberg, Bryan Lees,  
Theresa Minten, Pauline Zarichney, Donna Mcinnis

---

Motion No. 2024-12

Moved by: Robert Hopkins

Seconded by: Jean Wuorinen

BE IT RESOLVED THAT the Walford Community Centre Board is open for business and that the minutes be read.

CARRIED

---

Motion No. 2024-13

Moved by: Robert Hopkins

Seconded by: Jean Wuorinen

BE IT RESOLVED THAT the minutes be approved as read.

CARRIED

---

Motion No. 2024-14

Moved by: Jean Wuorinen

Seconded by: Robert Hopkins

BE IT RESOLVED THAT the meeting be adjourned until the call of the chair or June 13, 2024.

CARRIED

---

Meeting Discussions:

- Kitchen countertop is on order from Espanola HomeHardware
- Cheryl to get quotes to repair/rescrew the metal roof
- Stands for air conditioner units need to be repaired
- Hall clean up & freshen up on June 1 & 2 (if needed)

Upcoming events:

- April 16 - Food drive at firehalls - 7-9 pm
- April 18-20 - OC Scrapbookers
- May 5 - Community Garage & Bake Sale
- May 12 - Pancake Breakfast - 8:30-12

---

SECRETARY

---

CHAIRPERSON

*Township of Sables-Spanish Rivers*  
***PARKS AND RECREATION COMMITTEE***

**MEETING SUMMARY**

Wednesday, April 17, 2024

Sadowski Hall – Massey & District Community Arena

---

**Present**

Mike Mercieca, Alannah Hobbs, Sandy Yaw, Casimir Burns, Cheryl Phillips, Debbie Peters, JP Fredette, Dana Gamble & Lori Johnston

**Absent**

---

**1) Winter Carnival 2024**

Merri-Ann & Alannah hosted a Talent Show Friday night. Most performers cancelled due to illness, but a show was held, short & sweet.

Massey Area Museum hosted a very successful pancake breakfast Saturday morning.

Sagamok Recreational Hockey playoff games were held all day Saturday & went off without incident. Both Sagamok Police & O.P.P. were present throughout the day.

Massey Fire Dept. hosted a community bonfire on Friday night in the arena parking lot in the midst of an unexpected snowstorm. Not well attended but great publicity for the department with some good pictures taken & shared.

The Massey Agricultural Society hosted the Elimination Draw Dinner & Dance on Saturday night. Not well attended but Elimination Draw tickets were popular & covered expenses. The Silent Auction raised \$1,000. The arena bar revenue was \$364.00.

The Massey Public Library has provided DIY Craft kits for the kids.

We had a couple of volunteers come & help serve the dinner for the Ag Society. Thank you Councillor Burns for arranging that.



Next year we are looking at the first weekend of February BEFORE the Espanola carnival.

We will have to have a committee formed by September and planning completed by the end of December in order to meet the advertising deadline for Around & About in January.

## 2) **Poutine Feast**

Poutine Feast, an event spearheaded by Deputy Clerk Amanda St. Michel and the Economic Development Committee, is scheduled here at the arena the weekend of June 20 – 23<sup>rd</sup>. We are looking at organizing other events to compliment the “festival” by hosting a Roller Derby, family ball tournament, live band Saturday night and a scavenger hunt type game that weekend.

## 3) **2024 Capital Projects**

Our Parks & Recreation Capital Budget approved projects this year include new double door rink entrances from the lobby to the rink surface, a new ice edger machine and a new dehumidifier for the rink.

## 4) **Staffing – Summer Students**

We received 14 applications for summer students this year. We will be starting interviews this coming Friday, April 19<sup>th</sup> with employment starting the first week of July. We have 6 positions available with a potential of 2 summer students running summer programming and 4 working in parks.

## 5) **Grant & Funding Opportunities**

We did not get an application in for the Ministry of Seniors and Accessibility 2024-2025 Senior Community Grant Program. Deputy Mayor Mike Mercieca hosted a presentation prior to the application deadline focused on the benefits of fitness and staying active for aging adults, ages 50 & over. Recreation Coordinator Lori met with the seniors’ group as well as with Susie Gross, our senior’s fitness instructor, to assess what they wanted to see for programming. No ideas or further programming requests were brought to the table. They

seem to be happy with what they have in place and are not interested in organizing with a Board of Directors or with any formal group.

We did get approved and funding in the amount of \$1,200 from Participaction Community Challenge 2024 running from June 1 – 30, 2024. We will be planning some community-based activities to showcase Massey as one of Canada's most active communities in the month of June. The funding can be used for sporting equipment, coaching/training expenses and costs related to delivery of the events, including marketing and communications.

We are looking at ideas like community garden planting, bike rodeo, group hikes, walking club, senior fitness activities, pickleball, promoting library equipment rental, yoga, kite flying, dog walking etc.

We have also applied to become a Jays Care Canadian Local Government Partner to run a Challenger Baseball program (adaptive baseball). The application was submitted on April 8<sup>th</sup>. We should have an answer sometime the week of April 22<sup>nd</sup>, 2024.

#### 6) **Other**

We have just two kids registered for T-Ball. We are hoping that the Challenger Baseball program with the Jays Care program, there will be more interest & participation for youth baseball in Massey.

We are waiting for an answer from the Little Kickers Soccer program as to how many are registered for that.

We are still getting ice bookings for 3-on-3 hockey practices and private rental shinnies. We have ice for one more week, wrapping up the season with the Elliot Lake Vikings tryouts here the weekend of April 27<sup>th</sup> & 28<sup>th</sup>. Ice will start to come out the Sunday & Monday starting the afternoon of April 28<sup>th</sup>.

**NEXT MEETING – WEDNESDAY, MAY 15<sup>th</sup> AT 6:30 P.M.**

THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS

BY-LAW NUMBER 2024-21

**A BY-LAW OF THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS TO AUTHORIZE THE BORROWING UPON AMORTIZING DEBENTURES IN THE PRINCIPAL AMOUNT OF \$402,384.00 TOWARDS THE COST OF THE 2024 WESTERN STAR PLOW TRUCK PURCHASE**

WHEREAS subsection 401 (1) of the *Municipal Act, 2001*, as amended (the “Act”) provides that a municipality may incur a debt for municipal purposes, whether by borrowing money or in any other way, and may issue debentures and prescribed financial instruments and enter prescribed financial agreements for or in relation to the debt;

AND WHEREAS subsection 408 (2.1) of the Act provides that a municipality may issue a debenture or other financial instrument for long-term borrowing only to provide financing for a capital work;

AND WHEREAS the Council of The Corporation Of The Township Of Sables-Spanish Rivers (the “Municipality”) has passed the By-law(s) enumerated in column (1) of Schedule “A” attached hereto and forming part of this By-law to authorize the capital work(s) described in column (2) of Schedule “A” (the “Capital Work(s)”), to authorize the long-term borrowing from Ontario Infrastructure and Lands Corporation (“OILC”) in respect of the Capital Work(s) and to confirm, ratify and approve the execution by the Treasurer of the application to OILC for financing the Capital Works (the “Application”) and the submission by such authorized official of the Application; and to execute and deliver to OILC the rate offer letter agreement in respect of such long-term borrowing for the Capital Works;

AND WHEREAS before authorizing the Capital Work(s) and before authorizing any additional cost amount and any additional debenture authority in respect thereof (if any) the Council of the Municipality had its Treasurer calculate an updated limit in respect of its most recent annual debt and financial obligation limit received from the Ministry of Municipal Affairs and Housing in accordance with the applicable regulation and, prior to the Council of the Municipality authorizing the Capital Work(s), each such additional cost amount and each such additional debenture authority (if any), the Treasurer determined that the estimated annual amount payable in respect of the Capital Work(s), each such additional cost amount and each such additional debenture authority (if any), would not cause the Municipality to exceed the updated limit and that the approval of the Capital Work(s), each such additional cost amount and each such additional debenture authority (if any), by the Ontario Land Tribunal pursuant to such regulation was not required;

AND WHEREAS the Municipality has submitted (“the Application”) to OILC and the Application has been approved;

AND WHEREAS to provide long-term financing for the Capital Work(s), it is now deemed to be expedient to borrow money by the issue of amortizing debentures in the aggregate principal amount of \$402,384.00 dated May 15, 2024 and maturing on May 15,

2034, and payable in monthly instalments of combined principal and interest on the fifteenth day of June 2024 and on the fifteenth day of each month thereafter in each of the years 2024 to 2034, both inclusive on the terms hereinafter set forth;

NOW THEREFORE THE COUNCIL OF The Corporation Of The Township Of Sables-Spanish Rivers ENACTS AS FOLLOWS:

1. That for the Capital Works, the borrowing upon the credit of the Municipality at large of the aggregate principal amount of \$402,384.00 and the issue of amortizing debentures therefor to be repaid in monthly instalments of combined principal and interest as hereinafter set forth, are hereby authorized.
2. The Mayor and the Treasurer of the Municipality are hereby authorized to cause any number of amortizing debentures to be issued for such amounts of money as may be required for the Capital Work(s) in definitive form, not exceeding in total the said aggregate principal amount of \$402,384.00 (the "Debentures"). The Debentures shall bear the Municipality's municipal seal and the signatures of Mayor and the Treasurer of the Municipality, all in accordance with the provisions of the Act. The municipal seal of the Municipality and the signatures referred to in this section may be printed, lithographed, engraved or otherwise mechanically reproduced. The Debentures are sufficiently signed if they bear the required signatures and each person signing has the authority to do so on the date he or she signs.
3. The Debentures shall be in fully registered form as one or more certificates in the aggregate principal amount of \$402,384.00, in the name of OILC, or as OILC may otherwise direct, substantially in the form attached as Schedule "B" hereto and forming part of this By-law with provision for payment of principal and interest (other than in respect of the final payment of principal and outstanding interest on maturity upon presentation and surrender) by pre-authorized debit in respect of such principal and interest to the credit of such registered holder on such terms as to which the registered holder and the Municipality may agree.
4. In accordance with the provisions of section 25 of the *Ontario Infrastructure and Lands Corporation Act, 2011*, as amended from time to time hereafter, the Municipality is hereby authorized to agree in writing with OILC that the Minister of Finance is entitled, without notice to the Municipality, to deduct from money appropriated by the Legislative Assembly of Ontario for payment to the Municipality, amounts not exceeding any amounts that the Municipality fails to pay OILC on account of any unpaid indebtedness of the Municipality to OILC under the Debentures and to pay such amounts to OILC from the Consolidated Revenue Fund.
5. The Debentures shall all be dated May 15, 2024, and as to both principal and interest shall be expressed and be payable in lawful money of Canada. The Debentures shall bear interest at the rate of 4.63% per annum and mature during a period of 10 year(s) years from the date thereof payable monthly in arrears as described in this section. The Debentures shall be paid in full by May 15, 2034 and be payable in equal monthly instalments of combined principal and interest on the fifteenth day of June 2024 and the fifteenth day of each month thereafter in each of

the years 2024 to 2034, both inclusive, save and except for the last instalment which may vary slightly from the preceding equal instalments, as set forth in Schedule "C" attached hereto and forming part of this By-law ("**Schedule "C"**").

6. Payments in respect of principal of and interest on the Debentures shall be made only on a day, other than Saturday or Sunday, on which banking institutions in Toronto, Ontario, Canada and the Municipality are not authorized or obligated by law or executive order to be closed (a "**Business Day**") and if any date for payment is not a Business Day, payment shall be made on the next following Toronto Business Day.
7. Interest shall be payable to the date of maturity of the Debentures and on default shall be payable on any overdue amounts both before and after default and judgment at a rate per annum equal to the greater of the rate specified on the Schedule as attached to and forming part of the Debentures for such amounts plus 200 basis points or Prime Rate (as defined below) plus 200 basis points, calculated on a daily basis from the date such amounts become overdue for so long as such amounts remain overdue and the Municipality shall pay to the registered holders any and all costs incurred by the registered holders as a result of the overdue payment. Any amounts payable by the Municipality as interest on overdue principal or interest and all costs incurred by the registered holders as a result of the overdue payment in respect of the Debentures shall be paid out of current revenue. Whenever it is necessary to compute any amount of interest in respect of the Debentures for a period of less than one full year, other than with respect to regular monthly interest payments, such interest shall be calculated on the basis of the actual number of days in the period and a year of 365 days or 366 days as appropriate.

"**Prime Rate**" means, on any day, the annual rate of interest which is the arithmetic mean of the prime rates announced from time to time by the following five major Canadian Schedule I banks, as of the issue date of the Debentures: Royal Bank of Canada; Canadian Imperial Bank of Commerce; The Bank of Nova Scotia; Bank of Montreal; and The Toronto-Dominion Bank (the "**Reference Banks**") as their reference rates in effect on such day for Canadian dollar commercial loans made in Canada. If fewer than five of the Reference Banks quote a prime rate on such days, the "**Prime Rate**" shall be the arithmetic mean of the rates quoted by those Reference Banks.

8. In each year in which a payment of equal monthly instalments of combined principal and interest becomes due in respect of the Capital Work(s) including the last 'non-equal' instalment, there shall be raised as part of the Municipality's general levy the amounts of principal and interest payable by the Municipality in each year as set out in Schedule "C" to the extent that the amounts have not been provided for by any other available source including other taxes or fees or charges imposed on persons or property by a by-law of any municipality.
9. The Debentures may contain any provision for their registration thereof authorized by any statute relating to municipal debentures in force at the time of the issue thereof.

10. The Municipality shall maintain a registry in respect of the Debentures in which shall be recorded the names and the addresses of the registered holders and particulars of the Debentures held by them respectively and in which particulars of the cancellations, exchanges, substitutions and transfers of Debentures, may be recorded and the Municipality is authorized to use electronic, magnetic or other media for records of or related to the Debentures or for copies of them.
11. The Municipality shall not be bound to see to the execution of any trust affecting the ownership of any Debenture or be affected by notice of any equity that may be subsisting in respect thereof. The Municipality shall deem and treat registered holders of the Debentures as the absolute owners thereof for all purposes whatsoever notwithstanding any notice to the contrary and all payments to or to the order of registered holders shall be valid and effectual to discharge the liability of the Municipality on the Debentures to the extent of the amount or amounts so paid. When a Debenture is registered in more than one name, the principal of and interest from time to time payable on such Debenture shall be paid to or to the order of all the joint registered holders thereof, failing written instructions to the contrary from all such joint registered holders, and such payment shall constitute a valid discharge to the Municipality. In the case of the death of one or more joint registered holders, despite the foregoing provisions of this section, the principal of and interest on any Debentures registered in their names may be paid to the survivor or survivors of such holders and such payment shall constitute a valid discharge to the Municipality.
12. The Debentures will be transferable or exchangeable at the office of the Treasurer of the Municipality upon presentation for such purpose accompanied by an instrument of transfer or exchange in a form approved by the Municipality and which form is in accordance with the prevailing Canadian transfer legislation and practices, executed by the registered holder thereof or such holder's duly authorized attorney or legal personal representative, whereupon and upon registration of such transfer or exchange and cancellation of the Debenture or Debentures presented, the Mayor and the Treasurer shall issue and deliver a new Debenture or Debentures of an equal aggregate principal amount in any authorized denomination or denominations as directed by the transferor, in the case of a transfer or as directed by the registered holder in the case of an exchange.
13. The Mayor and the Treasurer shall issue and deliver new Debentures in exchange or substitution for Debentures outstanding on the registry with the same maturity and of like form which have become mutilated, defaced, lost, subject to a mysterious or unexplainable disappearance, stolen or destroyed, provided that the applicant therefor shall have: (a) paid such costs as may have been incurred in connection therewith; (b) (in the case when a Debenture is mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed) furnished the Municipality with such evidence (including evidence as to the certificate number of the Debenture in question) and an indemnity in respect thereof satisfactory to the Municipality in its discretion; and (c) surrendered to the Municipality any mutilated or defaced Debentures in respect of which new Debentures are to be issued in substitution.


14. The Debentures issued upon any registration of transfer or exchange or in substitution for any Debentures or part thereof shall carry all the rights to interest if any, accrued and unpaid which were carried by such Debentures or part thereof and shall be so dated and shall bear the same maturity date and, subject to the provisions of this By-law, shall be subject to the same terms and conditions as the Debentures in respect of which the transfer, exchange or substitution is effected.
15. The cost of all transfers and exchanges, including the printing of authorized denominations of the new Debentures, shall be borne by the Municipality. When any of the Debentures are surrendered for transfer or exchange the Treasurer of the Municipality shall: (a) in the case of an exchange, cancel and destroy the Debentures surrendered for exchange; (b) in the case of an exchange, certify the cancellation and destruction in the registry; (c) enter in the registry particulars of the new Debenture or Debentures issued in exchange; and (d) in the case of a transfer, enter in the registry particulars of the registered holder as directed by the transferor.
16. Reasonable fees in respect of the Debentures, in the normal course of business, other than reasonable fees for the substitution of a new Debenture or new Debentures for any of the Debentures that are mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed and for the replacement of any of the principal and interest cheques (if any) that are mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed may be imposed by the Municipality. When new Debentures are issued in substitution in these circumstances the Municipality shall: (a) treat as cancelled and destroyed the Debentures in respect of which new Debentures will be issued in substitution; (b) certify the deemed cancellation and destruction in the registry; (c) enter in the registry particulars of the new Debentures issued in substitution; and (d) make a notation of any indemnities provided.
17. Except as otherwise expressly provided herein, any notice required to be given to a registered holder of one or more of the Debentures will be sufficiently given if a copy of such notice is mailed or otherwise delivered to the registered address of such registered holder.
18. The Mayor and the Treasurer are hereby authorized to cause the Debentures to be issued, one or more of the Clerk and Treasurer are hereby authorized to generally do all things and to execute all other documents and other papers in the name of the Municipality in order to carry out the issue of the Debentures and the Treasurer is authorized to affix the Municipality's municipal seal to any of such documents and papers.
19. The money received by the Municipality from the sale of the Debentures to OILC, including any premium, and any earnings derived from the investment of that money, after providing for the expenses related to their issue, if any, shall be apportioned and applied to the Capital Work(s) and to no other purpose except as permitted by the Act.
20. Subject to the Municipality's statement of investment policies and goals, the applicable legislation and the terms and conditions of the Debentures, the

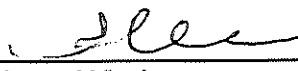
Municipality may, if not in default under the Debentures, at any time purchase any of the Debentures in the open market or by tender or by private contract at any price and on such terms and conditions (including, without limitation, the manner by which any tender offer may be communicated or accepted and the persons to whom it may be addressed) as the Municipality may in its discretion determine.

21. This By-law takes effect on the day of passing.

By-law read a first and second time this 24th day of April, 2024

By-law read a third time and finally passed this 24th day of April, 2024

  
\_\_\_\_\_  
Kevin Burke  
Mayor

  
\_\_\_\_\_  
Anne Whalen  
Clerk



**THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS**

**BY-LAW NUMBER 2024-22**

**A BY-LAW OF THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS TO AUTHORIZE THE BORROWING UPON AMORTIZING DEBENTURES IN THE PRINCIPAL AMOUNT OF \$711,255.00 TOWARDS THE COST OF THE MAXI PARAGON PUMPER 1200G PURCHASE**

WHEREAS subsection 401 (1) of the *Municipal Act, 2001*, as amended (the “Act”) provides that a municipality may incur a debt for municipal purposes, whether by borrowing money or in any other way, and may issue debentures and prescribed financial instruments and enter prescribed financial agreements for or in relation to the debt;

AND WHEREAS subsection 408 (2.1) of the Act provides that a municipality may issue a debenture or other financial instrument for long-term borrowing only to provide financing for a capital work;

AND WHEREAS the Council of The Corporation Of The Township Of Sables-Spanish Rivers (the “Municipality”) has passed the By-law(s) enumerated in column (1) of Schedule “A” attached hereto and forming part of this By-law to authorize the capital work(s) described in column (2) of Schedule “A” (the “Capital Work(s)”), to authorize the long-term borrowing from Ontario Infrastructure and Lands Corporation (“OILC”) in respect of the Capital Work(s) and to confirm, ratify and approve the execution by the Treasurer of the application to OILC for financing the Capital Works (the “Application”) and the submission by such authorized official of the Application; and to execute and deliver to OILC the rate offer letter agreement in respect of such long-term borrowing for the Capital Works;

AND WHEREAS before authorizing the Capital Work(s) and before authorizing any additional cost amount and any additional debenture authority in respect thereof (if any) the Council of the Municipality had its Treasurer calculate an updated limit in respect of its most recent annual debt and financial obligation limit received from the Ministry of Municipal Affairs and Housing in accordance with the applicable regulation and, prior to the Council of the Municipality authorizing the Capital Work(s), each such additional cost amount and each such additional debenture authority (if any), the Treasurer determined that the estimated annual amount payable in respect of the Capital Work(s), each such additional cost amount and each such additional debenture authority (if any), would not cause the Municipality to exceed the updated limit and that the approval of the Capital Work(s), each such additional cost amount and each such additional debenture authority (if any), by the Ontario Land Tribunal pursuant to such regulation was not required;

AND WHEREAS the Municipality has submitted (“the Application”) to OILC and the Application has been approved;

AND WHEREAS to provide long-term financing for the Capital Work(s), it is now deemed to be expedient to borrow money by the issue of amortizing debentures in the aggregate principal amount of \$711,255.00 dated May 15, 2024 and maturing on May 15,

2039, and payable in monthly instalments of combined principal and interest on the fifteenth day of June 2024 and on the fifteenth day of each month thereafter in each of the years 2024 to 2039, both inclusive on the terms hereinafter set forth;

NOW THEREFORE THE COUNCIL OF The Corporation Of The Township Of Sables-Spanish Rivers ENACTS AS FOLLOWS:

1. That for the Capital Works, the borrowing upon the credit of the Municipality at large of the aggregate principal amount of \$711,255.00 and the issue of amortizing debentures therefor to be repaid in monthly instalments of combined principal and interest as hereinafter set forth, are hereby authorized.
2. The Mayor and the Treasurer of the Municipality are hereby authorized to cause any number of amortizing debentures to be issued for such amounts of money as may be required for the Capital Work(s) in definitive form, not exceeding in total the said aggregate principal amount of \$711,255.00 (the "Debentures"). The Debentures shall bear the Municipality's municipal seal and the signatures of Mayor and the Treasurer of the Municipality, all in accordance with the provisions of the Act. The municipal seal of the Municipality and the signatures referred to in this section may be printed, lithographed, engraved or otherwise mechanically reproduced. The Debentures are sufficiently signed if they bear the required signatures and each person signing has the authority to do so on the date he or she signs.
3. The Debentures shall be in fully registered form as one or more certificates in the aggregate principal amount of \$711,255.00, in the name of OILC, or as OILC may otherwise direct, substantially in the form attached as Schedule "B" hereto and forming part of this By-law with provision for payment of principal and interest (other than in respect of the final payment of principal and outstanding interest on maturity upon presentation and surrender) by pre-authorized debit in respect of such principal and interest to the credit of such registered holder on such terms as to which the registered holder and the Municipality may agree.
4. In accordance with the provisions of section 25 of the *Ontario Infrastructure and Lands Corporation Act, 2011*, as amended from time to time hereafter, the Municipality is hereby authorized to agree in writing with OILC that the Minister of Finance is entitled, without notice to the Municipality, to deduct from money appropriated by the Legislative Assembly of Ontario for payment to the Municipality, amounts not exceeding any amounts that the Municipality fails to pay OILC on account of any unpaid indebtedness of the Municipality to OILC under the Debentures and to pay such amounts to OILC from the Consolidated Revenue Fund.
5. The Debentures shall all be dated May 15, 2024, and as to both principal and interest shall be expressed and be payable in lawful money of Canada. The Debentures shall bear interest at the rate of 4.80% per annum and mature during a period of 15 year(s) years from the date thereof payable monthly in arrears as described in this section. The Debentures shall be paid in full by May 15, 2039 and be payable in equal monthly instalments of combined principal and interest on the fifteenth day of June 2024 and the fifteenth day of each month thereafter in each of

the years 2024 to 2039, both inclusive, save and except for the last instalment which may vary slightly from the preceding equal instalments, as set forth in Schedule "C" attached hereto and forming part of this By-law ("**Schedule "C"**").

6. Payments in respect of principal of and interest on the Debentures shall be made only on a day, other than Saturday or Sunday, on which banking institutions in Toronto, Ontario, Canada and the Municipality are not authorized or obligated by law or executive order to be closed (a "**Business Day**") and if any date for payment is not a Business Day, payment shall be made on the next following Toronto Business Day.
7. Interest shall be payable to the date of maturity of the Debentures and on default shall be payable on any overdue amounts both before and after default and judgment at a rate per annum equal to the greater of the rate specified on the Schedule as attached to and forming part of the Debentures for such amounts plus 200 basis points or Prime Rate (as defined below) plus 200 basis points, calculated on a daily basis from the date such amounts become overdue for so long as such amounts remain overdue and the Municipality shall pay to the registered holders any and all costs incurred by the registered holders as a result of the overdue payment. Any amounts payable by the Municipality as interest on overdue principal or interest and all costs incurred by the registered holders as a result of the overdue payment in respect of the Debentures shall be paid out of current revenue. Whenever it is necessary to compute any amount of interest in respect of the Debentures for a period of less than one full year, other than with respect to regular monthly interest payments, such interest shall be calculated on the basis of the actual number of days in the period and a year of 365 days or 366 days as appropriate.

"**Prime Rate**" means, on any day, the annual rate of interest which is the arithmetic mean of the prime rates announced from time to time by the following five major Canadian Schedule I banks, as of the issue date of the Debentures: Royal Bank of Canada; Canadian Imperial Bank of Commerce; The Bank of Nova Scotia; Bank of Montreal; and The Toronto-Dominion Bank (the "**Reference Banks**") as their reference rates in effect on such day for Canadian dollar commercial loans made in Canada. If fewer than five of the Reference Banks quote a prime rate on such days, the "**Prime Rate**" shall be the arithmetic mean of the rates quoted by those Reference Banks.

8. In each year in which a payment of equal monthly instalments of combined principal and interest becomes due in respect of the Capital Work(s) including the last 'non-equal' instalment, there shall be raised as part of the Municipality's general levy the amounts of principal and interest payable by the Municipality in each year as set out in Schedule "C" to the extent that the amounts have not been provided for by any other available source including other taxes or fees or charges imposed on persons or property by a by-law of any municipality.
9. The Debentures may contain any provision for their registration thereof authorized by any statute relating to municipal debentures in force at the time of the issue thereof.

10. The Municipality shall maintain a registry in respect of the Debentures in which shall be recorded the names and the addresses of the registered holders and particulars of the Debentures held by them respectively and in which particulars of the cancellations, exchanges, substitutions and transfers of Debentures, may be recorded and the Municipality is authorized to use electronic, magnetic or other media for records of or related to the Debentures or for copies of them.
11. The Municipality shall not be bound to see to the execution of any trust affecting the ownership of any Debenture or be affected by notice of any equity that may be subsisting in respect thereof. The Municipality shall deem and treat registered holders of the Debentures as the absolute owners thereof for all purposes whatsoever notwithstanding any notice to the contrary and all payments to or to the order of registered holders shall be valid and effectual to discharge the liability of the Municipality on the Debentures to the extent of the amount or amounts so paid. When a Debenture is registered in more than one name, the principal of and interest from time to time payable on such Debenture shall be paid to or to the order of all the joint registered holders thereof, failing written instructions to the contrary from all such joint registered holders, and such payment shall constitute a valid discharge to the Municipality. In the case of the death of one or more joint registered holders, despite the foregoing provisions of this section, the principal of and interest on any Debentures registered in their names may be paid to the survivor or survivors of such holders and such payment shall constitute a valid discharge to the Municipality.
12. The Debentures will be transferable or exchangeable at the office of the Treasurer of the Municipality upon presentation for such purpose accompanied by an instrument of transfer or exchange in a form approved by the Municipality and which form is in accordance with the prevailing Canadian transfer legislation and practices, executed by the registered holder thereof or such holder's duly authorized attorney or legal personal representative, whereupon and upon registration of such transfer or exchange and cancellation of the Debenture or Debentures presented, the Mayor and the Treasurer shall issue and deliver a new Debenture or Debentures of an equal aggregate principal amount in any authorized denomination or denominations as directed by the transferor, in the case of a transfer or as directed by the registered holder in the case of an exchange.
13. The Mayor and the Treasurer shall issue and deliver new Debentures in exchange or substitution for Debentures outstanding on the registry with the same maturity and of like form which have become mutilated, defaced, lost, subject to a mysterious or unexplainable disappearance, stolen or destroyed, provided that the applicant therefor shall have: (a) paid such costs as may have been incurred in connection therewith; (b) (in the case when a Debenture is mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed) furnished the Municipality with such evidence (including evidence as to the certificate number of the Debenture in question) and an indemnity in respect thereof satisfactory to the Municipality in its discretion; and (c) surrendered to the Municipality any mutilated or defaced Debentures in respect of which new Debentures are to be issued in substitution.

14. The Debentures issued upon any registration of transfer or exchange or in substitution for any Debentures or part thereof shall carry all the rights to interest if any, accrued and unpaid which were carried by such Debentures or part thereof and shall be so dated and shall bear the same maturity date and, subject to the provisions of this By-law, shall be subject to the same terms and conditions as the Debentures in respect of which the transfer, exchange or substitution is effected.
15. The cost of all transfers and exchanges, including the printing of authorized denominations of the new Debentures, shall be borne by the Municipality. When any of the Debentures are surrendered for transfer or exchange the Treasurer of the Municipality shall: (a) in the case of an exchange, cancel and destroy the Debentures surrendered for exchange; (b) in the case of an exchange, certify the cancellation and destruction in the registry; (c) enter in the registry particulars of the new Debenture or Debentures issued in exchange; and (d) in the case of a transfer, enter in the registry particulars of the registered holder as directed by the transferor.
16. Reasonable fees in respect of the Debentures, in the normal course of business, other than reasonable fees for the substitution of a new Debenture or new Debentures for any of the Debentures that are mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed and for the replacement of any of the principal and interest cheques (if any) that are mutilated, defaced, lost, mysteriously or unexplainably missing, stolen or destroyed may be imposed by the Municipality. When new Debentures are issued in substitution in these circumstances the Municipality shall: (a) treat as cancelled and destroyed the Debentures in respect of which new Debentures will be issued in substitution; (b) certify the deemed cancellation and destruction in the registry; (c) enter in the registry particulars of the new Debentures issued in substitution; and (d) make a notation of any indemnities provided.
17. Except as otherwise expressly provided herein, any notice required to be given to a registered holder of one or more of the Debentures will be sufficiently given if a copy of such notice is mailed or otherwise delivered to the registered address of such registered holder.
18. The Mayor and the Treasurer are hereby authorized to cause the Debentures to be issued, one or more of the Clerk and Treasurer are hereby authorized to generally do all things and to execute all other documents and other papers in the name of the Municipality in order to carry out the issue of the Debentures and the Treasurer is authorized to affix the Municipality's municipal seal to any of such documents and papers.
19. The money received by the Municipality from the sale of the Debentures to OILC, including any premium, and any earnings derived from the investment of that money, after providing for the expenses related to their issue, if any, shall be apportioned and applied to the Capital Work(s) and to no other purpose except as permitted by the Act.
20. Subject to the Municipality's statement of investment policies and goals, the applicable legislation and the terms and conditions of the Debentures, the

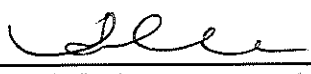
Municipality may, if not in default under the Debentures, at any time purchase any of the Debentures in the open market or by tender or by private contract at any price and on such terms and conditions (including, without limitation, the manner by which any tender offer may be communicated or accepted and the persons to whom it may be addressed) as the Municipality may in its discretion determine.

21. This By-law takes effect on the day of passing.

By-law read a first and second time this 24th day of April, 2024

By-law read a third time and finally passed this 24th day of April, 2024

  
\_\_\_\_\_  
Kevin Burke  
Mayor

  
\_\_\_\_\_  
Anne Whalen  
Clerk

THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS

BY-LAW NO. 2024-23

BEING A BY-LAW TO ESTABLISH TAX RATIOS  
FOR PRESCRIBED PROPERTY CLASSES

WHEREAS the Corporation of the Township of Sables-Spanish Rivers is required to establish tax ratios pursuant to Subsection 308(2) of the Municipal Act, 2001, S. O. 2001, c.25; as amended (hereinafter referred to as the "Act");

AND WHEREAS the tax ratios determine the relative amount of taxation to be borne by each property class;

AND WHEREAS the property classes have been prescribed pursuant to Section 7 of the Assessment Act R. S. O. 1990, Chapter A.31, as amended (hereinafter referred to as the "Assessment Act");

NOW THEREFORE the Council of the Corporation of the Township of Sables-Spanish Rivers hereby enacts as follows:

1. That for the taxation year 2024 the tax ratio for property in:
  - a. the residential/farm property class is 1
  - b. the multi-residential property class is 1.7685
  - c. the commercial property class is 1.1
  - d. the landfill property class is 1
  - e. the industrial property class is 1.6867
  - f. the farmlands property class is .25
  - g. the managed forests property class is .25
2. This Bylaw shall come into force and take effect upon January 1, 2024.

READ A FIRST AND SECOND TIME THIS 24<sup>th</sup> DAY OF APRIL, 2024.

  
\_\_\_\_\_  
MAYOR - K. BURKE

  
\_\_\_\_\_  
CLERK - A. WHALEN

READ A THIRD AND FINAL TIME AND PASSED IN OPEN COUNCIL THIS 24<sup>th</sup> DAY OF APRIL, 2024.

  
\_\_\_\_\_  
MAYOR - K. BURKE

  
\_\_\_\_\_  
CLERK - A. WHALEN

7. The Treasurer/Tax Collector is hereby empowered to collect part payments from time to time on account of any taxes due.
8. The Treasurer/Tax Collector may from time to time designate other staff members to receipt taxes.
9. This by-law shall come into effect upon the date of the final reading thereof.

**READ A FIRST AND SECOND TIME THIS 24<sup>th</sup> DAY OF APRIL, 2024.**

  
\_\_\_\_\_  
MAYOR – K. BURKE

  
\_\_\_\_\_  
CLERK – A. WHALEN

**READ A THIRD AND FINAL TIME AND PASSED IN OPEN COUNCIL THIS  
24<sup>th</sup> DAY OF APRIL, 2024.**

  
\_\_\_\_\_  
MAYOR – K. BURKE

  
\_\_\_\_\_  
CLERK – A. WHALEN



**THE CORPORATION OF THE TOWNSHIP  
OF SABLES-SPANISH RIVERS**

**BY-LAW NO. 2024-24**

**BEING A BY-LAW TO ADOPT THE ESTIMATES  
OF ALL SUMS REQUIRED DURING THE YEAR AND  
TO STRIKE THE RATES OF TAXATION FOR THE YEAR 2024**

WHEREAS Section 312 (2) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that the Council of a local municipality shall after the adoption of the estimates of the year, pass a bylaw to levy a separate tax rate on assessment in each property class, and;

WHEREAS Section 312 (6) of the said Act requires tax rates to be established in the same proportion to tax ratios and;

WHEREAS Section 290 of the said Act provides that a local municipality shall, in the year or the immediately preceding year, prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality;

General Purposes	\$4,970,545
Residential Education Purposes	\$ 479,752
Farmlands/Managed Forest Education Purposes	\$ 11,293
Commercial/Landfill Education Purposes	\$ 117,911
Industrial Education Purposes	\$ 3,553

AND WHEREAS the assessment roll was made in 2023 and upon which the 2024 taxes are to be based was revised by the Municipal Property Assessment Corporation as of November 2, 2023;

THEREFORE the Council of the Corporation of the Township of Sables-Spanish Rivers ENACTS AS FOLLOWS:

1. There shall be levied and collected upon the assessable lands and buildings, within the Corporation of the Township of Sables-Spanish Rivers, the following rates for the year 2024:

	<b>Municipal Rate</b>	<b>Education Rate</b>
Residential	1.460509%	0.153000%
Multi-Residential	2.582910%	0.153000%
Commercial	1.606560%	0.880000%
Commercial Excess/Vacant	1.606560%	0.880000%
Landfill	1.460509%	0.880000%
Industrial	2.463441%	0.880000%
Industrial Vacant/Excess	2.463441%	0.880000%
Managed Forest	0.365127%	0.038250%
Farmlands	0.365127%	0.038250%

2. The realty and property taxes for all properties shall become due and payable on the 27<sup>th</sup> day of September, 2024.
3. There shall be imposed a penalty for the non-payment of taxes on due dates of any installment thereof, the amount of 1.25 percent shall be added on the first day of each calendar month thereafter on the balance remaining unpaid up to and including December 31, 2024.
4. On all taxes in default on January 1, 2025, interest shall be added at the rate of 1.25% per month for each month or fraction thereof in which the default continues.
5. The collector is hereby authorized to mail or cause to be mailed the notice of taxes due to the address of the residence or place of business of the person to whom such notice is required to be given.
6. All monies raised or collected under the authority of this bylaw shall be paid into the hands of the Treasurer/Tax Collector of the Corporation of the Township of Sables-Spanish Rivers, to be applied and paid to such persons and in such manner as the laws of Ontario and bylaws or resolutions of the Council direct.

THE CORPORATION OF THE TOWNSHIP OF SABLES-SPANISH RIVERS

BYLAW NUMBER 2024-25

Being a Bylaw to confirm the proceedings of the regular  
Council Meeting held on April 24, 2024.

WHEREAS Section 5(3) of the *Municipal Act*, S.O. 2001, c.25, as amended, provides that a municipal council shall exercise its powers by by-law, except where otherwise provided; and

WHEREAS in many cases, action which is taken or authorized to be taken by a Council or a Committee of Council does not lend itself to an individual bylaw or resolution of Council;

NOW THEREFORE the Council of the Corporation of the Township of Sables-Spanish Rivers ENACTS AS FOLLOWS:

1. THAT the actions of the Council of The Township of Sables-Spanish Rivers, at its meeting of Wednesday, April 24, 2024 with respect to each motion, resolution, direction and other action passed and taken by the Council at its said meeting is, except where such resolutions or directions were passed in Closed Session, is hereby adopted, ratified and confirmed.
2. THAT the Mayor and the proper officers of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and to execute all documents as may be necessary and directed, and to affix the Corporate Seal to all such documents as required.

READ A FIRST AND SECOND TIME THIS 24<sup>th</sup> DAY OF APRIL, 2024.

READ A THIRD AND FINAL TIME AND PASSED IN OPEN COUNCIL  
THIS 24<sup>th</sup> DAY OF APRIL, 2024.

  
MAYOR - K. BURKE

  
CLERK - A. WHALEN