

THE CORPORATION OF THE TOWNSHIP OF THE SABLES-SPANISH RIVERS

BYLAW NUMBER 2024-55

Being a Bylaw for the Purpose of
Establishing a Schedule of User Fees

WHEREAS Section 391 of the Municipal Act 2001, as amended, authorizes a municipality to impose fees or charges for services or activities provided or done by or on behalf of it;

AND WHEREAS it is deemed expedient to establish a schedule of user fees;

NOW THEREFORE the Council of the Corporation of the Township of the Sables-Spanish Rivers ENACTS AS FOLLOWS:

1. THAT the following Schedules shall set out the applicable fees and form part of this bylaw.

Schedule 'A' - Administration

Schedule 'B' - Fire Department

Schedule 'C' - Waste Management

Schedule 'D' - Water

Schedule 'E' - Sewer

Schedule 'F' - Parks and Recreation

Schedule 'G' - Auto Recycling and Salvage, Refreshment Vehicle,
Hawkers & Peddlers

Schedule 'H' - Tax Sales

Schedule 'I' - Line Fences

2. THAT this Bylaw shall repeal Bylaw 2021-19 and any other Bylaw or resolution passed that is inconsistent with this Bylaw.

READ A FIRST AND SECOND TIME THIS 9TH DAY OF OCTOBER, 2024.

MAYOR – K. BURKE

CLERK – A. WHALEN

READ A THIRD AND FINAL TIME AND PASSED IN OPEN COUNCIL
THIS 9TH DAY OF OCTOBER, 2024.

MAYOR – K. BURKE

CLERK – A. WHALEN

BYLAW 2024-55 Schedule 'A' Administration

Lottery Licences

Raffle/Bingo/Bazaar Licences/Break-Open Tickets

- fee charged shall be 3% of the market value of the prize
- fees must be paid at the time of application
- the Council of the Corporation of the Township of Sables-Spanish Rivers reserves the right to reduce or waive the licence fees in the case of eligible organizations which are in association with the provision of community services

Marriage Licences

Licence fee	\$75.00
Administration fee	\$50.00

Tax Certificates

\$50.00 - upon written request

Zoning / Building Conformity

\$50.00 - upon written request

Photocopies

\$0.25 per page

Fax Service

\$2.00 per page

N.S.F. Cheques

\$25.00

Commissioner/Certification Services

\$10.00

Processing of Property Tax Credit Balance
Transfers or Refunds

\$25.00

BYLAW 2024-55 Schedule 'B-1' Fire Department

Fire Code Inspections

Service may be provided subject to updated certification held by the Fire Chief or designate.
- woodstoves, chimneys, etc. \$150.00 includes inspection plus letter approving
appliance (woodstove)

Fire Report Requests

Copy of fire report-mailed to person requesting report
\$50.00

Wildfires – Cost of Suppression

Shall be paid by individuals responsible if it is deemed that they have contravened the Open Air
Burning Bylaw.
\$20.00/ hour per fire fighter attending fire call, in
addition to the Ministry of Natural Resource's
costs of suppression or any other applicable
agency

Vehicle Extrication and Vehicle Fires

Cost per fire apparatus:
Applicable to any Provincial Highway corridor, as per Ministry of Transportation rate structure.

Rental of Firehall meeting room

- per hour	\$40.00
- per 8 hour	\$90.00

Residents, groups or organizations of the Township may use the meeting room at no cost however
shall pay the \$15.00 cleaning fee and follow all other conditions of the policy/agreement attached
hereto.

RENTAL OF FIRE HALL MEETING ROOM

POLICY/AGREEMENT

1. All fees must be paid in advance of receiving a key to the facility. The rental fees include \$15.00 for cleaning costs. All fees are subject to H.S.T.

The \$15.00 cleaning fee shall be given to the volunteer fire fighter who cleans the hall after the rental.
2. The renter is entitled to the use of the following, and shall be responsible for the provision of condiments such as coffee, sugar, cream, cups, etc.
 - meeting room
 - washroom facilities
 - kitchen facilities
 - television and V.C.R.
3. The renter is responsible to clean up after using the facilities and is required to:
 - clean kitchen, sink, coffee maker, etc.
 - ensure all equipment is turned off and returned to the original location
 - ensure that the thermostat is turned down to 10 degrees Celsius
 - ensure that all doors are closed
4. The renter must agree that the firehall itself is out of bounds and that keys will not be duplicated. The person who signs the rental agreement will be held responsible for the key and for ensuring it is returned immediately after the rental is complete. The renter acknowledges that if any equipment used is damaged as a result of the activities of the renter, the renter may be held responsible to repair or replace the equipment.
5. Renters shall contact the municipal office staff who shall book the facility in the renter's name subject to confirmation with the Fire Chief or designate.
6. The facilities are rented with the renter acknowledging that should a fire call be received during the rental period, volunteers responding to a fire or using the washroom facilities may disrupt the use of the facilities. If the facilities are rented for more than one day, fire fighters may use the facilities 'after hours'.
7. The renters will guarantee that their vehicles will not obstruct the fire hall doors or interfere with the fire fighters' access to the facility.
8. The Fire Department shall take precedence over any potential renter and shall reserve the facilities for the third Wednesday evening of every month.

Agreement:

Read and Acknowledged on behalf of the renter:

Renter

Rental Date and Time

Signature

BYLAW 2024-55 Schedule 'D-1' Water

1. A water service rate is hereby imposed upon the owners of lands which are supplied with water, to pay for the operation, repair and maintenance of the water works, which may include a charge for depreciation, deferred maintenance or a reserve fund for any such purpose.
2. A water service rate shall be charged at the flat rate as set out in Schedule 'D-2'.
3. The water service rates established in Section 2 above shall be billed at the beginning of each quarter and shall become due and collected no later than the last day in the month that is the end of the quarter. A 5% late payment fee will be charged on all unpaid balances on the first day of the month following the due date.
4. Service may be disconnected for non-payment of account and will not be reconnected until all arrears on the account are paid in full.

Water customers in arrears for a period of fifteen (15) days or more shall be given one warning by regular prepaid mail. If the arrears are not paid in full within five (5) business days of the date of given notice, the service shall be shut off. A courtesy phone call may be made to the customer before the water is turned off.

If the current address of the water customer is not known, a notice may be posted on the land in a conspicuous location.

5. Owners of rental properties shall be responsible for payment of water service rates.

Only those tenants already in our system as payees of water bills of the rental property will be allowed to continue provided they remain at the same address and they do not fall into arrears. Once that tenant vacates the rental property, the owner/landlord shall assume payment of the water service rate thereafter for any new tenant.
6. Outstanding and uncollectible accounts of tenants shall be added to the tax roll and recovered from the assessed owner of the property.
7. A service charge, as set out in Schedule 'D-2', shall be levied for turning on or shutting off any water service during normal Public Works Department working hours. Should the customer request the water be turned off for repairs and then turned back on in the same day, during normal Public Works Department working hours, the fee shall be the one-time service charge.

Should any customer request the water be turned off outside of normal Public Works Department working hours, the amount charged for this service shall be the service charge, plus the actual costs incurred by the municipality.

The customer shall be present for any/all services to be turned on. The Township of Sables-Spanish Rivers is not responsible for any repairs performed by the customer and any damages resulting from the turn on.

8. The amount imposed upon the owner of a property for the installation and connection of a new water service shall be the actual cost incurred by the municipality.
9. Water customers shall not be exempt from monthly water billing.
 - a) Properties that have a water service shut-off for a period of up to and including three (3) months, shall receive regular billing;
 - b) Properties that have a water service shut-off for a period of time which exceeds three (3) months shall be billed \$20.00/month from the date of shut-off;
 - c) Charges applicable in (b) above, shall include all properties with vacant buildings;
 - d) Billing will not be pro-rated mid-month, full monthly billing shall apply.
10. The Treasurer shall charge the current NSF rate to any account for which payment was tendered by cheque where such cheque is not honoured by the Bank or Trust Company named on such cheque.

BYLAW 2024-55 Schedule 'D-2' Water

<u>CLASSIFICATION</u>	<u>MONTHLY RATE PER UNIT</u>
Residential	\$60.00
Restaurant	\$110.00
- plus residential rate if applicable	\$2.25
Business (store/office/shop/bank/church)	\$60.00
- plus residential rate if applicable	\$2.25
School	\$110.00
- each toilet, urinal, shower, fountain, basin or sink	\$2.25
Hairdresser	\$82.50
- each chair, sink	\$2.25
Apartment Building (each unit)	\$60.00
- each washing machine, laundry sink, public toilet	\$2.25
Laundromat	\$165.00
- each washing machine or cleaning unit, toilet, urinal, laundry sink	\$2.25
Legion Hall / Hotel	\$82.50
- each toilet, urinal, shower, sink, dishwasher	\$2.25
Chutes Park (flat rate includes amount for Laundromat facilities)	\$220.00
- each toilet, urinal, shower, sink, faucet, washing machine	\$2.25
Agricultural Society	\$60.00
Motel	\$82.50
- each rental unit	\$3.33
Automotive Car Wash (each unit)	\$165.00
Pool Fill-Up (once per year)	\$100.00
Service Charge-Turn On / Shut Off	\$50.00
Plus: as per Schedule "D-1(7) as applicable	
Portable Water Container/Barrel/Drum	\$100.00
-filled and transported off of property (per fill-up)	

BYLAW 2024-55 **Schedule 'E-1' Sewer**

1. A sewage rate is hereby imposed upon the owners or occupants of lands that are supplied with sewage service.
2. The sewage rate shall be charged as a flat rate as set out in Schedule 'E-2'.
3. The flat rate designated in Schedule 'E-2' shall be billed and collected as part of the charge for sewage service to each user.
4. The payments of sewage service on residential and commercial users will be billed with the property taxes and shall reflect the same due dates that are imposed on the property taxes.

BYLAW 2024-55 Schedule 'E-2' Sewer

<u>CLASSIFICATION</u>	<u>ANNUAL RATES</u>
Single Family Dwelling	\$346.80
Schools, per room	\$322.70
Restaurants, gas stations, Halls, Beverage Rooms Hair Salons, Appliance Repair Shops	\$368.50
Stores and Churches	\$243.15
Motels and Hotels, per unit	\$129.86
Apartments per room to three (3)	\$163.60
Cabins	\$220.25
Trailer Park*	\$654.20

*Webbwood Motel is made up of: 9 Motel Units, and 1 Beverage Room

Ice Rentals

Adult per hour	\$125.00
Youth Organization per hour	\$85.00
Non-Prime per hour (Mon-Fri 8am-4pm)	\$65.00
Schools & Non-Profit per hour	\$65.00
Junior A Games	\$385.00 flat rate

Programming

Public Skating per person	\$4.00
Public Skating per family	\$15.00
Shinny per person	\$5.00

Sadowski Room

Hourly	\$35.00
Social/Tournaments with bar per day	\$375.00
Social – no bar per day	\$145.00
Kitchen per hour	\$25.00
Kitchen per day	\$150.00
Deposit per rental	\$50.00
Security Bond per rental	\$100.00

Arena Floor

Social Event (with or w/o bar)	\$550.00
Sports Hourly	\$45.00
Deposit per rental	\$50.00
Security Bond per rental	\$100.00

Whole Arena Ice Out Season

Social Event per day (with or w/o bar)	\$850.00
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Ball Diamond

Prepped No Lights	\$45.00
Prepped Lights	\$50.00
Per Prep Tournament	\$35.00
Per Drag Tournament	\$20.00
Per Lining Tournament	\$10.00

Advertising Rates

Dasher Boards	\$325.00
Side Wall	\$140.00
Rear Wall	\$225.00
Bulletin Board	\$70.00

Group Camping Rates

Grounds per tent	\$95.00
Building per day	\$220.00
Showers per day	\$190.00

BYLAW 2024-55 Schedule 'G' Auto Recycling & Salvage, Refreshment Vehicles and Hawkers and Peddlers

Automobile Wrecking Yards: \$50.00/year

Refreshment Vehicle License

Class A License – to be issued to the owner or operator or driver of a motorized refreshment vehicle

Resident/Ratepayer	\$200.00/year
Non-Resident or Non –Ratepayer	\$500.00/year

Class B License – to be issued to a person selling refreshments from a non-motorized refreshment vehicle

Resident/Ratepayer & Non Resident/Non-Ratepayer	\$20.00/month or \$100.00/year
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Hawkers & Peddlers License

Carrying out business by passing from house to house or along any street in the Township of Sables-Spanish Rivers

Ratepayer	\$50.00/month \$250.00/year
Non-Ratepayer	\$100.00/month \$500.00/year

BYLAW 2024-55 **Schedule 'H' Tax Sales**

1. That the Treasurer and/or his/her delegate are duly authorized to recover any legal fees and any agent's fees incurred through the administration of Part XI of the Municipal Act, as amended, with respect to Sale of Land for Tax Arrears.

BYLAW 2024-55 Schedule 'P' Line Fences

Owners request for fence viewers and notices to parties and fence viewers (dispute)	\$20.00
Fence Viewers Award (dispute)	\$10.00
Owners notice of appeal and notice to referee and notice of hearing(dispute), as well as prescribed costs stated in Sec. 10(1) of the Line Fence Act, 1990, and those stated in R.R.O 714	\$50.00
Re-attendance of Fence Viewers notices	\$20.00
Fence Viewers certificate of default	\$10.00
Clerk's notice to defaulting owner of amount owing to Municipality	\$25.00
Owner's request for Fence Viewers(certification)	\$20.00
Owner's notice requesting Clerk to make payment, amount certified and placed on Collector's Roll	\$30.00
Owners request for Fence Viewers (determination)	\$20.00