



The Township of Sables-Spanish Rivers

11 Birch Lake Rd

Massey, ON

P0P 1P0

Phone: (705) 865-2646 / e-mail: inquiries@sables-spanish.ca

The Corporation of the Township of Sables-Spanish Rivers

Request for Proposal

for

Digital Ready Analogue Radio Systems

Issue Date: Wednesday, July 2nd, 2025

Closing Date: Wednesday, July 23rd, 2025 @ 11:00am

Municipal Contact: Ruth Clare - Treasurer

Township of Sables-Spanish Rivers

Massey Ontario

P0P 1P0

T: (705) 865-2646

Email: rclare@sables-spanish.ca



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INTRODUCTION:

The Township is seeking proposals for the supply of handheld and mobile digital ready analogue radio systems. These radios will be utilized in harsh conditions by the Sables-Spanish Rivers Fire Department. Although currently operating in analogue, the Township may in the future consider a transition to digital communications and as such, is looking for digital readiness with all new communication equipment.

SPECIFICATIONS:

The minimum specification for radios is as follows:

- a) Portable Units (25 – 30 required) – **Preferred radio – 64 channel capable Motorola MOTOTRBO R7.**
Alternate units may be considered but must meet or exceed the functionality and construction of the stated preferred unit.
- b) Portable Units (up to 4 required) – **Preferred radio – 1000 channel capable Motorola MOTOTRBO R7.**
Alternate units may be considered but must meet or exceed the functionality and construction of the stated preferred unit.
- c) Mobile Units (1 - 9 required) - **Preferred radio – 45-watt, 32 channel Motorola MOTOTRBO XPR 5350e.**
Alternate units may be considered but must meet or exceed all functions and construction of the stated preferred unit.

All bids MUST include accessories necessary for the full and proper operation (charging cables, antenna, etc.) of the units. Bidders to include a price per mobile unit for installation of the radios on site at the Sables-Spanish Rivers Fire Hall in Massey, Ontario.

Please include brochure and specification pages for all radios offered. **Bidders are asked to clearly specify warranty on units offered.**

Proposed radios other than specified preferred units must be new manufacture and be current model. Non-current models, models being phased out, or no longer supported will not be accepted. Proposals for units other than the specified preference must include all documentation to clearly demonstrate that the minimum specifications are met.

Lowest or Any Bid will not necessarily be accepted.

The Township of Sables-Spanish Rivers reserves the right to assess and evaluate all bids in any manner deemed appropriate by staff.



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INFORMATION TO BIDDERS

Submission Instructions:

All copies of the proposal shall be submitted in a sealed enveloped clearly marked “**Digital Ready Analogue Radio Systems**” and must be accompanied with:

Schedule A – Request for Proposal Submission Form

Schedule B - Signature Page

The supplier must assume full responsibility for delivery of the completed RFP. The Township accepts no responsibility for any loss or delay with respect to RFP’s that are delivered to any other location other than specified. **Late proposals will not be considered.**

Proposals are due **no later than Wednesday, July 23rd, 2025 at 11:00am EST (per local cellular tower)** and shall be delivered to:

Township of Sables-Spanish Rivers,
11 Birch Lake Rd
Massey, ON
POP 1P0

Or

emailed to inquiries@sables-spanish.ca

The supplier must assume full responsibility for delivery of the completed RFP. The Township accepts no responsibility for any loss or delay with respect to RFP’s that are delivered to any other location other than specified. **Late proposals will not be considered.**

Withdrawal Of Request for Proposal:

A bidder may withdraw their Request for Proposal unopened after it has been deposited if such request is received in writing prior to the time specified for the closing of Request for Proposals.

Acceptance:

At the discretion of the Township of Sables-Spanish Rivers, any unbalanced items, errors, or omissions in the RFP may render the Request for Proposal invalid. Request for Proposals shall be deemed open to acceptance by the Township of Sables-Spanish Rivers until the formal contract is executed by the successful bidder or for up to thirty (30) days after the Request for Proposal closing date, whichever occurs first.

Rights Reserved by The Township:

- The Township reserves the right to accept or reject any Request for Proposals without stating reason. Lowest price or any bid may not necessarily be accepted.
 - The Township is not liable for any costs incurred by interested parties in the preparation of their response to this Request for Proposal. The Township shall not be responsible for any liabilities, costs,
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expenses, loss or damage incurred, sustained, or suffered by any interested party, prior to, subsequent to, or by reason of the acceptance or non-acceptance of any response by the Township, or by any reason of any delay in the acceptance of the response.

- The Township shall not be held liable for any errors or omissions in any part of this Request for Proposal. It is understood, acknowledged and agreed that while the Township has used considerable efforts to ensure an accurate representation of information in this Request for Proposal, the information contained in the Request for Proposal is supplied solely as a guideline for the contractor. The information is not guaranteed by the Township to be accurate, nor is it necessarily comprehensive or exhaustive. Nothing in the Request for Proposal is intended to relieve the contractors from forming their own opinions and conclusions with respect to the matters addressed in the Request for Proposal. There will be no consideration of any claim, after submission of Request for Proposals, that there is a misunderstanding with respect to the conditions imposed by the contract.
- The contractor shall declare any actual or potential conflict of interest that exists now or may exist in the future with respect to the contractor's participation in this process and, if selected, the performance of the contractor's responsibilities pursuant to the retainer. The Township reserves the sole right and discretion to determine whether any situation constitutes an actual or potential conflict of interest and may disqualify any contractor on such basis.

Accessibility:

In accordance with the Accessibility for Ontarians with disabilities Act 2005, S.O. 2005, c.11, the Township of Sables-Spanish Rivers shall ensure that contracted service providers have regard for the accessibility for persons with disabilities in respect to goods and services purchased by the Township.

Payment:

Invoice shall be issued by the Supplier upon receipt of the radios. There shall be no partial payment for work.

Payment shall be net 30 days upon receipt of invoice.

INQUIRIES/SITE VISIT:

Direct all inquiries regarding the Proposal contact to:

Ruth Clare, Treasurer or Sean McGhee, Coordinator of Infrastructure

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REQUEST FOR PROPOSAL – Digital Ready Analogue Radio Systems

SCHEDULE A

REQUEST FOR PROPOSAL SUBMISSION FORM

- a) 64 channel capable Motorola MOTOTRBO R7 Portable Two-Way Radio (or equivalent)**

Make and Model if not Motorola R7 - _____

Price per unit - _____
excluding HST

- b) 1000 channel capable Motorola MOTOTRBO R7 Portable Two-Way Radio (or equivalent)**

Make and Model if not Motorola R7 - _____

Price per unit - _____
excluding HST

- c) 45 watt, 32 channel Motorola MOTOTRBO XPR 5350e Mobile Two-Way Radio (or equivalent)**

Make and Model if not Motorola XPR 5350e _____

Price per unit - _____
excluding HST

- d) Installation of MOTOTRBO XPR 5350e Mobile Two-Way Radio (or equivalent)**

Price per unit - _____
excluding HST



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REQUEST FOR PROPOSAL – Digital Ready Analogue Radio Systems

SCHEDULE B

SIGNATURE PAGE

I, THE UNDERSIGNED, HAVE CAREFULLY EXAMINED THE SCOPE OF WORK, SPECIFICATIONS AND UNDERSTAND ALL CONDITIONS. I HEREBY OFFER TO ENTER INTO A CONTRACT WITH THE TOWNSHIP OF SABLES-SPANISH RIVERS. (All fields must be completed by Proponent.)

Bidders Authorized Signing Authority: _____
(Print Full Name and Title)

Signature: _____ Dated: _____

Witness: _____ Dated: _____

Mailing Address: _____

Email: _____

Phone: _____ Mobile: _____ Fax: _____

Accepted by Resolution of Council:

Resolution No.: _____

Clerk-Administrator: _____

Date: _____
